



City Manager Report

February 2019

CITY MANAGER REPORT CITY OF KINGMAN - February 2019

The information included in this issue reflects January 2019 submissions. Finance and Municipal Court data reported is for the time period detailed on their individual reports.



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CITY MANAGER REPORT
CITY OF KINGMAN - JANUARY 2019
PLANNING & ECONOMIC DEVELOPMENT DEPARTMENT

ECONOMIC DEVELOPMENT

The Desert Diamond Distillery, Straube's, TruValue Distribution Center, Shelves West, Cantex, Cranky Ape, Mohave Grow, Arizona Auto RV & Truck I-Corp, Potters Industries, Henry Company, Bulk Industries, Sunstate, American Plastics, and Interstate Group LLC are all companies located in the Industrial Park that Economic Development Manager Bennett Bratley has met with this month. Testimonials and photos from these manufacturing companies will be included on the new Economic Development website that Mr. Bratley has been working on. Design layout and color schemes have been selected. Content has been added and wire frame and site maps have been finalized. The new website is scheduled to be live in March.

Economic Development Management Staff partnered with Mohave County Economic Development and local businesses to get yearly salary and NAICS Code numbers for Economic Impact Study

Discussion on Downtown Art possibilities with Mayor, Council members and City Manager

Working with Chabin Concepts, EDAC and staff on Economic Development Strategic Plan

Staff and Council have been in talks regarding the upcoming budget and Capital Improvement Projects in 2019

Communications with Arizona at Work regarding business needs and marketing to potential employees in other states to draw a younger workforce to this area

ED staff attended the Palo Cristi Preservation meeting at KUSD and spoke with the Board about steps to preserve and possibly return the building to use as an elementary school. KUSD is considering a bond to fund the necessary repairs and modifications to preserve and reopen the school.

Rail, Roads and Park Safety: An ACA Grant may be submitted for road construction and improvements at the Industrial Park

Additional Activities Completed by Economic Development Staff in January

Working with citizens on Main Street projects

Staff attended and facilitated at the KAMMA/Chamber Mixer

Attended Martin Luther King Day Breakfast

ED staff arranged for a presentation by Jim Hinckley to members of the hospitality industry and staff

Economic Development



Shelves West is part of American Plastics who operate injection molding companies across the country. The City of Kingman has been chosen to facilitate the growing company as they have expanded their market



The Henry Company is another busy facility at the Industrial Park

4	Commercial Building Permit Plan Reviews
19	Residential Building Permit Reviewed and approved
2	Business Licenses Reviewed & Approved
1	Special Event Permit Reviewed & Approved
2	Sign Permits Reviewed & Approved
2	Commercial Site Inspection Visits
3	Zoning Violation Cases Initiated
9	Submissions from City website were responded to
RZ18-0005	Request to rezone from R-1-10 to R-1-6 for residential subdivision
RZ18-0007	Veterans Duplex Project
ZO18-0011	Size Allowance for Detached Accessory Structures
ZO18-0012	Secondary Residences to be allowed in certain zoning districts
ZO18-0013	Exempt Roof Requirements
CUP19-0001	A request from a Mobile Home Park at 2023 Morrow Avenue to allow recreation vehicles as residences within the park
PP18-0002	Recorded Parcel Plat for minor lot split at 1100 Andy Devine Avenue (321-10-023)
SB17-0001	Partial Release of Assurance for Southern Vista, Tract 6048-A

Additional Activities Completed by Planning & Zoning Staff in January

Staff met with two consultants for the Zoning Ordinance update
Staff had a pre-application meeting for MIKID remodel
Staff attended a pre-application meeting for a proposed Animal Hospital
Met with owners of K-Mart building to discuss future proposed developments
Staff attended the Traffic Safety Committee group meeting
Road Name Change proposal from Angle Homes- Win-Win to Pronghorn Avenue, Amazing Regina to
Researching Proposed Annexation possibilities
Staff facilitated and presented at the Planning & Zoning Commission meeting
Staff attended and presented at the City Council meeting
Department staff attended Customer Service Training at 700 West Beale Street
Staff responded to several complaints and questions regarding ordinances
Staff responded to numerous zoning/development inquiries

JANUARY MEETINGS

Additional Meetings attended in January

- *Economic Development Staff presented an overall update on citywide economic development at the Airport Advisory Commission meeting on January 15 at 7000 Flightline Drive.*
- *Economic Development Staff attended and presented at the City Council meetings at 700 West Beale Street*

PLANNING & ZONING COMMISSION MEETING JANUARY 8

REZONING CASE RZ18-0005:

The commission voted (5-0) to deny the rezoning of R-1-10 property on Slaughter House Canyon Road to R-1-6 to allow a residential development.

REZONING CASE RZ18-0007:

The commission voted (5-0) to approve the request to rezone property on the corner of Mission and Jackson Street from R-1-10 to C-2-HMR to allow twenty-four duplexes for veterans.

DISCUSSION ON SHEDS: Staff requested direction as to if a courtesy zoning permit should be required before placing a shed under two-hundred square feet on a property to be certain that City setbacks were adhered to,

The commission voted (4-1) to leave the Ordinance as it is, but to utilize public service announcements and social media to make residents aware of setback requirements.

ECONOMIC DEVELOPMENT ADVISORY COMMISSION JANUARY 22

The Economic Development Advisory Commission heard reports from ED Director Gary Kellogg, Bennett Bratley, ED Manager, delivered a report on the Industrial Park and Josh Noble provided a report on the progress of Tourism in our area.

The EDAC presented feedback to staff regarding the Chabin Report on Economic Development Strategy for the City

Gary Kellogg provided an update regarding the visit from representatives from the Arizona Department of Transportation

HISTORIC PRESERVATION COMMISSION JANUARY 22

Mohave County staff allowed members of the Historic Preservation Commission a tour of the historic Territorial Jail located on property next to the proposed Court House.

**CITY OF KINGMAN
ENGINEERING DEPARTMENT
MONTHLY REPORT FOR
JANUARY 2019**

The Engineering staff responded to **112** requests for Information on the availability of water and/or sewer to specific properties and the existence of paybacks and assessments relative to those properties.

WATER AND SEWER ACTIVITIES

ENG18-0071 A Construction Authorization was issued for approximately 1,000 l.f. of 8-inch PVC SDR-35 sewer line extension with (1) 4" sewer service line and (2) 4 foot diameter sewer manholes in 3600 Sunshine Drive.

ENG18-0079 An Approval to Construct was issued for approximately 2,905 l.f. of 6-inch PVC C-900 water line extension and 20 l.f. of 6-inch DIP Water line with (5) fire hydrants, (34) double water service taps and (3) single water service taps in the boundaries of Cerbat Vista, Tract 3067-C Subdivision.

ENG18-0079 A Construction Authorization was issued for approximately 3,131 l.f. of 8-inch PVC SDR-35 sewer line extension and 20 l.f. of 8" DIP Sewer line with (8) 4'diameter sewer manholes and (71) sewer service taps in the boundaries of Cerbat Vista, Tract 3067-C subdivision.

ENG18-0002 An Approval to Construct was issued for approximately 1,845 l.f. of 8-inch PVC C-900 water line extension with (3) fire hydrants, (18) water service taps in the boundaries of Southern Vista V, Tract 6048-C.

ENG18-0002 A Construction Authorization was issued for approximately 1,325 l.f. of 8-inch PVC SDR-35 sewer line extension with (4) 4'diameter sewer manholes and (36) sewer service taps in the boundaries of Southern Vista V, Tract 6048-C.

ENG18-0023 A An Approval of Construction was issued for approximately 917 l.f. of 8-inch C-900 water line extension in Central Street between Whitehead Ave and Brenda Avenue. Southern Vista V, Tract 6048

CITY MANAGER'S REPORT

Engineering Continued

DESIGN ACTIVITIES			
PROJECT	PURPOSE	CONSULTANT	STATUS
ENG16-0025	This project includes the design of Kingman Crossing Boulevard between Southern Avenue and Interstate 40.	AECOM Technical Services for the preparation of project plans and specifications	Project is expected to be complete by Spring 2019
ENG17-0035	This project is for Program manager services for the I-11 East Kingman Connection project.	Matrix Design Group	The project is proceeding with right of way acquisition and ADOT coordination.
ENG17-0027	This project includes the design of water transmission mains to the main tank site.	Sunrise Engineering	The design is complete

CONSTRUCTION ACTIVITIES UPDATE		
PROJECT	PURPOSE	STATUS
ENG14-084	This contract includes several water and sewer projects at various locations throughout the City.	Work on the design of water lines in the area is ongoing. Installation of various water and sewer projects is ongoing.
ENG14-0108	This project includes the design of water lines in Stockton Hill Road between Airway Avenue and Gordon Drive	Council approved the construction contract on September 18, 2018. Construction began on October 8 and is expected to last until April 2019.
ENG18-0039	This project includes the removal and replacement of asphalt pavement in Stockton Hill Road between Airway Avenue and Gordon Drive	Council approved the construction contract on September 18, 2018. Construction is tentatively planned after installation of the new water mains.
ENG17-0008	This project includes the installation of ADA compliant of concrete sidewalks in Andy Devine Avenue between Hall Street and Fifth Street.	A contract has been awarded to TR Orr, Inc. Construction began on October 2 and is expected to last until April 2019.
ENG15-0048 & ENG16-0031	This project will widen and improve Eastern Street between Pasadena Avenue and Airway Avenue.	The design plans are complete. The budget includes money for acquisition of right of way. Staff is proceeding with acquisition.

MEETINGS

Jan. 3	Staff Meeting
Jan. 4	ENG18-0083 Pre-Construction Meeting (Pilot Flying J)
Jan. 4	CIP & Project Meeting
Jan. 9	ENG14-108 Stockton Hill Waterline Replacement Meeting
Jan. 15	ENG18-0069 Pre-Construction meeting Harvard Street Sewer line extension
Jan. 16	ENG14-108 Stockton Hill Waterline Replacement Meeting
Jan. 22	ENG17-0039 Pre-construction meeting Eagle View Estates, Tract 1997-A
Jan. 23	Pre-application meeting for Animal Hospital on Andy Devine
Jan. 23	ENG14-108 Stockton Hill Waterline Replacement Meeting
Jan. 24	Municipal Utility Commission Meeting
Jan. 28	ENG18-0020 Pre-construction Meeting –Rancho Santa Fe 1953-C
Jan. 30	ENG14-108 Stockton Hill Waterline Replacement Meeting
Jan. 31	ENG18-0002 Pre-construction Meeting Southern Vista V, Tract 6048-C

RIGHT OF WAY ACTIVITIES-JANUARY

35	Permits to work in Public Right-of-Way
4	Sewer Connection Permits Inside City Limits (0 due to Failed septic)
10	Sewer Connection Permits Outside City Limits (0 due to 2-Failed septic)
3	Sewer Taps
8	Utility Permits for water meters in the County
9	Utility Permits for water meters in the City
8	Sewer Availability Letters

TRAINING ACTIVITIES

Jan. 15-17	All employees attended mandatory Customer Service Training
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CAPITAL EXPENDITURES		
CONTRACTOR	PROJECT	AMOUNT
Gust Rosenfeld	ENG16-0031	\$739.00
Hayden Building Corp	ENG14-108	\$337,752.97
Kincheloe Construction	ENG18-0016	\$15,959.02
Kincheloe Construction	03-W-0009	\$81,647.98
Matrix Design Group	ENG17-0035	\$10,956.25
Sunrise Engineering	ENG17-0027	\$13,725.00
Sunrise Engineering	ENG14-108	\$129.00
Patti Trahern	ENG15-051	\$2,057.50
Capital Expenditures processed during the month of January		\$462,966.70

CONSTRUCTION PHOTOS



ENG17-0008 Andy Devine ADA Project

CONSTRUCTION PHOTOS



ENG14-0108 Stockton Hill Waterline Replacement

City Attorney—Carl Cooper

The City Attorney's office oversees victim notification and advocacy for victims rights in criminal cases. Also they provide legal advice and contract review for City departments, drafting and review of City ordinances and codes and prosecution of misdemeanor crimes within the City of Kingman including domestic violence and drunk driving offenses.

To your right is a side-by-side collective comparison of criminal activity between 2018 and 2019.



	January, 2018	January, 2019
Domestic Violence	29	15
DUI	10	53
Theft/Shoplifting	26	24
Criminal Traffic (non DUI)	11	5
Code Enforcement	1	8
Miscellaneous Misdemeanors	45	51
Total Charges	122	156
Number of Files Opened	86	80
Pretrial Conferences	146	125
Change of Pleas	112	113
Status Hearings	17	20
Trials	14	13
Other Court Events	154	218

City Clerk—Sydney Muhle

During the month of January the Clerk's Office assembled City Council agendas and packets for two regular meetings. Minutes were taken and transcribed for meetings held.

All City Council meeting agendas, agenda packets and minutes as well as agendas and minutes for all City of Kingman boards, commissions and subcommittees are available on the City website www.cityofkingman.gov.

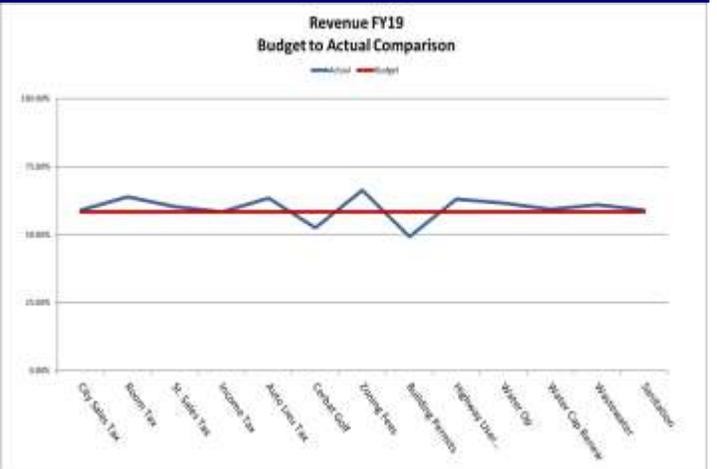
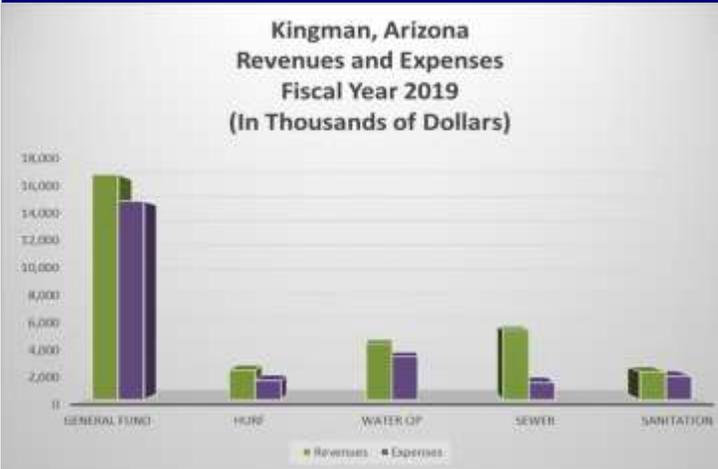
Clerk Activity — January 2019		
	VOLUME	REVENUE
Special Event Permits Issued	3	\$200.00
Public Notary Requests	15	\$64.00
Special Event Vendor Permits	170	\$1870.00
Special Event Liquor License	4	\$200.00
TOTAL REVENUE - December 2018		\$2334.00



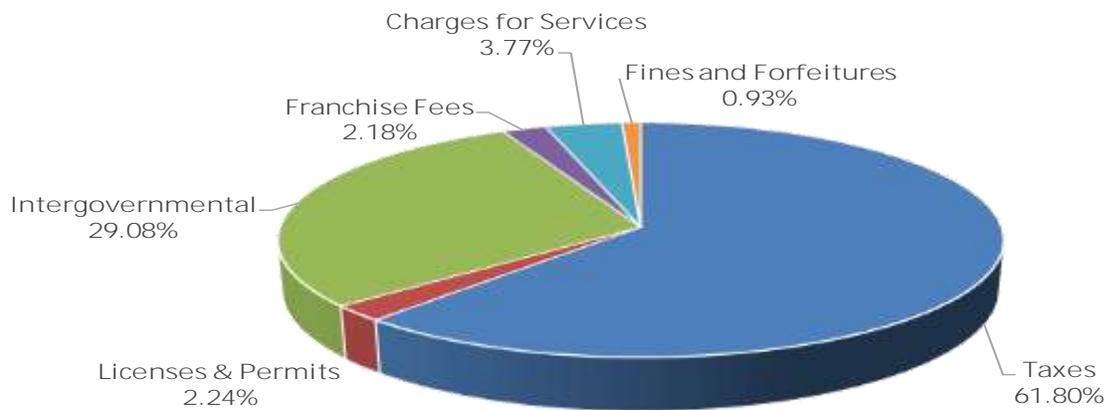
Finance—Tina Moline

REVENUE BY SOURCE — JANUARY 2019
GENERAL FUND

Description	Original Budget	Revenues This Period	Revenues Year-to-Date	Percentage Collected
Taxes	17,688,946	1,584,280	10,471,257	59.20%
Licenses & Permits	742,070	43,012	380,370	51.26%
Intergovernmental	8,191,653	904,468	4,927,029	60.15%
Franchise Fees	693,267	164,016	369,421	53.29%
Charges for Services	1,180,581	82,023	639,295	54.15%
Fines and Forfeitures	337,408	24,189	157,361	46.64%
Miscellaneous	90,804	69,398	109,389	120.47%
Total Revenues General Fund	28,924,729	2,871,386	17,054,122	58.96%



General Fund Revenue Fiscal Year to Date 2019



EXPENDITURES BY DEPARTMENT — JANUARY 2019

GENERAL FUND

Description	Revised Budget	Expenditures This Period	Expenditures Year-to-Date	Budget Availability	Available Percentage
Court	1,497,490	133,921	739,329	758,161	50.63%
City Council	166,155	7,160	109,910	56,245	33.85%
Manager	367,106	27,308	206,426	160,680	43.77%
Finance	1,011,985	85,809	601,932	410,053	40.52%
Attorney	834,139	52,202	420,000	414,139	49.65%
City Clerk	375,223	38,831	184,739	190,484	50.77%
Human Res/Risk Mgmt	845,446	54,129	408,553	436,893	51.68%
Planning & Zoning	270,328	16,668	128,630	141,698	52.42%
Police Department	10,684,243	666,850	5,495,157	5,189,086	48.57%
Fire Department	6,834,302	519,242	3,803,441	3,030,861	44.35%
Building & Life Safety	1,171,186	71,828	510,021	661,165	56.45%
Parks & Recreation	4,785,812	270,413	2,068,195	2,717,617	56.78%
Economic Development	685,495	38,815	282,681	402,814	58.76%
Total Expenses	29,528,910	1,983,176	14,959,014	14,569,896	49.34%

Kingman, Arizona Budget to Actual Expenditures Fiscal Year 2019



REVENUE BY SOURCE — JANUARY 2019									
GENERAL FUND									
REVENUE SOURCE	7/1/14 Thru 1/31/15	7/1/15 Thru 1/31/16	7/1/16 Thru 1/31/17	7/1/17 Thru 1/31/18	7/1/18 Thru 1/31/19	Percent Change FY18-FY19	Fiscal 2019 BUDGET	FY19 Percent of BUDGET	
GENERAL FUND (101)									
Local	*Sales Tax	8,329,349	8,412,687	9,513,462	10,080,148	10,129,616	0.49%	17,153,682	59.05%
	Room Tax	248,123	279,354	305,952	333,832	341,640	2.34%	535,264	63.83%
State	Sales Tax	1,421,267	1,503,220	1,484,093	1,641,066	1,702,517	3.74%	2,823,480	60.30%
	Income Tax	1,982,053	1,971,307	2,064,671	2,097,385	2,081,939	-0.74%	3,563,625	58.42%
	Auto Lieu Tax	747,343	856,191	944,731	1,020,471	1,142,572	11.97%	1,804,548	63.32%
Golf	Green Fees (9 holes)	57,490	54,674	48,522	51,772	53,210	2.78%	94,362	56.39%
	Green Fees (18 holes)	98,192	85,602	82,598	94,953	88,441	-6.86%	177,574	49.80%
	Annual Golf Fees	64,598	64,619	55,764	54,700	64,277	17.51%	118,082	54.43%
	Cart Rentals	149,301	141,783	130,125	140,497	139,047	-1.03%	272,392	51.05%
	Driving Range Fees	16,006	16,378	12,359	12,224	13,280	8.64%	23,680	56.08%
	Merchandise Sales	0	0	0	0	1,065	-	-	-
	Restaurant and Bar	111,766	101,543	89,765	90,896	88,690	-2.43%	168,803	52.54%
	Subtotal Golf Course	497,352	464,599	419,131	445,042	448,010	0.67%	854,893	52.41%
Other	Zoning Fees	9,171	14,760	12,990	9,978	9,950	-0.28%	15,000	66.33%
	Building Permits	304,819	307,561	355,928	488,005	298,710	-38.79%	606,427	49.26%
HURF FUND (201)	Rest/Bar Tax	429,532	442,459	486,447	476,151	552,872	16.11%	810,900	68.18%
	Highway User Fuel Tax	1,354,622	1,423,507	1,470,731	1,616,667	1,697,626	5.01%	2,693,982	63.02%
POWERHOUSE TOURISM FUND (215)	0	0	84,963	101,718	153,518	50.93%	228,359	67.23%	
PAVEMENT PRESERVATION FUND (316)	0	0	0	250,345	1,925,066	-	3,185,250	60.44%	
I-11 E KGMN CONN FUND (317)	0	0	0	250,345	1,925,066	-	3,185,250	60.44%	
WATER FUND (501) **	3,990,199	4,040,430	4,119,939	4,145,634	4,183,517	0.91%	6,928,531	60.38%	
WATER CAPITAL RENEWAL FUND (510)**	492,477	498,556	505,575	513,344	528,793	3.01%	892,193	59.27%	
WASTEWATER FUND (521)**	4,991,426	4,918,937	5,045,462	5,085,874	5,349,343	5.18%	8,779,622	60.93%	
WASTEWATER CAPITAL RENEWAL FUND (530)**	0	67,322	68,990	71,346	73,996	3.71%	120,301	61.51%	
SANITATION FUND (541)**	1,976,349	2,006,382	2,044,831	2,067,407	2,128,660	2.96%	3,606,333	59.03%	

*General Fund 2.5% local sales tax amount reported includes construction TPT tax that will be transferred to the Capital Projects Fund 304 at fiscal year end.

**Due to the implementation of a new utility billing software, November utility bills were delayed. This resulted in a decrease in year-to-date revenues. Utility billing is expected to reach its normal billing frequency by late December/early January, at which time the year-to-date revenues will align with the prior year's reported revenues.

City of Kingman – Utility Payment Statistics

CUSTOMER SERVICE STATISTICAL SUMMARY— January 2019						
	Aug-18	Sep- 18	Oct- 18	Nov- 18	Dec- 18	Jan- 19
Phone Calls Answered	2,331	2,040	2,336	1,808	2,223	1,827
IVR - Payments	5,089	4,731	5,567	n/a	4,074	5,634
Water Service Orders	1,237	1,341	1,469	627	836	924
Sanitation Service Orders	411	425	583	262	246	556
Sewer Service Orders	0	0	2	2	0	0
Number of Total Payments Processed	18,477	16,690	18,640	n/a	16,866	16,805
Number of Sanitation Customers	12,141	12,204	12,253	n/a	12,201	12298
Number of Sewer Customers	10,616	10,698	10,751	n/a	10,813	10891
Number of Water Customers	20,179	20,309	20,373	n/a	20,334	20457

LICENSING STATISTICAL SUMMARY— January 2019	
New Business Licenses Issued	22
License Renewals Completed (Business & Animal Licenses)	372
License Renewals Generated (Business & Animal Licenses) for March 2019	366

Payment Options Available:

Mail or Drop Box—Please write account number on Check or Money Orders and include the payment coupon from the top of the bill. Make payable to City of Kingman.

Courtesy Drop Box locations are:

City of Kingman - 310 N 4th Street

Unisource - 2498 Airway Avenue

Credit Cards—The City of Kingman accepts Visa, Master Card, Discover and American Express. Payment by credit card can be made by IVR phone or in the office.

Bank Drafting—Automatic Bank Drafting

Once you have established bank drafting you will continue to receive your bill in the mail, but it will be paid automatically on the date listed on your statement from your bank account. Please contact our office to setup automatic bank drafting. Forms can also be found on our website at: http://www.cityofkingman.gov/pages/depts/finance/ub_forms.asp

Online payments with Citizen Self Serve



Kingman Fire Department

Fire Chief—Jake Rhoades

The start of 2019 signifies a change of year and the opportunity to start a new calendar year at zero for the sake of measurement and performance. This also signifies the implementation of the revised Kingman Fire Department Monthly Performance Report. This report is designed to be comprehensive of performance and provide a realistic snapshot of service delivery as well as the ability to provide information that is more readily analyzed in comparison to timeframes, locations, and other pertinent comparisons. The foundation of the Kingman Fire Department is service delivery and the leadership of the organization is "committed" to ensuring that the service level of both proactive and reactive services is continuously improving and innovative in process implementation and service delivery. This report identifies distinguishable data in each division of the department allowing for a comprehensive look at the organization regardless of area of interest as obviously one division reflects the others as well as the organization as a whole.

The month of December included response to 635 total incidents in comparison to 638 in January of 2018. This is a real testament to the consistency but ever increasing demand for services delivered by the Kingman Fire Department as there were also 107 calls sent directly to AMR which the department does not respond due to the nature of the call being low acuity or non-life threatening. The Rapid Response Vehicle (Squad) accounted for 59 calls despite remaining out of service for multiple days within the month due to staffing limitations. The daily staffing of the Rapid Response unit has been altered due to Overtime constraints mandating the use of Part-Time Firefighters and daily staffing to address the ability to staff this unit. Low acuity or Alpha level calls continue to be handled by AMR which all factors combined decrease the number of incidents constituting a response by Kingman Fire Department allowing the department to maintain a level of service for concurrent calls, eliminating the need for district to district response and exaggerated travel times. The low level of calls in December is due to the limitations of working hours as well as the availability of part time personnel and current staffing availability.

District 23 accounted for 228 emergency calls while District 22 accounted for 230 calls while Engine 231 responded to 37% of calls and Engine 221 responded to 37% of calls. Although the predictability of call types, location, and time of occurrence, the use of data to establish level of service continues to provide valuable information for the department. Dispatch times were 94% for the month as Turnout times were very similar between 91%. In comparison, travel times range from 39% across all three shifts and demonstrate the need for location of resources to address call frequency and concurrency across the city as the total response time or effective response force was over 73%.

The month of January was busy for fire activity as there were 5 residential structure fires and 2 commercial structure fires for the month and 81 total fires which includes alarms and other fire related emergencies. Interesting to note that District 22 has a higher prevalence of EMS calls while District 23 has a higher prevalence of fire and was utilized by Northern Arizona Consolidated Fire District on multiple structure fires through mutual aid in January.

The department continues with a very aggressive training and personnel development program focused on the current issues facing the community but also the future of the organization totaling 2,538 hours of training for the month and totaled 30 hours per firefighter! This is an area of emphasis for the organization to regain its training centric focus and emphasize not only quantitative assessment but also the emphasis in qualitative assessment across all hazards. The department must continue to attempt to address the training facilities in the future in order to simulate real life and provide the experience to accompany the knowledge that is vital in decision making for personnel. The department also continues utilizing impromptu drills for operations personnel. Impromptu drills incorporate real world scenarios to evaluate practical application of essential skills required of emergency response personnel.

Total Calls for Month: 635 YTD: 635 AMR Calls : 107 YTD: 107 Squad 2 Calls for Month: 59 July 1, 2018 to date: 212

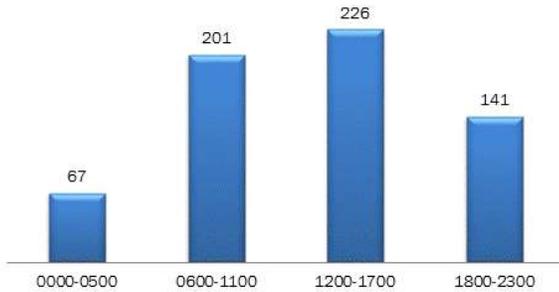
DIRECT RESPONSES—MONTH			
DISTRICT	Jan 2019	% of MO Total	YEAR-TO-DATE
District 21	78	14%	78
District 22	201	37%	201
District 23	200	37%	200
District 24	68	13%	68
District 25	6	1%	6
Out of District	1	0%	1
Total Responses	543	100%	543
TRAINING HOURS			
TYPE	Jan 2019	YEAR-TO-DATE	
Administration	57	57	
Career Development	586	586	
Daily Training	1350	1350	
EMS Training	60	60	
Fire Training	340	340	
HazMat Training	0	0	
Rescue Training	25	25	
Physical Fitness	0	0	
Total	2418	2418	

INCIDENT BREAKDOWN		
TYPE	Jan 2019	YEAR-TO-DATE
Residential Structure Fire	5	5
Commercial Structure Fire	2	2
Other Structure Fire	0	0
Vehicle Fire	3	3
Brush Fire	5	5
Dumpster Fire	2	2
Other Fires	64	64
Total Fires	81	81
EMS Response	543	543
False Alarm Response	0	0
Mutual Aid Given	-	-
Hazardous Condition Response	9	9
Other Response/Admin	2	2
Total	635	635

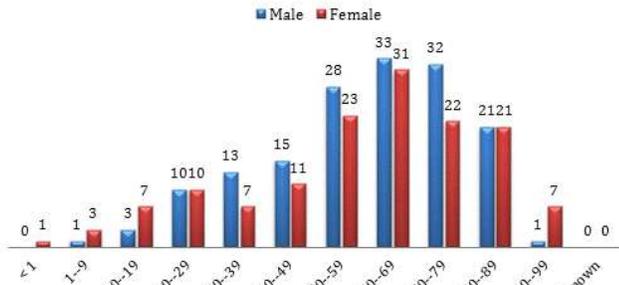
INCIDENTS BY FIRE STATION				
Station No	EMS	Jan 2018	EMS %	All YTD
Station 21	56	56	84%	67
Station 22	175	175	87%	202
Station 23	139	139	88%	158
Station 24	63	63	83%	76
Other/Admin	110	110	83%	132

District Responses Current Month	EMS Incidents	%	EMS Year to Date
District 21	67	86%	67
District 22	201	87%	201
District 23	200	88%	200
District 24	68	79%	68
District 25	6	75%	6
Out of District	1	20%	1
TOTAL	543	86%	543

Incidents by TIME BLOCK



Patients by Age Group and Gender - Jan 2019



Performance by Shift Current Month	Incidents	Dispatch Time
Shift 1 - Days	255	0:27
Shift 2 - Nights	229	0:33
Shift 3 - Days	250	0:38
Shift 4 - Nights	218	0:32
Wed 1-3	111	0:37
Wed 2-4	108	0:35
TOTAL	1171	0:34

Communications Center Performance	Benchmark	Baseline	Compliance %
9-1-1 Call Answering	0:10	0:10	95%
Dispatch Time	1:30	1:23	93%

Dispatch Calls for Service Current Month	2019	2018	Variance Y to Y	% Change
Police	2917	3377	-460	↓16%
EMS	1049	1065	-16	↓2%
Fire	172	175	-3	↓2%
HAZMAT	16	15	1	↑6%
Tech Rescue	-	-	-	0%
Other	-	-	-	0%
TOTAL	4154	4623	-478	↓12%

Total Value	\$ Saved	\$ Loss	% Saved	% Lost
Structure Fires	\$44,501	\$52,750	16%	84%
Vehicle Fires	\$1,500	\$4,000	27%	73%
Other	\$0	\$0	0%	0%
TOTAL	\$46,001	\$56,750	43%	55%

Performance by Shift	Incidents	Dispatch Time	Turnout	Travel	Total Response
A-Shift	196	1:14	96%	0:55 93%	7:20 40% 9:20 76%
B-Shift	208	1:22	93%	0:59 90%	7:12 42% 10:00 74%
C-Shift	231	1:09	95%	0:59 91%	7:07 34% 9:20 70%

EMS by Risk	Type	Incidents	Dispatch Time	Turnout	Travel	Total Response
High	Charlie, Delta & Echo	301	1:16 95%	0:55 95%	6:33 41%	8:56 80%
Moderate	Bravo	115	1:13 95%	1:04 87%	8:05 35%	10:27 62%
Low	Alpha, Omega & Public Assist	127	1:10 96%	0:54 92%	9:55 31%	12:02 54%

FIRE by Risk	Type	Incidents	Dispatch Time	Turnout	Travel	Total Response
High	Commercial & Residential Structure	7	1:18 100%	1:12 71%	5:16 57%	7:18 100%
Moderate	Commercial Vehicle	1	1:29 100%	0:37 100%	4:14 0%	6:20 100%
Low	Dumpster, Passenger Vehicle, Brush & Other	73	1:26 92%	1:07 86%	7:36 29%	9:03 63%

Agency	Total Calls 2019	% of Total	Police	EMS	Fire	HAZMAT	Tech Rescue	TOTAL
Kingman Police	2917	70.19%						2917
Kingman Fire	-	15.28%	543	81	9	-	2	635
No. AZ Consolidated Fire	-	7.84%	277	42	7	-	-	326
Golden Valley Fire	-	4.50%	155	32	-	-	-	187
Lake Mohave Ranchos	-	1.71%	57	14	-	-	-	71
Pinion Pine Fire	-	0.38%	13	3	-	-	-	16
Pine Lake Fire	-	0.10%	4	-	-	-	-	4
Total Calls Dispatched	2917	100%	1049	172	16	0	2	4156

The Building & Life Safety Division had a busy month in terms of activity as they spent the month performing building safety inspections, 446 total, and also 45 plan reviews: residential, commercial, and other. There were 12 new residential plan permits with a valuation of \$2,098,437.12 while there were also 2 new commercial permits with a valuation total of \$785,939.70. This brought the total permits for the month to 50 with a total valuation of \$3,953,319.99. Of this amount, there were \$47,913.00 in fees collected and \$6,652.00 in waived fees for new commercial permits.

The public education area continued to be a focus with numerous presentations presented to schools and private citizen groups. This continues to be a growing and successful area of our department as there were 62 total events with 930 attendees compared to January 2018 as there were a total of 5 events. What a difference a year makes.

Community Risk Reduction conducted 15 Public Education Classes reaching approximately 495 students, faculty and staff members at our elementary schools. This month's topic focused on the importance of smoke alarms in the home. Smoke alarms are a key factor in early detection of fire so evacuation can occur within a successful lifesaving amount of time. The program also touched on always knowing 2 ways out. The approach for the program was a new approach where there was a minimal amount of classroom discussion. The main portion of the lesson was a video with a catchy song and dance driving home the points of the discussion. The video was turned into an interactive activity where CRR and the students and faculty learned the dance and at one school there was a dance off where CRR visited the school at recess and a large group of students participated. Overall the approach was well received and faculty advised the students were dancing and singing the song well after our visit. CRR was also able to take time and walk door to door canvassing a downtown neighborhood about 1 week after a structure fire had occurred. Approximately 50 residences were visited and advised of our Smoke Alarm Program. Many of the neighborhood residence had new smoke alarms installed in their homes. We were able to visit 10 homes within our community educating 13 citizens and installing 18 new smoke alarms, changing batteries, and troubleshooting many other existing alarms. CRR installed 4 Knox Boxes, conducted 7 outreach events reaching 388 members of the community. We conducted 3 child Safety Seat checks and also issued 3 new car seats. CRR gave 2 station tours reaching 23 members of our community.

Commercial – New / Under Review Permit

Mohave County Courthouse 401 Spring Street

Tuff Shed, Inc. 4325 Stockton Hill Road

Staybridge Suites 3443 Hotel Way

Desert King International 550 Topeka Street

Commercial Permits Ready to Issue:

Dairy Queen 3152 Stockton Hill Road

Black Bear Diner 946 Beale Street

Starbucks 3765 Stockton Hill Road

Commercial Permits Issued/Under Construction:

One Hour Air Conditioning 2604 Hualapai Mountain Road

KRMC Pharmacy TI 3269 Stockton Hill Road

Planet Fitness 3911 Stockton Hill Road

Canyon Storage Kiosk 1212 E Gordon Drive

Kokopelli TI Surgical Center 2501 Stockton Hill Rd STE109

Canada Mart 210 W Andy Devine Avenue

Gas N Grub Hay Barn 4549 N Stockton Hill Road

KRMC Cancer Expansion 1739 Beverly Avenue

Menchie's 3535 Stockton Hill Road

Dairy Queen 3152 Stockton Hill Road

Commercial Permits Closed-Out:

MMHC TI 1141 Sycamore Avenue

Human Bean 2651 Stockton Hill Road

Wendy's 920 W. Beale Street

BUILDING & LIFE SAFETY ACTIVITIES		
ACTIVITY	Jan 2019	YEAR-TO-DATE
New Commercial Plan Review	0	0
Other Commercial Reviews	15	15
New Residential Plan Review	11	11
Other Residential Plan Reviews	19	19
Sign Review	1	1
Special Event Permits	8	8
Other Reviews	3	3
Building Safety Inspections	446	446
Business License Bldg. Inspections	11	11
Fire Safety Inspections	97	97
Fire Safety Violations	61	61
Knox Box	4	4
Public Education	15	15
Public Outreach	7	7
Station Tours	2	2
Smoke Alarm Maintenance	10	10
Smoke Alarm New Install	18	18
Child Safety Seat Checks	3	3
Hydrant Activity (all)	-	-
Explorer Training	0	0
Total	731	731

NEW RESIDENTIAL PERMITS ISSUED BY MONTH				
MONTH	2019	2019 Valuation	2018	2018 Valuation
January	12	\$2,098,437.12	25	\$4,150,990.26
February			31	\$4,632,639.58
March			19	\$3,265,851.47
April			31	\$5,154,348.09
May			35	\$5,931,017.54
June			29	\$4,754,471.61
July			23	\$3,812,373.62
August			15	\$2,613,249.29
September			25	\$3,986,705.39
October			12	\$2,146,465.83
November			15	\$2,350,177.23
December			16	\$3,036,520.84

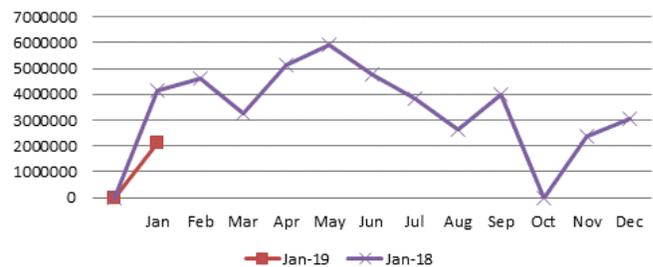
NEW COMMERCIAL PERMITS ISSUED BY MONTH				
MONTH	2019	2019 Valuation	2018	2018 Valuation
January	2	\$785,939.70	1	\$713,552.00
February			1	\$508,128.64
March			0	\$0.00
April			0	\$0.00
May			2	\$222,108.54
June			1	\$45,337.05
July			2	\$1,619,062.14
August			1	\$2,628,360.00
September			0	\$0.00
October			0	\$0.00
November			0	\$0.00
December			0	\$0.00

TOTAL PERMITS ISSUED BY MONTH		
Month	2019 Total Permits	2018 Total Permits
January	50	78
February		65
March		65
April		63
May		81
June		67
July		72
August		42
September		53
October		49
November		44
December		50

New Single Family Residential Permits



New SFR Permit Value



IT—JOE CLOS

December 2018

www.cityofkingman.gov

Visits

21,175

% of Total: 100.00% (21,175)



Unique Visitors

15,232

% of Total: 100.00% (15,232)



Pageviews

55,318

% of Total: 100.00% (55,318)



Daily Visits

Sessions



Popular Pages

Destination Page	Pageviews	Unique Pageviews
/	11,208	8,877
/government/departments/finance/utility-billing/utility-payment-options	3,448	2,460
?splash=https://selfservice.cityofkingman.gov&__isexternal=true	2,570	1,673
/Home/Components/News/News/1260/16	2,142	2,102
?splash=https://www.governmentjobs.com/careers/cityofkingman&__isexternal=true	1,723	1,153
/government/departments/finance/utility-billing	1,510	1,153
/government/departments/human-resources/employment-information	1,438	1,107
/business/airport-authority	1,265	1,034
/government/departments/police-department	1,247	941
/government/departments/parks-and-recreation	964	730

Average Pages per Visit

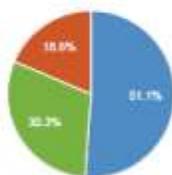
2.61

Avg for View: 2.61 (0.00%)

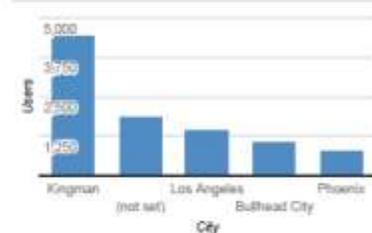


Traffic Source

organic direct referral



Your biggest traffic comes from



Type of Visitors

New Visitor Returning Visitor



Country/Territory

Country	Sessions
United States	20,333
France	252
India	109
Canada	78
Brazil	41
Germany	38
United Kingdom	33
Philippines	21
South Korea	18
Japan	15

Visits by Device

Device Category	Sessions	Bounce Rate
desktop	10,806	43.40%
mobile	9,172	59.17%
tablet	1,197	44.53%





Kingman Police Department-Chief Robert J. DeVries



DATES TO REMEMBER

- February 28th—Officer Stacey Mayo's Retirement Luncheon
KPD

Calls for service and Officer initiated activity numbered 2,933 in the month of January marking a 14.86% decrease in comparison to 2018. Written reports are down 17.48% since January 2018 and officer initiated activity is down 48.73% in comparison to the year prior.

February Highlights

* Aggravated Assault Investigation *

On Sunday, January 6th, at about 7:10am, Kingman Police responded to an industrial gravel pit in the 4600blk of E. Airway Ave. regarding a report of shots being fired at employees of the gravel pit. It was later learned that the reporting person was a security employee on the property, who reported subjects in a white in color Chevrolet crew cab truck were in the area shooting. This is an area that many use for target practice. At one point the subjects in the white truck came within a close distance of the employee and allegedly fired off several rounds from a gun. The employee was concerned that the shots were fired in his direction. Responding officers observed the white truck leaving the area eastbound into the desert along a dirt access road. Officers activated lights and siren in an attempt to stop the vehicle, which continued to flee at a high rate of speed. This truck was last seen by witnesses getting onto westbound I-40 at DW Ranch Rd. KPD was assisted by MCSO, AZ DPS, and the AZ DPS helicopter. The truck was not located. The person alleged to have been firing a gun is described as a white male adult, thin build, about 5' 6", wearing a light colored hooded sweatshirt and would have been a passenger in the truck. No one was injured. The investigation is still ongoing. Anyone with information is urged to contact KPD by calling (928) 753-2191, or report anonymously to Mohave Silent Witness by calling (928) 753-1234, or report tips on line by going to www.kingmanpolice.com and clicking on "Give A Tip"



Staff Update

With Officer Lucier leaving, the department is accepting applications for Neighborhood Service Officer

*** Dangerous Drugs ***

On Sunday, January 6th, at about 10:15pm, Kingman Police arrested Jennifer Beth Mayo, 50 of Kingman, on felony charges of Possession of Dangerous Drugs, Possession of Narcotic Drugs and Possession of Drug Paraphernalia. Mayo was the driver, and sole occupant, of a vehicle that was stopped in the 3600blk of Stockton Hill Rd. after it was reported to have been involved in a theft from a store in the 3400blk of Stockton Hill Rd. The investigation revealed that Mayo was not the theft suspect. A woman who Mayo drove to the store is alleged to be the theft suspect. Mayo was found to be in possession methamphetamine, prescription narcotics and the associated drug paraphernalia. Mayo was booked into the Mohave County Adult Detention Facility.

*** Aggravated Assault w/Deadly Weapon ***

On January 5th, at about 1:45pm, Kingman Police arrested Michael Giovanne Silvestros, 29 of Kingman, on a felony charge of Aggravated Assault w/Deadly Weapon and a misdemeanor charge of Disorderly Conduct. At about 12:05pm officers responded to a business in the 2600blk of E. Beverly Ave where it was reported that a male suspect (Silvestros) had entered the business looking for an employee regarding a debt. During this time Silvestros is alleged to have gotten into a confrontation with the business manager who told Silvestros to leave the property. Silvestros is alleged to have gotten physically threatening towards the manager, ultimately brandishing and pointing a handgun at the manager. Officers confirmed this information by watching surveillance video.

Silvestro, who had left in a vehicle, was later located at an address in the 3500blk of Skylark Dr. where he was taken into custody without incident. Silvestro, who admitted involvement in the offense, was booked into the Mohave County Adult Detention Facility. The handgun was located and seized as evidence.

**** Injury Crash Knocks Out Power & Closes Road for 9 Hours ****

On Tuesday, January 8th, at about 3:03pm, the Kingman Police Department responded to a single vehicle crash in the 3100blk of Harrison St. Officers arrived finding white in color 2017 Ford F-150 truck had collided into utility power pole guide wire. The utility pole sustained significant damage that required an emergency response from Unisource Energy Services Co. (UES) and the City of Kingman Streets Department. The roadway was closed for 9 hours while repairs were made. The roadway was opened at about 12:00am. The investigation determined that the driver of the truck, a 55 year old Kingman man, was driving southbound on Harrison St. when he suffered a medical event.

This caused the truck to veered left of the center line, into the northbound traffic lane, before crashing into the utility power pole guide wires. The driver, who suffered minor facial abrasions from the airbag deployment, was treated and released at the scene. Power was interrupted at different times in several areas of Kingman as a result of the crash and repair.

**** Felony Drug Arrest ****

On Wednesday, January 9th, at about 2:00am, Kingman Police arrested **Tiffany Leeann Farmer**, 31 of Kingman, on felony charges of Possession of Dangerous Drugs, Possession of Marijuana and Possession of Drug Paraphernalia. Farmer was the driver of a car contacted in the 3100blk of Kenwood Ave. Farmer was found to have a warrant for her arrest issued out of Kingman Justice Court on other, unrelated charges. After being taken into custody Farmer was found to be in possession of methamphetamine, marijuana and the associated drug paraphernalia. Farmer was booked into the Mohave County Adult Detention Facility. Farmer's vehicle was impounded.

**** Fraud Arrest ****

On Thursday, January 10th, at about 4:25pm, Kingman Police arrested **Raymond Jay Barteau**, 20 of Kingman, on felony charges of Fraud Schemes & Artifices, Fraud and misdemeanor Theft. The investigation began when a business in the 900blk of W. Beale St. contacted police to report theft by an employee. The investigation determined that Barteau, since being hired in August 2018 as a cashier, had been making numerous fraudulent transactions. Barteau was stealing cash as a result of the fraudulent and bogus transactions. Barteau was arrested at his home. Barteau, who admitted involvement in the offenses, was booked into the Mohave County Adult Detention Facility. Additional charges could be filed pending completion of the investigation.

**** Felony Drug Arrest ****

On Tuesday, January 9th, at about 1:30pm, Kingman Police arrested **John Baptist Miskill Jr**, 37 of Oregon, on felony charges of Possession of Dangerous Drugs and Possession of Drug Paraphernalia. Officers responded to a school in the 1900blk of Detroit Ave. where it was reported that a male subject (Miskill) had entered the school, was acting disorderly and had attempted to avoid the security doors and sign in procedure. Before officers arrived it was reported that the subject had walked away. Officers located Miskill in the 3100blk of Stockton Hill Rd. Miskill, who was transient and had recently arrived in Kingman, was found to be in possession of methamphetamine and the associated drug paraphernalia. Miskill, who admitted to entering the school to visit his former teachers, was arrested and booked into the Mohave County Adult Detention Facility. Miskill was not a former student.

**** Vehicle Burglary and Aggravated Assault ****

On Tuesday, January 22nd, at about 10:20am, Kingman Police arrested **Brandon Stott Jr**, 24 of Kingman, on felony charges of Vehicle Burglary, Aggravated Assault, Resisting Arrest and Possession of Drug Paraphernalia. Officers had responded to the report of a suspicious person inside of a parked vehicle in the 3600blk of Burbank St. When the officer arrived he found Stott sitting inside a vehicle that was parked in a fenced yard. Stott appeared to be having a medical issue. While being assessed by paramedics Stott attempted to flee on foot. When the officer grabbed Stott, Stott turned and attempted to punch the officer. Stott was ultimately taken into custody. The investigation revealed that Stott had entered at least two parked cars that did not belong to him with the intent to commit theft. Stott was also found to be in possession of paraphernalia used for methamphetamine. Stott was arrested and booked into the Mohave County Adult Detention Facility.

**** Dangerous Drugs ****

On Tuesday, January 22nd, at about 4:30pm, Kingman Police arrested **Justin Cory Brzezinski**, 30 of Kingman, on felony charges of Possession of Dangerous Drugs, Possession of Drug Paraphernalia and misdemeanor Driving while License Suspended.

Brzezinski was the driver of a vehicle stopped in the 3700blk of Lum Ave for a traffic violation, when it was learned that his license was suspended. After being taken into custody Brzezinski was found to be in possession of approximately 10 grams of methamphetamine and the associated drug paraphernalia. Brzezinski was arrested and booked into the Mohave County Adult Detention Facility. The vehicle he was driving was impounded.

**** Robbery, Narcotic Drugs and Assault ****

On Wednesday, January 23rd, at about 2:15pm Kingman police arrested **Brian Keith Hobbs**, 34, a Kingman area transient, on felony charges of Robbery, Possession of Narcotic Drugs, Possession of Drug Paraphernalia and misdemeanor Assault. Hobbs was captured by citizens after they witnessed him stealing a purse from an elderly woman in the parking lot of a store in the 3300blk. of N. Stockton Hill Rd. Officers arrived to find Hobbs being detained and held down by several citizens. The investigation revealed that Hobbs was riding a bicycle near the victims shopping cart that contained her purse. Hobbs allegedly grabbed the 86 year old woman's purse, causing the shopping cart to push into the victim. The victim yelled for help, at which time several citizens were able to stop Hobbs. During the scuffle Hobbs allegedly bit the hand of one of the citizens and attempted to punch and fight. Hobbs, who admitted involvement in the offense due to his drug use and addiction, was arrested and booked into the Mohave County Adult Detention Facility. The 86 year old female victim was not seriously injured.

**** Armed Robbery ****

The Kingman Police Department is investigating an armed robbery that resulted in the serious injury of an 80 year old Kingman woman. The robbery occurred on Wednesday, January 23rd, at about 7:05pm, in the parking lot of a business in the 3900blk. of N. Stockton Hill Rd. The victim was transported to Kingman Regional Medical Center before being flown to Sunrise Medical Center in Las Vegas in serious condition. The victim received her injuries when the suspect is alleged to have struck her in the face while stealing her purse. Anyone with information is urged to contact KPD by calling (928) 753-2191, or report anonymously to Mohave Silent Witness by calling (928) 753-1234, or report tips on line at www.kingmanpolice.com and clicking on "Give A Tip".



****Armed Robbery Investigation Update****

On January 28, 2019, Kingman Detectives received information from San Bernardino County Sheriff’s Department that a male suspect had been captured in Henderson, Nevada that may be related to the armed robbery that occurred in Kingman five days earlier.



On January 23rd at approximately 7:05 p.m. the Kingman Police Department investigated an armed robbery that had occurred in the 3900 block of Stockton Hill Road. The investigation revealed that an unknown suspect attacked an 80year old female that resulted in serious injuries and stole her purse. Witnesses reported seeing the attacker strike the victim in the face with a gun when she refused to give up her purse.

It was later learned that the suspect, now identified as **Joseph Berryhill**, 34 of Phoenix, had committed a similar robbery in Needles, California just hours after the incident in Kingman.

Berryhill was captured in Henderson, Nevada on charges of burglary. He was found to be in possession of the Kingman victim’s identification cards as well as identification from the victim in Needles.

Kingman Detectives traveled to Henderson on January 29th where they interviewed Berryhill and obtained a confession to his involvement in the crime. Berryhill remains in the custody of Henderson authorities and charges are pending from his involvement in the Kingman armed robbery. The victim remains in Sunrise Medical Center in Las Vegas in serious condition.

****Drive-By Shooting****

Shortly after 9:00 p.m. on January 27th the department responded to a report of a drive-by shooting that had occurred in the 2700 block of Beverly Avenue. Officers found that a verbal altercation started between four young males and two other males in the business parking lot. The altercation escalated when one of the males in the group of four brandished a handgun. When the two males attempted to leave the area, one of their vehicles was struck by gunfire. Officers found that 5 rounds had been fired striking the victims vehicle and another building in the area. The suspects, described as younger Hispanic males, fled onto I-40 in a white Chevy Tahoe or GMC Yukon bearing possible Colorado license plates.

Anyone with information is urged to contact KPD by calling (928) 753-2191, or report anonymously to Mohave Silent Witness by calling (928) 753-1234, or report tips on line at www.kingmanpolice.com and clicking on “Give A Tip”.



STATISTICAL SUMMARY—January		
	MONTH	Year-to-Date
Adult Arrests	152	152
Juvenile Arrests	20	20
911 Calls	2,248	2,248
Police Incidents	2,933	2,933
Police Cases	425	425
Last DR# Pulled	2019-002935	

*Honor
Integrity
Courage*

MONTHLY FINANCIAL REPORT			
CITY REVENUE		KINGMAN MUNICIPAL COURT #0841 JAN 2019	
		Criminal Justice Enhancement Fund—47%	7013.28
Abatement Fund	0.00	Child Passenger Restraint	0.00
Address Confidentiality Fund	9.92	DNA Surcharge—3%	859.92
Attorney's Fees	2783.98	Drug Enhancement Acct (Fine)	898.76
Bond Forfeiture	500.00	DUI Abatement Fund—\$250	0.00
Copy Fees	.00	Extra DUI Assessment	0.00
Court Costs	0.00	Domestic Violence Services Fund—\$50	241.17
Defensive Driving Diversion Fee-Local	2125.00	Fill the Gap—7%	1047.12
Fines	10542.60	AZ Highways Fund	0.00
Jail Costs	4447.75	JCEF Surcharge—15%	23.97
Jury Fees	0.00	Medical Services Enhancement Fund	1950.25
Miscellaneous Fees	87.40	2011 Additional Assessment—\$8	875.05
Overpayment Forfeiture	.15	Probation Surcharge—\$5	5.00
Suspension Fee	1069.76	Prison Construction and Operations Fund	3987.86
Warrant Fee	2096.21	Public Safety Equipment Fund	3569.55
Total City Revenue	23666.03	Peace Off Train	20.00
Local JCEF TPF Acct	336.58	ZVRF Victim	28.09
Court Enhancement Fund	1217.06	Victim Comp Fund	16.91
STATE REVENUE		Technical Registration Fund	12.47
Probation Surcharge—\$10	9.92	State's JCEF TPF Acct	605.81
Probation Surcharge—\$20	2216.22	Victim's Rights Enforce Assess Fund	209.28
Address Confidentiality Fund	188.39	FARE Special Collection Fund	2910.39
Arson Detection Reward Fund	.00	FARE Delinquent Fee	1098.04
Clean Election Fund—10%	1520.73	Total State Revenue	29308.18

SUMMARY OVERVIEW – JAN-2019					
BOND SUMMARY		RESTITUTION SUMMARY		ADULT PROBATION FEE SUMMARY	
Prior Balance	9496.60	Prior Balance	1290.00	Prior Balance	1248.68
Bonds Posted	15994.99	Payments made	3420.13	Payments made	1601.61
Bonds Forfeited	8967.49	Checks written	3419.59	Checks written	1248.68
Bonds Refunded	1168.30	Balance in Restitution	1290.54	Balance in Adult Prob Fees	1601.61
Balance in Bonds	15355.80				
REIMBURSEMENT			Cases Terminated	New Cases	Juveniles
Prior Balance	294.30	Civil Traffic	111	108	6
Payments made	190.00	Criminal Traffic	55	36	0
Checks written	20.00	Criminal Misdemeanor	122	127	1
Balance in Reimbursement	464.30	Total	288	271	7
Total Revenue	158377.77	Domestic Violence Cases	7		
Mohave County Jail Costs	17488.77				
LABAZ County Jail Costs					

MUNICIPAL COURT MONTHLY STATISTICAL REPORT JAN19				
CRIMINAL TRAFFIC				
	D.U.I.	SERIOUS VIOLATIONS	ALL OTHER VIOLATIONS	TOTAL
Pending First of Month	173	10	220	403
Filed	23	2	11	36
Transferred In	0	0	0	0
SUBTOTAL	196	12	231	439
Transferred Out	0	0	0	0
Other Terminations	40	3	12	55
TOTAL TERMINATIONS	40	3	12	55
Pending End of Month	156	9	219	384
TRAFFIC FAILURE TO APPEAR				
Pending First of Month	Filed	Sub Total	Terminations	Pending EOM
109	2	111	1	110
Criminal Traffic/FTA Trials	0	Criminal Traffic/FTA Jury Trials		0
CIVIL TRAFFIC				
Pending First of Month	Filed	Sub Total	Default Judgement	Other Term
311	108	419	27	84
Total Terminations	111	Pending End of Month		308
Civil Traffic Hearings Held in MONTH				7

MISDEMEANOR				
	Misd Non Traffic	Failure to Appear Non-Traffic	TOTAL	
Pending First of Month	1422	209	1631	
Filed	123	4	127	
Transferred In	1	0	1	
SUBTOTAL	1546	213	1759	
Transferred Out	1	0	0	
Other Terminations	116	5	121	
TOTAL TERMINATIONS	117	5	122	
Pending End of Month	1429	208	1637	
Misdemeanor FTA Court Trials				2
Misdemeanor FTA Jury Trials Held				0
Misdemeanor/Criminal Traffic Initial Appearances				21
DOMESTIC VIOLENCE/HARASSMENT PETITIONS				
	Filed	Issued	Denied	TOTAL TERM
Domestic Violence	1	0	1	1
Harassment	1	1	1	2
HEARINGS HELD TO REVOKE/MODIFY ORDER OF PROTECTION/INJUNCTION AGAINST HARASSMENT				
Order of Protection	0	Injunction Against Harassment	0	
SPECIAL PROCEEDINGS/ACTIVITIES				
Juvenile Hearings Held	1	Search Warrants Issued	0	
WARRANTS OUTSTANDING				
Traffic Warrants Outstanding		Criminal Warrants 1045		
D.U.I.	123	MISDEMEANOR TOTAL		
Serious Violations	17			
All Other Violations	181			
TRAFFIC TOTAL	321			

Parks and Recreation Department—Mike Meersman

Our Winter/Spring season of classes and activities is now in operation and running as scheduled. Our new Tatting class did not reach the number of registrations offered. The new Adult Cuisine class was a hit and almost sold out!



Fitness & Dance: Dance classes began on January 22th. We are happy to announce we have acquired another dance teacher to help alleviate the growing program. We are now at 205 participants in our Dance Program. The desire for more classes has been expressed, but we cannot facilitate any more weekday classes at this current time.

Child Supervision Programs: We received much praise over our program titled "Crafts, Cookies, and Caroling with Mrs. Claus." We have 6 out of 12 registered and all the parents expressed interest in participating next year. Students had the opportunity to do crafts, sing carols, make cookies and brownies, and stay busy with Mrs. Claus.

Trip & Tours: The trip to Las Vegas for Disney on Ice on January 12th was a success and no major issues occurred. The need for an additional large transportation vehicle is desirable amongst those that attended. Upcoming trips include Cirque de Soleil with Barleen's Dinner Show, and a Lake Pleasant Boat Cruise in Phoenix over the weekend of March 23 & 24. Another trip is currently set to Utah for Tuacahn Amphitheater, River Rafting and Train, and to Zion National Park on June 28-30 for 3 days and 2 nights. Any trip recommendations or questions can be submitted to Recreation Coordinator, Beth Matthews at 692-3109. Trips are open to all ages, but are primarily Senior-based.

Sports: Men's Basketball League continues to take place weekly at Kingman Middle School Gym every Tuesday, Wednesday and Thursday as the school



permits. Youth Basketball seems to be running much smoother this season with little to no complaints. Our Spring Co-ed Volleyball Season has been canceled due to lack of registrations and lack of facilities. For any additional sports information, please contact Sports Coordinator, Ryan Fruhwirth at 692-3113.

Special Events: Family Dinner and Bingo took place at Palo Christi Gym on Friday, February 1st. We had a great show of attendance and families were appreciative of the affordable program that we offer. We had just over 100 people and served 100 meals! Our next event in the line up is our Video Game Championships in March and the Easter Egg Hunt and Drive In Movie in April.

Aquatics: Parks Maintenance is performing some updates to the interior facility at Centennial Pool. Pools are currently closed until May.

Miscellaneous: The Parks & Recreation Department met with Human Resources and planned the Summer job recruitment process and Summer jobs are now posted online. Interviews will begin in March. If you know of anyone that is interested, please have them contact Yvonne at 692-3111 for recreation posi-



EVENTS HEADED YOUR WAY	
Video Game Tournament	March 23
Phoenix Weekend trip	March 22 & 24

tons or Beth Matthews at 692-3109 for any aquatic positions. They can point you in the right direction.

PARKS MAKE LIFE BETTER

Park Maintenance Division February 2019

For any maintenance related issues or problems, please contact Parks Superintendent, Guy Reynolds at (928) 757-1705.

Parks Maintenance:

We have completed 51 maintenance repair orders this month. There were two incidents of vandalism reported, minor graffiti. Parks truck #416 was taken for a joy ride by unknown persons; it was recovered with no theft-related damages incurred. The Parks Department utilized 568 hours of ADC Inmate labor this month.

We have started the removal of trees in the culvert in Locomotive park; we have removed the old plants in the terraces as well.

The roadside maintenance crew has completed the trimming and clean-up on 66 to Castle Rock; we will continue back down to Airway on the north side landscape areas. We have started the Hualapai Mountain Road landscape maintenance. We are applying weed abatement following the completed work.



Centennial Park:

We have installed the two new electronic score boards on Centennial Park Fields 6 and 7. They were purchased by Kingman Softball Association. Public Works hauled out surplus fill from the Stockton Hill Road project. We will increase the Fort Beale Loop parking lot footprint by two fold.



CERBAT CLIFFS GOLF COURSE Division

We would like to welcome new hires: Haley Bradley, Assistant Golf Pro; Denny Martin, Pro Shop Attendant; Shelly Hall, Food & Beverage Coordinator; Ernie Dollarhide, Food & Beverage Attendant; & Julian Lavato Cordero, Cart Attendant to our Golf Course Team!

Since the last report the golf course has utilized 369 hours of inmate labor. The Tee Complexes on #17 Black and #14 Silver have been completely leveled and are currently growing back in for play. The maintenance crew worked hard at getting #17 Black rototilled, hauled in more soil, seeded and covered with a sand/compost mix, and covered to help protect the new grass seedlings. The new seed is already starting to show signs of growth. We were also able to reuse the existing sod on #14 Silver Tee Complex. The maintenance crew sod cut and removed the sod, leveled and re-laid all of the existing sod back on the Tee Complex.

Several more of the dead Poplar trees have been removed along holes 15, 10 & 11. The trees were dead from about half way up, leaving a very unsightly look last Fall. The other issue we were experiencing was from the roots that were still alive on these trees. They were invading our green complex on hole 10, pulling all the needed nutrients and water away from the root zone. We replaced the Poplars with ten new Mondel Pine Trees, placed strategically along the same areas that the other trees were removed.

The golf maintenance crew have been chipping in and helping significantly with the take over of the Clubhouse. **They've been working to repaint, doing some interior decorating, updating the restrooms, and redoing some of the landscaping.** This has brightened up the Clubhouse and given it a better atmosphere for our guests. Also, all maintenance and Clubhouse employees attended the David Brownlee Customer Service Training in January 2019.

This month, we've begun to get more aggressive with the invasive Brass Buttons weed that has appeared on our greens. Instead of trying to spot spray it out, we've been adding

CERBAT CLIFFS GOLF COURSE	
MONTH—ACTIVITY January 2019	
Number Nine-Hole Rounds	657
Number 18-Hole Rounds	939
Number Golf Lessons	4
Greens Fee Revenue Total	27,080
Annual Passes	7,133
Daily Green Fees	19,947
Motor Cart Revenue Total	12,018
Private Cart Trail Fees	0
Daily Cart Rental	12,018
Driving Range Revenue	1,413
Total Hours Ranger Activities	100
Total Hours Beverage Cart on Course	0
Number of Tournaments	0
Total Tournament Participation	0

herbicide to our fertilization spray to help the weed better take in the herbicide. This will give us uniform coverage at more consistent rates than spot spraying as well. Being applied once every two weeks, especially as we start in to the growing season, will show better coverage and control of the weed on and around the green complexes.

Herbicide applications continue on a weekly basis and rodent control measures are taking place as well with Gopher gassing and trapping.

No major water leaks to report and the irrigation has been off for **most of the month with the rain amounts we've been receiving.**

For any information about Cerbat Cliffs Golf Course or to make a Tee time, call (928) 753-6593 or visit the website at www.cerbatcliffsgolf.com. Thank you.

Public Works—Rob Owen

BUILDING MAINTENANCE-JANUARY/2019	
Square feet of buildings maintained	144,705
Square feet of buildings cleaned	85,547 by City, 6,000 cleaned by agreement with occupant , and 20,000 cleaned by contractor.
Building Maintenance repairs made /17	Building Maintenance staff completed 17 work orders in January. The Building Maintenance Technicians are working hard to complete the Council Chambers remodel.
Graffiti removed—6	There were six graffiti abatement clean-ups completed in the month of January

FLEET MAINTENANCE-JANUARY/2019	
12,436.3 gallons of unleaded gas	Cost of \$28,489.08
11,321.4 gallons of diesel fuel	Cost of \$21,969.57
Vehicle preventive maintenance	Vehicles 21
Mechanic and welder vehicle repairs	Repairs 78/416 Hours

SANITATION-JANUARY/2019	
324 trips to the landfill—Delivery of 3,774,020 pounds of trash	Cost of \$67,743.66
New 90-gallon residential containers	12
Old, damaged, missing or found containers repaired or replaced	59
Steel containers delivered for customer clean-up	3
1) Extra steel containers emptied and 2) Containers retrieved	1) 34 and 2) 3
1) Regular extra trash hauls 2) Abatement orders 3) \$3 Special Trash Haul	1) 14 2) 6 3) 315
Recycling—tons / Annual total— tons	108.42/108.42

Public Works Continued

STREETS—JANUARY/2019	
Square yards of asphalt	4.3 Million
Miles of unpaved roads	19.5
Street lights	900
Traffic signals	24

Available Manpower:

- Superintendent
- (1) Crew Leader
- (1) Operator A (Signing and Striping Technician)
- (4) Operator A (General Maintenance Crew)
- (4) Operator B (General Maintenance Crew)
- (1) City Electrician II (Signals Technician)
- (1) Vacant Positions

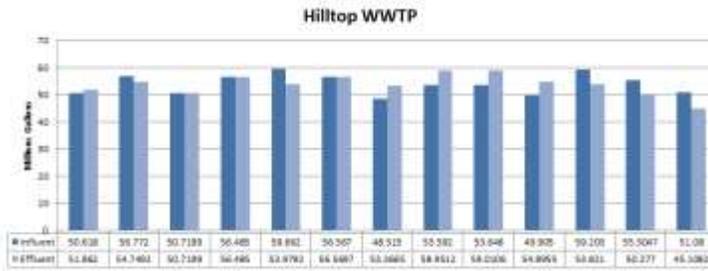
Street Department Activities:

- The month of January consisted of grading, sweeping, and asphalt patching.
- Traffic Signal and Lighting maintenance and repairs.
- A portion of the crew has been moved from storm cleanup/repair to asphalt patching. The rains have generated many potholes throughout town. A portion of the crew will work on Potholes as weather permits.
- Streets hauled unsuitable material from the Stockton Hill Waterline Project. The unsuitable backfill material was removed and used for Beale Springs/Loop parking areas expansion. Material removed during drainage maintenance and repairs was hauled to the Stockton Hill Project for backfill. This saved from having to purchase AB for backfill.
- The plotter for the sign shop quit working and was beyond repair. This unit was purchased in 2000 and has finally worn out. Plans to replace the unit in fiscal 2020 had to be expedited. The sign shop has been unable to fabricate any signs in house. A new unit has been purchased and is expected to be operational in Mid-February.

Training

- All Streets personnel attended the customer service training.

HILLTOP WWTP



DOWNTOWN WWTP



WASTEWATER – JANUARY/2019

Wastewater Treatment—Personnel 10/ Vacant 2

Staff at Hilltop Facility:

- Treated approximately 51.946 million gallons of influent on intake and discharged approximately 46.751 million gallons of “B+” effluent
- Composted approximately 200 cubic yards of bio-solids in preparation for land application
- Completed all oil changes and general monthly maintenance on associated equipment .
- Completed all monthly NPDES and APP sample collection and submitted all monthly sample collection & regulatory reporting to ADEQ.
- Treatment staff completed inspection of aeration equipment in pre-aeration basin 1, & found compromised welds to the velocity enhancer.
- Staff responded to a number of emergency call-outs.

Staff at Downtown Facility:

- Treated approximately 7.627 million gallons of influent on intake and discharged approximately 6.945 million gallons of “A+” effluent
- Completed all annual, semi-annual, quarterly, & monthly NPDES and APP sample collection & ADEQ reporting.
- Dewatered approximately 60 cubic yards of sludge and prepared for transport to Hilltop Facility
- Completed cleaning, general maintenance and troubleshooting to U.V. reactor #2.
- Completed all monthly maintenance related work orders.
- Completed all daily, weekly and monthly maintenance work orders
- Completed bioreactor clean in places on basin #1 & #2.

Wastewater Collections—Personnel 3, (1)unfunded

Wastewater Collection crews:

- Completed CCTV inspections of 6 & 8-inch wastewater conveyance lines—An estimated 1,250 linear feet—identifying areas requiring hydro jet cleaning, mechanical root removal, potential repair, areas of inflow and infiltration or any other general maintenance associated with corresponding infrastructure
- Completed new line inspections for public works inspection.
- Completed hydro-jet cleaning of approximately 27,975 linear feet of conveyance mains.
- Responded to and assisted with multiple calls for service—none of which were caused by deficiencies to City infrastructure
- Wastewater Collections Staff assignments have been predominately assisting water operations staff to assist in leak mitigation.
- Responded to & assisted multiple customers with lateral locates, etc.
- Assisted Wastewater Treatment Staff at both facilities due to employee shortages.

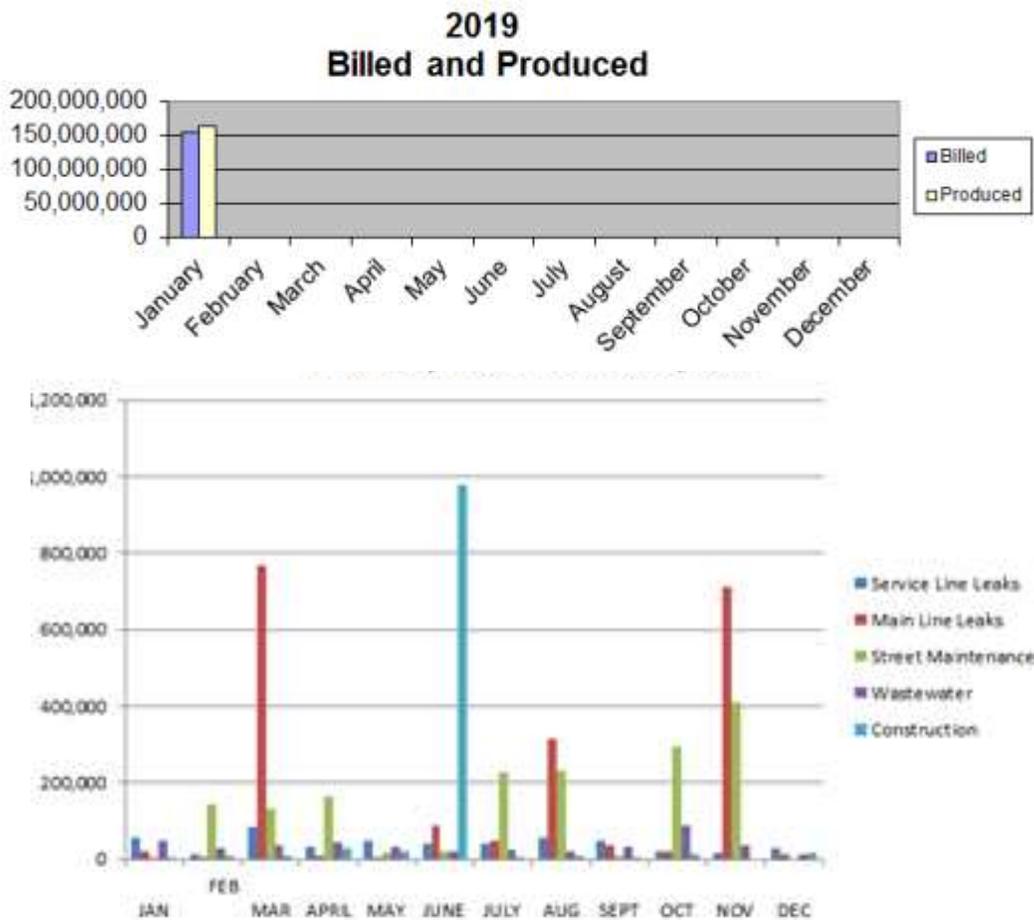
Wastewater Pre-Treatment - Personnel 1.5.

- Maintain pre-treatment compliance by evaluating potential SIU/CIU’s
- Follow-up on complaints & potential discharge violations, update SIU analytical spread sheet.
- Staff completed ADEQ & EPA reporting.
- Preparing, (ongoing), Annual Pre-Treatment Report.
- Reviewing SIU Data with Patti Trahern.

WATER—JANUARY/2019			
Work Orders processed	924	Pull Meter	3
New customer service meters installed	23	Leaky valves	14
Customer assistance calls	48	Out of order meters repaired	0
Meters read	21338	City of Kingman Water Usage in gallons	183,273,990
Meter readings rechecked	368	Service line leaks in gallons	64200
Turned off services due to delinquent bills	17	Main line leaks in gallons	36200
Meters locked due to non-payment	3	Asphalt replaced in square feet	20
Meters locked as being used at locations no customer signed for service	32	Blue Stake locate requests	273
Customer requests for pressure checks	9	PW, Fire, Eng. Usage	64060
Raise Meters	0		

Water Billed & Produced:

- 164,269,300 gallons of water produced in January
- 154,257,590 gallons of water billed





Kingman Area Regional Transit

KART—JANUARY 2019	
MONTH REVENUE	<ul style="list-style-type: none"> • Fare Box Revenue—\$5,738 • Coupon/Pass Revenue—\$18,335 • Total Monthly Revenue—\$24,073
MONTH RIDERSHIP	<ul style="list-style-type: none"> • Service hours—1,204 • Service miles—15,751 • Total passenger trips—9,388 • Curb-to-Curb trips—260 (3% of total)



PROJECTS-JANUARY/2019

<p>Sign Inventory system project—Statements of Qualifications for the data collection were reviewed and a committee to score will meet on January 18, 2019. Neither of the two proposals received met the requirements of the solicitation. This will re-advertise. ADOT is administering this project.</p>	<p>Stockton Hill Rd. Safety Corridor—The local, match for design has been paid (\$15,877.00). ADOT will administer this entire project. The estimated cost is \$602,151 in HSIP funds and a total local match of \$36,397 for a total of \$638,548.</p>
<p>Injection Well Design— The drilling of the pilot hole will be advertised starting Feb 7. There is a pre bid meeting scheduled for Feb 19 at the Powerhouse conference room. Bids are due Feb 28. Then drilling, and testing will be conducted and casing will be installed</p>	<p>Maintank 1 Rehabilitation project—City team has decided to postpone this project until next year due to time constraints as to when the tank can be off-line. Demand dictates that it can only be off-line in the winter months and there is not enough time for design and construction remaining this year.</p>
<p>City Well 10—Final plans are expected soon for City’s review. There are some permit applications that need approval from ADEQ before they will be finalized soon. There will be one more review before final completion.</p>	<p>Waterline Replacement projects—Final plans are expected soon for City’s review. There are some permit applications that need approval from ADEQ before they will be finalized soon. There will be one more review before final completion.</p>
<p>Downtown Sewer Outfall Main—Sunrise Engineering and Haydon Construction have submitted 2 preliminary cost estimate options for this project alignment. Staff is reviewing these options and has had a conference call to discuss on December 7th.</p> <p>Discussion is still taking place and some new data on flows at the Downtown Wastewater Treatment Plant has been requested.</p>	<p>Future HSIP Projects</p> <p>Staff has submitted an application to ADOT for eligibility in fiscal years 21 - 22 for some safety improvement projects on the following streets.</p> <p>On Beale Street, for traffic calming/curb bulbouts, at 3 intersections (3rd, 4th, 5th Streets)</p> <p>Adding speed feedback signs on these streets that either have a fatal crash or several serious injury crashes</p> <p>Stockton Hill Rd, Airway to Jagerson</p> <p>Beale St, Grandview to 10th St</p> <p>Hualapai Mountain Road, Virginia Ave to east of Seneca</p> <p>Airway Ave, Western to Rt. 66</p> <p>Gordon Dr, Shadow to Bank</p> <p>Beverly Ave, Fairfax to Western</p>
	<p>Project cost estimate is \$444,000 with a \$15,574 local match.</p> <p>Project eligibility was received October 24, 2018 for this project.</p>

Jan 2019 Advertising & Marketing

Arizona Office of Tourism Marketing Cooperative

- Arizona Drive Guide Winter Issue (circulation of 124,000)
- WestJet Magazine (50k circulation, 1.2 million reached): January 2019
- TripAdvisor display advertising (100k impressions/month): Nov 2018 to June 2019

Other Marketing / Promotions

- NA

Leads Fulfilled by lead sources

- GoKingman.com information requests: 134 (plus 7163 direct info packet downloads)
- GoArizona.com leads: 673
- Grand Circle Association leads: 37
- MyGrandCanyonPark.com leads: 1020
- Arizona Office of Tourism: none
- Call ins & Mail: 1

**0 pcs returned as undeliverable in June (we had exhausted our supply of brochures, new brochures began going out the first week of February)*

Jan 2019 Media Assistance & Updates

- Jan 8-9: British Airways editorial & photographer on assignment for upcoming article, hosted in Kingman at the Arizona Route 66 Museum, Mr. Dz' Route 66 Diner, Rickety Cricket, White Cliffs Wagon Trail, Spring Hill Suites, and Desert Diamond Distillery.
- Jan 14: Larry Edsall, Editorial Director with the Classiccars.com Journal was toured through the Electric Vehicle Museum.

Jan 2019 Projects & Activities

- Jan 9: Staff decorated the Visitor Center with Chinese New Year (Feb 5, 2019) decorations because China is now our second largest inbound market (after Canada).
- Jan 11: 2019 Kingman Visitor Hostel Surveys continue with 7 properties, the last such survey was conducted April 2016 to April 2017.

Planning & Economic Development Department, Tourism Division – Josh Noble

January Monthly Counts

Tourism Div Statistics	Jan-19	Jan-18	FYΔ	Jan-17	2FYΔ	FYTD	FY/FYΔ	FY/2FYΔ
Visitor Center Walk-ins:	8,802	6,160	42.9%	6,208	41.8%	98,886	42.8%	48.1%
Bus & Group Visits:	97	19	410.5%	27	259.3%	848	146.5%	159.3%
Gift Shop Sales:	\$15,969	\$9,035	76.7%	\$6,014	165.5%	155,640	66.0%	112.3%
Visitor Packets Mailed:†	1,865	1,166	59.9%	1,032	80.7%	1,865	59.9%	80.7%
Website Visitor Sessions:	14,143	15,439	-8.4%	13,955	1.3%	113,136	1.9%	-14.6%
Guest Book US:	336	363	-7.4%	311	8.0%	Top States:	Top Countries:	
US Party Size:	2.2	2.1	4.8%	2.2	0.0%	1. CA	1. Canada	
GB International:	126	107	17.8%	164	-23.2%	2. AZ	2. China	
International Party Size:	2.0	2.4	-16.7%	3.0	-33.3%	3. MN	3. Brazil	

† Visitor Packet totals are for the calendar year.

January Reported Activities & Purpose for Travel

	Kingman*	Grand Canyon	Las Vegas	Museums	Route 66	other	not answered	US Party Size	Intern'l Party Size	Ave Party Size
2019	37%	20%	26%	19%	41%	22%	19%	2.2	2.0	2.2
2018	24%*	25%	24%	19%	43%	26%	23%	2.1	2.4	2.2
2017	NA	29%	25%	20%	41%	23%	27%	2.2	3.0	2.5

* Kingman was not added as an option until Jan 18, 2018.

Google Analytics Dec 2018 (Dec 2017 comparison in orange).

