



City Manager Report

April 2019

CITY MANAGER REPORT *CITY OF KINGMAN - April 2019*

The information included in this issue reflects March 2019 submissions. Finance and Municipal Court data reported is for the time period detailed on their individual reports.



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CITY MANAGER REPORT
CITY OF KINGMAN - MARCH 2019
PLANNING & ECONOMIC DEVELOPMENT DEPARTMENT

ECONOMIC DEVELOPMENT

CDBG contract # 102-18— ADA Improvement Phase I—Expect to be completed by the April 30 deadline

CDBG / Proposing a Home Grant partnership with Mohave County to reestablish our Owner Occupied Housing Rehab (OOHR) program for City residents. This program will utilize current available grant money **for rehab services in Kingman through the County's OOHR rehab program**

Economic Development Manager Bennett Bratley has developed a project link for Opportunity Zone's available to our area added to the Prospectus on the new Airport website

World War II Flight Tower HBPP completed

Additional Activities and Meeting Completed by Economic Development Staff in March

- ED Director Gary Kellogg and Airport Manager Steve Johnston met with Kingman Daily Miner reporter Travis Rains to do a story on the dross site at the Airport & Industrial Park
- Gary Kellogg interviewed with 2 national magazines on updates to Economic Development in the City of Kingman. One of the magazines is affiliated with the Wall Street Journal and the other is an Arizona based publication
- Met with City Parks Department about a proposed landscaping design for the rear of the Terminal Building and areas along Mohave Airport Drive
- Meeting on Streetscapes
- Meeting at the Powerhouse with the Main Street Group
- Council tour of Airport & Industrial Park
- Staff met with the Remote Control Modelers Club about the use of Airport property
- Staff putting together a marketing plan focused on the Airport and Aviation
- Budget meetings for Tourism, Planning and Economic Development, and the Airport and Industrial Park
- Council and ED staff attended the Main Street Seattle Conference 24-28

Tasks completed by Planning & Zoning Staff in March

21	Residential Building Permits reviewed and approved
23	Business Licenses reviewed & approved
10	Special Event Permits reviewed & approved
3	Sign Permits reviewed & approved
26	Submissions from City website were responded to by admin staff
10	Zoning Violation/ Complaints admin staff responded to and resolved
	TRAK-IT PROJECTS:
CUP19-0001	A request from a Mobile Home Park at 2023 Morrow Avenue to allow recreational vehicles as residences within the park
CUP19-0002	Extension of Time on a Conditional Use Permit for a mini-storage complex and modification of original permit to allow a caretaker's residence
SD19-0001	Request to defer street improvements at 2615 Beverly Avenue for MIKID remodel
SD19-0002	Request to defer street improvements for Pierce Street adjacent to Hilltop Motel
PP19-0001	Minor lot split for property on Riata Valley Road
SB19-0001	Extension of Time Request for Pasadena Estates Tract 6049
SB19-0002	Preliminary Plat for Kinross Subdivision
SB19-0003	Final Plat for Southern Vista V, Tract 6048-D
AB19-0004	Abandonment request for Parcel 'D' Walleck Ranch Tract 1961-B
AB19-0005	Abandonment request for Parcel 'K' Kingman Camelback Unit 1 Tract 1106

Additional Meetings & Activities Completed by Planning & Zoning Staff in March

Prepared contract with Lisa Wise Consultants for the update of the Zoning Ordinance & Sign Code to begin in the next budget cycle (FY/19-20)
Staff responded to a number of zoning/development inquiries
Attended Traffic Safety Committee meeting
Meeting with MIKID representatives regarding street deferral for improvements at 2615 Beverly Avenue
Pre-application meeting with Bioplexus for new office at 5218 Stockton Hill Road
Attended Compensation Committee meeting
Attended Safety Committee meeting

MARCH MEETINGS

Planning & Economic Development

AIRPORT ADVISORY COMMISSION MARCH 11

The Airport Advisory Commission heard a report on progress at the Airport from Steve Johnston, Airport General Manager, and Bennett Bratley, Economic Development Manager, who delivered a report on the Industrial Park.

Commission members discussed the Airport Lease Terms and Conditions, staff provided an update on the new Airport website, and an Overview Report on the Capital Improvement Budget. An AAC subcommittee provided a report and a presentation on Shade and T-Hangars for discussion and possible action.

PLANNING & ZONING COMMISSION MEETING MARCH 12

- CUP19-0001: Request for a Conditional Use Permit to allow six park spaces to be occupied by park model homes in AAA Mobile Home Park at 2023 Morrow Avenue.

Planning & Zoning commission members APPROVED the request to allow Park Models in the AAA Mobile Home Park

- CUP19-0002: **Request for an Extension of Time and addition of a caretaker's residence to an existing Conditional Use Permit.**

ECONOMIC DEVELOPMENT ADVISORY COMMISSION MEETING MARCH 26

The commission approved the request for the Extension of Time and the requested modifications to this CUP.

- The Economic Development Advisory Commission (EDAC) heard reports from ED Manager Bennett Bratley, Airport Manager Steve Johnston reported on the progress at the Airport, and Tourism Services Manager Joshua Noble provided an update on Tourism in our area.
- The International Council of Shopping Centers (ICSC) will be held at the Convention Center in Las Vegas May 19 through May 22, and members proposed ideas and opportunities related to the conference.
- Commission members began a discussion as to the best use of the Power House Visitor Center.

HISTORIC PRESERVATION COMMISSION MARCH 26

Commission members heard reports on the progress of the WWII Flight Tower at the Airport, and preservation plans for the proposed restoration of the World War I Monument on the Court House lawn, which will be a community effort.



*The picture above shows work beginning on Angle Homes Southern Vista Tract 6048-B.
The subdivision is 26 proposed lots on 8.87 acres*

**CITY OF KINGMAN
ENGINEERING DEPARTMENT
MONTHLY REPORT FOR
MARCH 2019**

The Engineering staff responded to 167 requests for Information on the availability of water and/or sewer to specific properties and the existence of paybacks and assessments relative to those properties.

RIGHT OF WAY ACTIVITIES

51	Permits to work in Public Right-of-way
21	Sewer Connection Permits Inside City Limits (0 due to Failed septic)
6	Sewer Connection Permits Outside City Limits (0 due to 0-Failed septic)
1	Sewer Taps
9	Utility Permits for water meters in the County
22	Utility Permits for water meters in the City
10	Sewer Availability Letters

CAPITAL EXPENDITURES

CONTRACTOR	PROJECT	AMOUNT
Gust Rosenfeld	ENG16-0031	\$461.50
Haydon Building Corp.	ENG14-108	\$756,273.02
Kincheloe Construction	03-W-0009	\$68,137.61
Matrix Design Group	ENG17-0035	\$10,122.93
Sunrise Engineering	ENG18-0054	\$8,960.00
Capital Expenditures processed during the month of March		\$843,955.06

CITY MANAGER'S REPORT

Engineering Continued

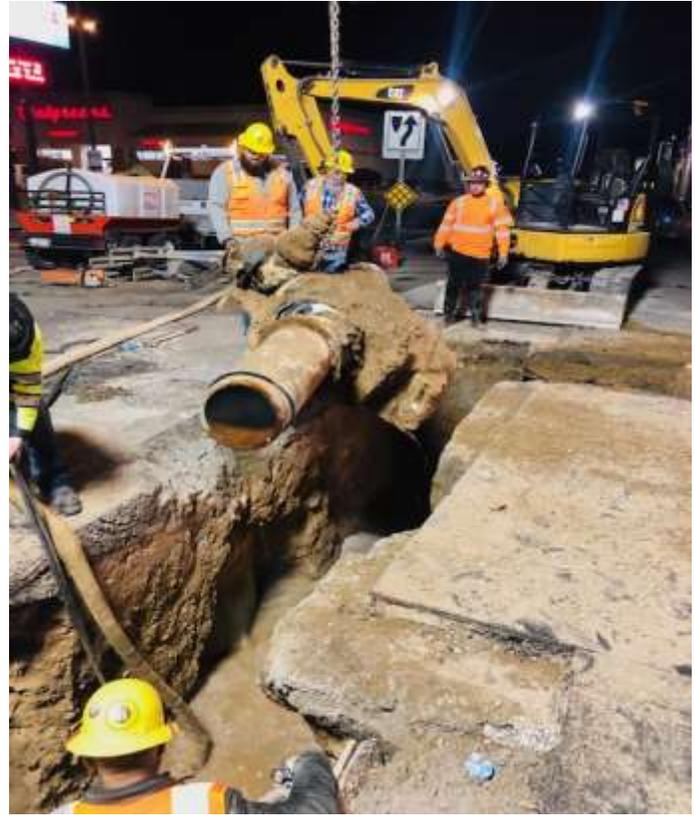
TRAINING ACTIVITIES	
March 27 & 28	Public Works Inspections attended ATTSSA training in Kingman

MEETINGS	
March 5	Striping Plan Discussion
March 6	ENG14-108 Stockton Hill Waterline replacement meeting
March 6	ENG18-0048 Monsson Park infiltration Basin Pre-construction Meeting
March 7	Team Meeting
March 11	Stockton Hill Road Culvert Crossing
March 13	ENG14-108 Stockton Hill Waterline replacement meeting
March 20	ENG14-108 Stockton Hill Waterline replacement meeting
March 25	ENG13-059 Pre-construction meeting Pine & 6th St. water line project
March 27	ENG14-108 Stockton Hill Waterline replacement meeting
March 28	03-W-0009 Metcalf Water line Extension update meeting

DESIGN ACTIVITIES			
PROJECT	PURPOSE	CONSULTANT	STATUS
ENG16-0025	This project includes the design of Kingman Crossing Boulevard between Southern Avenue and Interstate 40.	AECOM Technical Services for the preparation of project plans and specifications	Project is expected to be complete by Summer 2019
ENG17-0035	This project is for Program manager services for the I-11 East Kingman Connection project.	Matrix Design Group	The project is proceeding with right of way acquisition and ADOT coordination.
ENG17-0027	This project includes the design of water transmission mains to the main tank site.	Sunrise Engineering	The project is Designed and ready for bidding

CONSTRUCTION ACTIVITIES UPDATE		
PROJECT	PURPOSE	STATUS
ENG14-084	This contract includes several water and sewer projects at various locations throughout the City.	Work on the design of water lines in the area is ongoing. Installation of various water and sewer projects is ongoing.
ENG14-0108	This project includes the design of water lines in Stockton Hill Road between Airway Avenue and Gordon Drive	Council approved the construction contract on September 18, 2018. Construction began on October 8 and is expected to last until the end of April 2019.
ENG18-0039	This project includes the removal and replacement of asphalt pavement in Stockton Hill Road between Airway Avenue and Gordon Drive	Council approved the construction contract on September 18, 2018. Construction is planned to begin May 5 and last approximately 10 days. The work will take place at night.
ENG17-0008	This project includes the installation of ADA compliant of concrete sidewalks in Andy Devine Avenue between Hall Street and Fifth Street.	A contract has been awarded to TR Orr, Inc. Construction began on October 2 and is expected to last until the end of April 2019.
ENG15-0048 & ENG16-0031	This project will widen and improve Eastern Street between Pasadena Avenue and Airway Avenue.	The design plans are complete. The budget includes money for acquisition of right of way. Staff is proceeding with acquisition.

CONSTRUCTION PHOTOS



ENG14-0108 Stockton Hill Waterline Replacement

City Attorney—Carl Cooper

The City Attorney's office oversees victim notification and advocacy for victims rights in criminal cases. Also they provide legal advice and contract review for City departments, drafting and review of City ordinances and codes and prosecution of misdemeanor crimes within the City of Kingman including domestic violence and drunk driving offenses.

To your right is a side-by-side collective comparison of criminal activity between 2018 and 2019.



	March, 2018	March, 2019
Domestic Violence	30	37
DUI	43	20
Theft/Shoplifting	25	19
Criminal Traffic (non DUI)	13	3
Code Enforcement	7	6
Miscellaneous Misdemeanors	79	44
Total Charges	197	130
Number of Files Opened	106	78
Pretrial Conferences	170	111
Change of Pleas	87	101
Status Hearings	21	12
Trials	15	13
Other Court Events	174	199

City Clerk—Sydney Muhle

During the month of January the Clerk's Office assembled City Council agendas and packets for two regular meetings. Minutes were taken and transcribed for meetings held.

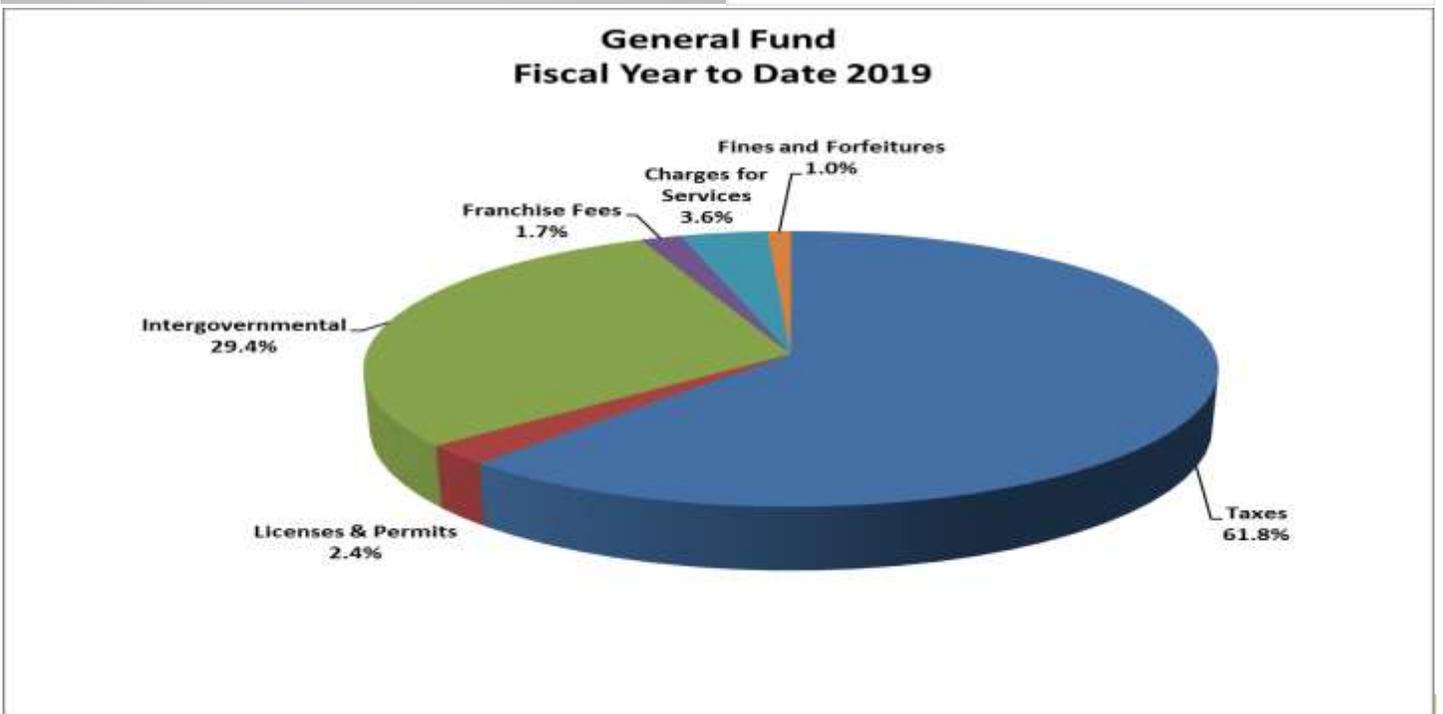
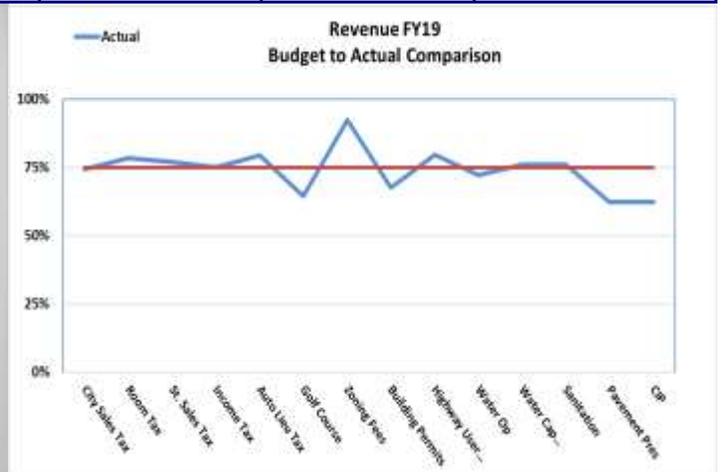
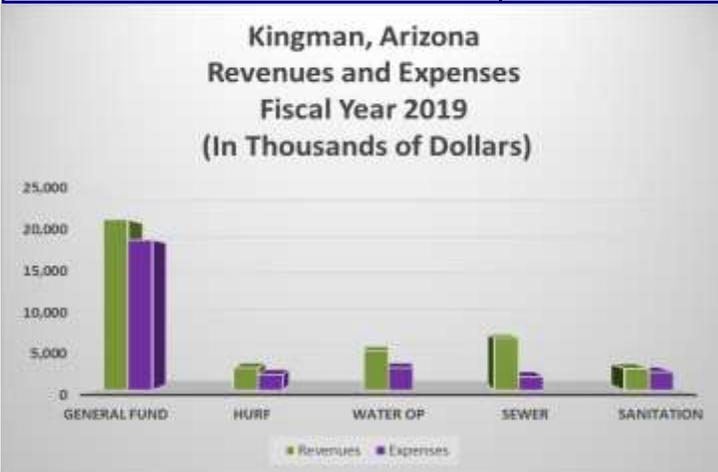
All City Council meeting agendas, agenda packets and minutes as well as agendas and minutes for all City of Kingman boards, commissions and subcommittees are available on the City website www.cityofkingman.gov.

Clerk Activity — February 2019		
	VOLUME	REVENUE
Special Event Permits Issued	3	\$200.00
Public Notary Requests	15	\$64.00
Special Event Vendor Permits	170	\$1870.00
Special Event Liquor License	4	\$200.00
TOTAL REVENUE - December 2018		\$2334.00



REVENUE BY SOURCE — MARCH 2019

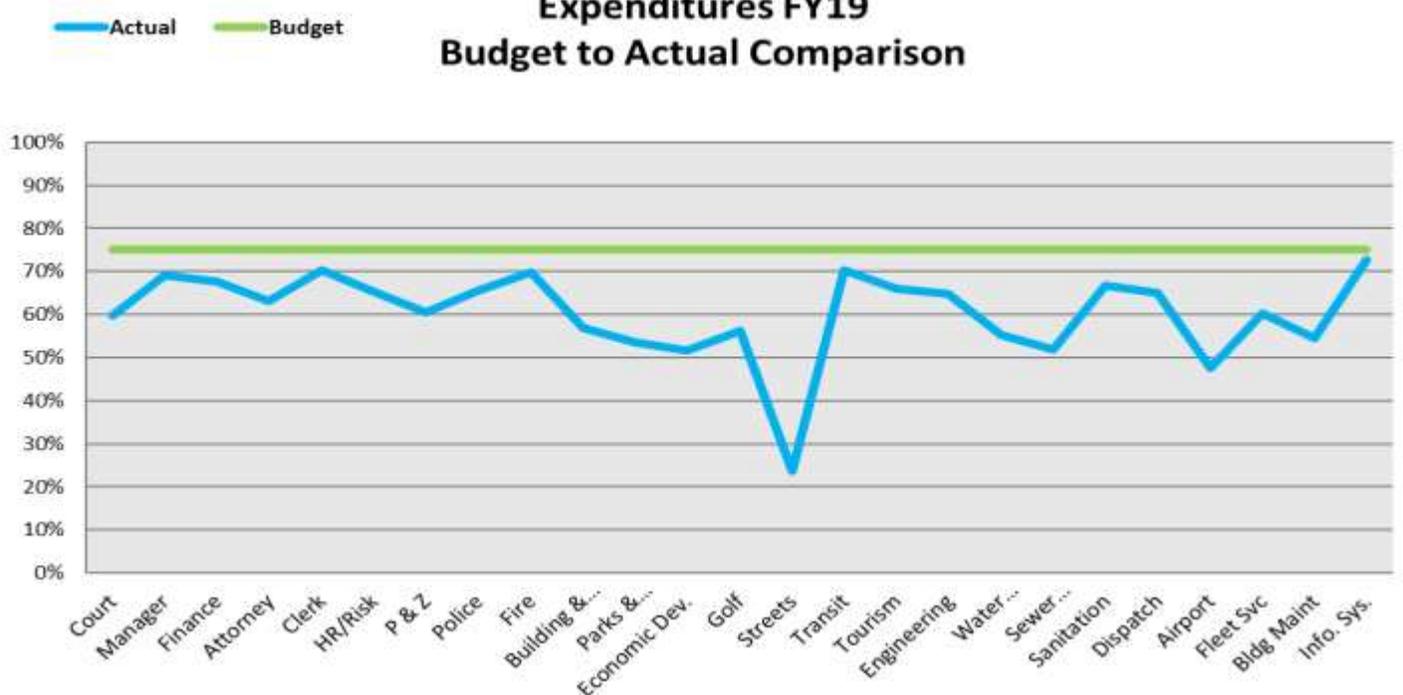
Description	Original Budget	Revenues This Period	Revenues Year-to-Date	Percentage Collected
Taxes	17,688,946	1,343,625	13,174,264	74.48%
Licenses & Permits	742,070	69,922	518,189	69.83%
Intergovernmental	8,191,653	686,545	6,281,250	76.68%
Franchise Fees	693,267	-	369,421	53.29%
Charges for Services	1,180,581	106,047	775,024	65.65%
Fines and Forfeitures	337,408	29,161	210,497	62.39%
Miscellaneous	90,804	13,855	147,582	162.53%
Total Revenues General Fund	28,924,729	2,249,156	21,476,228	74.25%



EXPENDITURES BY DEPARTMENT — MARCH 2019

Description	Revised Budget	Expenditures This Period	Expenditures Year-to-Date	Budget Availability	Available Percentage
Court	1,497,490	79,898	895,116	602,374	40.23%
City Council	166,155	5,110	121,380	44,775	26.95%
Manager	385,106	29,967	265,999	119,107	30.93%
Finance	1,026,985	60,103	735,072	291,913	28.42%
Attorney	834,139	51,598	526,982	307,157	36.82%
City Clerk	375,223	27,866	263,862	111,361	29.68%
Human Res/Risk Mgmt	845,446	96,185	550,983	294,463	34.83%
Planning & Zoning	270,328	16,894	163,260	107,068	39.61%
Police Department	10,684,243	745,363	6,993,104	3,691,139	34.55%
Fire Department	6,887,302	466,267	4,770,974	2,116,328	30.73%
Building & Life Safety	1,085,186	67,224	655,218	429,968	39.62%
Parks & Recreation	4,785,812	241,154	2,597,547	2,188,265	45.72%
Economic Development	685,495	33,980	353,565	331,930	48.42%
Total Expenses	29,528,910	1,921,609	18,893,064	10,635,846	36.02%

Expenditures FY19 Budget to Actual Comparison



REVENUE BY SOURCE — MARCH 2019

GENERAL FUND

REVENUE SOURCE	7/1/14 Thru 3/31/15	7/1/15 Thru 3/31/16	7/1/16 Thru 3/31/17	7/1/17 Thru 3/31/18	7/1/18 Thru 3/31/19	Percent Change FY18-FY19	Fiscal 2019 BUDGET	FY19 Percent of BUDGET	
GENERAL FUND (101)									
Local	*Sales Tax	11,161,414	11,028,931	11,663,990	12,696,399	12,754,661	0.46%	17,153,682	74.36%
	Room Tax	302,767	338,374	369,479	414,421	419,603	1.25%	535,264	78.39%
State	Sales Tax	1,873,111	1,969,052	1,949,780	2,165,187	2,172,340	0.33%	2,823,480	76.94%
	Income Tax	2,548,354	2,534,538	2,652,881	2,696,638	2,676,786	-0.74%	3,563,625	75.11%
	Auto Lieu Tax	969,272	1,112,447	1,228,401	1,256,424	1,432,124	13.98%	1,804,548	79.36%
Golf	Green Fees (9 holes)	76,834	74,425	64,241	63,266	63,518	0.40%	94,362	67.31%
	Green Fees (18 holes)	144,547	125,808	119,856	121,972	110,611	-9.31%	177,574	62.29%
	Annual Golf Fees	80,454	79,668	68,713	70,953	79,649	12.26%	118,082	67.45%
	Cart Rentals	207,039	196,303	179,065	178,354	169,190	-5.14%	272,392	62.11%
	Driving Range Fees	22,482	22,246	16,622	15,521	16,496	6.29%	23,680	69.66%
	Merchandise Sales	-	-	-	-	4,299	-	-	-
	Restaurant and Bar	149,456	134,590	118,764	115,309	111,488	-3.31%	168,803	66.05%
	Subtotal Golf Course	680,812	633,039	567,260	565,375	555,251	-1.79%	854,893	64.95%
Other	Zoning Fees	13,902	18,760	12,990	10,728	13,850	29.10%	15,000	92.33%
	Building Permits	428,356	420,368	492,516	619,576	410,728	-33.71%	606,427	67.73%
HURF FUND (201)	Rest/Bar Tax	524,231	568,259	615,450	599,520	698,020	16.43%	810,900	86.08%
	Highway User Fuel Tax	1,734,617	1,817,859	1,973,531	2,103,741	2,143,697	1.90%	2,693,982	79.57%
POWERHOUSE TOURISM FUND (215)	-	-	125,315	157,992	211,971	34.17%	228,359	92.82%	
PAVEMENT PRESERVATION FUND (316)	-	-	-	772,848	1,987,048	-	3,185,250	62.38%	
I-11 E KGMN CONN FUND (317)	-	-	-	772,848	1,987,048	-	3,185,250	62.38%	
WATER FUND (501)	4,831,417	5,004,063	4,952,511	5,035,260	4,996,151	-0.78%	6,928,531	72.11%	
WATER CAPITAL RENEWAL FUND (510)	633,484	641,538	650,978	665,644	679,090	2.02%	892,193	76.11%	
WASTEWATER FUND (521)	6,279,552	6,279,209	6,344,378	6,469,183	6,628,504	2.46%	8,779,622	75.50%	
WASTEWATER CAPITAL RENEWAL FUND (530)	-	86,697	88,885	91,341	95,324	4.36%	120,301	79.24%	
SANITATION FUND (541)	2,540,275	2,584,188	2,630,469	2,670,272	2,740,386	2.63%	3,606,333	75.99%	

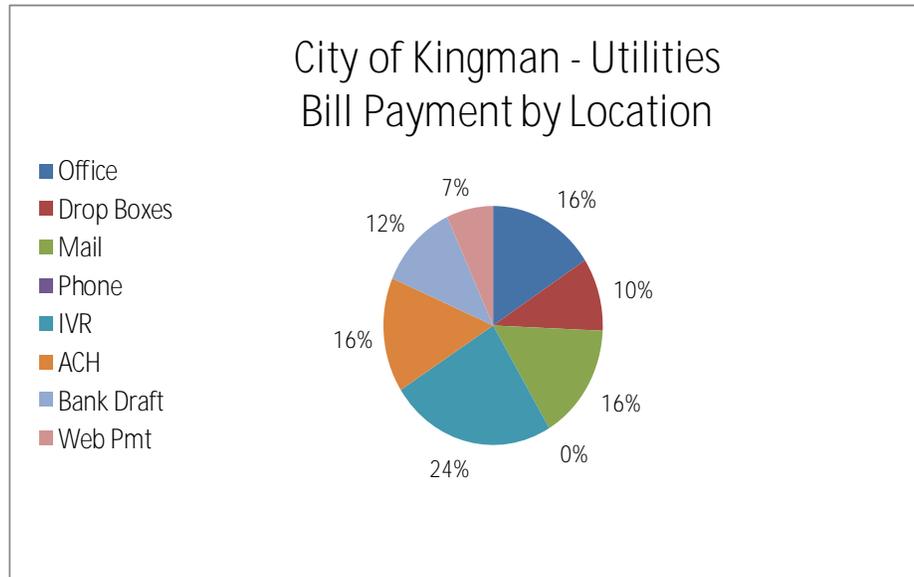
*General Fund 2.5% local sales tax amount reported includes construction TPT tax that will be transferred to the Capital Projects Fund 304 at fiscal year end.

**Due to the implementation of a new utility billing software, November utility bills were delayed. This resulted in a decrease in year-to-date revenues. Utility billing is expected to reach its normal billing frequency by late December/early January, at which time the year-to-date revenues will align with the prior year's reported revenues.

Finance—Tina Moline

City of Kingman – Utility Billing Enhancements

The Utility Billing and Licensing division launched a utility billing online payment portal in November 2018. This portal accepts one-time and recurring credit card and electronic checks as payment methods. It also allows customers to view their utility bills online. In addition to launching an online payment portal, customers now have the option to receive their bills electronically through email. This service can be activated through the online payment portal, <https://selfservice.cityofkingman.gov>, or by contacting a customer service representative. Customers will notice a redesigned utility bill which provides more details about their charges.



CUSTOMER SERVICE STATISTICAL SUMMARY— March 2019

	Oct– 18	Nov– 18	Dec– 18	Jan– 19	Feb– 19	Mar– 19
Phone Calls Answered	2,336	1,808	2,223	1,827	1,166	1,243
IVR - Payments	5,567	n/a	4,074	5,634	4,746	5,167
E-Mail Bill Delivery					283	356
Web Payments					1,185	1,454
Water Service Orders	1,469	627	836	924	912	1,145
Sanitation Service Orders	583	262	246	556	118	459
Sewer Service Orders	2	2	0	0	1	1
Number of Total Payments Processed	18,640	n/a	16,866	16,805	19,680	21,101
Number of Sanitation Customers	12,253	n/a	12,201	12,298	12,264	12,182
Number of Sewer Customers	10,751	n/a	10,813	10,891	10,859	10,764
Number of Water Customers	20,373	n/a	20,334	20,457	20,372	20,177

LICENSING STATISTICAL SUMMARY— March 2019	
New Business Licenses Issued	25
License Renewals Completed (Business & Animal Licenses)	289
License Renewals Generated (Business & Animal Licenses) for May 2019	274

Payment Options Available:

Mall or Drop Box—Please write account number on Check or Money Orders and include the payment coupon from the top of the bill. Make payable to City of Kingman.

Courtesy Drop Box locations are:

City of Kingman - 310 N 4th Street

Unisource - 2498 Airway Avenue

Credit Cards—The City of Kingman accepts Visa, Master Card, Discover and American Express. Payment by credit card can be made by IVR phone or in the office.

Bank Drafting—Automatic Bank Drafting

Once you have established bank drafting you will continue to receive your bill in the mail, but it will be paid automatically on the date listed on your statement from your bank account. Please contact our office to setup automatic bank drafting. Forms can also be found on our website at: http://www.cityofkingman.gov/pages/depts/finance/ub_forms.asp

Online payments with Citizen Self Serve

Fire Chief—Jake Rhoades

This report is designed to be comprehensive of performance and provide a realistic snapshot of service delivery as well as the ability to provide information that is more readily analyzed in comparison to timeframes, locations, and other pertinent comparisons. This report identifies distinguishable data in each division of the department allowing for a comprehensive look at the organization regardless of area of interest as obviously one division reflects the others as well as the organization as a whole.

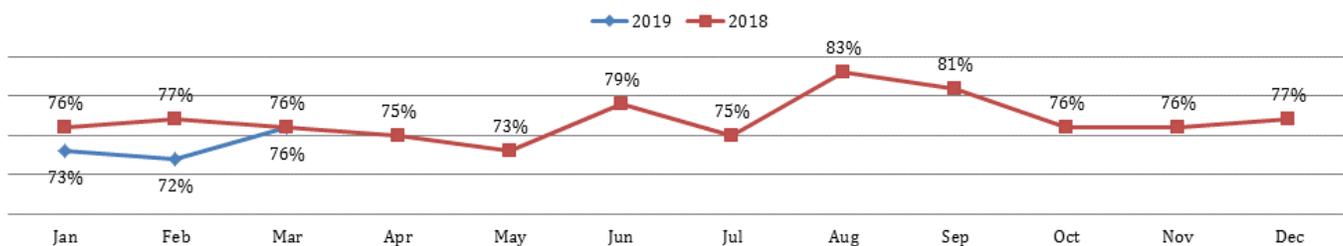
The department completed the promotional process for the position of BC-Emergency Medical Services. Rink Gordon was successful in the process and will assume the role on March 19. This will trigger promotional examinations for Captain, Engineer and Firefighter. There are actually two spots for firefighter with the departure of Firefighter Daniel Crowe who accepted a position on the Department of Defense base as a civilian firefighter in Barstow. Additionally, the 911 Communications Center experienced a resignation from a telecommunicator who is seeking a career change. This brings the number of vacancies in the Center to one-third of the workforce.

The month of March included response to 713 incidents, which brings the annual total for 2019 to 1961. AMR responded to 118 calls for the month bringing the total to 340 calls in which they were the primary responding agencies do to the call type and the non-life-threatening nature of the incident. Squad 2 continues to be a very strong concept in response profile for the department as it responded to 46 calls for the month of March and 258 for the year to date.

Total Calls for the Month: 713 YTD: 1961 AMR Calls: 118 YTD: 340 Squad 2 Calls: 46 July 1, 2018 to Date: 258

INCIDENT BREAKDOWN						
Incident Type	Mar 2019	Mar 2018	% of Change	2019 YTD	2018 YTD	% of Change
Total Fire Incidents	98	20	↑80%	262	269	↓3%
EMS Response	608	576	↑5%	1675	1614	↑45
Residential Structure Fire	8	4	↑50%	15	9	↑40%
Commercial Structure Fire	2	3	↓33%	6	4	↑33%
Other Structure Fire	-	-	-	-	-	-
Vehicle Fire	2	4	↓50	9	11	↓22%
Brush Fire	7	8	↓13%	13	18	↓38%
Dumpster Fire	11	1	↑91%	17	1	↑94%
Other Fire	68	81	↓13%	202	226	↓12%
False Alarm Response	-	-	-	-	-	-
Hazardous Condition Response	7	2	↑71%	20	16	↑20%
Other Response/Admin	-	-	-	4	-	↑100%
Total	713	679	↑5%	1961	1899	↑3%

Total Response Time Compliance % - ALL CALLS

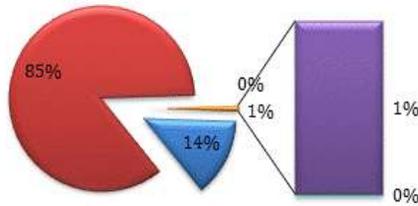


THE MISSION OF THE KINGMAN FIRE DEPARTMENT

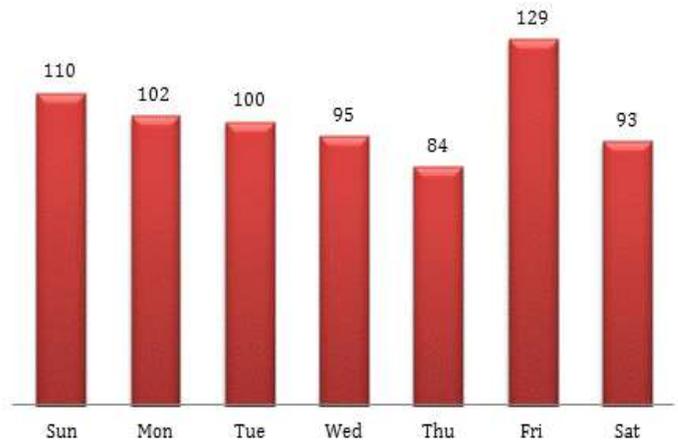
To provide the highest level of emergency response and effective prevention to preserve the life, property, and well-being of our community.

Incident Breakdown by %
Total Incidents: 713

■ Fire Incident Total
 ■ EMS Response
 ■ False Alarm Response
■ Hazardous Condition
 ■ Other Resp/Admin



Total Incidents by Day of the Week



TOTAL INCIDENTS BY DISTRICT

District	Mar 2019	Mar 2018	% Change	2019 YTD	2018 YTD	% Change
21	93	70	↑25%	255	220	↑14%
21A	1	88	↓99%	2	89	↓98%
Total	94	158	↓68%	257	309	↓17%
22	72	1	↑99%	201	170	↑15%
22A	142	152	↓7%	408	418	↓2%
22B	25	10	↑60%	67	34	↑49%
22C	2	1	↑50%	3	6	↓50%
22D	3	11	↓73%	21	22	↓5%
Total	244	175	↑28%	700	650	↑7%
23	181	160	↑12%	489	398	↑19%
23A	66	60	↑9%	196	199	↓2%
23B	-	1	↓100%	1	1	0%
Total	247	221	↑11%	686	598	↑13%
24	94	96	↓2%	249	250	0%
25	17	18	↓6%	39	61	↓36%
Out of Dist.	17	11	↑35%	30	31	↓3%
TOTAL	713	679	↑5%	1961	1899	↑3%

TOTAL RESPONSES BY APPARATUS

(does not include canceled calls)

Unit	Mar 2019	YTD 2019	% Per Unit
E211	90	225	13%
E221	163	438	23%
E231	179	485	25%
E241	95	245	13%
Squad 2	46	157	6%
L234	1	4	0%
R215	2	11	0%
B216	1	1	0%
BC2	-	5	0%
AMR	118	222	17%
Other/Admin	17	32	25%

Fire Type	\$ Saved	\$ Loss	% Saved	% Lost
Structure Fires	\$0	\$0	0%	0%
Vehicle Fires	\$0	\$23,000	0%	05
Other	\$467	\$34	0%	0%
TOTAL	\$467	\$23,034	0%	0%

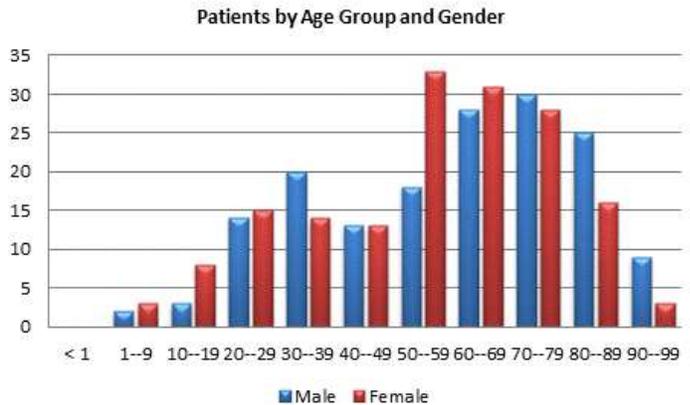
INCIDENTS BY CATEGORY	Mar 2019	% of All Incidents	YTD 2019	YTD 2018	YTD Change by %
EMS	1129	85%	2189	3124	↑2%
Fire	196	15%	558	557	0%
HazMat	8	1%	33	36	↓9%
Tech Rescue	-	-	-	-	-
Other	-	-	2	-	↑100%
TOTAL	1333	100%	3782	3717	↑102%

EMS RESPONSE

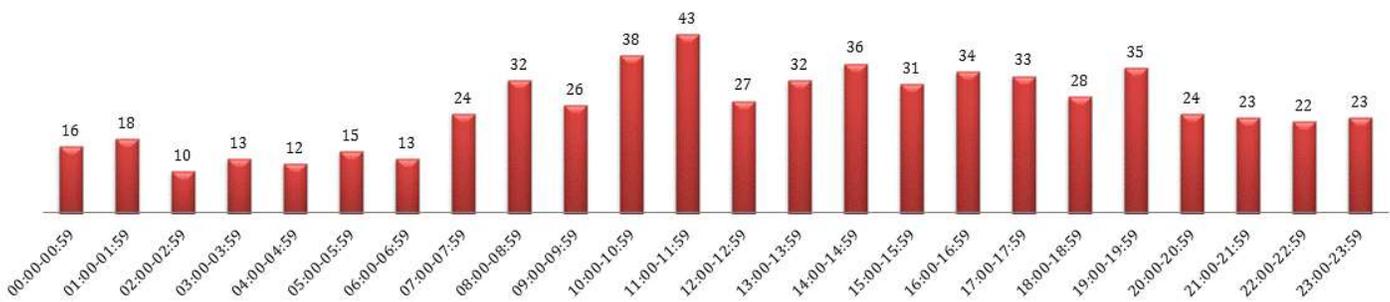
Agency	Calls	YTD %	YTD 2019
KFD	490	31%	1557
AMR	118	35%	340

KFD & AMR Total Responses: 608 KFD Responded to 81%

EMS TOP 10 DETERMINANTS				
Call Type	Mar-19	Mar-18	Change %	YTD 2019
Breathing Problem—Delta	54	52	↑4%	158
Chest Pain—Delta	36	22	↑14%	77
Psychiatric—Bravo	26	39	↓33%	71
Sick Person—Charlie	26	32	↓23%	77
Falls—Bravo	31	43	↓39%	94
Sick Person—Alpha	43	53	↓23%	129
Unconscious/Fainting—Delta	21	26	↓24%	58
Breathing Problem—Charlie	-	-	-	-
Falls—Alpha	31	18	↑42%	83
Unknown Problem—Bravo	21	26	↓24%	58

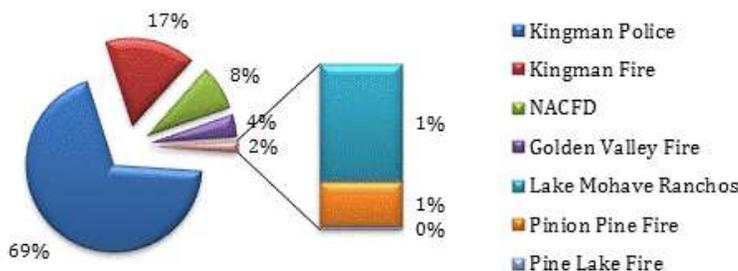


EMS Incidents by Hour

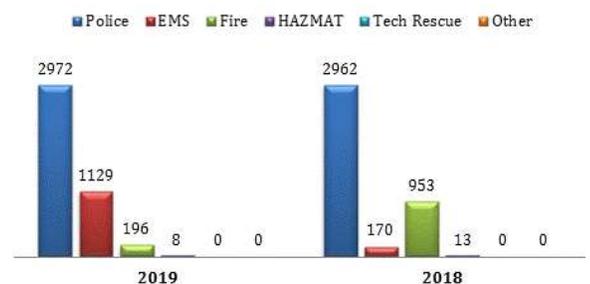


911 Center Calls for Service by Agency	YTD 2019		Police	EMS	Fire	HAZMAT	Other	Mar 2019 Total	Mar 2018 Total
	Count	Percentage							
Kingman Police	8375	68.9%	2972	-	-	-	-	2972	9628
Kingman Fire	1961	16.1%	-	608	98	7	-	713	1899
No. AZ Consolidated Fire	1001	8.2%	-	297	53	1	-	351	1023
Golden Valley Fire	537	4.4%	-	151	26	-	-	177	535
Lake Mohave Ranchos	198	1.6%	-	58	8	-	-	66	202
Pinion Pine Fire	77	0.6%	-	14	11	-	-	25	54
Pine Lake Fire	10	0.1%	-	1	-	-	-	1	4
Total Calls Dispatched	12159	100%	2972	1129	196	8	-	4305	13345

Percentage of Calls per Agency
Total Calls for March: 4305

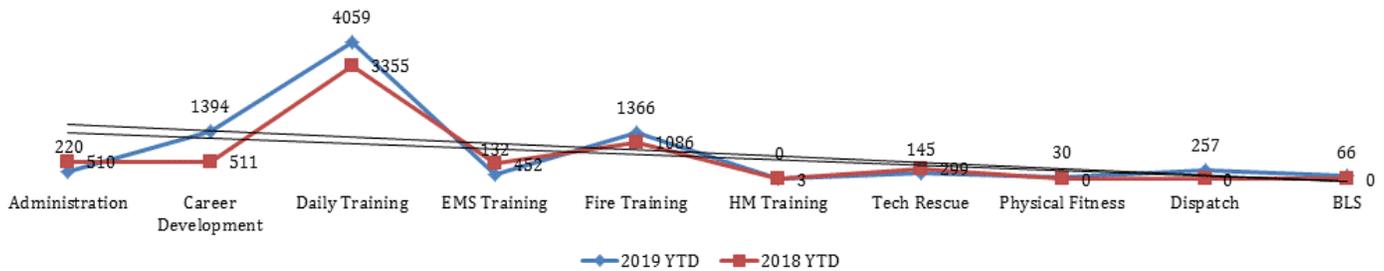


9-1-1 Communication Calls Per Agency
March 2019 UP 5% from March 2018



TRAINING HOURS					
Training Type	Hours	% for Month	YTD 2019	YTD 2018	Variance %
Administration	110	3.8%	220	510	↓57%
Career Development	465	15.9%	1394	511	↑63%
Daily Training	1485	50.8%	4059	3355	↑17%
EMS Training	61	2.1%	132	452	↓71%
Fire Training	548	18.7%	1366	1086	↑21%
HazMat Training	-	-	-	3	↓100%
Tech Rescue	120	4.1%	145	299	↓51%
Physical Fitness	30	1.0%	30	-	↑100%
9-1-1 Communications	53	1.8%	257	-	↑100%
Building & Life Safety	55	1.9%	66	-	↑100%
TOTAL	2926	100%	7669	6214	↑19%

**March 2019 vs. 2018 Total Training Hours
Fire Only**



For the month of March 2019, the Kingman Fire Department engaged in a variety of training topics pertaining to Fire/EMS training, chief officer development and firefighter/dispatcher mental health services. All firefighter personnel across three shifts participated in fire core exercises pertaining to Truck Company Operations. The Truck Company operations course encompassed hands-on training to address basic and advanced skills needed for fire personnel operating on a Truck company with KFD. The various topics that were covered; ground ladders, aerial and master stream operations, vertical ventilation (roof prop), and vehicle extrication using hydraulic tools, saws, hand tools, and safety considerations for all evolutions.

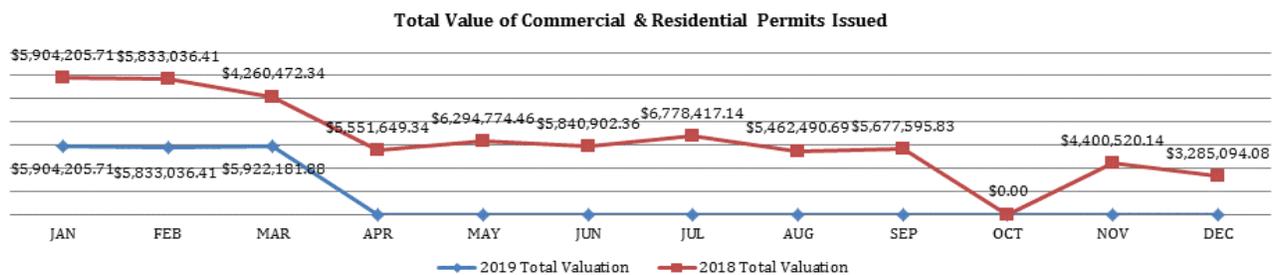
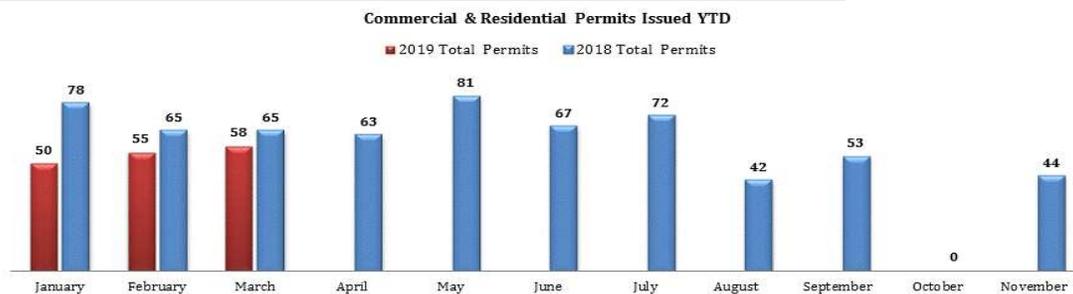
Five members ranging from Chief Officers and Fire Officers attended the Center for Public Safety Excellence Conference in Garden Grove, CA. We also hosted peer team visits for firefighter and dispatch personnel. A mental health firm from the Phoenix AZ area specializes on the mental health of first responders and dispatchers came out to observe our personnel. The training division continues to implement our new online learning platform- Target Solutions.

COMPLETED MONTHLY FIRE CODE INSPECTIONS			MONTHLY FIRE CODE VIOLATIONS		
Fire Prevention	Completed	YTD	Fire Prevention	Violations	YTD
Re-Inspection	36	55	Re-Inspection	32	67
Annual Schedule Inspection	122	323	Annual Schedule Inspection	79	211
Remaining Inspections	-	7	Violations Not Corrected	32	37
TOTAL Inspections	158	385	TOTAL Violations	143	315

Community Risk reduction was able to provide 14 Education classes this month reaching approximately 363 students at our elementary schools. This month's topic was more of a science lesson. We incorporated our fire safety message into learning about what smoke is and how it is created. Car seats evaluations and issuing seats to families in need was busy this month. We conducted 6 evaluations and issued 8 seats. We were able to provide 7 Knox Box installs. Knox Boxes provide people with a sound mind that if we have to respond we will be able to gain access to them without having to cause damage. We assisted 5 residents with smoke alarm issues and installed 2 new alarms.

COMMUNITY RISK REDUCTION ACTIVITIES					BUILDING REVIEW ACTIVITIES		
Activity	Mar 2019	# of Attendees	YTD 2019	YTD 2018	Activity	Mar 2019	YTD 2019
Smoke Alarm Maintenance/Calls	5	5	17	-	Commercial Plans	-	-
Smoke Alarm New Install (each alarm)	2	-	20	-	Other Commercial Reviews	13	27
Child Safety Seat Checks	6	4	15	-	Residential Plans	21	103
Child Safety Seats - Issued NEW	8	8	19	-	Other Residential Plan Reviews	19	53
Public Education Classes	14	363	42	2	Sign Review	2	10
Public Education Outreach	8	595	21	1	Special Event Permit Review	9	21
Explorer Program Training	1	-	1	-	Other Reviews	1	1
Knox Box	7	7	13	-	Building Safety Inspections	487	1121
Citizens Fire Academy Training	-	-	-	-	Business License Bldg. Inspections	37	145
CERT Training	-	-	-	-	TOTAL	589	1481
Station Tours	-	-	4	2			
TOTAL	51	982	152	5			

Commercial—New/Under Review Permit		Commercial Permits Ready to Issue		PERMITS	Mar 2019
Staybridge Suites 3443 Hotel Way		Black Bear Diner 946 Beale Street		Fees Collected	\$151,319.18
		Mohave County Courthouse 401 Sprint St.		Fees Waived	\$4492.97
		Tuff Shed, Inc. 4325 Stockton Hill Road		Total Permits Finaled	58
Commercial Permits Issued—Under Construction		Commercial Permits Closed Out		Total Permits Finaled Valuation	\$5,922,181.88
One Hour Air Conditioning 2604 Hualapai Mtn Road		Starbucks 3765 Stockton Hill Road			
Kokopelli TI Surgical Center 2501 Stockton Hill Rd Ste 109					
Canada Mart 210 W Andy Devine Avenue					
Gas N Grub Hay Barn 4549 N Stockton Hill Road					
Dairy Queen 3152 Stockton Hill Road					
Desert King International 550 Topeka Street					



IT—JOE CLOS

March 2019

www.cityofkingman.gov

Visits

23,629

% of Total: 100.00% (23,629)



Unique Visitors

16,626

% of Total: 100.00% (16,626)



Pageviews

61,871

% of Total: 100.00% (61,871)



Daily Visits

● Sessions



Popular Pages

Destination Page	Pageviews	Unique Pageviews
/	12,519	10,105
/government/departments/finance/utility-billing/utility-payment-options	2,782	2,174
/?splash=https://www.governmentjobs.com/careers/cityofkingman&__isexternal=true	2,684	1,974
/?splash=https://selfservice.cityofkingman.gov&__isexternal=true	2,055	1,545
/government/departments/parks-and-recreation	1,649	1,239
/business/airport-authority	1,594	1,342
/government/departments/finance/utility-billing	1,475	1,104
/government/departments/polic-e-department	1,472	1,055
/residents/city-news	947	655
/government/departments/human-resources/employment-information	847	663

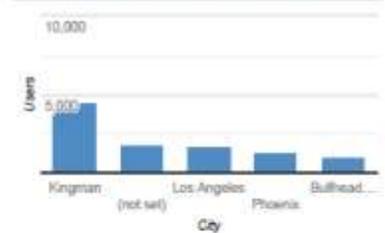
Average Pages per Visit

2.62

Avg for View: 2.62 (0.00%)

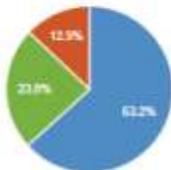


Your biggest traffic comes from



Traffic Source

■ organic ■ direct ■ referral



Country/Territory

Country	Sessions
United States	22,702
France	139
Canada	132
India	101
Germany	79
United Kingdom	43
Netherlands	40
Philippines	40
Italy	33
Australia	30

Type of Visitors

■ New Visitor ■ Returning Visitor



Visits by Device

Device Category	Sessions	Bounce Rate
mobile	11,130	56.14%
desktop	11,053	39.27%
tablet	1,446	46.06%





Kingman Police Department-Chief Robert J. DeVries



DATES TO REMEMBER

- April 13th—Special Olympics Torch Run

Calls for service and Officer initiated activity numbered 3,006 in the month of March marking a 13.46% decrease in comparison to 2018. Written reports are down 9.31% since March 2018 and officer initiated activity is down 40.32% in comparison to the year prior.

March Activity



Sergeant Brian Zach and

Detective Adam Parrott represented KPD at the 15th Annual Arizona Fallen Officer Memorial 5K on March 3rd. Both officers ran the 5K in full uniform to pay tribute to the 4 officers killed in the line of duty in Arizona over the past year.



A full department meeting was held on March 6th to go over a wide variety of topics and future plans for the department. The first full department photo in several decades was taken prior to the meeting. Special thanks to the Sheriff's Office for covering calls during the meeting.



The Western Arizona Law Enforcement Training Academy (WALETA)

hosted an Open House on March 15th at the new satellite building for the academy. The new site houses a state of the art firearms simulator and also has additional space for defensive tactics training.



A badge pinning ceremony was held on March



15th for Lieutenant Joel Freed and Sergeant Jason Zerr. Family, friends and peers gathered to recognize and congratulate both on their promotions.



Staff Update

Officer-in-training Kevin Loi resigned from his position effective March 20th.

A retirement celebration was held on March 21st to recognize Lt. Bob Fisk for serving 25 years and 8 months with the department. The event was well attended by family, friends and peers.



Coffee with Cops was held on March 26th at the department. The Human Bean coffee shop hosted the event which also featured a display from Public Works on our city streets.



**** Junior Police Academy canceled ****

On Tuesday, March 5th, the decision was made to cancel both sessions of the 2019 Junior Police Academy (JPA). The Kingman Police Department (KPD) has held two JPAs every year for the past 13 years. That is a total of 26 academy sessions that have impacted almost 650 students. This year would have been the 14th year. The decision to cancel this year’s program was not made easily and is due to current and on-going staffing shortages. Additional resignations are anticipated over the next few months. The School Resource Officers (SRO), who would normally organize and oversee the academy during the 8 week summer school break, will be temporarily re-assigned to uniform patrol duties.



KPD’s current SRO program consists of one sergeant and five officer positions. Two of the five positions are unfilled, leaving three officers and a sergeant to cover the schools in Kingman. The Kingman Unified School District and Kingman Academy of Learning are aware and have been involved in the decision making process specific to the impact on both school districts.

Consideration is being given to additional service adjustments department wide. KPD has been communicating with community partners regarding the staffing shortages and potential impact on services provided.

For the safety of the community and the safety of our officers the Kingman Police Department is committed to providing no less than a minimum amount of uniformed officers on duty at any given time. To meet this commitment and fill an immediate need for staffing in the uniformed patrol bureau we must pull officers from other areas of service.



Already, we have not replaced vacancies in the detective bureau, SRO team, traffic squad and gang enforcement task force. We currently have four new officers in field training and one recruit officer in the academy.

On a national level agencies are faced with a dwindling pool of qualified applicants, which we are experiencing locally. Many apply, fewer are invited to test and even fewer are able to successfully get through the rigorous background process. Those that do get accepted and hired are often recruited and wooed away by other agencies that can pay a higher wage. Many times it is a neighboring agency that is doing the recruiting and wooing. Certified law enforcement officers have become a hot commodity.

In the meantime we are evaluating our priorities of service and making plans to continue to provide efficient police services to the City of Kingman and its residents to further our mission. It is the mission of the Kingman Police Department to maintain a high quality of life for our residents and visitors, through an active partnership with the community, by being proactive in reducing crime, apprehending criminal offenders, and aggressively addressing all public safety concerns.

****DUI Enforcement On Patrol this St. Patrick’s Day Weekend****

As part of the Western AZ DUI Taskforce the Kingman Police Department will be providing extra patrol this St. Patrick’s Day weekend. The luck of the Irish will not help you. If you get caught Driving Hammered, you will Get Nailed!

The Kingman Police Department has been awarded a grant by the Arizona Governor’s Office of Highway Safety. The grant monies are to be used for overtime and employee related costs to enhance DUI & Impaired Driving Enforcement throughout the City of Kingman. The goal of the Impaired Driving Program is to reduce alcohol and drug related driving fatalities and injuries through enforcement, education, and public awareness throughout the State of



Arizona. The Kingman Police Department is an active participant in the Western Arizona DUI Taskforce, which includes the Mohave County Sheriff’s Office, Arizona Department of Public Safety, and other area agencies along the Colorado River. The Western Arizona DUI Taskforce will conduct DUI saturation patrols throughout the year during holidays and special events.

The penalties for impaired driving in Arizona are severe and include mandatory jail time, thousands of dollars in fines and court fees, suspension of driving license or privilege to drive, vehicle impoundment for 30 days and other expenses. There are consequences to human life from those that drive impaired. According to 2017 statistics reported by the Arizona Department of Transportation, 32% of all fatalities in Arizona were alcohol related. Statewide that is 320 people killed and 3,095 people injured. In Mohave County alone, there were 12 fatal crashes resulting in 13 killed and 137 people injured in the reported 184 alcohol related crashes.

The Kingman Police Department wants to remind those that choose to drink to use a designated driver. If you suspect an impaired driver please contact law enforcement.

References

Arizona Department of Transportation Systems Management and Operations. (2018). 2017 Motor Vehicle Crash Facts for the State of Arizona. Retrieved from <https://www.azdot.gov/docs/default-source/mvd-services/2017-crash-facts.pdf?sfvrsn=2>

**** Felony Suspect Arrested ****



On Thursday, March 28th, at about 2:10pm, Kingman Police arrested **Jeremy Randal Corey Holt**, 45 of Kingman, on a felony charge of Vehicle Theft and a felony warrant for Failure to Appear. Holt, who is a suspect in several felony case investigations, was located at a residence in the 500blk of Sunrise Ave. Holt attempted to hide inside the residence. Officers were able to take Holt into custody without incident. During this time it was determined that a U-Haul box truck parked at the residence had been stolen by Holt. Holt, who also had a warrant out of MCSO for Failure to Appear on an unrelated forgery case, was booked into the Mohave County Adult Detention Facility on these charges. Holt is facing additional felony charges pending completion of several investigations. The U-Haul truck was full of property that investigators believe to be stolen.

**** Burglary Suspect Arrested ****



On Thursday, March 28th, at about 1:15pm, Kingman Police arrested **Todd Nicholas Cochran**, 28 of Kingman, on a felony charge of Burglary 3rd Degree. Earlier in the day a burglary of a fenced commercial yard was reported at a business in the 600blk of Railroad St. Surveillance video showed a male subject jump the fence of the business and steal assorted items out of several different vehicles. At about 1:10pm employees (victims) from the business located the suspect in the 2500blk of Pasadena Ave. Officers arrived and identified the suspect as Cochran. Cochran was found to be in possession of the stolen items. Detectives served a search warrant on Cochran's home in the 2500blk of Pasadena Ave. and recovered stolen items. Cochran, who admitted involvement in the offense, was booked into the Mohave County Adult Detention Facility



STATISTICAL SUMMARY—February		
	MONTH	Year-to-Date
Adult Arrests	139	291
Juvenile Arrests	35	55
911 Calls	1,957	4,205
Police Incidents	2,535	5,468
Police Cases	383	708
Last DR# Pulled	2019-005469	

*Honor
Integrity
Courage*



MONTHLY FINANCIAL REPORT			
CITY REVENUE		Criminal Justice Enhancement Fund—47%	10131.47
Abatement Fund	30.19	Child Passenger Restraint	0.00
Address Confidentiality Fund	0.00	DNA Surcharge—3%	1267.50
Attorney's Fees	2507.01	Drug Enhancement Acct (Fine)	561.86
Bond Forfeiture	500.00	DUI Abatement Fund—\$250	0.00
Copy Fees	0.00	Extra DUI Assessment	0.00
Court Costs	0.00	Domestic Violence Services Fund—\$50	0.00
Defensive Driving Diversion Fee-Local	875.00	Fill the Gap—7%	1543.85
Fines	15275.72	AZ Highways Fund	0.00
Jail Costs	6235.38	JCEF Surcharge—15%	55.71
Jury Fees	0.00	Medical Services Enhancement Fund	2852.34
Miscellaneous Fees	209.60	2011 Additional Assessment—\$8	859.51
Overpayment Forfeiture	0.50	Probation Surcharge—\$5	11.08
Suspension Fee	1005.23	Prison Construction and Operations Fund	4956.00
Warrant Fee	3388.20	Public Safety Equipment Fund	4944.42
Total City Revenue	30027.92	Peace Off Train	145.60
Local JCEF TPF Acct	565.10	ZVRF Victim	233.56
Court Enhancement Fund	1332.81	Victim Comp Fund	140.51
STATE REVENUE		Technical Registration Fund	18.46
Probation Surcharge—\$10	1.19	State's JCEF TPF Acct	988.01
Probation Surcharge—\$20	2223.11	Victim's Rights Enforce Assess Fund	206.13
Address Confidentiality Fund	.00	FARE Special Collection Fund	3954.57
Arson Detection Reward Fund	.00	FARE Delinquent Fee	1215.80
Clean Election Fund—10%	2246.00	Total State Revenue	38556.68

SUMMARY OVERVIEW – MARCH 2019					
BOND SUMMARY		RESTITUTION SUMMARY		ADULT PROBATION FEE SUMMARY	
Prior Balance	14696.20	Prior Balance	1000.00	Prior Balance	1520.66
Bonds Posted	19049.34	Payments made	2371.36	Payments made	2071.78
Bonds Forfeited	14142.34	Checks written	2495.55	Checks written	1520.66
Bonds Refunded	6000.00	Balance in Restitution	875.81	Balance in Adult Prob Fees	2071.78
Balance in Bonds	13603.20				
REIMBURSEMENT			Cases Terminated	New Cases	Juveniles
Prior Balance	324.30	Civil Traffic	83	86	0
Payments made	227.91	Criminal Traffic	75	35	0
Checks written	277.91	Criminal Misdemeanor	155	137	3
Balance in Reimbursement	274.30	Total	313	260	3
Total Revenue	213176.58	Domestic Violence Cases	12		
Mohave County Jail Costs					
LAPAZ County Jail Costs	20646.15				

MUNICIPAL COURT MONTHLY STATISTICAL REPORT MARCH 19				
CRIMINAL TRAFFIC				
	D.U.I.	SERIOUS VIOLATIONS	ALL OTHER VIOLATIONS	TOTAL
Pending First of Month	146	6	208	360
Filed	21	5	9	35
Transferred In	0	0	0	0
SUBTOTAL	170	10	224	395
Transferred Out	0	0	0	0
Other Terminations	67	1	7	75
TOTAL TERMINATIONS	67	1	7	75
Pending End of Month	100	10	210	320
TRAFFIC FAILURE TO APPEAR				
Pending First of Month	Filed	Sub Total	Terminations	Pending EOM
109	2	111	2	109
Criminal Traffic/FTA Trials	0	Criminal Traffic/FTA Jury Trials		0
CIVIL TRAFFIC				
Pending First of Month	Filed	Sub Total	Default Judgement	Other Term
274	86	0	20	63
Total Terminations	83	Pending End of Month		277
Civil Traffic Hearings Held in MONTH				3

MISDEMEANOR				
	Misd Non Traffic	Failure to Appear Non-Traffic	TOTAL	
Pending First of Month	1453	209	1662	
Filed	128	9	137	
Transferred In	0	0	0	
SUBTOTAL	1581	218	1799	
Transferred Out	0	0	0	
Other Terminations	145	10	155	
TOTAL TERMINATIONS	145	10	155	
Pending End of Month	1436	208	1644	
Misdemeanor FTA Court Trials				1
Misdemeanor FTA Jury Trials Held				0
Misdemeanor/Criminal Traffic Initial Appearances				26
DOMESTIC VIOLENCE/HARASSMENT PETITIONS				
	Filed	Issued	Denied	TOTAL TERM
Domestic Violence	6	5	1	6
Harassment	3	2	1	3
HEARINGS HELD TO REVOKE/MODIFY ORDER OF				
Order of Protection	0	Injunction Against Harassment	0	
SPECIAL PROCEEDINGS/ACTIVITIES				
Juvenile Hearings Held	7	Search Warrants	0	
WARRANTS OUTSTANDING				
Traffic Warrants Outstanding		Criminal Warrants 1047		
D.U.I.	127	MISDEMEANOR TOTAL		
Serious Violations	19			
All Other Violations	178			
TRAFFIC TOTAL	324			

Parks and Recreation Department—Mike Meersman

Our new Tatting class, which is a form of stitchery similar to crocheting with thread using a pull type instrument to make the projects, is now in session. The Adult Cuisine classes started off good with the first two sessions completed. The fourth session will take place on April 27th and has one couple registered so far with hopes in acquiring two more before the 27th. Staff is currently working on all Summer programming and brochure submissions. The Summer Brochure will be distributed online beginning May 4th and in the Kingman Daily Miner on Sunday, May 5th.



Fitness & Dance: Dance classes continue to move through their season in preparing for the Dance Recital on May 18th. Props are being built for the musical theater class and students are awaiting costumes from Center Stage Boutique in Lake Havasu City.

Child Supervision Programs: Staff are in the process of preparing for the Summer Fun Daze Day camp. Summer staff for the program are now being processed so they can begin in May. We were able to work with KUSD to re-evaluate the need for the summer lunch program at Palo Christi and they will be offering day camp lunches Monday through Thursday only. Staff Training for camp staff is set for May 30th from 9am to 3pm.

Trip & Tours: The Department hosted a trip to Phoenix on March 23 & 24, which included Cirque de Soleil with Berleen's Dinner Show, and a Lake Pleasant Boat Cruise. The trip was enjoyed by everyone and the sites visited were excellent. We ran into a slight snag at the motel because they were not prepared for our arrival as the person who was responsible for group reservations wasn't at the hotel nor informed his staff of the type of reservations requested. We used a new bus company and the driver failed to input the proper location into his GPS for one of our destinations and when we informed him he was going the wrong direction, he begged to differ causing a couple of upset patrons. The trip set to Utah for Tuacahn Amphitheater, River Rafting & Train, and to Zion National Park on June 28-30 for 3 days and 2 nights has 30 registered with 18 openings remaining. Our trips are open to everyone, but highly attended by the senior clientele. Any trip recommendations or questions can be submitted to Recreation Coordinator: Beth Matthews at 692-3109.

Sports: Men's Basketball League is in its final week of competition. Two of our three divisions are now complete. The department is now focusing on summer sports camps and looking to host a few of our popular programs again this summer; including the International Soccer camp, Little Tykes, and Floor Hockey. For any additional sports information or to volunteer in our youth leagues, please contact Sports Coordinator: Ryan Fruhwirth at 692-3113.



Special Events: Our Video Game Championships on March 23rd was cancelled due to lack of enrollment. The first Drive-In Movie for this year is set for April 12th and polls are now available to cast the vote on the movie title. Currently the winning movie is "Bumblebee" and "Ralph Breaks the Internet" is in second place with "A Dogs Way Home" in third. Title will be selected on Wednesday before the movie. The Department is working with the Venture Club this year on the annual Egg Hunt at Centennial Park. The Venture Club will be operating the event and taking it over in the years to come. Department staff are set to accommodate patrons at the Breakfast with the Bunny on Saturday, April 20th from 8-10am at Golden Corral. Parks & Recreation staff will be participating and working with other departments for the upcoming Public Work Days to be held Downtown on May 30th.

Aquatics: Lifeguard classes begin April 5th. Class will meet Fri-Sun for two weeks and conclude on April 14. Some schools have events set to take place prior to the pools opening and Recreation Coordinator, Beth Matthews will be staffing and accommodating these events. Staff Training takes place on Friday-Sunday May 24-26 and Pools will open Memorial Day, May 27th.

Miscellaneous: Recreation staff has met with Human Resources and has been working diligently to complete Summer interviews and references for part-time staff in Recreation and Aquatics. The department is still pending two Park Rangers with hopes to be fully staffed by May 1st. Recreation Instructors are sought every season. If you know of anyone that has a specific trait and might be able to share their interest with others, please have them apply for the Recreation Instructor position or have them contact Yvonne at 692-3111. Interested people may contact Beth Matthews at 692-3109 for any aquatic positions like Lifeguard or Water Safety Instructors.

EVENTS HEADED YOUR WAY	
Drive In Movie	April 12
Easter Events	April 20
Dance Recital	May 18
Pools open	May 27
Summer Rec Staff Training	May 30
Public Works Day	May 30
Summer Carnival & Movie Night	June 14

Park Maintenance Division March 2019

PARKS MAKE LIFE BETTER

For any maintenance related issue's or problems please contact Parks Crew leader Jerry Sipe (928) 716-1764.

Parks Maintenance:

We have completed 39 maintenance repair orders this month. We continue to perform turf maintenance with liquid fertilizer and watering is at five days a week at 65%. The Parks department utilized 280 hours of ADC Inmate labor this month.

The last two fitness stations have been completed at Centennial Park. Two diseased trees were removed from Centennial Park office parking lot that were considered also a sight concern.

The plugged drain in the Skate Park at Firefighters Memorial Park was located, unplugged and outlet was re-located.

Areas of Centennial Park closed off for turf maintenance .

The Parks crew also worked with a Boy Scout to get his Eagle Scout rank by fabricating and installing sign holders in five of our Kingman parks.



CERBAT CLIFFS GOLF COURSE Division

Since the last report, the Golf Course has utilized 307 hours of inmate labor.

The maintenance crew added a concrete cart path extension to the right side of #3 green and added sod to the old path area. This is to help relieve cart traffic from the approach area.

Our warm season grasses are starting to turn for the season and real soon we will be mowing full-time. The Golf Course is really starting to green up with the added moisture received from the storms in February. Along with the green up of the turf comes the Spring annuals weeds. The maintenance crew has been working diligently to keep them weed-eated and sprayed out.

Unisource Electric is running a new section of power lines extending from Hole #4 all the way down to Hole #7. **During this construction process, we've re-routed** the way that the Golf Course plays. This is done to help eliminate any further damage to the course and to help reduce any chance of accidents between golfers and the construction companies.

A slight increase in the amount of herbicide being applied to the evasive Brass Buttons weed on our greens was **applied twice this month showing great control and a fading out of the weeds. We've also applied our first application** to our greens to help combat any Poa seed head from spreading this Spring.

The Golf Course lost two out of three inmates this month making it difficult to wrap up our Winter projects list. This will also make it difficult to complete our daily duties on the course. We do congratulate them on their release.

We had one major mainline leak on 15 tees with an old saddle blowing off. The maintenance crew was able to catch it very quickly reducing the amount of lost water and get it repaired allowing us to continue to water.

The Golf Course team has some new members. Please join us in welcoming them. Greg Prudham has accepted the position as the Head Golf Professional at Cerbat Cliffs Golf Course.

Greg is a Class A PGA Professional with a very diverse background in the golf industry. With a passion for the golf industry, a desire to grow the game and help take this golf course to the next level, Greg welcomed the opportunity to join Cerbat Cliffs Golf Course and the City of Kingman as the PGA Head Golf Professional. We are very excited to have Greg join our team!

Doug Troxel has accepted the position of Cart Attendant and will be joining our golf team the first week of April.

Jacob Griffin has accepted the position of Pro Shop Attendant and will be joining our golf team the second week of April.

For any information about Cerbat Cliffs Golf Course or to make a Tee time, call 928-753-6593 or visit the website at www.cerbatcliffsgolf.com. Thank you.

CERBAT CLIFFS GOLF COURSE	
MONTH—ACTIVITY March 2019	
Number Nine-Hole Rounds	758
Number 18-Hole Rounds	1,626
Number Golf Lessons	2
Greens Fee Revenue Total	41,837
Annual Passes	10,835
Daily Green Fees	31,002
Motor Cart Revenue Total	33,067
Private Cart Trail Fees	8,715
Daily Cart Rental	24,352
Driving Range Revenue	2,708
Total Hours Ranger Activities	124
Total Hours Beverage Cart on Course	0
Number of Tournaments	1
Total Tournament Participation	43

Public Works—Rob Owen

BUILDING MAINTENANCE-MARCH/2019	
Square feet of buildings maintained	144,705
Square feet of buildings cleaned	85,547 by City, 6,000 cleaned by agreement with
Building Maintenance repairs made /73	Building Maintenance staff completed 76 work orders in March. The Building Maintenance Technicians completed the Council Chambers Remodel and with the help of the Street Department and Water Department electricians as well as the Building Maintenance Workers completed 75 additional works orders that had been on hold due to the re-
Graffiti removed—0	There were no graffiti abatement clean-ups complet-

FLEET MAINTENANCE-MARCH/2019	
12,004.4 gallons of unleaded gas	Cost of \$27,754.17
10,309.7 gallons of diesel fuel	Cost of \$25,908.28
Vehicle preventive maintenance	Vehicles 16
Mechanic and welder vehicle repairs	Repairs 385

SANITATION-FEBRUARY/2019	
271 trips to the landfill—Delivery of 3,132,960 pounds of trash	Cost of \$56,236.63
New 90-gallon residential containers	17
Old, damaged, missing or found containers repaired or replaced	64
Steel containers delivered for customer clean-up	1
1) Extra steel containers emptied and 2) Containers retrieved	1) 27 and 2) 3
1) Regular extra trash hauls 2) Abatement orders 3) \$3 Special Trash Haul	1) 88 2) 3 3) 9
Recycling—tons / Annual total— tons	67.59/176.01

Public Works Continued

STREETS—MARCH/2019	
Square yards of asphalt	4.3 Million
Miles of unpaved roads	19.5
Street lights	900
Traffic signals	24

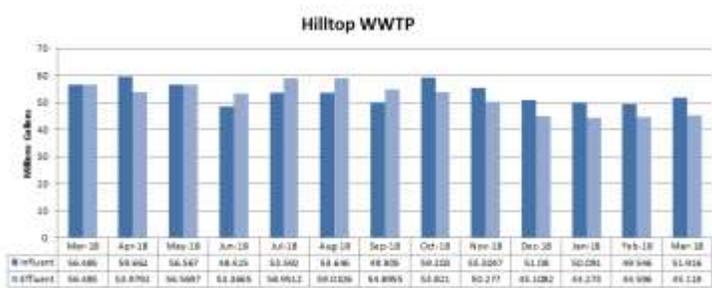
Available Manpower:

- Superintendent
- (1) Crew Leader
- (1) Operator A (Signing and Striping Technician)
- (5) Operator A (General Maintenance Crew)

Street Department Activities:

- The month of March consisted of grading, sweeping, and asphalt patching.
- Traffic Signal and Lighting maintenance and repairs.
- Streets has still been making asphalt repairs as a result of the February snow storm. A patch crew worked throughout the month on potholes and utility cut patching.
- Streets hauled unsuitable material from the Stockton Hill Waterline Project. The unsuitable backfill material was removed and used for Beale Springs/Loop parking areas expansion. Material removed during drainage maintenance and repairs was hauled to the Stockton Hill Project for backfill. This saved from having to purchase AB for backfill.
- All material was removed from the staging area. Rough grading was completed and finish grading will be completed after the dirt roads grading rotation is completed.
- Part of the streets crew participated in the Maintenance Supervisors Association Equipment Rodeo. Two operators placed 3rd in dump truck and backhoe respectively.

HILLTOP WWTP



DOWNTOWN WWTP



WASTEWATER – MARCH/2019

Wastewater Treatment—Personnel 10/ Vacant 2

Staff at Hilltop Facility:

- Treated approximately 51.916 million gallons of influent on intake and discharged approximately 45.119 million gallons of “B+” effluent
- Composted approximately 200 cubic yards of bio-solids in preparation for land application
- Completed all oil changes and general monthly maintenance on associated equipment .
- Completed all monthly NPDES and APP sample collection and submitted all monthly sample collection & regulatory reporting to ADEQ.
- Treatment staff is continuing to work towards a resolution in regards to structural integrity of the aeration velocity enhancer with Ovivo..
- Staff responded to a number of emergency call-outs.

Staff at Downtown Facility:

- Treated approximately 7.838 million gallons of influent on intake and discharged approximately 7.267 million gallons of “A+” effluent
- Completed all annual, semi-annual, quarterly, & monthly NPDES and APP sample collection & ADEQ reporting.
- Dewatered approximately 60 cubic yards of sludge and prepared for transport to Hilltop Facility
- Completed cleaning, general maintenance and troubleshooting to U.V. reactor #2.
- Completed all monthly maintenance related work orders.
- Completed all daily, weekly and monthly maintenance work orders
- Completed pre-aeration basin decant .

Wastewater Collections—Personnel 3, (1)unfunded

Wastewater Collection crews:

- Completed CCTV inspections of 6 & 8-inch wastewater conveyance lines—An estimated 5,050 linear feet—identifying areas requiring hydro jet cleaning, mechanical root removal, potential repair, areas of inflow and infiltration or any other general maintenance associated with corresponding infrastructure
- Completed new line inspections for public works inspection, Eagleview Subdivision.
- Completed hydro-jet cleaning of approximately 29,300 linear feet of conveyance mains.
- Responded to and assisted with multiple calls for service—none of which were caused by deficiencies to City infrastructure
- Wastewater Collections Staff assignments have been predominately assisting water operations staff to assist in leak mitigation.
- Wastewater Staff teamed with water staff to complete 12”water valve installation on Stockton Hill Rd. 2 Airway Ave.
- Responded to & assisted multiple customers with lateral locates, etc.
- Assisted Wastewater Treatment Staff at both facilities due to employee shortages.

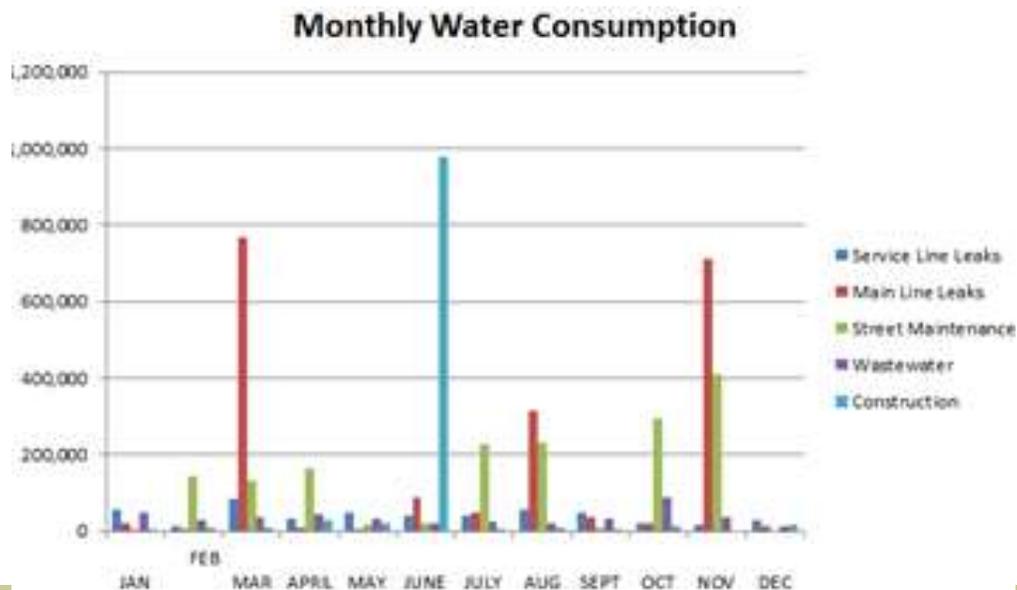
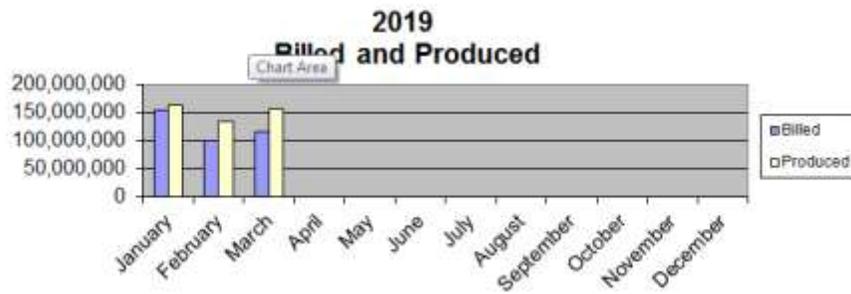
Wastewater Pre-Treatment - Personnel 1.5.

- Maintain pre-treatment compliance by evaluating potential SIU/CIU’s
- Follow-up on complaints & potential discharge violations, update SIU analytical spread sheet.
- Completed permit transfer of one of the city’s industrial users.
- Preparing, (ongoing), Annual Pre-Treatment Report.
- Reviewing SIU Data with Patti Trahern.
- Updating Trakit industrial user data logs

WATER—MARCH/2019			
Work Orders processed	1145	Pull Meter	0
New customer service meters installed	0	Leaky valves	8
Customer assistance calls	18	Meters out of order	33
Meters read	21443	City of Kingman Water Usage in gallons	
Meter readings rechecked	335	Service line leaks in gallons	21000
Turned off services due to delinquent bills	0	Main line leaks in gallons	32500
Turn on service	343	Asphalt replaced in square feet	82
Meters locked as being used at locations no customer	24	Blue Stake locate requests	332
Customer requests for pressure checks	3	PW, Fire, Eng. Usage	105300

Water Billed & Produced:

- 157,380,080 gallons of water produced in March
- 116,870,450 gallons of water billed





Kingman Area Regional Transit

KART—MARCH 2019	
MONTH REVENUE	<ul style="list-style-type: none"> • Fare Box Revenue—\$5,904 • Coupon/Pass Revenue—\$10,570 • Total Monthly Revenue—\$16,474
MONTH RIDERSHIP	<ul style="list-style-type: none"> • Service hours—1232 • Service miles—16,182 • Total passenger trips—10,199 • Curb-to-Curb trips—293 (3% of total)



PROJECTS-MARCH/2019

Sign Inventory system project—Statements of Qualifications for the data collection were reviewed and a committee to score will met on January 18, 2019. Neither of the two proposals received met the requirements of the solicitation. A new more detailed scope of work was added to the solicitation and will be re-advertised in tentatively April. ADOT is administering this.

Stockton Hill Rd. Safety Corridor—The local, match for design has been paid (\$15,877.00). ADOT will administer this entire project. The estimated cost is \$602,151 in HSIP funds and a total local match of \$36,397 for a total of \$638,548. Project design will start soon.

Injection Well Design— The bid from KP Ventures Drilling and Pump co. was awarded at the Council meeting March 19th. All required paperwork has been received from driller. A pre-construction meeting will be scheduled for late April or early May.

Maintank 1 Rehabilitation project—City team has decided to postpone this project until next year due to time constraints as to when the tank can be off-line. Demand dictates that it can only be off-line in the winter months and there is not enough time for design and construction remaining this year.

City Well 10—City team has reviewed final plans and provided comments.

Waterline Replacement projects—City team is currently reviewing final plans for approval.

Andy Devine Avenue Improvements from Ellas Place to 2nd Street-An application was submitted to ADOT for Intersection improvements at the Andy Devine and First Street. The proposed request is for multiple safety improvements on Andy Devine Avenue from Ella's Place to 2nd Street, including: Relocate pavement width with channelization, raised medians and curb bulbouts to calm traffic, restripe for narrower lanes; improve intersection alignment at 1st Street by removing skew angle and aligning offset driveway at Visitor's Center. This project does not include any non-infrastructure funding request. These improvements will address the fatal crash related to speeding at this intersection. A professional engineering consultant and licensed contractor will perform the work. There will be ground disturbing activities; no utility relocations are anticipated. If awarded, this project will be programmed for fiscal years 2023 for design and 2024 for construction. The City has estimated the total project cost of this project to be \$1,165,500. Of that amount request ADOT determine if \$1,099,067 is HSIP eligible with \$66,433 being local match. 94.3% federal, 5.7% match.

Future HSIP Projects

The initiation documents for this project were submitted. This is the preliminary step to start the actual project. The project is programmed for fiscal years 21 -22 for some safety improvement projects on the following streets.

On Beale Street, for traffic calming/curb bulbouts, at 3 intersections (3rd, 4th, 5th Streets)

Adding speed feedback signs on these streets that either have a fatal crash or several serious injury crashes

Stockton Hill Rd, Airway to Jaggerson

Beale St, Grandview to 10th St

Hualapai Mountain Road, Virginia Ave to east of Seneca

Airway Ave, Western to Rt. 66

Gordon Dr, Shadow to Bank

Beverly Ave, Fairfax to Western

Project cost estimate is \$444,000 with a \$15,574 local match.

Project eligibility was received October 24, 2018 for this project.

Downtown Sewer Outfall Main—A meeting to discuss items related to this project is scheduled for May 1st with Sunrise Engineering. 20% plans will be completed

Planning & Economic Development Department, Tourism Division – Josh Noble

March Monthly Counts

Tourism Div Statistics	Mar-19	Mar-18	FYΔ	Mar-17	2FYΔ	FYTD	FY/FYΔ	FY/2FYΔ
Visitor Center Walk-ins:	16,632	11,664	42.6%	9,963	66.9%	125,510	-7.7%	4.1%
Bus & Group Visits:	134	56	139.3%	45	197.8%	1,079	144.7%	161.3%
Gift Shop Sales:	\$25,753	\$20,589	25.1%	\$11,640	121.2%	189,129	52.0%	142.0%
Visitor Packets Mailed:†	1,916	1,847	3.7%	1,629	17.6%	6,470	25.8%	55.4%
Website Visitor Sessions:	21,632	18,988	13.9%	24,997	-13.5%	147,986	-26.9%	-37.3%
Guest Book US:	533	687	-22.4%	440	21.1%	Top States:	Top Countries:	
US Party Size:	2.4	2.3	4.3%	2.4	0.0%	1. CA	1. Canada	
GB International:	187	286	-34.6%	226	-17.3%	2. AZ	2. China	
International Party Size:	2.4	2.4	0.0%	2.4	0.0%	3. MN	3. UK	

† Visitor Packet totals are for the calendar year.

Q1 (Jan - Mar) Reported Activities & Purpose for Travel

	Kingman*	Grand Canyon	Las Vegas	Museums	Route 66	other	not answered	US Party Size	Intern'l Party Size	Ave Party Size
2019	38%	28%	27%	19%	42%	17%	81%	2.2	2.3	2.3
2018	36%	32%	29%	23%	46%	29%	78%	2.2	2.3	2.3
2017	NA	31%	24%	19%	45%	24%	74%	2.6	2.2	2.4

* Kingman was not added as an option until Jan 18, 2018.

March 2019 Leads

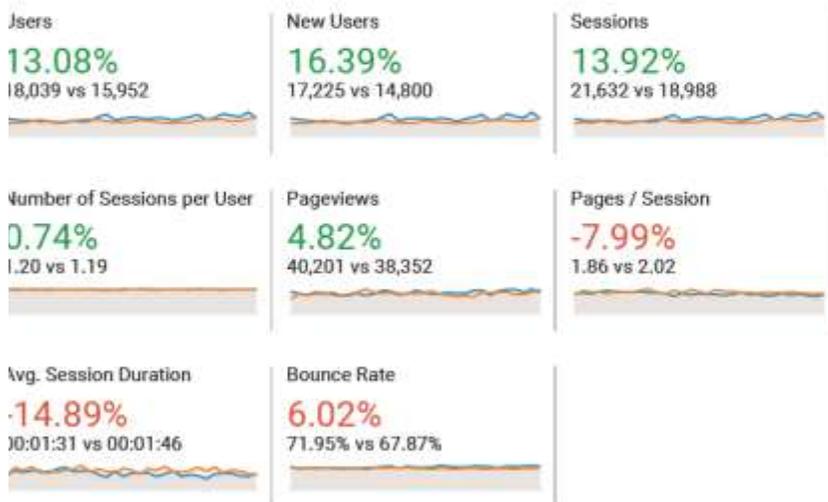
Leads Fulfilled by lead sources

- GoKingman.com information requests: 171 (plus 176 direct info packet downloads)
- GoArizona.com leads: 535
- Grand Circle Association leads: 87
- MyGrandCanyonPark.com leads: 1104
- Arizona Office of Tourism: none
- Call ins & Mail: 19

*27 pcs returned as undeliverable in February (includes returns from leads delivered in December and January that were back-logged while we were waiting for the new brochures to arrive)

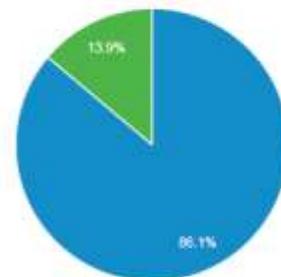
Planning & Economic Development Department, Tourism Division – Josh Noble

Google Analytics Feb 2019 (Feb 2018 comparison in orange).

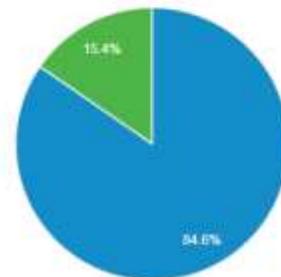


■ New Visitor ■ Returning Visitor

Mar 1, 2019 - Mar 31, 2019

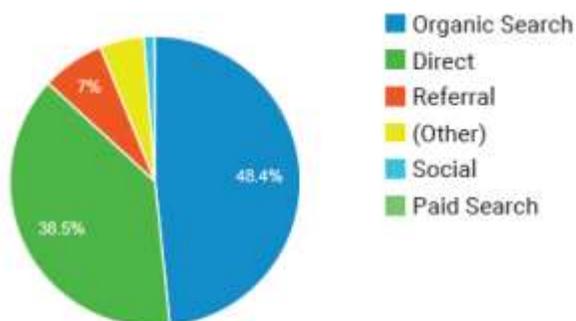


Mar 1, 2018 - Mar 31, 2018

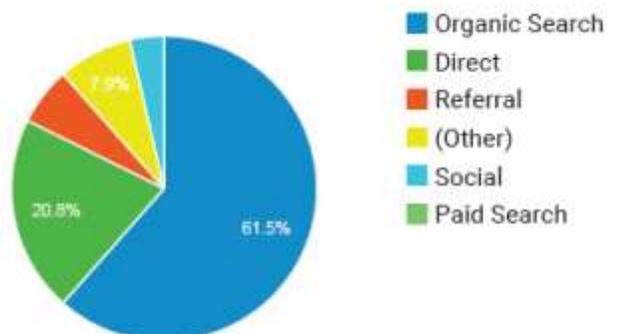


Top Channels

Mar 1, 2019 - Mar 31, 2019



Mar 1, 2018 - Mar 31, 2018



Planning & Economic Development Department, Tourism Division – Josh Noble
Madden Media campaign results for March 2019

City of Kingman - Google AdWords SEM - Monthly Ad Groups

936 Clicks



City of Kingman, AZ - Video Co-op - View Rate Over Time
by Month

37.44 % Average View Rate



Kingman Weibo Report 1st Quarter (January–March) 2019



E-Marketing report on Weibo

For City of Kingman Tourism Division

Quarter 1 2019

I Profile:

Nick name: 金曼旅游 (Kingman Tourism)

Approved official name: 金曼市旅游局官方微博 (Official Weibo of City of Kingman Tourism Division)

Domain URL: <https://www.weibo.com/GoKingman>

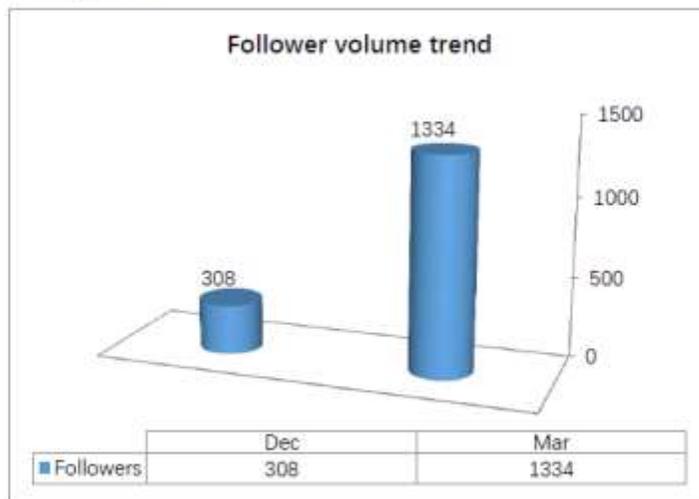
II In general

- **Main page updated:**



- **Number of followers up to date: 1334 (changeable);**

Chart of user number growth:



- **Number of postings published in Quarter 1 2019: 27**
- **Number of READs of each posting: averagely around 3,000+**

Kingman Weibo screen shot samples 1st Quarter (January–March) 2019

