

CITY OF KINGMAN, ARIZONA

Fiscal Year 2019-20

Adopted Budget and 5-Year Capital Improvement Plan



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Introduction

Budget Message

City Organization Chart

City Council

Community Profile



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June 18, 2019

Honorable Mayor and City Council,

The Fiscal Year 2019-20 adopted budget is balanced and allocates resources consistent with the Council's goals identified through various strategic planning sessions along with the input received from our citizens through the National Citizen Survey. The adopted budget totals \$214.1 million. It includes increases towards community livability, economic development and tourism, downtown redevelopment, the I-11 corridor, improvements to city infrastructure and employee investment.

Budget Format

This year's document format is vastly different than last year's. It was developed to provide better transparency and readability and enhance visual effects. The budget document is divided into the following sections: Introduction, Financial Overview, Budget Development, Operating Budgets, Capital Improvement Plan, and lastly a glossary.

Budget Overview

The following guiding principles, sources of information and key issues shaped the Fiscal Year 2019-20 adopted budget:

- Priorities Identified by the City Council and Citizens.
 - Community Livability
 - Economic Development
 - Infrastructure Improvements
 - Employee Investment
- Economic Outlook.
- Maintain a Balanced Budget.

Budget Highlights

Following are the highlights for the Fiscal Year 2019-20 adopted budget.

- **Unfunded Pension Liability.** A \$3.1 million outflow from the General Fund's cash reserves is being used to pay down the City's \$30.2 million in unfunded pension liability. By paying down the liability, annual required

contribution rates decline which in turn frees up resources for other programs and services.

- Comprehensive Capital Improvement Plan (CIP). Livability, economic development and improvements to city infrastructure were identified as critical priorities by the City Council and citizens. Although water and wastewater projects have dedicated revenue sources for projects that align with City Council and citizen priorities, the general government, stormwater and airport projects have limited resources and rely primarily on cash reserves, contributions, grants and debt proceeds as financing mechanisms. The Fiscal Year 2019-20 CIP includes projects that address the priorities identified. A sampling is listed below.
 - Downtown Streetscape Design. A design concept report for the downtown area to include the design for infrastructure, landscaping, irrigation and aesthetic treatments.
 - Industrial Park Roads and Drainage Improvements. Improve industrial park roads and address drainage issues at the airport and industrial park.
 - Open Space Improvements. Adding baseball, softball and soccer fields, dog parks and a splash pad to the east bench area. The fields and soccer complex will undergo design, engineering and early phases of construction.
 - Eastern Street Improvements. Addresses one way street restrictions and widens Kenwood to 5 lanes. Right-of-way acquisition is funded this fiscal year.
 - Water Sustainability. Facilitates water re-use and aids in aquifer recharge. The Fiscal Year 2018-19 adopted budget included funding for this project which is currently underway and expected to complete construction this fiscal year.
 - Rancho Santa Fe TI and Parkway. Extending Airway Avenue to Rancho Santa Fe Parkway and constructing the Rancho Santa Fe Parkway TI and connecting roads. Thanks to the efforts of local and statewide supporters and the hard work of Representative Regina Cobb, the State of Arizona included in their FY2019-20 adopted budget \$20.0 million in funding for this project. Allocation of the remaining project costs of over \$26.0 million are currently in negotiations with the City and landowners.
 - Kingman Crossing Blvd. Design and construct Kingman Crossing Blvd. from I-40 to Southern Avenue. This project is fully funded this fiscal year and includes a \$3.0 million contribution from Kingman Regional Medical Center. A development agreement with Kingman Regional Medical Center to design and construct the Kingman Crossing Boulevard traffic interchange is in negotiation. If the agreement is approved by the City Council and hospital board, construction of Kingman Crossing Blvd. to Southern Avenue will be necessary for interchange access and traffic flow.
 - Fire Station 2 Remodel/Training Tower Burn Building. Remodels fire station 2 and constructs a modern training facility to include a training tower and burn building. Design, engineering and construction are funded this fiscal year.
 - Downtown Sewer Outfall Line. Relocation and realignment of a 1.6 mile downtown sewer outfall line. Design, engineering and construction are funded this fiscal year through cash reserves and debt proceeds.
- Additional Staffing. The Fiscal Year 2019-20 adopted budget includes resources for an additional 8.25 FTEs, which represents a 2.2% increase in staffing.
- Employee Compensation. Resources have been allocated to fund a 2% increase to employee salaries. Compression adjustments to police sworn and fire uniform personnel have also been allocated, and adoption of a separate salary structure for police sworn and fire uniform personnel is being proposed.

Budget Highlights (cont.)

Healthcare Costs. Due to the rising costs in claims, the Fiscal Year 2019-20 adopted budget includes a 7% increase in health insurance premiums. The increase is being allocated to employees through an increased cost share, and employees on the EPO plan will be impacted the most. In an effort to offer a more affordable option for employees, the HDHP plan will include enhanced features such as front loading H.S.A. employer contributions. Dental, vision and life insurance rates will remain unchanged.

Acknowledgements

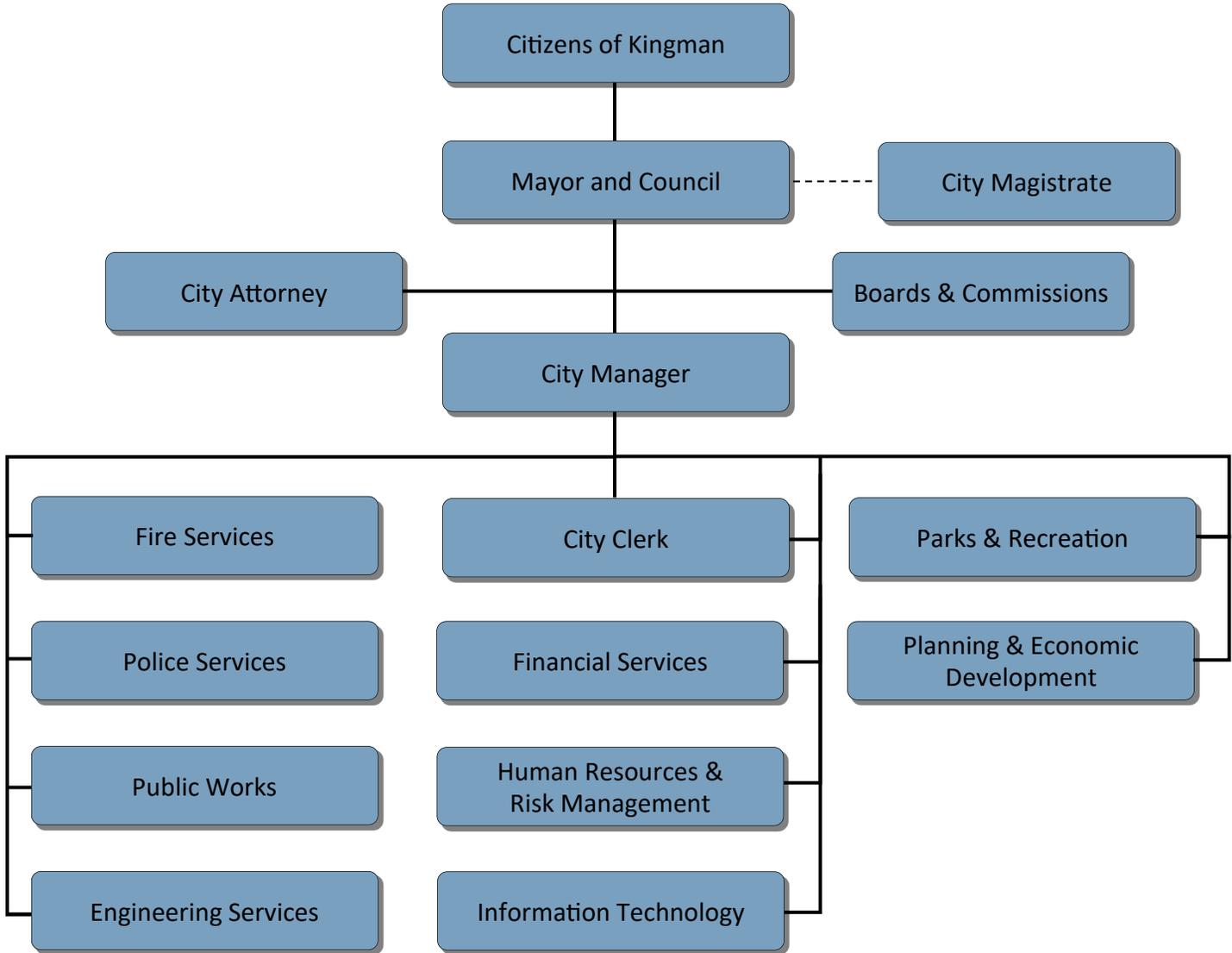
The City Council's guidance and support has been instrumental in the development of the Fiscal Year 2019-20 adopted budget. Special thanks to our Financial Services Director, Tina D. Moline, and Budget and Tax Administrator, Melissa Ellico, our Human Resources Department staff, department directors, and every employee of the City for their tireless work, commitment to the City of Kingman, and cooperation to make this year's budget process a success.

Respectfully,



Ronald W. Foggin
City Manager

City Organization Chart



Mayor and Council



Mayor, Jen Miles



Vice Mayor, Travis Lingenfelter



SueAnn Mello Keener



Deana Nelson



Jamie Scott Stehly



Ken Watkins



David Wayt

Community Profile

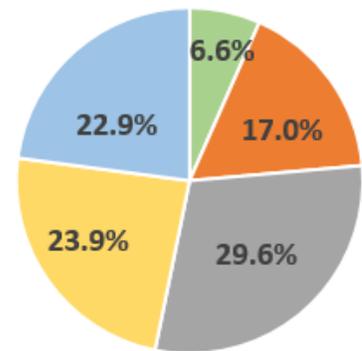
City of Kingman, Arizona

Kingman was settled in 1887. It incorporated into a city on January 21, 1952. Kingman uses a Council-Manager form of government. The City covers 35.3 square miles.



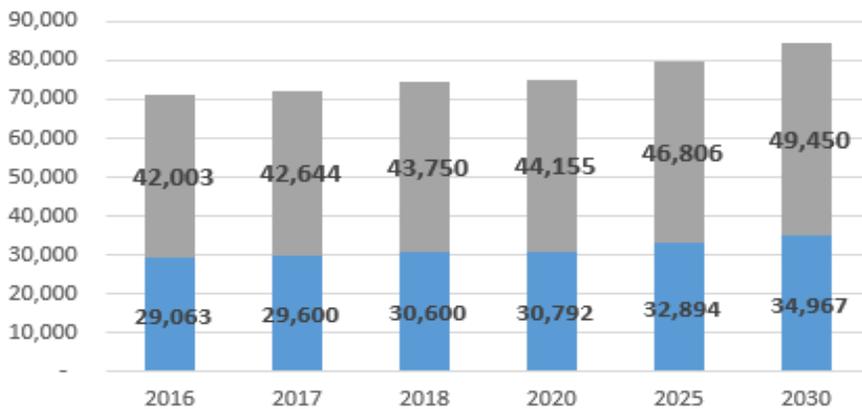
Kingman serves as the County seat of Mohave County. It is located 107 miles south-east of Las Vegas, Nevada. It is 195 miles from the Arizona State Capital, Phoenix. Flagstaff is located 146 miles to the east of Kingman along Interstate 40.

Age Composition

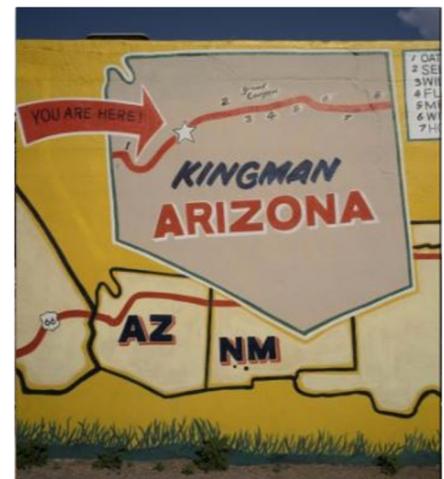


- Under 5 Years
- 5-19 Years
- 20-44 Years
- 45-64 Years
- 65 and Over

Population & Population Projections



- Population & Population Projections Kingman Area (including New Kingman-Butler)
- Population & Population Projections Kingman City Limits



Community Profile (cont.)



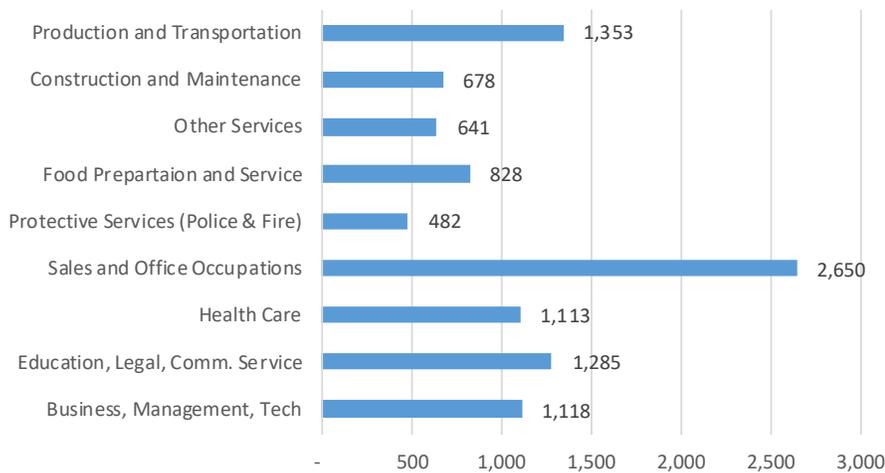
Household Information

The average persons per household is 2.68. The median household income is \$44,092. The average commute time is 16.7 minutes.

Major Employers

- Kingman Regional Medical Center*
- Mohave County*
- Kingman Unified School District*
- American Woodmark*
- Mohave Community College*
- City of Kingman*
- Laron Incorporated*
- Centex, Inc*

Employment by Occupation



Population Characteristics	
Median Age	41.7 Years
Gender Distribution	50.0% Male
	50.0% Female
Ethnic Distribution	
White	88.3%
African-American	1.5%
Native American	3.4%
Asian/Pacific Islander	1.8%
Hispanic or Latino	13.0%

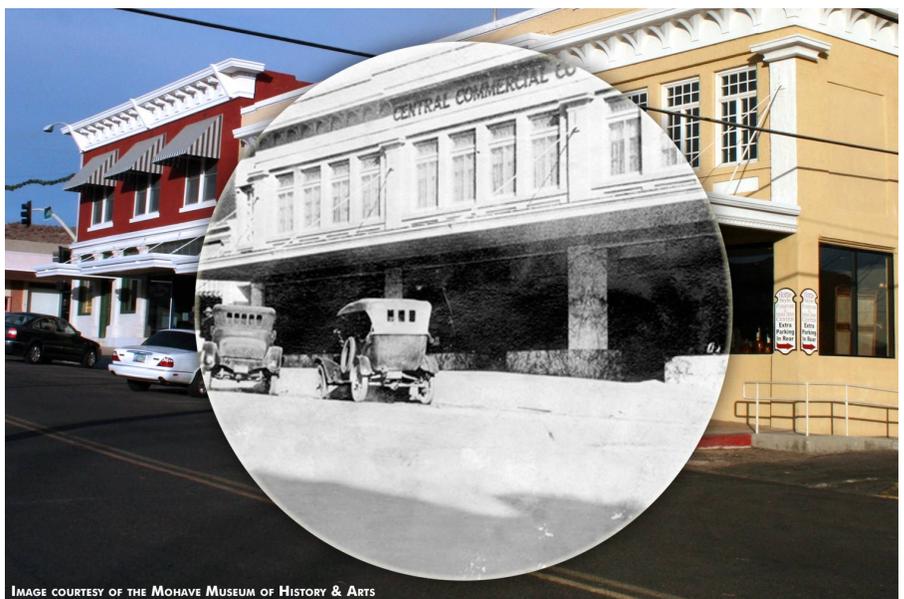


IMAGE COURTESY OF THE MOHAVE MUSEUM OF HISTORY & ARTS

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A night-time photograph of a city with a lightning bolt striking a mountain range in the background. The city lights are visible in the foreground, and the lightning bolt is a bright yellow-white streak against the dark sky. The mountains are silhouetted against the dark sky, and the clouds are illuminated from below, creating a dramatic scene.

Financial Overview

Fund Structure

**Fund Balances & Cash
Reserves**

Personnel Summary

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Fund Structure

The governmental environment differs from that of business enterprises; however, the underlying accounting policies share many characteristics with private-sector accounting. The principles for financial accounting and reporting for municipalities is established by the Governmental Accounting Standards Board (GASB). The accounting of sources and uses is separated into various fund types. Each fund is a self balancing accounting entity reporting the assets, liabilities, equity, revenues and expenditures of the fund. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means in which spending activities are controlled. The funds are classified as governmental or proprietary with different fund types being found in each of the two classifications.

Governmental Funds

General Fund – This fund is used to account for the daily operations of City of Kingman government, including the Mayor and Council, City Manager, City Attorney, City Clerk, Court, Police and Fire, Finance, Human Resources and Risk Management, Planning and Zoning, Building and Life Safety, Parks and Recreation, and Economic Development and is funded primarily by local sales tax and state shared revenues. The General Fund is also used to offset shortages in the Transit Fund.

Special Revenue Funds – Special revenue funds account for the proceeds of specific revenues that are legally restricted to expenditure for specific purposes.

Highway User Revenue Fund (HURF) – All street operating expenditures eligible for the state highway revenues are accounted for in this fund. Revenues are derived from fuel taxes, vehicle license tax and other related fees.

Transit Fund – This fund is used to account for the daily operations of the City's bus system and receives funding from the state through its ADOT 5311 grant.

Powerhouse Fund – The City operates a visitor center whose primary dedicated revenue source is 2% of the bed tax collected. This fund is used to account for the operations of the visitor center known, commonly referred to as the Powerhouse.

Local Bond Improvement District Fund – This fund is used as a funding source and ultimate repayment fund for small improvement districts throughout the city.

Grant Funds – This fund accounts for the necessary expenditure appropriations to cover grant funded programs and services.

Capital Projects Funds – These funds account for acquisition and/or construction of general governmental capital facilities, systems, equipment, and infrastructure.

Capital Projects – This fund's primary revenue source is a 2% bed tax collected by the City. Most general government capital projects are paid from this fund.

Kingman Crossing TI Fund – This fund will be closed in FY2019-20, and the fund balance will be transferred to the I-11 E. Kingman Connection Project Fund.

Fund Structure (cont.)

Rancho Santa Fe Parkway TI Fund – This fund will be closed in FY2019-20, and the fund balance will be transferred to the I-11 E. Kingman Connection Project Fund.

Dross Site Clean-Up Fund—Clean-up of the airport’s Dross site will be paid for through this fund.

I-11 E. Kingman Connection Project Fund – Revenues and expenditure appropriations relating to the Kingman Crossing and Rancho Santa Fe Parkway traffic interchange projects are being accounted for in this fund.

Flood Control Fund – This fund will be closed in FY2019-20, and the fund balance will be transferred to the Stormwater Projects Fund.

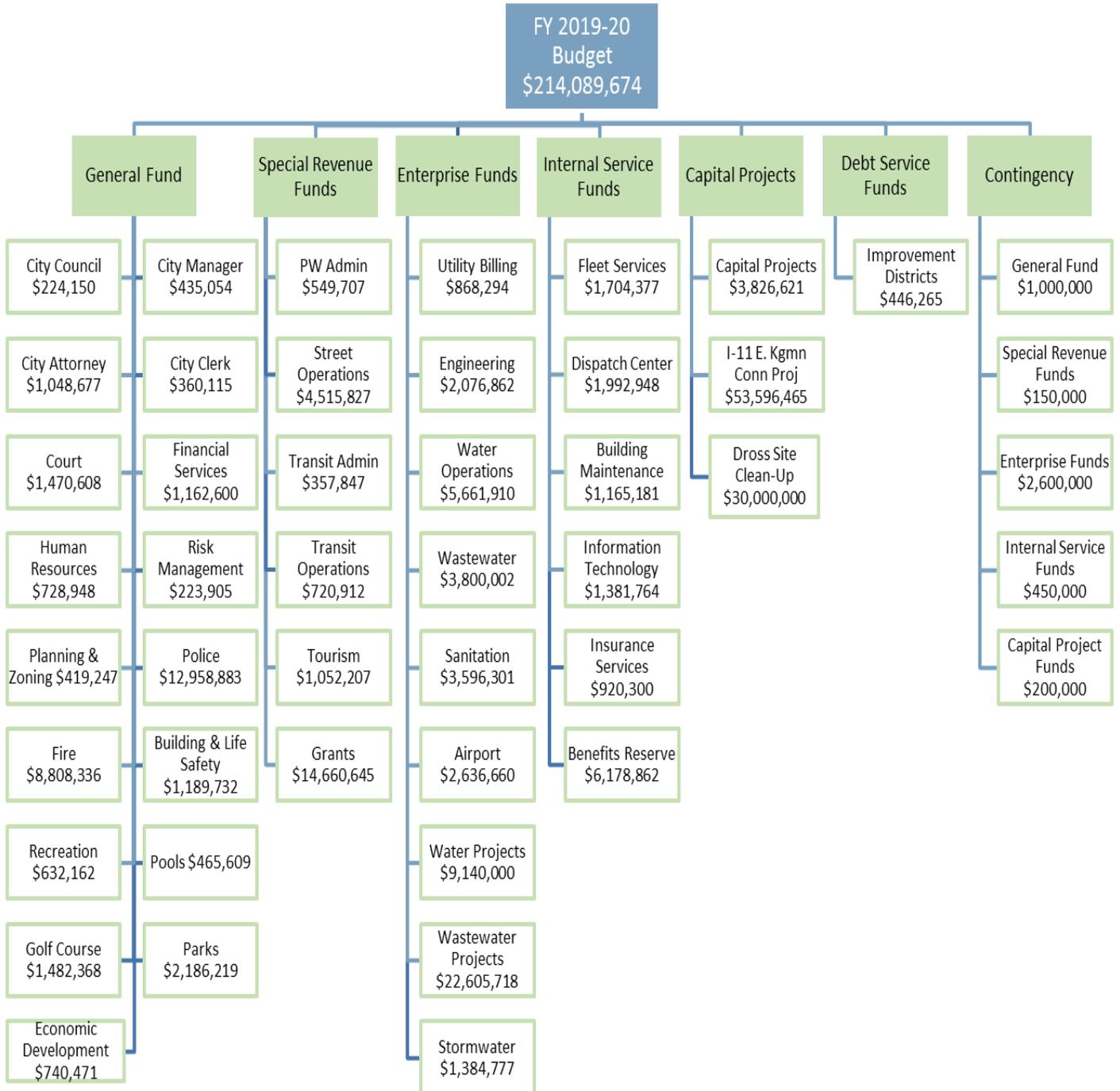
Debt Service Funds - The long-term payment of principal and interest on funds borrowed for general capital purchases is accounted for in these funds. Enterprise related debt is reported in the enterprise funds.

Proprietary Funds

Enterprise Funds – These are funds for which the services provided are operated and financed similarly to a private business, where the cost of providing goods or services to the general public are recovered through user charges. These funds include the Water, Wastewater, Sanitation, Airport and Stormwater Funds.

Internal Services Funds – Internal service funds are used to account for services provided by one department to other departments on a cost reimbursement basis. The City’s internal service funds include Fleet Services, Dispatch Center, Building Maintenance, Information Technology, Insurance Services and the City’s self-insurance fund, Benefits Reserve.

Fund Structure (cont.)



Fund Balances & Cash Reserves

The City's Fund Balance Policy was formally adopted by the City Council in 2013 and addresses the implications of Governmental Accounting Standards Board ("GASB") Statement No. 54, *Fund Balance Reporting and Governmental Fund Definitions*. The policy ensures the City will maintain adequate fund balances and reserves in order to:

1. Provide sufficient cash flow for daily financial needs;
2. Secure and maintain investment grade bond ratings;
3. Offset significant economic downturns or revenue shortfalls; and,
4. Provide funds for unforeseen expenditures related to emergencies and/or opportunities.

The Fund Balance Policy was developed in accordance with Government Finance Officer's Association's ("GFOA") best practices with recommends maintaining no less than 2 months of operating expenditures and that higher levels may required for organizations whose revenue sources are volatile. With sales tax being one of the most volatile revenue sources and being the primary revenue source for the General Fund, the policy states that the General Fund will maintain a minimum unassigned fund balance in its General Fund ranging from 25 percent to 50 percent of the budgeted expenditures and outgoing transfers. Should the unassigned fund balance of the General Fund exceed the maximum 50 percent range, the City will consider such fund balance surpluses for one time expenditures that are nonrecurring in nature and which will not require additional future expense outlays for maintenance, additional staffing or other recurring expenditures.

The City's Fund Balance Policy also addresses enterprise fund working capital. Similar to the minimum fund balance requirement for the General Fund, enterprise funds will maintain a minimum working capital amount equivalent to 45 to 180 days of operating expenses and outgoing transfers and an amount to fund the following year's capital needs.

Below is a table of the City's historical fund balances for all governmental funds:

	Governmental Funds			
	FY2017-18 Actual Year End	FY2018-19 Estimated Year End	FY2019-20 Projected Year end	Increase/ (Decrease)
Fund Balance				
General Fund	19,188,391	19,900,300	13,969,440	(5,930,860)
HURF	1,990,044	2,531,026	1,113,338	(1,417,688)
Transit	199,819	194,998	167,123	(27,875)
Powerhouse	580,043	150,000	100,000	(50,000)
Capital Projects	1,543,777	3,048,691	1,835,238	(1,213,453)
Pavement Preservation	1,188,644	-	-	-
I-11 E. Kingman Connection Project	4,424,644	6,147,019	383,704	(5,763,315)
Dross Site Clean-Up	-	-	-	-
Flood Control	1,291,864	1,936,855	-	(1,936,855)
Other Non-Major Govt Funds	3,942,871	3,485,126	2,696,952	(788,174)
Total	34,350,097	37,394,015	20,265,795	(17,128,220)

Fund Balances & Cash Reserves (cont.)

Below is a table of the City's historical fund balances for all proprietary funds:

Fund Balance	Proprietary Funds			Increase/ (Decrease)
	FY2017-18 Actual Year End	FY2018-19 Estimated Year End	FY2019-20 Projected Year end	
Water Operating	5,232,580	5,389,843	3,508,533	(1,881,310)
Wastewater	11,135,043	8,575,516	4,170,845	(4,404,671)
Sanitation	1,358,680	1,272,800	816,260	(456,540)
Airport	2,532,644	2,869,967	1,975,925	(894,042)
Water Capital Renewal	8,746,121	5,769,121	3,601,616	(2,167,505)
Water Expansion	7,395,163	7,868,133	4,636,566	(3,231,567)
Colorado River Water Authority	3,530,743	3,562,552	2,203,183	(1,359,369)
Wastewater Capital Renewal	403,201	528,718	216,115	(312,603)
Wastewater Expansion	7,206,183	9,782,223	1,129,599	(8,652,624)
Stormwater Capital Projects	-	-	1,051,078	1,051,078
Fleet Services	930,321	1,538,228	971,117	(567,111)
Dispatch Center	1,050,482	971,232	360,656	(610,576)
Building Maintenance	932,808	608,788	217,491	(391,297)
Information Technology	443,789	490,396	442,454	(47,942)
Insurance Services	1,232,052	1,172,268	652,224	(520,044)
Employee Benefits Reserve	1,452,607	1,348,039	826,335	(521,704)
Total	53,582,417	51,747,824	26,779,997	(24,967,827)

Personnel Summary

Personnel and Employee Compensation

Personnel service comprises 50% of the total operating budget. As it is a significant portion of the budget, employee compensation is highly scrutinized. Due to the last economic recession, the compensation plan and philosophy adopted by the City Council in 2005 was unable to be funded on a recurring basis causing compression. As a way to alleviate compression, one-time adjustments were paid to the workforce over a 3-year period (FY2016-FY2018). Knowing that the existing compensation plan and philosophy could never be funded, a comprehensive study was performed during FY2018 and FY2019 to better align the City's existing compensation plan with other competitive labor markets.

Based on the study's results, in FY2019-20, a change to the existing compensation plan structure from steps to open ranges is being made. In addition, a separate compensation plan for police sworn and fire uniform personnel is being adopted. This plan will also eliminate steps and move to open ranges.

A 2% increase in employee compensation for FTEs is being adopted in the FY2019-20 budget. Additional compensation adjustments to police sworn and fire uniform personnel is also being adopted. This will address promotional compression issues within these departments.

The City's elected officials' have never been provided insurance benefits. The adopted FY 2019-20 budget allows the elected officials to opt-in to the City's health, dental and vision insurance plans.

Staffing Level Changes

During the last economic recession, the City reduced its workforce considerably. As the economy recovers, the need to re-evaluate programs and services and fill positions is necessary. Although some positions that were eliminated during the recession are no longer needed and will not be filled, expanded programs and services along with increased workloads necessitate either adding positions or filling previously eliminated or vacant positions.

The following table summarizes the changes in staffing levels for the new fiscal year:

Department	Position	FY2018-19	FY2019-20	+/-
		Budget	Budget	
City Attorney	Deputy City Attorney	6	7	1
City Clerk	Administrative Secretary	3	2	-1
Financial Services	Asst. Financial Services Director	8	9	1
Financial Services/Utility Billing	Customer Service Rep	-	1	1
Police	Police Officer	74	72	-3
Parks	Park Ranger	22.75	22	-0.75
Economic Development	Econ. Dev. Manager	4	5	1
Public Works Administration	Project Manager	4	5	1
Street Operations	Const. Maint. Supv. & Electrician	13	15	2
Engineering	Plans Examiner	19	20	1
Wastewater	Collections Crew Leader & WW Treatment Operations Supervisor	13	15	2
Sanitation	Equipment Operator B	18	19	1
Building Maintenance	Const. Maint. Supv.	6	7	1
Information Technology	IT Coordinator	6	7	1
Total Positions		378.25	386.5	8.25

Personnel Summary (cont.)

Benefit Rates and Costs

The City currently offers two types of health plans to its employees, an EPO plan and an HDHP plan. Due to the higher claim costs, health insurance premiums for both plans are increasing close to 7% in FY2019-20, which is being passed on to the employees. Dental, vision and life insurance premiums will remain unchanged. The City shares the costs of health insurance premiums with employees. The City pays anywhere between 74% to 93% of the employee's premiums, depending on the plan and type of coverage elected.

The contribution rate for both the employer and employee for the Arizona State Retirement System is increasing from 11.80% to 12.11%. The employer contribution rates for the Public Safety Personnel Retirement System are increasing considerably. The table below illustrates the changes to PSPRS rates over the last several years:

Department	FY2017-18	FY2018-19	FY2019-20
Police	43.09%	44.08%	48.09%
Fire	44.30%	48.22%	54.27%

The employee contribution rates to the Public Safety Personnel Retirement System will remain unchanged.

Personnel Summary (cont.)

Job Title	FTE	Job Title	FTE	Job Title	FTE
Accountant	1	Deputy City Attorney	1	Payroll Specialist	1
Administrative Assistant	11	Deputy City Clerk	1	Permit Technician	1
Administrative Assistant II	2	Economic Development Director	1	Planner	1
Administrative Coordinator	1	Economic Development Manager	2	Planning Services Manager	1
Administrative Secretary	6	Electrician	1	Plans Examiner	1
Administrative Supervisor	2	Electrician II	2	Police Chief	1
Airport General Manager	1	Engineer - Fire	12	Police Officer	43
Airport Operations & Maint Specialist	2	Engineering Technician	4	Pool Operator	2
Airport Operations & Maint Supervisor	1	Engineering Technician II	1	Pre-Treatment Inspector	1
Assistant City Engineer	3	Engineering Technician Supervisor	1	Project Manager	3
Assistant City Prosecutor	1	Equipment Mechanic	6	Public Affairs Coordinator	1
Assistant City Prosecutor II	1	Equipment Operator A	14	Public Safety Telecommunicators	11
Assistant Court Administrator	1	Equipment Operator B	24	Public Works Director	1
Assistant Financial Services Director	1	Evidence Technician II	2	Recreation Coordinator	2
Assistant Fire Chief	2	Finance Administrator	1	Recreation Superintendent	1
Assistant Golf Pro	1	Finance Technician	2	Risk Management Analyst	1
Assistant Public Works Director	2	Financial Services Director	1	Sanitation Superintendent	1
Associate Magistrate	0.5	Fire & Life Safety Inspector	2	Senior Accountant	1
Battalion Chief - EMS	1	Fire Chief	1	Sergeant	7
Battalion Chief - Shift Commander	3	Fire Crew Leader	1	Sr. Building Inspector	2
Battalion Chief - Training Officer	1	Fire Maintenance Worker	2	Support Services Administrator	1
Blue Stake Coordinator	1	Fire Prevention Specialist	2	Survey Instrument Technician	1
Budget and Tax Administrator	1	Firefighter	18	Survey Party Chief	2
Building Maintenance Technician	2	GIS Technician	1	Tourism Services Manager	1
Building Maintenance Worker	4	GIS Technician II	1	Transit Operator	9
Building Official	1	Golf Attendant	1	Transit Superintendent	1
Captain - Fire	12	Golf Course Superintendent	1	Utility Billing Manager	1
Chemical Applicator	1	Golf Food and Bev Coordinator	1	Utility Billing Specialist	1
City Attorney	1	Golf Pro	1	Veteran's Court Program Coordinator	1
City Clerk	1	Grants Administrator	1	Vice Mayor	1
City Engineer	1	Groundskeeper	19	Visitor Center Coordinator	1
City Magistrate	1	Human Resources Administrator	1	Wastewater Collections A	3
City Manager	1	Human Resources Analyst	2	Wastewater Treatment Ops Supervisor	1
City Surveyor	1	Human Resources/Risk Director	1	Wastewater Treatment Plant Op II	2
Code Enforcement Officer	4	Information Technology Administrator	1	Wastewater Treatment Plant Op III	2
Communication Supervisor	4	Information Technology Coordinator	5	Wastewater Treatment Plant Op IV	3
Communications Manager	1	Information Technology Director	1	Water Quality Program Manager	1
Construction & Maint Supervisor	4	Irrigation Technician	3	Water Service Supervisor	1
Councilmember	5	Lab Analyst	1	Water Service Worker	4
Court Administrator	1	Legal Assistant	2	Water Technician A	3
Court Clerk	5	Lieutenant	3	Water Technician B	1
Crew Leader	8	Mayor	1	Welder	1
Customer Service Representative	4	Parks & Recreation Director	1		
Deputy Chief	2	Parks Superintendent	1		
				Grand Total	386.5

Budget Development

Budget Process

Budget Overview

Budget Assumptions-Revenues

Revenue/Sources by Fund

**Budget Assumptions-
Expenditures**

Expenditures/Uses by Fund

Three-Year Summaries by Fund

Total Appropriations



Budget Process

The budget is evaluated by the City Manager, Financial Services Director and Budget and Tax Administrator. The City Manager makes recommendations for full funding to the City Council. Following are the major steps in preparation of the budget:

- Council input on priorities through a Council Retreat
- Community input through citizen surveys
- Forecast revenues and fund balances
- Determine amount of supplemental requests that can be funded to ensure a balanced budget
- Present to Council for review, tentative and final adoption

The budget process begins in late November/early December and concludes with the final adoption in late June. Revenue projections and expenditure assumptions begin in December and are revised periodically through late April. Assumptions are developed based on the following:

- Projected revenues for all revenue sources
- ASRS and PSPRS contribution rate increases
- Insurance premium increases and City cost sharing formulas
- Employee compensation increases
- Expanded, eliminated and new programs and/or services

In late March, departments submit their operating budgets for review. The City Manager, Financial Services Director, Budget and Tax Administrator and Human Resources Director meet with each department to discuss priorities and the department's needs to maintain current service levels. If there is sufficient revenue to cover expenses, decisions to fund supplemental budget requests may be made. After consideration of all priorities, requests and estimated revenues and reserves, a recommended budget is presented by the City Manager to the City Council in May for discussion and approval.

Budget Calendar Fiscal Year 2019-20

12/3/2018	Departments receive CIP worksheets and priority evaluation criteria
1/8/2019	YTD Financial Recap and Look Forward Work Session: Council, City Manager, Finance and Indi-
1/14/2019	Departments to submit completed CIP worksheets and priority evaluation criteria to Finance.
1/23/2019	Finance submits CIP worksheets, priority evaluation criteria and challenges/opportunities to
2/4/2019	Departments receive operating budget materials
2/5-2/8/2019	Department CIP meetings with City Manager and Finance
3/2/2019	Strategic Planning Council Retreat: Council, City Manager, Finance and Individual Departments
3/11/2019	Departments return budget materials to Finance to include program and service priorities iden-
3/25/2019	Finance submits department operating budgets and other materials to City Manager
4/8-4/12/2019	Department work sessions – operating budget and priorities overview with City Manager, Fi-
5/3/2019	Preliminary Budget and Capital Improvements Plan delivered to Council
5/9-5/10/2019	Budget and CIP Work Sessions: Council, City Manager, Finance, and Individual Departments
5/21/2019	Last day to make revisions to the Preliminary Budget
6/4/2019	Tentative Budget Adoption
6/18/2019	Final Budget Adoption

Budget Overview

The budget for FY2019-20 totals \$214.1 million, which includes a \$66.6 million operating budget and a \$120.0 million capital budget, and represents a 77% increase over the previous fiscal year budget of \$120.8 million. Budgeted capital for FY2019-20 is significant at \$124.6 million and includes construction of the Rancho Santa Fe Parkway traffic interchange, improvements to the water, wastewater and drainage systems, remodel of Fire Station 2 and training facility, dispatch center equipment and technology, street improvements and right-of-way acquisition, airport and airpark improvements, public works fuel system replacement and conference room addition. Refer to the Capital Improvement Plan (CIP) section of this document for additional information on the FY2019-20 projects. The operating budgets increased 6.2% from the previous fiscal year. More than 50% of this increase is related to a \$3.1 million payment to the Public Safety Personnel Retirement System in an effort to pay down the city's \$30.2 million in PSPRS unfunded liability. The remaining increase is related primarily to personnel costs. A 2% salary increase for all FTEs is being adopted, and 8.25 new positions are being requested.

Revenue Source	FY 2017-18	FY2018-19	FY2018-19	FY2019-20
	Actual	Adopted Budget	Estimated	Adopted Budget
Charges for Services	23,179,859	23,065,038	23,407,787	23,711,773
Contributions	171,640	171,607	171,607	77,738,562
Fines and Forfeitures	337,674	340,048	298,994	236,255
Franchise Fees	710,832	693,267	710,426	713,978
Intergovernmental	2,467,124	12,319,624	5,368,029	16,614,021
Licenses and Permits	986,697	720,797	679,709	690,891
Loan Proceeds	-	4,500,000	-	5,000,000
Local Sales Tax	22,520,994	25,405,610	23,526,360	20,112,038
Other	13,490,474	12,602,435	13,163,954	15,430,016
State Shared Revenues	10,979,631	10,885,635	11,191,241	11,745,730
Total Revenues	74,844,925	90,704,061	78,518,107	171,993,264

Revenues

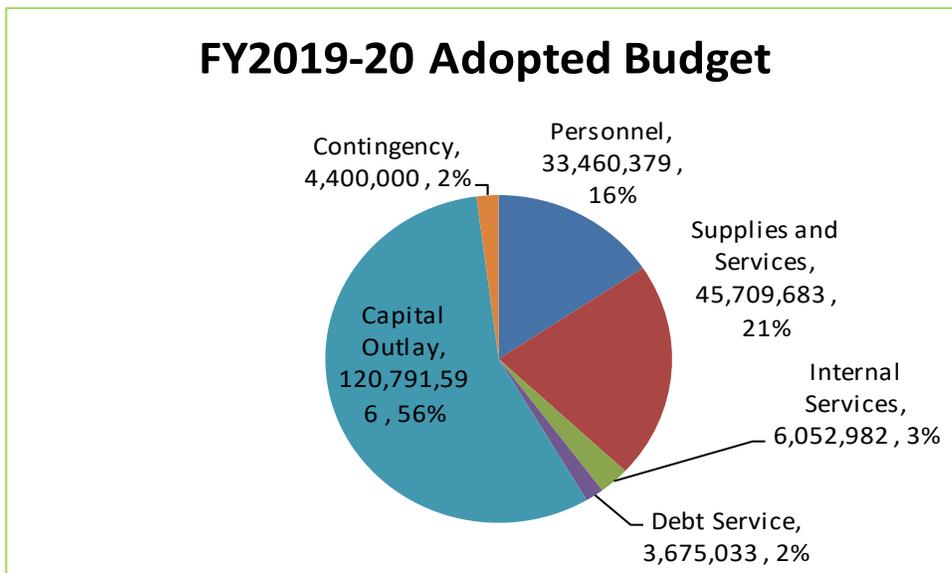
Budgeted revenue for FY2019-20 totals \$172.0 million and represents an 89.6% increase over the previous fiscal year. This is due in large part to anticipated contributions relating to the following capital projects: Rancho Santa Fe Parkway TI (\$44,500,000), Dross Site Clean-Up (\$30,000,000) and Kingman Crossing Blvd. (\$3,000,000). Contributions comprise 45.2% of the FY2019-20 estimated revenues.

The City doesn't collect a primary property tax. It relies heavily on local sales tax and state shared revenues for the General Fund and HURF. Local sales tax accounts for 11.7% and state shared revenues account for 6.8% of the total estimated revenues. In addition to local sales tax and state shared revenues, the City has various other revenue sources. Charges for water, wastewater, sanitation, airport, and the parks and recreation programs account for 13.8% of the total revenue estimated. Federal and state grant awards of \$13.7 million is included in the estimated revenues for this fiscal year. Other revenues collected include building permits, licenses and special event permits, franchise fees, fines and forfeitures, development impact fees, and contributions from outside sources.

Budget Overview (cont.)

Expenditures

Budgeted expenditures for FY2019-20 total \$214.1 million which represents a 77% increase over the prior fiscal year. An increase to capital project funding represents a significant change in the FY2019-20 adopted budget. Design and construction of Rancho Santa Fe Parkway traffic interchange, Improvements to various City systems, building remodels and additions, equipment and technology replacements, water sustainability, and enhanced livability by improving trails, parks and open space areas comprise most of the projects included on the City’s 5-Year Capital Improvement Plan. Another significant change is related to personnel costs. The FY2019-20 adopted budget includes a 2% increase to FTE salaries and adds 8.25 full-time positions.



Fund Balance

The FY2019-20 adopted budget includes estimated revenues of \$172.0 million and budgeted expenditures of \$214.1 million. The \$42.1 million difference will come from fund balance, or cash reserves.

FY2019-20 Total Appropriations - Budget by Fund								
	General Fund	HURF	Special Revenue	Capital Projects	Debt Service	Enterprise	Internal Services	Total
Revenues	30,440,065	3,797,060	15,575,689	78,208,277	237,100	31,795,275	11,939,798	171,993,264
Expend.	35,537,083	5,165,534	17,153,749	87,623,086	446,265	54,370,524	13,793,432	214,089,674
Chg in Fund Balance	(5,930,860)	(1,417,688)	(341,464)	(9,222,273)	(215,935)	(22,309,153)	(2,658,674)	(42,096,047)

Budget Assumptions—Revenues

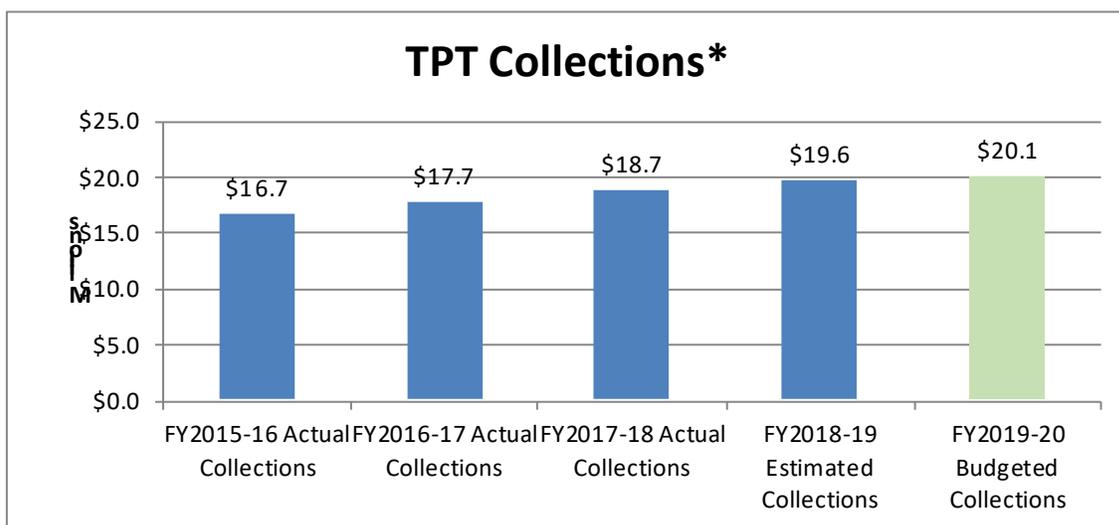
Local Sales Tax

Arizona cities and towns have the authority, per statute, to establish certain taxes for revenue purposes. One of these taxes is transaction privilege tax (“TPT”), or what is commonly referred to as sales tax. Local sales tax is the City of Kingman’s most important revenue source for not only funding the daily operations and maintenance of many citywide programs and services but also for funding general government capital projects.

TPT is collected by the Arizona Department of Revenue who then distributes collections to the applicable Arizona counties, cities and towns. The City of Kingman levies a 2.5% tax, with the exception of restaurants/bars (3.5%), hotels/lodging (6.5%) and commercial/residential leasing (2.0%), on sales collected within the City’s boundaries.

TPT collections are used for various City programs and services. TPT collections taxed at 2.5% or under are used to fund General Fund programs and services. The additional 1.0% restaurant/bar tax is dedicated to streets operations and maintenance as approved by the City Council in 2012. Of the 4.0% additional hotels/lodging tax collected, 2.0% is dedicated to tourism, and 2.0% is dedicated to general government capital projects. In Fiscal Year 2018-19, an one-time transfer of construction TPT to fund general government capital projects took place. This transfer is not budgeted in the Fiscal Year 2019-20 adopted budget.

The local economy continues to experience growth in tax collections, especially in the tourism and construction related categories. Restaurants/bars, hotels/lodging, and construction TPT are growing at higher rates than being seen in the other categories. Single family residential activity continues to increase. The City’s residential building growth rates have ranged between 5%-15% since FY2014-15, with the exception of FY2017-18 when housing permits jumped 31.3% due to the development of a new subdivision.

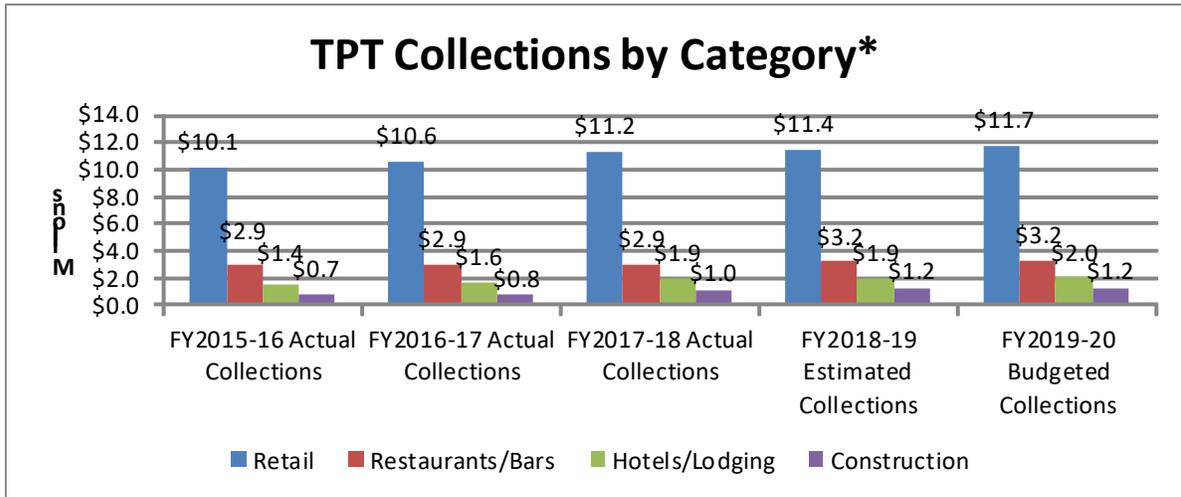


*These figures do not include the additional 1% sales tax collected during November 1, 2017—December 31, 2018.

Budget Assumptions—Revenues (cont.)

Local Sales Tax (cont.)

Retail sales tax is by far the largest producing category of the City’s overall sales tax with restaurants/bars, hotels/ lodging and construction ranking 2nd, 3rd and 4th.



*These figures do not include the additional 1% sales tax collected during November 1, 2017—December 31, 2018.

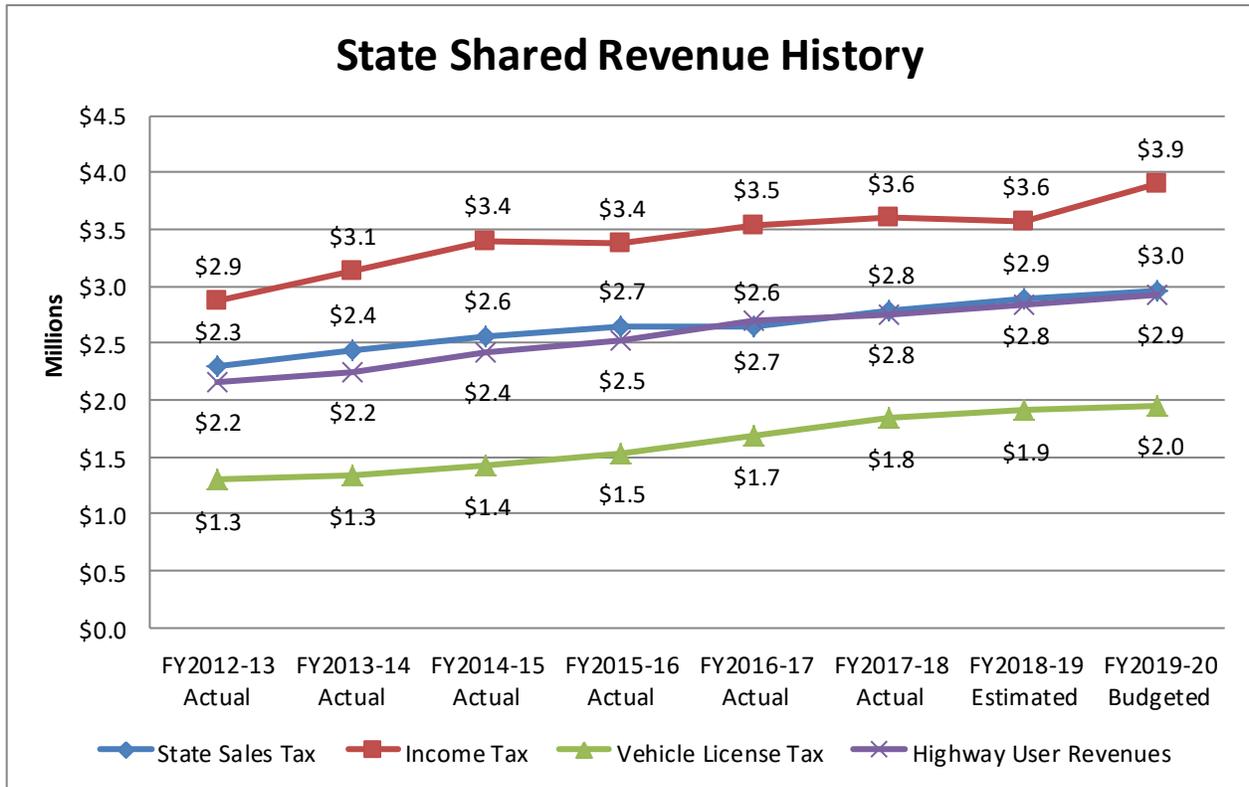
State Shared Revenues

Arizona cities and towns receive a portion of the revenues collected by the State of Arizona. These revenues consist of state sales tax, income tax, vehicle license tax, and highway user revenue. State sales tax and income tax are distributed based on a city’s population in relation to the overall state’s population. Vehicle license tax is distributed based on a city’s population in relation to its county’s overall population. Highway user revenue is distributed using a more complex calculation—50% based on a city’s population in relation to the overall state population; 50% based on gasoline sales in the county where the city resides and the city’s population in relation to county’s overall population.

Other than highway user revenues, state shared revenues are collected in the General Fund and are used to fund the daily operations of General Fund programs and services. In accordance with the Arizona Constitution, highway user revenues are collected in the HURF Fund and are used solely on street operations and maintenance. During the recession, the City experienced dramatic declines to highway user revenue distributions (22% from the peak in 2007) due to the state sweeping these revenues amongst cities statewide. Although the state has since reinstated a portion of the swept revenues, street maintenance has become a serious problem for many statewide communities, including the City of Kingman.

Budget Assumptions—Revenues (cont.)

State Shared Revenues (cont.)



Charges for Services

Charges for Services are fees charged for specific programs and services provided by the City. They include parks, recreation, golf course and swimming pool user fees, utility (water, wastewater and sanitation) user fees, meter connection fees, development impact fees, and transit system fares. With the exception of a few general government user fees, most user fee growth rates are directly correlated to population growth. Meter connection fee and development impact fee growth will increase or decrease based on new residential and commercial development growth within the city limits. The City of Kingman’s population growth estimates for Fiscal Year 2019-20 are 1.4% (Source: Arizona Office of Economic Opportunity).

Utility Fees

The City of Kingman provides water and wastewater services to residents and businesses inside and outside city limits as well as sanitation services to residents and businesses inside city limits. Charges for these services are based on customer type and volume.

Utility Customer History					
Utility	FY2015-16	FY2016-17	FY2017-18	FY2018-19	% Chg FY18-FY19
Water	19,406	19,558	20,224	20,599	1.9%
Wastewater	9,767	10,024	10,391	10,867	4.6%
Sanitation	11,606	11,822	11,968	12,269	2.5%

Budget Assumptions—Revenues (cont.)

Utility Fees (cont.)

Water utility rates have remained unchanged since July 1, 2013, and the rate structure has remained unchanged since before 2000. A comprehensive water rate study began in FY2017-18 and is expected to conclude entering into FY2019-20. The water rate study focuses on the rate structure for both base and volume rates as well as capital renewal rates which are directly related to the cost of replacing aging infrastructure. The FY2019-20 adopted budget does not include a water rate increase in its projections. Based on existing connection growth rates and water usage revenues, a slight increase is included in the FY2019-20 adopted budget:

Water System				
Revenue	FY2016-17	FY2017-18	FY2018-19	FY2019-20
Base and Volume Rate Revenues	6,553,729	6,688,325	6,794,932	6,828,907
Capital Renewal Fees	870,304	892,853	893,033	901,115
Total Base, Volume and C/R Fees	7,424,033	7,581,178	7,687,965	7,730,022

The wastewater system's rates have remained unchanged since January 1, 2013, and a rate increase is not being adopted in this year's budget. At the end of FY2018-19, the system will have \$26.1 million in debt outstanding relating to two treatment plant upgrades constructed in 2009 and 2011. The treatment plants were built to accommodate for significant growth in users, however, until only recently has the system experienced growth in its customer base. In an effort to increase connections, the City Council adopted a loan program whereby property owners could apply for funding from the Wastewater Expansion Fund to cover septic tank abandonment costs, permit fees, and service line installation costs to connect to the system. In FY2018-19, the program connected two users.

Wastewater System				
Revenue	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Estimate	FY2019-20 Budget
Base Rate Revenues	3,192,022	3,301,711	3,410,076	3,495,328
Flow Rate Revenues	5,289,835	5,428,708	5,496,094	5,633,496
Capital Renewal Fees	119,107	122,900	124,415	125,037
Total Base, Flow and C/R Fees	8,600,964	8,853,319	9,030,585	9,253,861

The sanitation system is currently undergoing a rate study. The system's rates have remain unchanged since 2011, and the cost of providing services has increased. The rate study is not expected to be completed until well into the new fiscal year so a revenue increase relating to the rate study is not included in the FY2019-20 adopted budget.

Sanitation System				
Revenue	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Estimate	FY2019-20 Budget
Residential Trash Service	2,547,568	2,614,008	2,656,456	2,696,303
Commercial Trash Service	924,770	922,834	927,849	932,488
Total Trash Service	3,472,338	3,536,842	3,584,305	3,628,791

Budget Assumptions—Revenues (cont.)

Utility Fees (cont.)

The City does not currently operate a stormwater division. Although improvements to the City's drainage system are completed each fiscal year, this is only done so through flood control revenues collected and distributed by Mohave County. Drainage is a severe problem in several areas of the city, and the revenues received from the County amounts to less than \$589,000 on average per year. A stormwater enterprise fund is being created as a means to operate, maintain, and dedicate funding for the City's drainage system. A stormwater master drainage plan and rate study are included in the adopted budget.

Development Impact Fees

Development impact fees are assessed on new development for the purpose of financing infrastructure needed to support a growing community. Other than a wastewater development impact fee, the City does not collect development impact fees. In order to pay for growth related projects and infrastructure, development impact fees will be considered as a new revenue source. Due to the lengthy timeline for implementing the fees, development impact fee revenue projections are not included in the FY2019-20 adopted budget.

Revenues/Sources by Fund

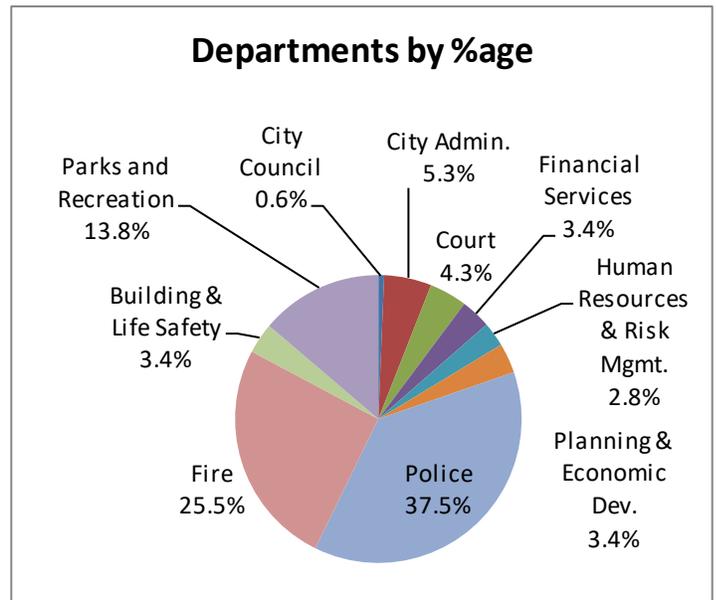
Fund	FY 2017-18	FY2018-19	FY2018-19	FY2019-20	FY2019-20
	Actual	Adopted	Estimated	Adopted	% of Total Budget
General Fund	29,156,769	28,124,729	28,384,127	30,440,066	17.7%
HURF	3,598,135	3,511,653	3,757,274	3,797,060	2.2%
Transit	576,635	678,228	706,603	775,883	0.5%
Powerhouse	232,563	230,134	241,177	249,912	0.1%
Capital Projects	614,246	5,842,614	1,782,851	678,775	0.4%
Pavement Preservation	1,888,644	3,185,500	1,945,254	-	0.0%
I-11 E. Kingman Connection Project	1,888,630	3,205,402	1,963,375	47,521,265	27.6%
Dross Site Clean-Up	-	-	-	30,000,000	17.4%
Flood Control	598,547	595,694	627,049	5,000	0.0%
Local ID Bond Repayment	2,223	1,674	1,755	1,262	0.0%
Court Special Revenue	-	2,640	20,160	18,285	0.0%
Grants	1,480,086	10,794,438	3,806,144	14,530,348	8.4%
Kingman Crossing TI	404	266	500	503	0.0%
Rancho Santa Fe Parkway TI	952	628	1,100	1,106	0.0%
Small ID Construction	1,612	970	1,620	1,628	0.0%
Improvement Districts	799,573	237,300	287,333	237,100	0.1%
Municipal Property Corporation	430	-	216	-	0.0%
Water Operating	7,020,899	6,992,408	7,068,913	7,094,507	4.1%
Wastewater	8,807,125	8,811,265	8,969,661	9,194,960	5.3%
Sanitation	3,609,310	3,632,392	3,639,051	3,683,811	2.1%
Airport	1,329,704	1,581,500	1,730,523	2,134,717	1.2%
Water Capital Renewal	932,064	914,516	934,205	942,492	0.5%
Water Expansion	1,016,217	632,374	863,541	648,432	0.4%
Colorado River Water Authority	404,987	258,017	366,939	1,890,631	1.1%
Wastewater Capital Renewal	124,427	120,927	126,017	126,647	0.1%
Wastewater Expansion	600,781	548,897	475,640	5,485,076	3.2%
Stormwater Capital Projects	-	-	-	594,000	0.3%
Fleet Services	1,607,304	1,996,559	2,001,701	1,998,787	1.2%
Dispatch Center	1,317,424	1,315,518	1,317,623	1,544,372	0.9%
Building Maintenance	690,480	543,099	545,984	855,404	0.5%
Information Technology	1,202,795	1,241,924	1,242,893	1,383,822	0.8%
Insurance Services	659,812	479,204	670,217	500,255	0.3%
Employee Benefits Reserve	4,486,112	5,037,133	5,038,660	5,657,158	3.3%
Subtotal Revenues	74,648,890	90,517,603	78,518,106	171,993,264	100.0%
Inter-fund Transfers	12,424,477	17,867,344	15,927,270	14,983,076	
Total Revenues/Sources	87,073,367	108,384,947	94,445,376	186,976,340	

Budget Assumptions—Expenditures

General Fund

The adopted FY2019-20 General Fund expenditures total \$35.5 million, excluding interfund transfers of \$2.8 million. This is a 16.6% increase over the previous fiscal year, largely in part to a \$3.1 million one-time payment to PSPRS in an effort to reduce the City’s \$30.2 million in PSPRS unfunded liability. The PSPRS unfunded liability has continued to grow significantly over the past five years, thereby increasing the PSPRS annual employer contribution rates. Additional measures such as prepaying the adopted, not actual, budgeted PSPRS expenditures on July 1st will help reduce this burden. The remaining portion of the increase to the General Fund’s expenditures this fiscal year is due to 1) an increase to FTE salaries by 2%, 2) offering the Mayor and Council insurance benefits, 3) increase to staffing in the City Attorney, Financial Services, and Economic Development divisions, 4) increases to the ASRS rates (11.80% vs 12.11%) and PSPRS contribution rates (Police: 44.08% vs. 48.09%, Fire: 48.22% vs. 54.27%), and 5) increases to the Building Maintenance and Information Technology internal service allocations.

General Fund Departments	
	FY2019-20
Department	Adopted Budget
City Council	224,150
City Administration	1,843,846
Court	1,470,608
Financial Services	1,162,600
Human Resources & Risk Mgmt	952,853
Planning & Economic Development	1,159,718
Police	12,958,883
Fire	8,808,336
Building & Life Safety	1,189,732
Parks & Recreation	4,766,358
Total	34,537,084



Historical General Fund Expenditures by Type				
	FY2017-18	FY2018-19	FY2018-19	FY2019-20
Expenditure Type	Actual	Adopted	Estimated	Adopted
Personnel Costs	17,320,211	20,248,420	19,064,029	21,126,750
Supplies and Services	4,335,136	5,564,901	4,711,455	9,010,674
Internal Services	3,046,355	3,076,589	3,076,589	3,506,459
Capital Outlay	791,987	639,000	638,006	893,200
Contingency	-	950,000	-	1,000,000
Expenditure Total	25,493,689	30,478,910	27,490,079	35,537,083
Inter-fund Transfers	3,799,503	2,334,202	1,888,987	2,839,237
Total Uses	29,293,192	32,813,112	29,379,066	38,376,320

Budget Assumptions—Expenditures (cont.)

General Fund (cont.)

The adopted FY2019-20 General Fund interfund transfers include grant matching for the White Cliffs trail improvements, offsetting retiree expenses in the Employee Benefits Reserve Fund, maintaining fiscal sustainability within the Powerhouse and Transit Funds, and funding Fire Station 2's remodel through the Capital Projects Fund.

Special Revenue Funds

HURF Fund

The adopted FY2019-20 HURF Fund expenditures total \$5,065,034, which is a \$3.2 million or 38.4% decrease from the previous fiscal year. This is largely in part to the successful voter repeal of a 0.5% tax increase dedicated to pavement preservation in November 2018. With the loss of that revenue source, the pavement preservation budget declined by \$3.5 million. Personnel costs increased due to 1) an increase in full-time employee salaries by 2%, and 2) a Public Works reorganization which includes three new positions (Project Manager, Construction Maintenance Supervisor, and Electrician I) and the reclass of a Streets Superintendent to an Assistant Public Works Director.

Divisions Funded: Public Works Administration and Streets Operations

Transit Fund

The adopted FY2019-20 Transit Fund expenditures total \$1,078,759, which is a \$1,145 or 0.1% decrease from the previous fiscal year. Although an increase to full-time employee salaries of 2% is included, the turnover of longer tenure employees generated personnel savings.

Divisions Funded: Transit Administration and Transit Operations

Powerhouse Fund

The adopted FY2019-20 Powerhouse Fund expenditures total \$1,052,207, which is a \$252,397 or 31.6% increase over the previous fiscal year. The increase is a result of 1) an increase of 2% to full-time employee salaries, 2) additional part-time employees needed due to higher Visitor Center traffic counts, 3) parking lot repaving, 4) vehicle purchase, 5) conference room renovation, and a 6) Route 66 drive-thru shield.

Division Funded: Tourism

Other Special Revenue Funds

Anticipated grant applications and awards increased by \$3.7 million from the previous fiscal year largely in part to the Airport. Most of the Airport's capital project funding is anticipated to be awarded through grants in Fiscal Year 2019-20.

Budget Assumptions—Expenditures (cont.)

Capital Project Funds

The adopted FY2019-20 capital project expenditures increased by 665% or \$76,162,941 from the previous fiscal year. Several capital improvement projects included in this increase are being funded through transfers from other funds (General Fund and Fleet Services Fund) and contributions from outside sources (\$44.5 million from landowners, developers and the State of Arizona, \$33.0 million from the US Department of Justice, and \$3.0 million from Kingman Regional Medical Center). Refer to the 5-Year Capital Improvement Plan portion of this document for details.

Debt Service Funds

The adopted FY2019-20 debt service fund expenditures decreased by \$556,515 or 56.0% from the previous fiscal year. This decrease is primarily due to the prepayment of outstanding debt service owed on the Airway Avenue Railroad Underpass Excise Tax Revenue Obligation.

Enterprise Funds

Water Operations Fund

The adopted FY2019-20 Water Operations expenditures increased by \$631,886 or 7.9% over the previous fiscal year. The increase is due to 1) a 2% increase to full-time employee salaries, 2) a Public Works reorganization which includes a reclass of the Water Superintendent to a Crew Leader, 3) adding a Plans Examiner position to Engineering, 4) increased well site and pumping equipment improvements, 5) software upgrades, and 6) adding a quality assurance program.

Divisions Funded: Utility Billing, Engineering and Water Operations

Wastewater Fund

The adopted FY2019-20 Wastewater expenditures increased by \$535,597 or 16.4% over the previous fiscal year. The increase is due to 1) a 2% increase to full-time employee salaries, 2) a Public Works reorganization which includes the reclass of a Wastewater Superintendent to an Assistant Public Works Director and the addition of two positions (Wastewater Treatment Operations Supervisor and Collections Crew Leader), 3) addition of a modular building to accommodate for more office space, 4) SCADA system upgrades, and 5) increased manhole, line and treatment plant infrastructure repairs and maintenance.

Division Funded: Wastewater

Sanitation Fund

The adopted FY2019-20 Sanitation expenditures increased by \$183,062 or 5.4% over the previous fiscal year. The increase is due to 1) a 2% increase to full-time employee salaries, 2) the addition of an Equipment Operator B position, 3) rising landfill and recycling costs, and 4) rising fuel costs due to the increase in trips to Las Vegas for recycling purposes.

Division Funded: Sanitation

Budget Assumptions—Expenditures (cont.)

Enterprise Funds (cont.)

Airport Fund

The adopted FY2019-20 Airport expenditures increased by \$479,152 or 22.2% over the previous fiscal year. Due to the operations of the airport being assumed in May 2018, the previous fiscal year's budget was largely developed utilizing the Kingman Airport Authority's historical budget trends. This fiscal year's budget has been developed through a vetted evaluation and assessment of the airport and industrial park's needs and funding availability, which is the standard budget development method for the City of Kingman. This fiscal year's increase is due to 1) a 2% increase to full-time employee salaries, 2) a reclass of an Administrative Secretary to an Administrative Coordinator, 3) the Dross site assessment and costs (\$1,067,600), which is funded by outside sources), 4) an environmental cleanup and assessment of a 16-acre site and the environmental assessment of the 1,800 acre land release, 5) transfer of the airport master plan costs to the Grants Fund, 6) the purchase of a vehicle and backhoe, and 7) the demolition of a derelict building.

Division Funded: Airport

Internal Service Funds

Fleet Services

The adopted FY2019-20 Fleet Services expenditures increased by \$112,845 or 7.1% over the previous fiscal year. The increase is due to 1) a 2% increase to full-time employee salaries, 2) a Public Works reorganization which includes the reclass of a Fleet Services Superintendent to a Construction Maintenance Supervisor and 3) the increase in contract services for a benchmarking service and technical labor for vehicle painting services.

Division Funded: Fleet Services

Dispatch Center

The adopted FY2019-20 Dispatch Center expenditures increased by \$508,628 or 34.3% over the previous fiscal year. The increase is due to a 2% increase to full-time employee salaries and filling vacant positions as well as the purchase of an automated dispatch alerting system and the replacement of radio consoles.

Division Funded: Dispatch Center

Building Maintenance

The adopted FY2019-20 Building Maintenance expenditures increased by \$126,423 or 12.2% over the previous fiscal year. The increase is due to 1) a 2% increase to full-time employee salaries, 2) a Public Works reorganization which includes the addition of a Construction Maintenance Supervisor, and 3) an increase in professional and contract services for outside labor used during building remodels.

Division Funded: Building Maintenance

Budget Assumptions—Expenditures (cont.)

Internal Service Funds (cont.)

Information Technology

The adopted FY2019-20 Information Technology expenditures increased by \$155,517 or 12.7% over the previous fiscal year. The increase is due to 1) a 2% increase to full-time employee salaries, 2) adding an IT Coordinator position, 3) anticipated costs for implementation of an e-citation system, and 4) annual maintenance on a document scanning system, and 4) purchasing the necessary equipment for the new positions being requested throughout the organization.

Division Funded: Information Technology

Other Internal Service Funds

The adopted FY2019-20 Insurance Services and Employee Benefits Reserve Funds' expenditures increased by \$1,234,202 or 21.0% over the previous fiscal year. The increase is due to primarily to 1) an increase to H.S.A. contributions in anticipation of employees migrating to the HDHP health insurance plan, 2) a one-time payment of \$90,523 to NAEBT (self-insured trust) to replenish cash reserves due to the unexpected rise in claims, and 3) an increase in health insurance premiums. Health insurance premiums were higher than expected during Fiscal Year 2018-19 giving the appearance that health insurance premiums are increasing significantly. However, insurance premiums are increasing close to 7%.

Expenditures/Uses by Fund

Fund	FY 2017-18	FY2018-19	FY2018-19	FY2019-20	FY2019-20
	Actual	Adopted	Estimated	Adopted	% of Total Budget
General Fund	25,493,689	30,478,910	27,490,079	35,537,083	16.6%
HURF	4,798,966	8,320,462	6,233,395	5,165,534	2.4%
Transit	828,308	1,079,904	1,061,423	1,078,759	0.5%
Powerhouse	580,043	849,810	714,454	1,102,207	0.5%
Capital Projects	1,137,223	7,660,145	747,282	4,026,621	1.9%
Pavement Preservation	-	-	-	-	0.0%
I-11 E. Kingman Connection Project	12,892	2,550,000	241,000	53,596,465	25.0%
Dross Site Clean-Up	-	-	-	30,000,000	14.0%
Flood Control	1,291,864	900,000	316,459	-	0.0%
Local ID Bond Repayment	-	-	-	-	0.0%
Court Special Revenue	-	346,015	35,000	312,138	0.1%
Grants	1,533,187	11,255,843	4,132,867	14,660,645	6.8%
Kingman Crossing TI	-	-	-	-	0.0%
Rancho Santa Fe Parkway TI	-	-	-	-	0.0%
Small ID Construction	-	350,000	-	-	0.0%
Improvement Districts	448,467	451,530	435,530	446,265	0.2%
Municipal Property Corporation	272,063	561,250	511,020	-	0.0%
Water Operating	6,281,693	8,475,180	6,787,886	9,107,066	4.3%
Wastewater	2,280,759	3,764,405	3,046,687	4,300,002	2.0%
Sanitation	3,405,238	3,513,239	3,330,906	3,696,301	1.7%
Airport	1,454,864	2,257,508	1,301,352	2,736,660	1.3%
Water Capital Renewal	815,126	5,448,690	3,911,205	3,110,000	1.5%
Water Expansion	321,919	3,444,300	384,720	3,880,000	1.8%
Colorado River Water Authority	51,547	2,030,000	335,130	3,250,000	1.5%
Wastewater Capital Renewal	362	100,513	500	939,250	0.4%
Wastewater Expansion	3,734,057	15,169,508	5,628,368	21,866,468	10.2%
Stormwater Capital Projects	-	-	-	1,484,777	0.7%
Fleet Services	1,279,044	1,641,532	1,393,794	1,754,377	0.8%
Dispatch Center	1,222,803	1,784,320	1,334,873	2,092,948	1.0%
Building Maintenance	659,193	1,088,938	870,003	1,215,181	0.6%
Information Technology	1,182,264	1,276,247	1,196,286	1,431,764	0.7%
Insurance Services	553,799	1,010,000	730,000	1,020,300	0.5%
Employee Benefits Reserve	4,673,648	5,054,960	5,243,227	6,278,862	2.9%
Subtotal Expenditures	64,313,018	120,863,209	77,413,446	214,089,673	100.0%
Inter-fund Transfers	12,424,478	17,867,344	15,927,270	14,983,076	
Total Expenditures/Uses	76,737,496	138,730,553	93,340,716	229,072,749	

Three-Year Summaries by Fund Types

General Fund					
Funding Sources	FY 2017-18 Actual	FY2018-19 Adopted	FY2018-19 Revised	FY2018-19 Estimated	FY2019-20 Adopted
Local Sales Tax	17,364,084	16,888,946	16,888,946	16,967,453	18,615,683
State Shared Revenues	8,226,380	8,191,653	8,191,653	8,362,644	8,817,703
Licenses and Permits	986,697	720,797	720,797	679,709	690,891
Charges for Services	1,198,926	1,185,581	1,185,581	1,133,155	1,187,433
Franchise Fees	710,832	693,267	693,267	710,426	713,978
Fines and Forfeitures	337,674	337,408	337,408	278,869	221,255
Interest Income	93,948	46,353	46,353	117,435	118,022
Other	238,228	60,724	60,724	134,436	75,100
Subtotal Revenues	29,156,769	28,124,729	28,124,729	28,384,127	30,440,065
Inter-fund Transfers	1,422,819	1,706,847	1,706,847	1,706,847	2,005,393
Total Revenues & Other Financing Sources	30,579,588	29,831,576	29,831,576	30,090,974	32,445,458

Expenditures/Uses	FY 2017-18 Actual	FY2018-19 Adopted	FY2018-19 Revised	FY2018-19 Estimated	FY2019-20 Adopted
General Government	5,794,111	6,558,498	6,486,058	5,904,016	7,263,036
Public Safety	15,572,914	17,511,470	17,571,545	16,857,565	21,767,219
Parks and Recreation	3,726,762	4,783,674	4,785,812	4,229,501	4,766,358
Economic Development	399,905	675,268	685,495	498,996	740,471
Contingency	-	950,000	950,000	-	1,000,000
Expenditures	25,493,692	30,478,910	30,478,910	27,490,078	35,537,084
Inter-fund Transfers	3,799,503	2,334,202	2,334,202	1,888,987	2,839,237
Total Expenditures & Other Uses	29,293,195	32,813,112	32,813,112	29,379,065	38,376,321

<i>Beginning Fund Balance</i>				19,188,391	19,900,300
<i>Projected Ending Fund Balance</i>				19,900,300	13,969,437

Three-Year Summaries by Fund Types (cont.)

Special Revenue Funds					
	FY 2017-18	FY2018-19	FY2018-19	FY2018-19	FY2019-20
Funding Sources	Actual	Adopted	Revised	Estimated	Adopted
State Shared Revenues	2,753,251	2,693,982	2,693,982	2,828,597	2,928,027
Local Sales Tax	811,365	810,900	810,900	903,778	858,589
Charges for Services	341,850	338,407	338,407	399,112	385,445
Fines and Forfeitures	-	2,640		20,125	15,000
Intergovernmental	1,877,096	11,324,596	11,324,596	4,344,541	15,157,421
Interest Income	12,007	8,736	10,296	12,437	15,292
Other	94,072	39,505	39,505	24,523	12,975
Subtotal Revenues	5,889,641	15,218,766	15,220,326	8,533,113	19,372,749
Inter-fund Transfers	2,316,519	5,628,015	5,640,533	4,597,097	1,745,580
Total Revenues & Other					
Financing Sources	8,206,160	20,846,781	20,860,859	13,130,210	21,118,329

	FY 2017-18	FY2018-19	FY2018-19	FY2018-19	FY2019-20
Expenditures/Uses	Actual	Adopted	Revised	Estimated	Adopted
HURF	4,798,966	8,220,462	8,220,462	6,233,395	5,065,534
Transit	828,308	1,079,904	1,079,904	1,061,423	1,078,759
Powerhouse	580,043	799,810	799,810	714,454	1,052,207
Local ID Bond Repayment	-	-	-	-	-
Court Special Revenue	-	346,015	346,015	35,000	312,138
Grants	1,533,187	11,255,843	11,255,843	4,132,867	14,660,645
Contingency	-	150,000	150,000	-	150,000
Expenditures	7,740,504	21,852,034	21,852,034	12,177,139	22,319,283
Inter-fund Transfers	474,795	848,520	848,520	818,520	558,198
Total Expenditures & Other Uses	8,215,299	22,700,554	22,700,554	12,995,659	22,877,481

<i>Beginning Fund Balance</i>				3,355,835	3,490,386
<i>Projected Ending Fund Balance</i>				3,490,386	1,731,704

Three-Year Summaries by Fund Types (cont.)

Capital Project Funds					
	FY 2017-18	FY2018-19	FY2018-19	FY2018-19	FY2019-20
Funding Sources	Actual	Adopted	Revised	Estimated	Adopted
Local Sales Tax	4,345,545	7,705,764	7,705,764	5,655,129	637,766
Intergovernmental	590,028	590,028	590,028	618,488	-
Loan Proceeds	-	4,500,000	4,500,000	-	-
Contributions	-	-	-	-	77,530,000
Interest Income	27,691	35,282	35,282	46,932	40,511
Other	29,771	-	-	1,200	-
Subtotal Revenues	4,993,035	12,831,074	12,831,074	6,321,749	78,208,277
Inter-fund Transfers	3,170,847	1,327,887	1,327,887	469,347	2,504,506
Total Revenues & Other					
Financing Sources	8,163,882	14,158,961	14,158,961	6,791,096	80,712,783

	FY 2017-18	FY2018-19	FY2018-19	FY2018-19	FY2019-20
Expenditures/Uses	Actual	Adopted	Revised	Estimated	Adopted
Capital Projects	1,137,223	7,460,145	7,460,145	747,282	3,826,621
Kingman Crossing TI	-	-	-	-	-
Rancho Santa Fe Parkway TI	-	-	-	-	-
Pavement Preservation	-	-	-	-	-
I-11 E. Kingman Connection					
Project	12,892	2,050,000	2,050,000	241,000	53,596,465
Dross Site Clean-Up	-	-	-	-	30,000,000
Flood Control	1,291,864	800,000	800,000	316,459	-
Small ID Construction	-	350,000	350,000	-	-
Contingency	-	800,000	800,000	-	200,000
Expenditures	2,441,979	11,460,145	11,460,145	1,304,741	87,623,086
Inter-fund Transfers	1,755,906	4,011,275	4,011,275	3,133,898	2,311,970
Total Expenditures & Other Uses	4,197,885	15,471,420	15,471,420	4,438,639	89,935,056

<i>Beginning Fund Balance</i>				9,458,980	11,811,437
<i>Projected Ending Fund Balance</i>				11,811,437	2,589,164

Three-Year Summaries by Fund Types (cont.)

Debt Service Funds					
	FY 2017-18	FY2018-19	FY2018-19	FY2018-19	FY2019-20
Funding Sources	Actual	Adopted	Revised	Estimated	Adopted
Special Assessments	794,689	237,300	237,300	286,333	237,100
Interest Income	4,884	-	-	1,216	-
Other	28	-	-	-	-
Subtotal Revenues	799,601	237,300	237,300	287,549	237,100
Inter-fund Transfers	270,813	456,723	456,723	406,107	-
Total Revenues & Other Financ-	1,070,414	694,023	694,023	693,656	237,100

	FY 2017-18	FY2018-19	FY2018-19	FY2018-19	FY2019-20
Expenditures/Uses	Actual	Adopted	Revised	Estimated	Adopted
Improvement Districts	433,767	451,530	451,530	435,530	446,265
Municipal Property Corporation	272,063	561,250	561,250	511,020	-
Contingency	-	-	-	-	-
Expenditures	705,830	1,012,780	1,012,780	946,550	446,265
Inter-fund Transfers	14,450	6,770	6,770	6,770	6,770
Total Expenditures & Other	720,280		1,019,550	953,320	453,035

<i>Beginning Fund Balance</i>				2,451,560	2,191,896
<i>Projected Ending Fund Balance</i>				2,191,896	1,975,961

Three-Year Summaries by Fund Types (cont.)

Enterprise Funds					
Funding Sources	FY 2017-18 Actual	FY2018-19 Adopted	FY2018-19 Revised	FY2018-19 Estimated	FY2019-20 Adopted
Charges for Services	21,639,083	21,541,050	21,541,050	21,875,520	22,138,895
Intergovernmental	-	405,000	405,000	405,000	1,456,600
Loan Proceeds	-	-	-	-	5,000,000
Meter Connection Fees	979,250	615,000	615,000	829,400	615,000
DIF's	558,117	529,426	529,426	445,926	454,845
Interest Income	200,678	106,722	106,722	210,658	216,653
Other	468,387	295,100	295,100	407,987	1,913,282
Subtotal Revenues	23,845,515	23,492,298	23,492,298	24,174,491	31,795,275
Inter-fund Transfers	5,143,479	8,647,872	8,647,872	8,647,872	8,627,597
Total Revenues & Other	28,988,994	32,140,170	32,140,170	32,822,363	40,422,872

Expenditures/Uses	FY 2017-18 Actual	FY2018-19 Adopted	FY2018-19 Revised	FY2018-19 Estimated	FY2019-20 Adopted
Water Operating	6,281,693	7,975,180	7,975,180	6,787,886	8,607,066
Wastewater	2,280,759	3,264,405	3,264,405	3,046,687	3,800,002
Sanitation	3,405,238	3,413,239	3,413,239	3,330,906	3,596,301
Airport	1,454,864	2,157,508	2,157,508	1,301,352	2,636,660
Water Capital Renewal	815,126	4,948,690	5,248,690	3,911,205	3,010,000
Water Expansion	321,919	2,944,300	2,944,300	384,720	3,380,000
Colorado River Water Authority	51,547	1,530,000	1,530,000	335,130	2,750,000
Wastewater Capital Re-	362	513	513	500	839,250
Wastewater Expansion	3,734,057	14,169,508	14,169,508	5,628,368	21,766,468
Stormwater Capital Pro-	-	-	-	-	1,384,777
jects	-	-	-	-	-
Contingency	-	3,800,000	3,487,482	-	2,600,000
Expenditures	18,345,565	44,203,343	44,190,825	24,726,754	54,370,524
Inter-fund Transfers	6,317,824	10,004,577	10,017,095	10,017,095	8,361,861
Total Expenditures &	24,663,389	54,207,920	54,207,920	34,743,849	62,732,385

<i>Beginning Fund Balance</i>	47,540,358	45,618,872
<i>Projected Ending Fund Balance</i>	45,618,872	23,309,359

Three-Year Summaries by Fund Types (cont.)

Internal Service Funds					
Funding Sources	FY 2017-18 Actual	FY2018-19 Adopted	FY2018-19 Revised	FY2018-19 Estimated	FY2019-20 Adopted
Interest Income	24,797	14,845	14,845	25,568	25,695
Contributions	171,640	171,607	171,607	171,607	208,562
Other	9,963,927	10,613,442	10,613,442	10,619,903	11,705,541
Subtotal Revenues	10,160,364	10,799,894	10,799,894	10,817,078	11,939,798
Inter-fund Transfers	100,000	100,000	100,000	100,000	100,000
Total Revenues & Oth-	10,260,364	10,899,894	10,899,894	10,917,078	12,039,798

Expenditures/Uses	FY 2017-18 Actual	FY2018-19 Adopted	FY2018-19 Revised	FY2018-19 Estimated	FY2019-20 Adopted
Fleet Services	1,279,044	1,591,532	1,591,532	1,393,794	1,704,377
Dispatch Center	1,222,803	1,484,320	1,484,320	1,334,873	1,992,948
Building Maintenance	659,193	1,038,938	1,038,938	870,003	1,165,181
Information Technology	1,182,264	1,226,247	1,226,247	1,196,286	1,381,764
Insurance Services	553,799	910,000	910,000	730,000	920,300
Employee Benefits Re-Contingency	4,673,648	4,954,960	4,954,960	5,243,227	6,178,862
	-	650,000	650,000	-	450,000
Expenditures	9,570,751	11,855,997	11,855,997	10,768,183	13,793,432
Inter-fund Transfers	62,000	662,000	662,000	62,000	905,040
Total Expenditures &	9,632,751	12,517,997	12,517,997	10,830,183	14,698,472

<i>Beginning Fund Balance</i>	6,042,059	6,128,954
<i>Projected Ending Fund Balance</i>	6,128,954	3,470,280

Total Appropriations

FY2019-20 Total Appropriations - Budget by Fund Type				
	General Fund	HURF	Special Revenue	Capital Projects
Sources				
Local Sales Tax	18,615,683	858,589	-	637,766
State Shared Revenues	8,817,703	2,928,027	-	-
Licenses and Permits	690,891	-	-	-
Charges for Services	1,187,433	-	385,445	-
Franchise Fees	713,978	-	-	-
Fines and Forfeitures	221,255	-	15,000	-
Intergovernmental	-	-	15,157,421	-
Special Assessments	-	-	-	-
Loan Proceeds	-	-	-	-
Contributions	-	-	-	77,530,000
Meter Connection Fees	-	-	-	-
DIF's	-	-	-	-
Interest Income	118,022	10,444	4,848	40,511
Other	75,100	-	12,975	-
Total Revenues	30,440,065	3,797,060	15,575,689	77,208,277
Transfers In	2,005,393	508,984	1,237,066	2,504,506
Total Sources	32,445,458	4,306,044	16,812,755	80,712,783
Uses				
Personnel	21,126,750	1,581,005	976,237	-
Supplies and Services	9,010,674	1,998,900	15,805,050	446,465
Internal Services	3,506,459	515,629	141,962	-
Debt Service	-	-	-	-
Capital Outlay	893,200	970,000	180,500	86,976,621
Contingency	1,000,000	100,000	50,000	200,000
Total Expenditures	35,537,083	5,165,534	17,153,749	87,623,086
Transfers Out	2,839,237	558,198	-	2,311,970
Total Uses	38,376,320	5,723,732	17,153,749	89,935,056
Change in Fund Bal-	(5,930,860)	(1,417,688)	(341,464)	(9,222,273)

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Total Appropriations (cont.)

FY2019-20 Total Appropriations - Budget by Fund Type				
	Debt Service	Enterprise	Internal Services	Total
Sources				Sources
Local Sales Tax	-	-	-	20,112,038
State Shared Revenues	-	-	-	11,745,730
Licenses and Permits	-	-	-	690,891
Charges for Services	-	22,138,895	-	23,711,773
Franchise Fees	-	-	-	713,978
Fines and Forfeitures	-	-	-	236,255
Intergovernmental	-	1,456,600	-	16,614,021
Special Assessments	237,100	-	-	237,100
Loan Proceeds	-	5,000,000	-	5,000,000
Contributions	-	-	208,562	77,738,562
Meter Connection Fees	-	615,000	-	615,000
DIF's	-	454,845	-	454,845
Interest Income	-	216,653	25,695	416,173
Other	-	1,913,282	11,705,541	13,706,898
Total Revenues	237,100	31,795,275	11,939,798	171,993,264
Transfers In	-	8,627,597	100,000	14,983,076
Total Sources	237,100	40,422,872	12,039,798	186,976,340
Uses				Uses
Personnel	-	7,106,047	2,670,340	33,460,379
Supplies and Services	-	9,091,882	9,356,712	45,709,683
Internal Services	-	1,632,927	256,005	6,052,982
Debt Service	446,265	3,228,768	-	3,675,033
Capital	-	30,710,900	1,060,375	120,791,596
Contingency	-	2,600,000	450,000	4,400,000
Total Expenditures	446,265	54,370,524	13,793,432	214,089,673
Transfers Out	6,770	8,361,861	905,040	14,983,076
Total Uses	453,035	62,732,385	14,698,472	229,072,749
Change in Fund Balance	(215,935)	(22,309,153)	(2,658,674)	(42,096,047)

Operating Budgets

City Council

City Manager

City Attorney

City Clerk

Court

Engineering

Financial Services

Fire Department

Human Resources/Risk

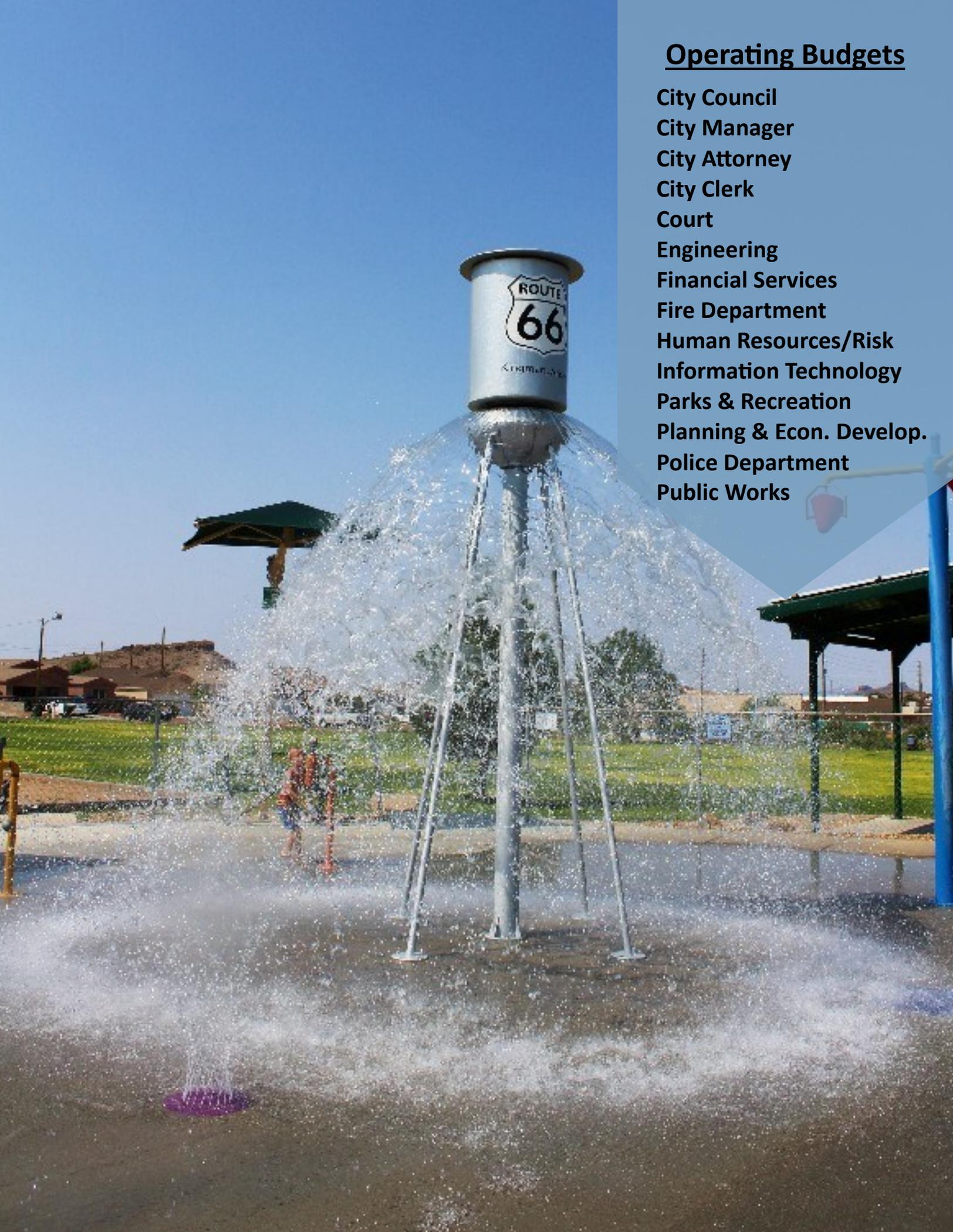
Information Technology

Parks & Recreation

Planning & Econ. Develop.

Police Department

Public Works

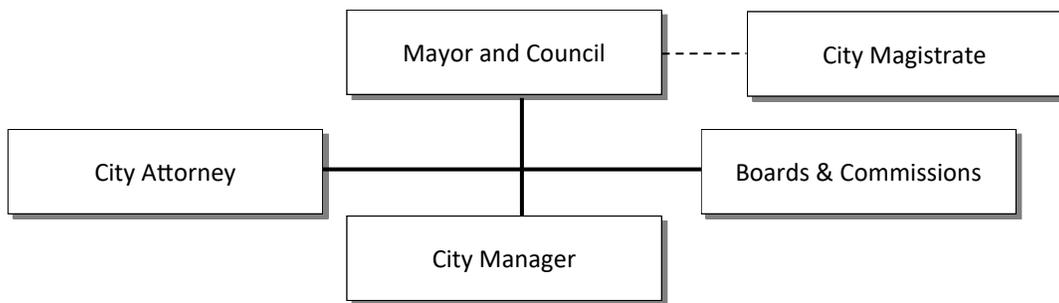


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City Council

Mission Statement:

The mission of the City of Kingman is to provide a great place to live, work, play and stay.



Major Services and Responsibilities:

- Adopt policies which will advance the City's service levels and expand its economic base
- Ensure that the City is an active participant in regional and state organizations
- Expand the City's presence in community organizations that emphasize partnering to achieve common goals
- Adopt an annual budget which reflects these objectives

City Council

Resource Summary:

Authorized Positions						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Mayor	1	1	1	1	1	1
Vice-Mayor	1	1	1	1	1	1
Council Member	5	5	5	5	5	5
Program Total	7	7	7	7	7	7
Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Personnel	50,520	50,704	50,527	50,527	50,561	100,728
Supplies & Services	111,445	86,642	110,065	110,065	92,372	115,315
City Internal Services	7,490	7,490	6,563	6,563	6,563	8,107
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Program Total	\$169,455	\$144,836	\$166,155	\$166,155	\$149,496	\$224,150

Budget Highlights/Comments:

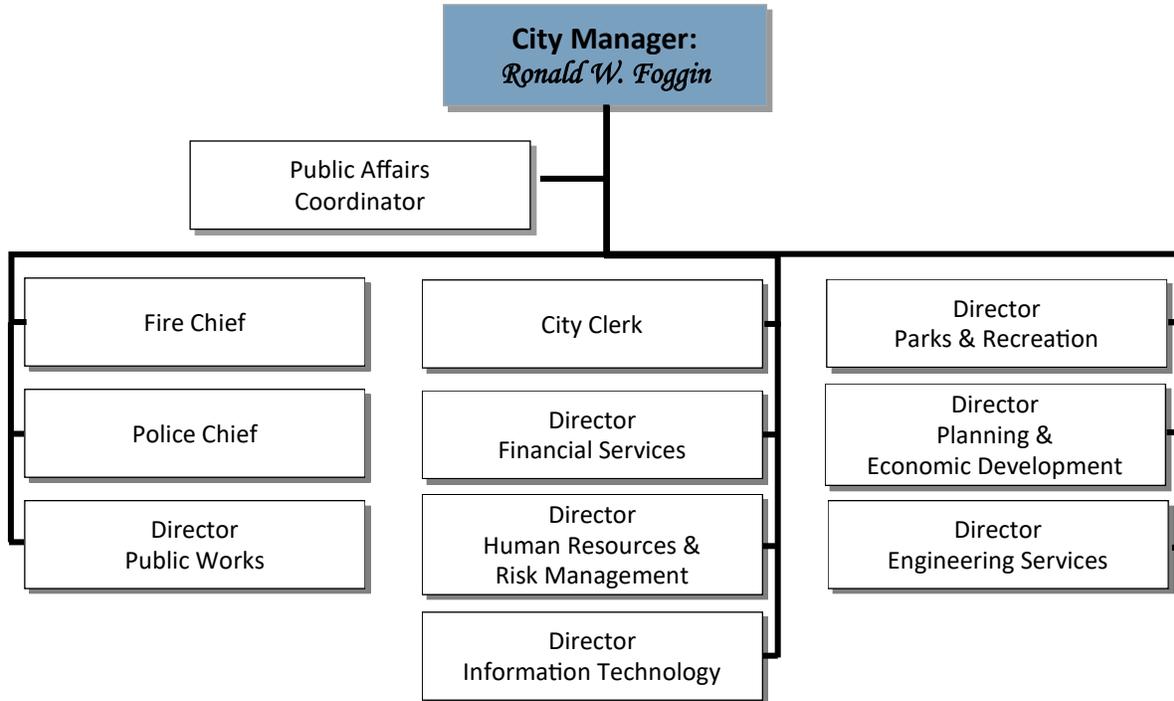
The adopted budget reflects a 34.9% increase:

- Personnel costs increased due to providing an option to participate in the City's group health, dental and vision insurance is included.
- The internal service allocation increased by \$1,544. Building Maintenance allocations were adjusted to preserve fund balance, and Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position.

City Manager

Mission Statement:

To provide effective leadership and direction in the administration of policies established by the Mayor and City Council and to coordinate and supervise the efficient operation of City Departments.



Major Services and Responsibilities:

- Coordinate the development and analysis of policy recommendations presented to the Mayor and City Council
- Implement policies enacted by the Mayor and City Council and manage the overall administrative affairs of the City
- Direct and coordinate activities of all City departments except the City Attorney’s office and Magistrate Court

FY2019 Accomplishments
<p>Improved transparency and communication with citizens</p> <ul style="list-style-type: none"> o Implemented a citizen survey o Helped change the budget process and budget document o Introduced a citizen budget document o Hired a highly qualified public relations professional
<p>Developed Leadership Team and City Team</p> <ul style="list-style-type: none"> o Provided customer service training for all city employees o Presented a budget and benefits overview for all city employees o Created a senior leadership book club for professional learning
<p>Increase community livability</p> <ul style="list-style-type: none"> o Successfully worked with city elected officials and state representative to get state funding for critical transportation infrastructure o Introduced new playground equipment for city parks o Helped develop an economic development strategic plan

City Manager (cont.)

FY20 Goals
Improve transparency and communication with citizens o Start a Citizen Academy o Continue citizen survey o Increase the number of informational videos on city projects and issues o Implement performance measurements for all department and report on them regularly
Develop Leadership Team and City Team o Continue leadership book club and quarterly professional development o Provide customer service training for all city employees o Present budget and benefit overview for all city employees o Create a safety culture by promoting safety in the workplace o Start a brownbag lunch program to meet and talk to city employees
Increase community livability o Continue working with property owners and developers on the development of two new traffic interchanges o Work with city team and consultant to develop a new brand and community marketing plan o Help create a parks master plan
Work with the City Council to develop a long term strategic plan

Resource Summary:

Authorized Positions						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
City Manager	1	1	1	1	1	1
Executive Assistant		1				
Public Affairs Coordinator			1	1	1	1
Program Total	1	2	2	2	2	2
Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Personnel	266,071	173,873	275,491	275,491	269,648	308,902
Supplies & Services	24,400	191,921	66,550	94,550	84,948	104,300
City Internal Services	16,012	16,012	15,065	15,065	15,065	21,852
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Program Total	\$306,483	\$381,806	\$357,106	\$385,106	\$369,661	\$435,054

Budget Highlights/Comments:

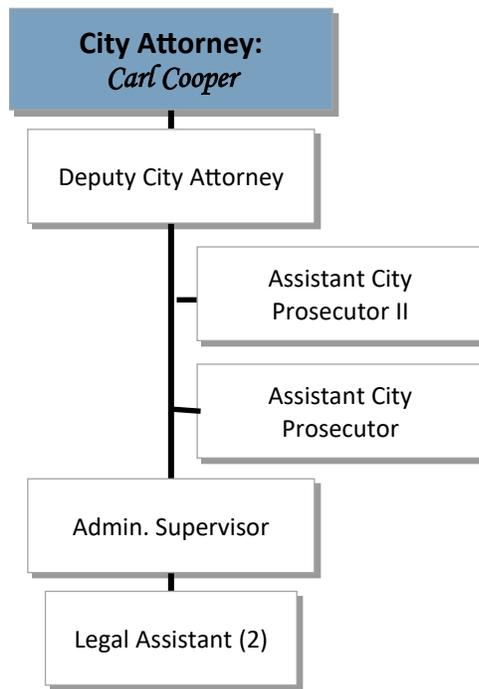
The adopted budget reflects a 21.8% increase:

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. Since the City Manager's contract will not undergo a performance review until the new fiscal year begins, as a conservative measure an additional increase of 3% is being reflected in the City Manager's salary.
- Supplies & services increased to include two strategic planning retreats, city leadership team training and conducting the National Citizen Survey.
- The internal service allocation increased \$6,787. Building Maintenance allocations were adjusted to preserve fund balance, and Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position.

City Attorney

Mission Statement:

The City Attorney’s Office is committed to the highest ethical standards of excellence in our duties to the Mayor and Council, the City Manager, other City departments and the Citizens of the community. We are committed to conduct ourselves with integrity and accountability. We will provide expedient legal research to our customers, while providing quality customer service. Our duty is to promote justice in our community to ensure that the public’s interests are always met.



Major Services and Responsibilities:

- Advise Mayor, Council, City Manager and City staff
- Draft and review legal documents
- Draft ordinances and resolutions
- Prosecute criminal matters
- Provide victim advocacy
- Oversee outside counsel

FY2019 Accomplishments
Airport Condemnation
FY20 Goals
Keeping up with legislative changes
Updating the city code
Proactive legal services

City Attorney (cont.)

Resource Summary:

Authorized Positions						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
City Attorney	1	1	1	1	1	1
Deputy City Attorney						1
Assistant City Prosecutor II						1
Assistant City Prosecutor						1
Assistant City Attorney	1	1	1	1	1	
Prosecutor	1	1	1	1	1	
Administrative Supervisor	1	1	1	1	1	1
Legal Assistant	2	2	2	2	2	2
Program Total	6	6	6	6	6	7
Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Personnel	551,351	551,800	580,503	580,503	581,285	730,000
Supplies & Services	148,600	264,015	199,800	200,140	106,830	198,500
City Internal Services	55,196	55,196	53,496	53,496	53,496	120,177
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Program Total	\$755,147	\$871,011	\$833,799	\$834,139	\$741,611	\$1,048,677

Budget Highlights/Comments:

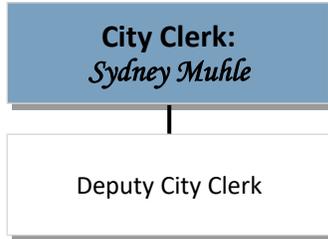
The adopted budget reflects a 25.8% increase:

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. Since the City Attorney's contract will not undergo a performance review until the new fiscal year begins, as a conservative measure an additional increase of 3% is being reflected in the City Attorney's salary. The City Attorney's personnel costs include the addition of 1 Deputy City Attorney position.
- The internal services allocation increased by \$66,681. Building Maintenance allocations were adjusted to preserve fund balance, and Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position. Additionally, the Information Technology allocation to the City Attorney's budget includes an interface for an e-citation system.

City Clerk

Mission Statement:

To serve all of our customers in a consistent, professional and efficient manner. To dutifully record and preserve the records of this community for historical continuity, so that it may be preserved and accessed now and for generations to come.



Major Services and Responsibilities:

- Prepare agendas, packets, and minutes for all Council meetings
- Ensure proper public and online publication and posting of all meeting notices and meeting minutes
- Conduct City elections
- Represent City with other local governmental units
- Record and maintain City records
- Maintain and publish City resolutions and ordinances
- Conduct City bid and certain procurement services
- Process and fulfill requests for public records
- Process and maintain Special Event Permit applications
- Provide training on agendas, minutes, Open Meeting Law, etc. for commissions and recording secretaries
- Support Mayor and Council

FY2019 Accomplishments
Updated tracking systems for improvement districts, public records requests, and legal services to allow for better communication with the public and more efficient internal workflow
Work with the Representative Cobb, the League of Arizona Cities and Towns, and the City Team to pass language cleaning up confusion in the election statutes regarding write-in candidates
Completed review process for Document Management Systems to bring a cost saving solution to the Council for consideration in FY19-20 budget
Worked with City team to update the City website and continuing to work to update antiquated information
FY20 Goals
Moving to electronic document storage and maintenance that will allow for streamlined processing and workflow as well as increased information flow to the public
Creating a voter outreach program in line with state statutes to allows us to increase both voter awareness and turnout
Streamlining processes for boards and commissions as well as their support staff
Creating a new training program for board/commission recording secretaries

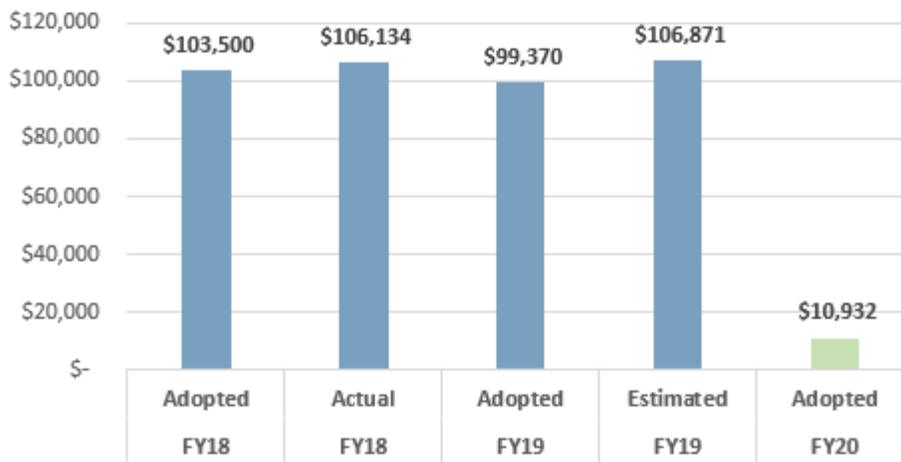
City Clerk (cont.)

Resource Summary:

Authorized Positions						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
City Clerk	1	1	1	1	1	1
Deputy City Clerk	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	
Program Total	3	3	3	3	3	2

Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Personnel	225,053	205,750	219,168	219,168	191,206	164,747
Supplies & Services	68,560	50,760	124,318	124,432	113,916	161,937
City Internal Services	32,552	32,552	31,623	31,623	31,623	33,431
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Program Total	\$326,165	\$289,062	\$375,109	\$375,223	\$336,745	\$360,115

REVENUE SUMMARY Licenses/Permits



Budget Highlights/Comments:

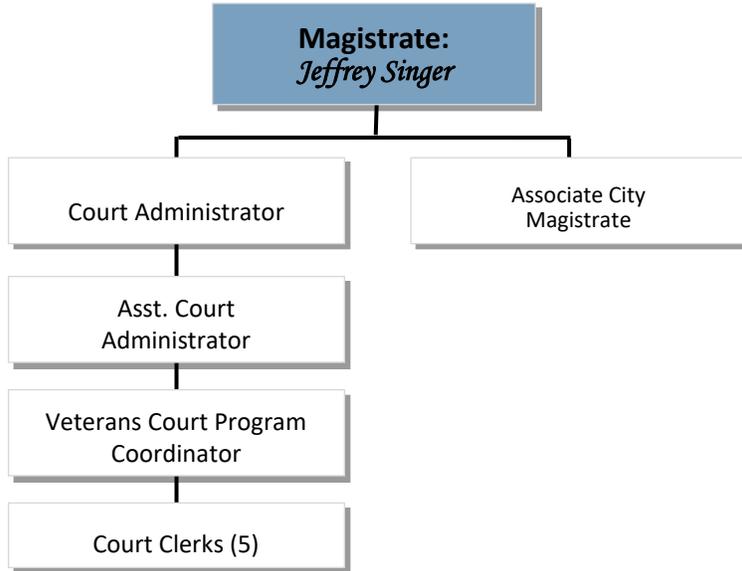
The adopted budget reflects a 4.0% decrease:

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. The City Clerk’s personnel costs include the elimination of 1 Administrative Secretary position due to business and animal licensing transferring to the Finance Department in November 2018.
- Supplies & Services increased due to \$25,000 in estimated census promotion costs and \$30,000 for a voter education consultant.
- The internal services allocation increased by \$1,808. Building Maintenance allocations were adjusted to preserve fund balance, and Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position.

Court

Mission Statement:

To search for the truth and administer justice fairly and impartially in accordance with the laws of the State and the laws of the municipality it serves. The Court further has an obligation to protect the rights of the accused and the interests of the public. It must provide the best quality service it can to the public and treat the people it serves professionally and with dignity. The Court must continue to evaluate the needs of the people it serves and be prepared to make changes, where it can, to meet those needs.



Major Services and Responsibilities:

- Process and adjudicate criminal misdemeanor and civil traffic cases
- Conduct juvenile hearings
- Issue protective orders
- Review and approve search warrants
- Operate Veterans Treatment Court
- Collection of legal financial obligations including fines, fees and restitution
- Impose and monitor community restitution hours for the benefit of the community
- Provide law-related education about the judiciary to the public, schools and civic groups
- Act as an information center about court system to increase awareness of court services

FY2019 Accomplishments
Establishment and success of the Veterans Treatment Court
Improved and installed courthouse security equipment with no taxpayer funds
FTPF program has saved city hundreds of thousands of dollars in jail costs
50/50 community restitution program has benefited the city and community
New organization and cross-training of employees have improved efficiency
FY20 Goals
Completion of Courthouse beautification project
Expansion of Veterans Treatment Court to better serve local veterans
Incorporating the Mayor's challenge to end veterans homelessness into Veterans Treatment Court
Treating court clerks as case managers/administrative assistants and adjusting their salary grade similar to other local courts and city positions
Utilizing four 10-hour work schedules for court employees while still making the Courthouse available to the public five days a week

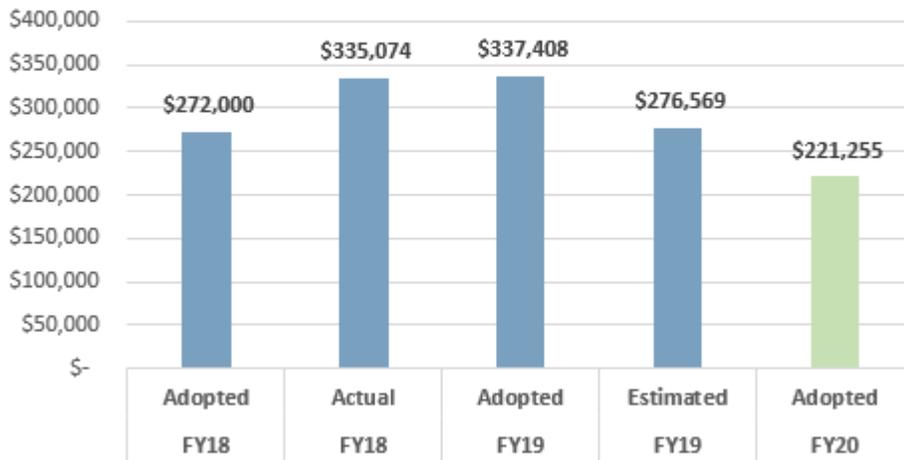
Court (cont.)

Resource Summary:

Authorized Positions						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
City Magistrate	1	1	1	1	1	1
Associate Magistrate	.5	.5	.5	.5	.5	.5
Court Administrator	1	1	1	1	1	1
Assist. Court Administra-	1	1	1	1	1	1
Veteran's Court Program			1	1	1	1
Court Clerk	6	6	5	5	5	5
Program Total	9.5	9.5	9.5	9.5	9.5	9.5

Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Personnel	690,457	641,508	657,243	657,243	646,878	661,157
Supplies & Services	920,730	728,120	797,250	797,788	688,340	746,550
City Internal Services	50,725	50,725	42,459	42,459	42,459	62,901
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Program Total	\$1,661,912	\$1,420,353	\$1,496,952	\$1,497,490	\$1,377,677	\$1,470,608

Fees/Fines



Budget Highlights/Comments:

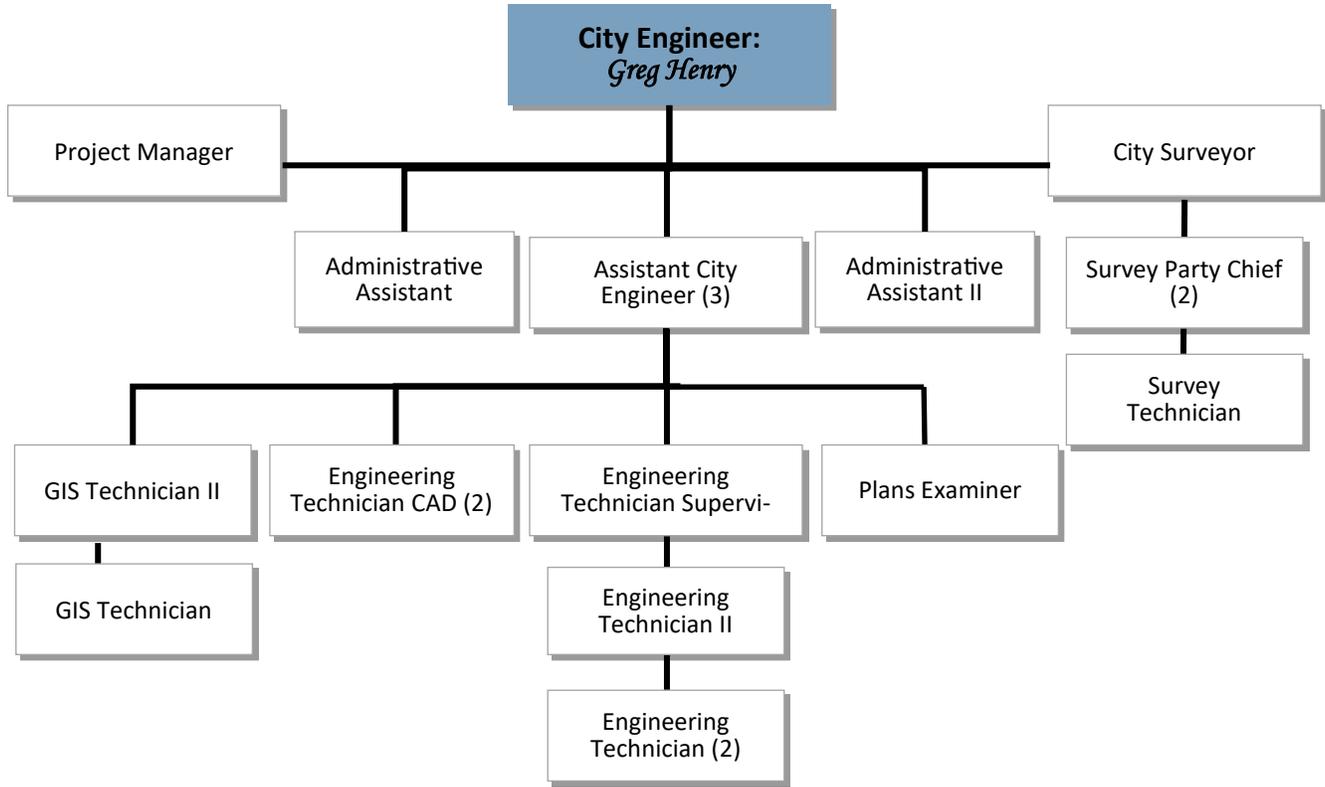
The adopted budget reflects a 1.8% decrease:

- Personnel costs include a 2% increase to all FTE salaries, except for the City Magistrate whose contract does not include this provision. Instead the City Magistrate will receive a 4.17% salary increase due to a new contract which goes into effect June 29, 2019. Personnel costs do not include the 3% stipend received in FY2018-19.
- The internal services allocation increased by \$20,442. Building Maintenance allocations were adjusted to preserve fund balance, and Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position.

Engineering

Mission Statement:

To insure public works facilities and improvements and extensions to the City's water and sewer systems are designed and constructed in conformance with applicable City, State and Federal standards and to good engineering and construction practices. To assist the Public and other City Departments with inquires and information requests in a timely and efficient manner.



Major Services and Responsibilities:

- Prepare engineering designs, construction plans and bidding documents for City construction contracts
- Provide construction administration and management for City construction projects
- Review and approve plans for extensions to the City's water and sewer systems.
- Review and approve plans for private development site grading, street and drainage improvements
- Review and approve drainage plans, plats and improvement plans for new subdivisions
- Inspect the construction of subdivision improvements and public works projects.
- Issue and administer permits to work within the public right-of-way
- Maintain records of the City's water and sewer systems and provide information in response to requests from the public

Engineering (cont.)

Function: 50160702

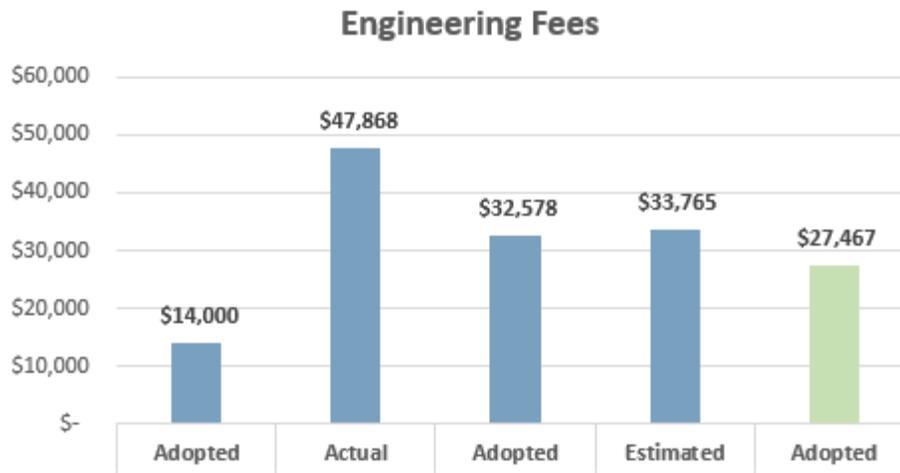
FY2019 Accomplishments	
Stockton Hill Road water/paving project	
Andy Devine Avenue ADA Improvements	
GIS Progress (Staffing, Program Applications & other Advancements)	
FY20 Goals	
Water Conservation – projects, policies and ordinances	
I/40 Traffic Interchange projects	
Flood Control projects	

Resource Summary:

Authorized Positions						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
City Engineer	1	1	1	1	1	1
Assistant City Engineer	3	3	3	3	3	3
City Surveyor	1	1	1	1	1	1
Project Manager	1	1	1	1	1	1
Engineering Technician Supervisor	1	1	1	1	1	1
Assistant City Surveyor	1	1	1	1	1	
Survey Party Chief	1	1	1	1	1	2
Engineering Technician II	1	1	1	1	1	1
GIS Technician II			1	1	1	1
Plans Examiner						1
Administrative Assistant II	1	1	1	1	1	1
Engineering Technician	4	4	4	4	4	4
GIS Technician	1	1	1	1	1	1
Survey Instrument Technician	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Program Total	18	18	19	19	19	20
Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Personnel	1,593,589	1,416,551	1,662,829	1,662,829	1,509,725	1,663,803
Supplies & Services	164,910	87,032	137,750	152,250	92,680	183,945
City Internal Services	131,419	131,419	135,667	135,667	135,667	162,614
Debt Service	-	-	-	-	-	-
Capital Outlay	35,000	-	71,650	57,150	42,734	66,500
Program Total	\$1,924,918	\$1,635,002	\$2,007,896	\$2,007,896	\$1,780,806	\$2,076,862

Engineering (cont.)

Resource Summary (cont.):



**Engineering is part of the Water Fund, see Water Operations for additional revenue summary information

Budget Highlights/Comments:

The adopted budget reflects a 3.4% increase:

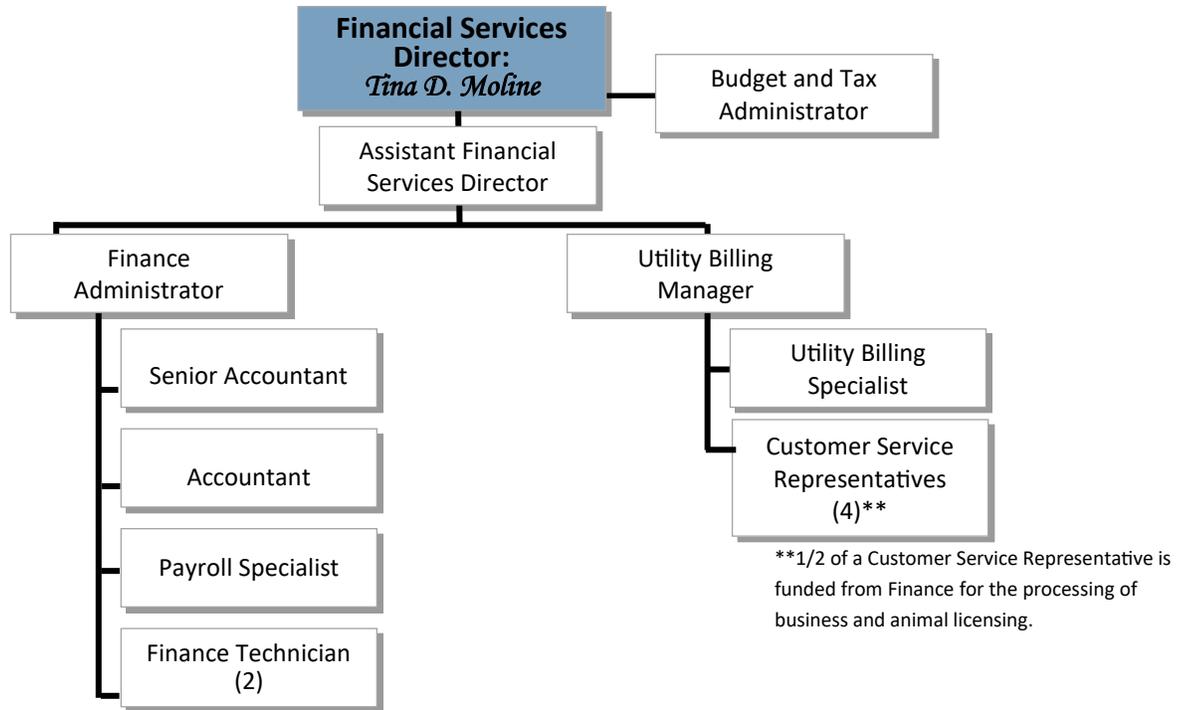
- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. Additionally, 1 Plans Examiner position is included.
- Supplies & services increased due to the implementation of a \$50,000 quality assurance program.
- The internal service allocation increased by \$26,947. Building Maintenance allocations were adjusted to preserve fund balance, and Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position.

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Financial Services

Mission Statement:

To maintain the financial integrity of the City through effective fiscal oversight.



Major Services and Responsibilities:

- Preparation of the City's annual budget
- Monitoring actual vs. budgeted financial performance
- Revenue forecasting and fiscal impact analyses
- Financial recordkeeping
- Cash and investment management
- Bank reconciliation
- Long – term financial planning
- Preparation of annual financial report
- Maintenance and control of capital assets database
- Account reconciliation
- Payroll
- Accounts payable and purchasing management
- General billing
- Accounts receivable and cash receipting
- Administration and billing of improvement district properties
- Mohave County Water Authority financial recordkeeping, budget preparation, and annual audit preparation
- Administration of business and animal licensing
- Compliance with government reporting requirements

Financial Services (cont.)

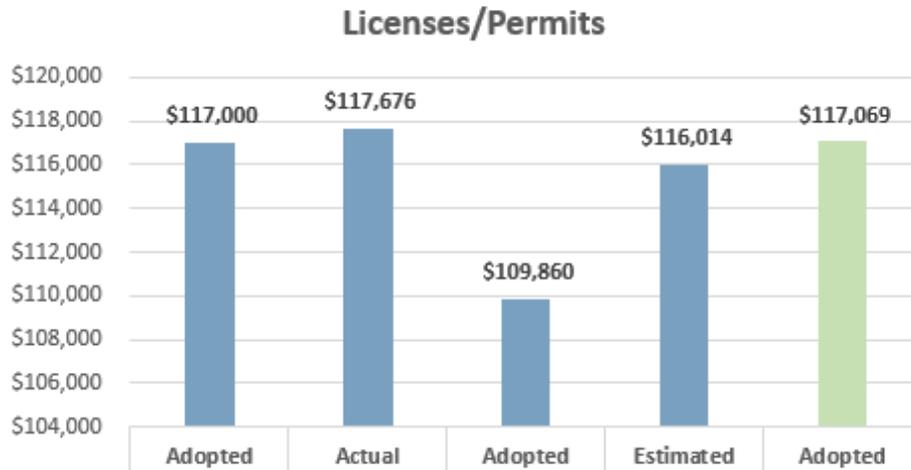
FY2019 Accomplishments
Conversion of payroll system from ADP to Munis
Implement an automated general billing system
Implement an online portal for employees to access pay statements, record time, make changes to personal information, federal and state withholdings, and direct deposit details
Migrate vendor payments from manual checks to ACH
Continue to improve the budget document
Improve division website
FY20 Goals
Receive GFOA Certificate of Excellence in Financial Reporting
Provide 3 development opportunities for internal customers by hosting payroll, accounts payable and budget related workshops
Increase the number of ACH vendor payments issued to 20%
Reduce budget to actual variances to below 5%

Resource Summary:

Authorized Positions						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Financial Services Director	1	1	1	1	1	1
Assistant Financial Services Director						1
Finance Administrator	1	1	1	1	1	1
Budget and Tax Administrator			1	1	1	1
Senior Accountant/ Budget Analyst	1	1				
Senior Accountant			1	1	1	1
Accountant	1	1	1	1	1	1
Payroll Specialist			1	1	1	1
Finance Technician	2	2	2	2	2	2
Customer Service Representative						.5
Program Total	6	6	8	8	8	9.5
Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Personnel	514,328	489,219	609,306	609,306	582,907	762,190
Supplies & Services	307,890	260,272	302,992	308,445	282,867	279,715
City Internal Services	110,538	110,538	99,234	99,234	99,234	120,695
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	10,000	-	-
Program Total	\$932,756	\$860,029	\$1,011,532	\$1,026,985	\$965,008	\$1,162,600

Financial Services (cont.)

Resource Summary (cont.):



Budget Highlights/Comments:

The adopted budget reflects a 14.9% increase:

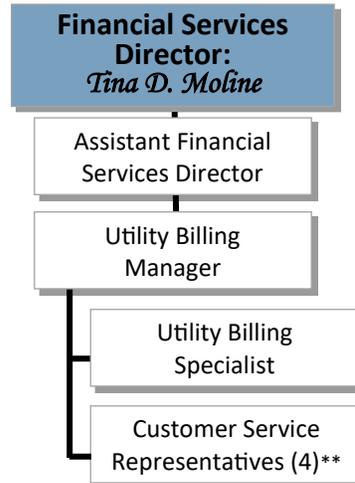
- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. Additionally, 1 Assistant Financial Services Director position is included.
- Supplies and services decreased due to the implementation of the Munis payroll and human resources system. A third party payroll provider is no longer necessary, and a third party recruitment system that used to be funded through Finance is now funded through Human Resources. Increases are reflected in audit costs, the Arizona Department of Revenue TPT annual administration and collection fee, the purchase of PSPRS actuarial software, and annual safekeeping custodian fees.
- The internal service allocation increased by \$21,461. Building Maintenance allocations were adjusted to preserve fund balance, and Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position.

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Utility Billing

Mission Statement:

To ensure accuracy and efficiency in utility billing and licensing processes, to include billing and payment collections, and maintain professional and responsive service to all customers.



**1/2 of a Customer Service Representative is funded from Finance for the processing of business and animal licenses

Major Services and Responsibilities:

- Manage billing and payment collection for water, wastewater and sanitation accounts and business and animal license customers
- Provide customer service to all customers in a courteous and professional manner
- Process service orders for water, wastewater and sanitation accounts and distribute them to the City’s service department for completion
- Administer delinquency account processing
- Answer City switchboard and direct callers to the appropriate City department

FY2019 Accomplishments
Conversion of utility billing system
Implemented an online portal for utility customers to pay utility bills online (credit card and e-check)
Offered email delivery of utility bills
Redesigned utility bills to improve transparency
Developed processes for recently assumed business and animal licensing
Created a customer service survey as a mechanism to measure performance
FY20 Goals
Obtain at least an 80% score on customer satisfaction survey
Limit incoming call hold times for utility billing and licensing customers to less than 5 minutes
Increase use of web based payments to 10% of customer base
Increase use of electronic bill delivery to 5% of customer base

Utility Billing (cont.)

Resource Summary:

Authorized Positions						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Finance Administrator	1	1				
Utility Billing Manager			1	1	1	1
Customer Service Supervisor	1	1				
Administrative Assistant	1	1				
Utility Billing Specialist			1	1	1	1
Customer Service Representative	4	4	3	3	3	3.5
Program Total	7	7	5	5	5	5.5
Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Personnel	435,009	373,604	403,666	403,666	356,260	349,732
Supplies & Services	403,420	344,303	396,545	396,454	370,157	452,000
City Internal Services	90,921	90,921	69,715	69,715	69,715	66,562
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Program Total	\$929,350	\$808,828	\$869,835	\$869,835	\$796,132	\$868,294

**Utility Billing is part of the Water Fund, see Water Operations for revenue summary information

Budget Highlights/Comments:

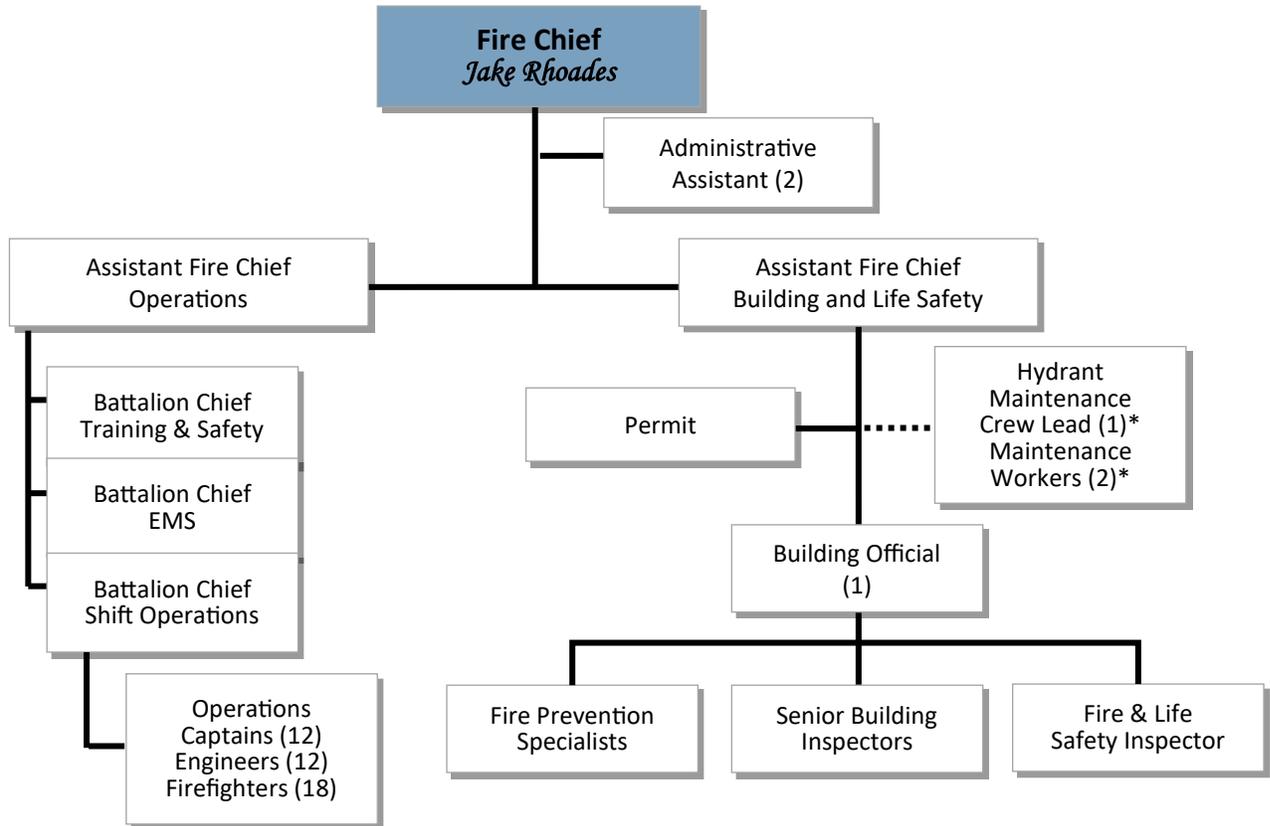
The adopted budget reflects no significant change overall:

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. Personnel costs decreased overall due to the Budget and Tax Administrator's salary being completely absorbed within the Finance budget in FY2019-20. During the first 6 months of FY2018-19, the Budget and Tax Administrator salary was absorbed in Utility Billing because this position acted as the project manager for the Munis utility billing system conversion.
- Supplies & services increased primarily due to outsourcing mail payment processing and, in anticipation of online payments gaining momentum, merchant card fees increasing.

Fire Department

Mission Statement:

To provide the highest level of emergency response and effective prevention to preserve the life, property and well-being of our community



*These positions are paid out of Water Operations budget

▫Paid On-Calls do not appear in the Resource Summary

Major Services and Responsibilities:

- Provide for emergency and non-emergency response as defined within the Standards of Cover
- Provide all hazards emergency and non-emergency response and mitigation
- Ensure organizational efficiency and effectiveness while maintaining elevated return on investment
- Budget planning, purchasing, fiscal responsibility, strategic analysis and planning
- Compliance with Standards and Regulations for Emergency Response and Operations
- Development and Implementation of Standard Operating Procedures and Department processes
- Disaster response planning, coordination, and response as well as management of emergency operations plan
- Complete and Maintain Reports and Emergency Response Data Information, and data analysis
- Provide and Support Community Relations and Customer Service in every aspect of performance

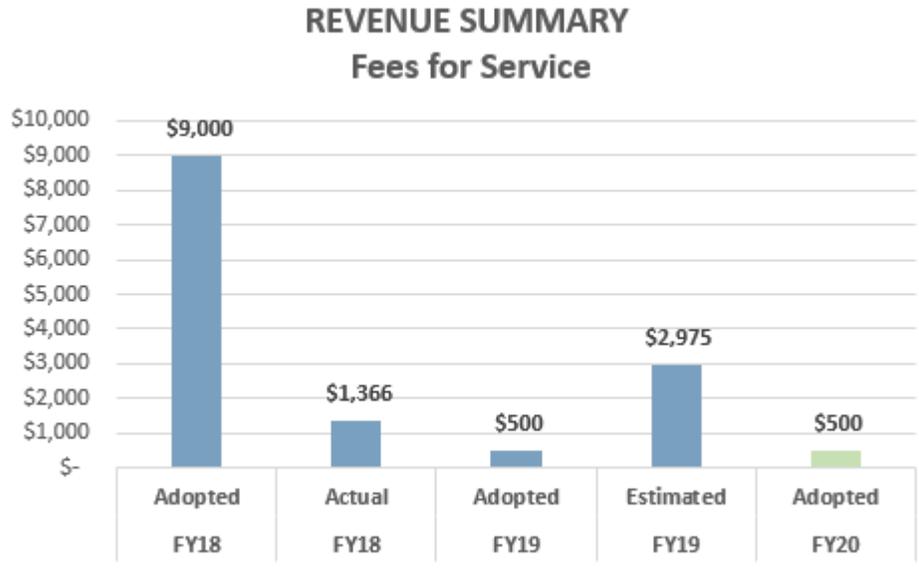
Fire Department Administration

FY2019 Accomplishments
Turnout times have been consistent to the established 60 second benchmark which has ensured a decrease in total response times
Reduced responses to non-critical medical calls through the implementation of Medical Priority Dispatch
Decreased travel times due to implementation of rapid response vehicle as well as Priority Dispatch
Developed and implemented a department wide PEER behavioral health support team in coordination with the National Research Development Institute
As a testament to the success of our safety, health and survival program we were awarded the VFIS Billy Goldfeder Safety Award from the International Association of Fire Chiefs
FY20 Goals
Maintain established benchmarks for turnout and travel times for emergency incidents increasing level of service to community
Implement Squad 3 to increase the level of service and ensure continuity of service to medical emergencies
Increase the number of designated Fire Officers and Chief Fire Officers with the departments professional officer development program
Increase the cardiac survivability percentage by 25%
Ensure compliance with the department strategic planning goals and objectives documented within the Department Strategic Plan Performance Indicators

Resource Summary:

Authorized Positions						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Fire Chief	1	1	1	1	1	1
Assistant Fire Chief	1	1	1	1	1	1
Battalion Chief–Shift Commander	3	3	3	3	3	3
Battalion Chief-Training Officer	1	1	1	1	1	1
Battalion Chief - EMS	1	1	1	1	1	1
Fire Captain	12	12	12	12	12	12
Fire Engineer	12	12	12	12	12	12
Fire Fighter	16	16	18	18	18	18
Administrative Assistant	1	1	2	2	2	2
Administrative Secretary	1	1				
Program Total	49	49	51	51	51	51
Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Personnel	5,763,729	5,284,120	5,564,237	5,564,237	5,488,588	5,752,541
Supplies & Services	350,370	389,265	410,945	463,832	428,857	510,870
City Internal Services	540,737	540,737	574,433	574,433	574,433	638,864
PSPRS Unfunded Liability	-	-	-	-	-	1,549,061
Capital Outlay	167,000	59,354	163,000	166,000	161,406	236,500
Program Total	\$6,821,836	\$6,273,476	\$6,712,615	\$6,768,502	\$6,653,284	\$8,687,836

Fire Department Administration



Budget Highlights/Comments:

The adopted budget reflects a 29.4% increase:

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. Additionally, a compression adjustment, based on tenure, is being allocated to some of the firefighter, fire engineer and fire captain positions.
- A one-time payment of \$1.5 million is being remitted to PSPRS in an effort to reduce the \$15.5 million in fire's PSPRS unfunded liability.
- Supplies & services increased. Because of turnover in the department, travel, training and uniforms have increased. \$20,000 has been included for the restoration of a fire engine. This cost will be offset through donations but must be appropriated in order to be expended.
- The internal service allocation increased by \$64,431. Building Maintenance allocations were adjusted to preserve fund balance. Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position, but the Fire Department will notice a decrease due to reduced annual software maintenance fees. Dispatch Center allocations increased due to increased costs experienced since FY2017-18 (uniforms, training, CALEA accreditation, CA-PERS software, personnel costs).
- Capital outlay increased for the purchase of communications equipment.

Fire Stations

Mission Statement:

To provide the highest level of emergency response and effective prevention to preserve the life, property and well-being of our community.

Major Services and Responsibilities:

- Ensure operation effectiveness of current facilities and identify alternate means of operational facilities to support staff and apparatus
- Maintain fire department facilities and support facilities
- Ensure the safety, welfare, and quality of life for department personnel
- Repair buildings and facilities to maintain functional capacity and support operational necessity
- Perform all custodial duties and maintenance of buildings and support facilities
- Increase longevity of facilities and support facilities
- Develop training facilities to meet established training and professional development program
- Coordinate work schedules for facility maintenance

FY2019 Accomplishments
Completed remodel of Fire Station 3 for enhanced quality of living
Installed kitchen and quiet room with the 911 communications center
Remodel of Battalion Chief office and living quarters
Remodel of Fire Administration to add secondary Command Staff meeting room
FY20 Goals
Complete aesthetic remodel of Fire Station 2
Construct multi-dimensional training tower / burn building
Install point of capture diesel exhaust system in all fire stations
Install station alerting upgrade system throughout all facilities
Complete aesthetic remodel of fire station 1 and fire station 4

Resource Summary:

Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Personnel	-	-	-	-	-	-
Supplies & Services	77,750	75,430	118,800	118,800	120,123	120,500
City Internal Services	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Program Total	77,750	75,430	118,800	118,800	120,123	120,500

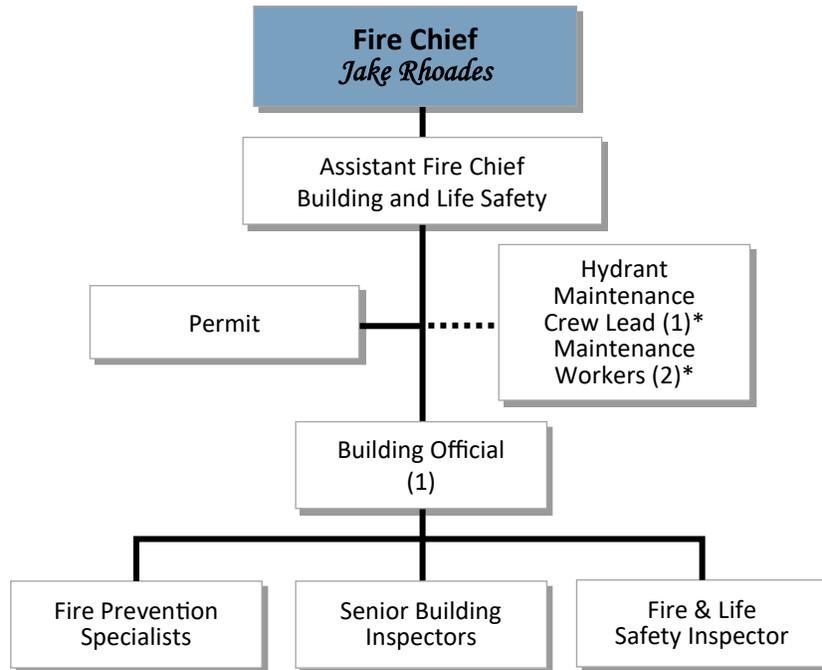
Budget Highlights/Comments:

There are no significant changes.

Building and Life Safety

Mission Statement:

To provide the highest level of emergency response and effective prevention to preserve the life, property and well-being of our community.



Major Services and Responsibilities:

- Provide assistance and guidance to our citizens the permit process
- Review construction documents and plans for compliance with City ordinance, building, and fire codes
- Maintain compliance with Standards, codes, and Regulations for building development and design
- Ensure Cross-Training and Professional Development necessary for Long-Term Succession
- Provide and Support Community Relations and Customer Service in every aspect of performance
- Coordinate interdepartmental comments during the permit process
- Issue all construction related permits in a manner to facilitate the development and building process
- Provide on-site inspections, enforcement, and alternate means of completion if necessary

Building and Life Safety (cont.)

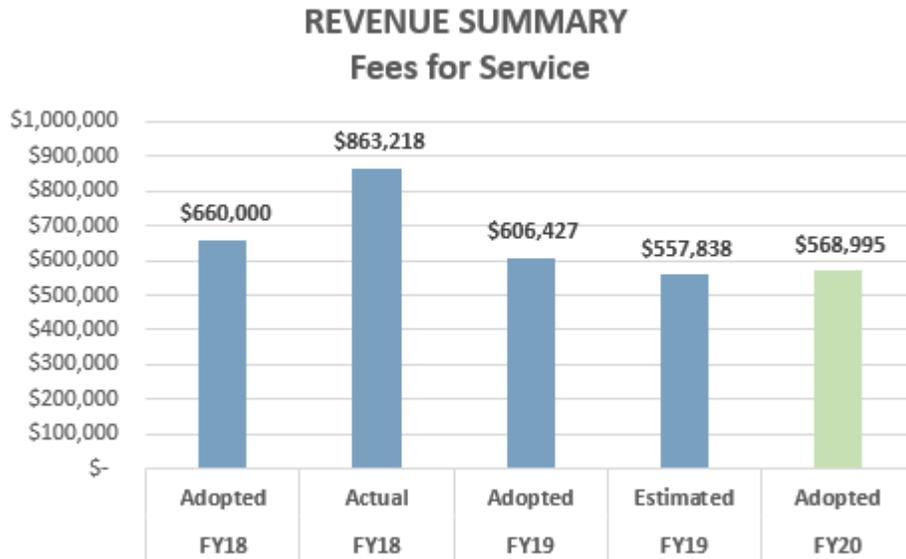
FY2019 Accomplishments
Customer Service
Decreased turnaround time for permit and plan review processes
The explorer post has been reestablished and allows for better community involvement and a connection with area high school students
Established dedicated positions for public education and community risk reduction
Development of city-wide CPR program focusing on hands-only CPR as well certification opportunities
FY20 Goals
Full implementation of electronic plan review which enhances customer service and limits administrative processing time
Implement Pulsepoint for notification of cardiac events within the community for increased chances of survivability
Complete target hazard and risk analysis for the community
Continue to maintain compliance for building and fire inspections as well as implementation of preplanning program for increased personnel safety and awareness
Ensure customer service while maintain code compliance throughout the city.
Everyone leaves a raving fan of the Kingman Fire Department Building And Life Safety Department!

Resource Summary:

Authorized Positions						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Assistant Fire Chief	1	1	1	1	1	1
Building Official	1	1	1	1	1	1
Sr. Building Inspector	3	3	2	2	2	2
Fire & Life Safety Inspec-			2	2	2	2
Fire Prevention Specialist	3	3	2	2	2	2
Permit Technician	1	1	1	1	1	1
Program Total	9	9	9	9	9	9
Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Personnel	662,738	567,197	862,149	862,149	748,380	812,304
Supplies & Services	233,7000	89,226	267,505	157,563	137,700	302,725
City Internal Services	55,465	55,465	62,815	62,815	62,815	74,703
Debt Service	-	-	-	-	-	-
Capital Outlay	44,600	18,030	-	1,659	1,600	-
Program Total	\$996,503	\$729,918	\$1,192,469	\$1,085,186	\$950,495	\$1,189,732

Building and Life Safety (cont.)

Resource Summary (cont.):



Budget Highlights/Comments:

There are no significant changes overall:

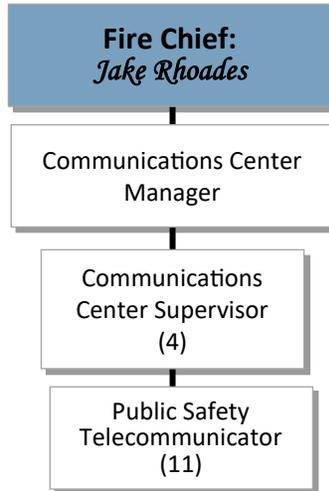
- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. Additionally, employee benefit election changes decreased personnel costs overall.
- Supplies & services increased primarily due to the addition of a \$30,000 community training program.
- The internal service allocation increased by \$11,888. Building Maintenance allocations were adjusted to preserve fund balance, and Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position.

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9-1-1 Dispatch Center

Mission Statement:

To provide the highest level of emergency response and effective prevention to preserve the life, property and well-being of our community



Major Services and Responsibilities:

- Provide dispatch and communications service for Kingman Fire Department, Northern Arizona Consolidated Fire District, Golden Valley Fire District, Lake Mohave Ranchos Fire District, Pinion Pine Fire District, and Pine Lake Fire District
- Maintain compliance with Intergovernmental agreement between the city of Kingman and agreed parties
- Handle telephone calls requesting emergency 9-1-1 and non-emergency public safety assistance for police, fire, and medical services
- Utilizing Medical Priority Dispatch Systems (MPDS) emergency medical protocol with ProQA software
- Provide dispatch service for Kingman Police Department, including Patrol, Traffic, Detectives, Evidence, School Resource, Neighborhood Services, and Volunteer Officers
- Providing after hours emergency services for the City of Kingman Water and Streets Departments.
- Access and disseminate Arizona Criminal Justice Information System (ACJIS) and National Crime Information Center (NCIC) information
- Providing Justice and Municipal courts with warrant entry, control, security, and maintenance
- Providing data warehousing, reporting, and analysis services to all police and fire agencies served

FY2019 Accomplishments
Alarm handling time has decreased by over one (1) minute which have helped decrease total response times
Maintained professional training and development as all members of the 911 Communications Center have attended the WALETA Dispatch Academy
Implement ion of CAPERS Computer Aided Dispatch system
Established an acting Communications Center Supervisor position and acting program that requires personnel to demonstrate proficiency in the role prior to being placed in it
Increased connectivity and network with dispatch centers within the county for increased effectiveness and operational effectiveness
FY20 Goals
Complete Commission on Accreditation for Law Enforcement Agencies (CALEA) for the 911 Communications Center
Maintain established benchmarks for call handling times for emergency incidents increasing level of service to community
Increase effectiveness of call coding and compliance for increased awareness of response and resource mandates
Ensure all new employees attend the WALETA Dispatch Academy
Implement station alerting and automated dispatch allowing for decreased call handling and effectiveness of call prioritization

9-1-1 Dispatch Center (cont.)

Resource Summary:

Authorized Positions						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Communications Center Manager	1	1	1	1	1	1
Communication Center Supervisor	4	4	4	4	4	4
Public Safety Telecommunicators	11	11	11	11	9	11
Program Total	16	16	16	16	14	16
Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Personnel	1,058,222	925,190	1,090,593	1,090,593	966,170	1,087,017
Supplies & Services	85,290	72,473	134,800	137,068	114,926	174,000
City Internal Services	145,055	145,055	139,427	139,427	139,427	112,056
Debt Service	-	-	-	-	-	-
Capital Outlay	116,000	80,085	119,500	121,040	114,350	619,875
Program Total	\$1,404,567	\$1,222,803	\$1,484,320	\$1,488,128	\$1,334,873	\$1,992,948

Budget Highlights/Comments:

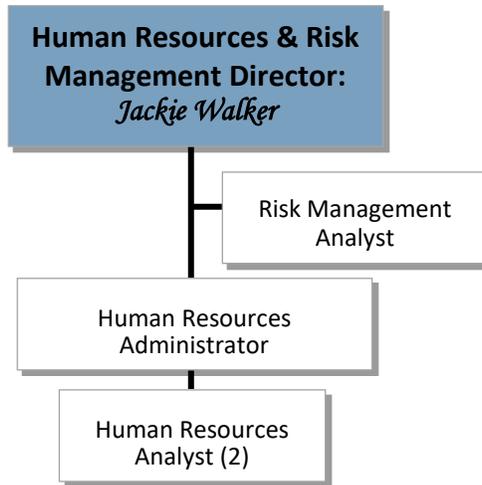
The adopted budget reflects a 34.3% increase:

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. The Communications Center Manager position is being re-classed from a Grade 218 to a Grade 220.
- Supplies & services increased largely in part to a \$30,000 increase in CAPERS annual software maintenance, a CALEA accreditation fee, and travel, training, and uniforms due to employee turnover.
- The internal service allocation decreased by \$27,371. Building Maintenance allocations were adjusted to preserve fund balance. Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position, but Dispatch Center's allocation decreased due to lower annual software maintenance costs.
- Capital outlay expenditures increased due to the purchase of an automatic dispatch alerting System (\$269,000) and the replacement of radio consoles (\$241,500).

Human Resources & Risk Management

Mission Statement:

To provide excellent customer service to our partners, the public and organizational departments of the City so that we can better serve the citizens of Kingman. The mission of the department is to attract, develop, motivate and retain quality employees; to provide a competitive compensation program and benefit package in a cost efficient manner; to assure compliance with applicable employment laws; to promote safety awareness in the workplace; to assist in the resolution of problems when conflicts arise; and to protect the City’s monetary resources through effective risk management techniques. We take pride in our ability to provide our partners with excellent teamwork and customer service.



Major Services and Responsibilities:

- Recruitment, testing, and selection of employees
- Administration of City’s Classification, Compensation and Benefits Programs, including Wellness, Employee/ Departmental Assistance, Employment Law Counseling
- Oversee employee Training and Development efforts
- Manage City’s Risk Management Loss Control, Insurance Programs, and Worker’s Compensation Program

Human Resources:

FY2019 Accomplishments
Completed migration from current payroll/HRIS system, which has 30 years of history, to new payroll/HRIS system
Implemented new recruitment/applicant tracking system, enhanced candidate and hiring manager experience
Hosted employee performance slotting and performance management training for all supervisors
Led efforts to conduct current employee performance slotting exercise with all departments and completed a full gap analysis
Developed and roll-out online employee self-service portal for annual group health open enrollment
Developed and roll-out online employee self-service portal for annual group health open enrollment
FY20 Goals
Deploy new approaches to talent sourcing – shifting strategy from recruiting to marketing
Update employee handbook and safety policies
Complete employee satisfaction survey
Complete job classification audit, update job descriptions and review job slotting

Human Resources & Risk Management (cont.)

Risk:

FY2019 Accomplishments
Established quarterly classroom style defensive driving training
Successfully passed FTA drug and alcohol audit
Transitioned occupational health services to new vendor's following the closure of KRMC's long standing occupational health service
FY20 Goals
Audit and inspect worksites
Hazard prevention and control
Safety and health training programs
Meet all required elements to qualify for OSHA's Voluntary Protection Program recognition

Resource Summary:

Authorized Positions						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Human Resources/Risk Director	1	1	1	1	1	1
Human Resources Administrator	1	1	1	1	1	1
Human Resources Analyst						2
Human Resources Technician	2	2	2	2	2	0
Risk Management Analyst						1
Loss Control Technician	1	1	1	1	1	0
Program Total	5	5	5	5	5	5
Operating Budget Summary						
Human Resources	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Personnel	430,030	365,681	435,262	435,262	392,803	442,557
Supplies & Services	77,590	65,025	130,387	130,614	114,642	177,185
City Internal Services	128,555	128,555	104,021	104,021	104,021	109,206
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Program Total	\$636,175	\$559,261	\$669,670	\$669,897	\$611,466	\$728,948
Operating Budget Summary						
Risk Management	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Personnel	66,105	66,388	68,025	68,025	68,510	71,238
Supplies & Services	77,775	70,280	95,174	95,231	91,253	108,340
City Internal Services	13,030	13,030	12,293	12,293	12,293	14,327
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	30,000
Program Total	\$156,910	\$149,698	\$175,492	\$175,549	\$172,056	\$223,905

Human Resources & Risk Management (cont.)

Budget Highlights/Comments:

The adopted budget reflects a 8.9% increase in Human Resources and a 27.6% increase in Risk Management:

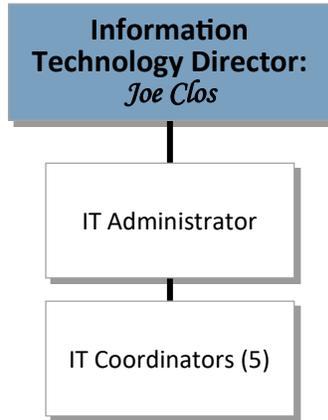
- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19.
- Supplies & services in the Human Resources budget increased due to an anticipated increase in recruitment costs, the cost to conduct a job audit, and travel and training for Munis and SHRM certifications.
- Internal service allocations increased in both budgets. Building Maintenance allocations were adjusted to preserve fund balance. Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position.
- Capital outlay increased due to a vehicle replacement.

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Information Technology

Mission Statement:

Assist in the delivery of City services by managing and coordinating the use of information technology services across all City departments.



Major Services and Responsibilities:

- Maintain, upgrade and replace phone, computing and networking components as needed
- Support installed software programs as needed
- Configure and support the secure network across the public data network that provides remote wireless access to the City systems for Public Safety, Water Department, Neighborhood Services, etc.
- Support the City’s website
- Coordinate the use of common technologies between City departments

FY2019 Accomplishments
Implementation of Munis modules: - Utility Billing – data conversion, web payments, IVR payments - Payroll – Employee Self Service
City Airport: - Wireless connectivity to City Network/services - Installation of new computers/phones
KFD Fire Stations 2 and 4 connectivity upgrades from wireless to fiber-optic backhaul
Council Chambers remodel – upgrade IT infrastructure (wireless mics, speakers, projector connectivity)
Dispatch/KPD/KFD - Capers CAD/RMS system installation, configuration, data conversion
FY20 Goals
City Complex Datacenter – Fire suppression system
Network Security – internal/external vulnerabilities
Systems Security – intrusion detection systems

Information Technology (cont.)

Resource Summary:

Authorized Positions						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Information Technology	1	1	1	1	1	1
Information Technology	1	1	1	1	1	1
Information Technology Coordinator	4	4	4	4	4	5
Program Total	6	6	6	6	6	7
Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Personnel	547,710	553,301	563,773	563,773	562,207	641,903
Supplies & Services	499,660	572,085	546,660	541,260	521,665	562,600
City Internal Services	25,320	25,320	20,814	20,814	20,814	32,261
Debt Service	-	-	-	-	-	-
Capital Outlay	142,000	31,560	95,000	95,000	91,600	145,000
Program Total	\$1,214,690	\$1,182,266	\$1,226,247	\$1,220,847	\$1,196,286	\$1,381,764

Budget Highlights/Comments:

The adopted budget reflects a 12.7% increase:

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. An additional IT Coordinator position is included.
- Supplies & services increased due to unknown but anticipated implementation costs of an e-citation system and for the purchase of annual technical support services with Tyler Technologies for the Munis system.
- The internal service allocation increased by \$11,447. Building Maintenance allocations were adjusted to preserve fund balance.
- Capital outlay increased due to the implementation of a citywide document management system.

Recreation Administration

Mission Statement:

Provide recreation opportunities improving the health and wellness of our community; including a wide variety of high quality recreation services at reasonable costs for the citizens of Kingman. To build partnerships with volunteers, businesses, City staff and program participants in order to maximize the efficiency and economy of service delivery. To continually meet or exceed community expectations, while providing support and direction to volunteers, civic groups and staff.



Major Services and Responsibilities:

- Provide administrative support to all recreation activities
- Continue to create/change youth programming to fit our community
- Plan, organize, and operate special events for the community
- Develop trips & excursions for the entire community
- Continue to explore programming ideas for users with special needs
- Recruit volunteers for all youth sport coaches and events
- Administer City facility reservation requests for all Ramada's, fields, courts, and pools
- Provide liaisons for use of City/School facilities per IGA
- Provide liaisons and work with all non-city sport leagues and clubs such as baseball, soccer, youth football & Cheer, girls NSA softball, adult KSA softball, men's flag football, tennis, and horseshoes
- Develop and implement program & facility improvements
- Solicit the support of sponsorships and donations to offset the cost of programs and events from local businesses and civic groups

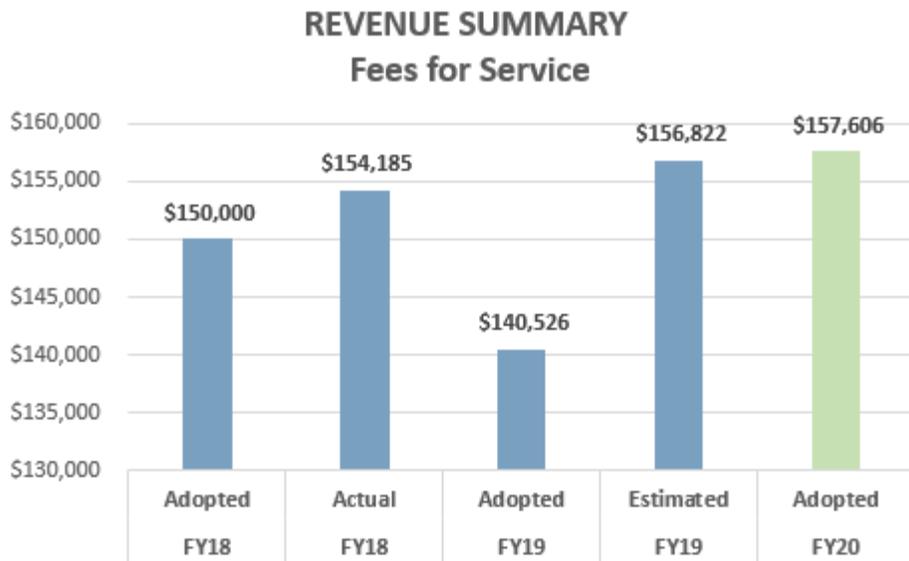
FY2019 Accomplishments
The Dance Program has reached its highest number of registrations since we started in the summer of 2015. Have grown from 17 students to 205 this season
Acquired two new sponsors this year for youth basketball
A 200% increase in 2018/2019 for sports tournaments/events
FY20 Goals
Work with Senior Softball to entice them to stay in Kingman verse Mesquite NV; make the process easy, work to provide facilities, and inform them of quality accommodations in Kingman
Increase and acquire new sponsorships for events and youth leagues
Continue to build our Part Time and Seasonal Team in successful operation of the Aquatic Facilities and Recreation programs

Recreation Administration (cont.)

Resource Summary:

Authorized Positions						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Recreation	1	1	1	1	1	1
Recreation Coordinator	2	2	2	2	2	2
Program Total	3	3	3	3	3	3

Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Personnel	371,201	329,154	389,108	389,108	371,063	375,560
Supplies & Services	206,820	145,774	210,700	210,870	176,300	210,220
City Internal Services	5,363	5,363	5,654	5,654	5,654	6,382
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	40,000
Program Total	\$583,384	\$480,291	\$605,462	\$605,632	\$553,017	\$632,162



Budget Highlights/Comments:

The adopted budget reflects a 4.4% increase:

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19.
- The internal service allocation increased by \$728. Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position.
- Capital outlay costs increased for the installation of a digital notification sign (\$40,000).

Pools

Mission Statement:

Provide a safe, sanitary and affordable swimming facility for the purpose of offering the public a recreational and competitive aquatic experience. Pool events bring many visitors to our city who fill motels, spend substantial money in restaurants and with local businesses.



Major Services and Responsibilities:

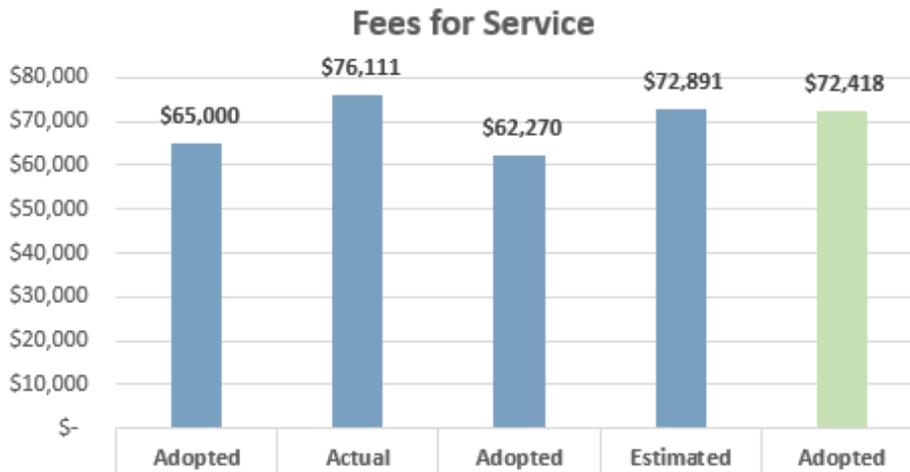
- American Red Cross swim lessons for ages 6 months & up
- Recreational swim team training for youth
- Recreational swim; afternoons and evenings
- Lap swim; mornings, afternoons, and evenings on weekdays
- Water Fitness classes for teens & adults
- American Red Cross Lifeguard Training/Certification classes;
- Rental of pool for private pool parties/events
- Practice and Competition facility for community swim teams
- Provide quality/competent staff (aquatic aides, lifeguards, WSI'S, management)

FY2019 Accomplishments
Successful Jr. Lifeguard Class; maximum participants of 16 & taught swimming lessons to 500+ participants
Successful completion of 17 lifeguard certifications & 5 Water Safety Instructor Certifications
Location for 2 competition swim meets & for 2 high school & 2 middle school swim team practices and meets
FY20 Goals
Certify 28 lifeguards & 5 Water Safety Instructors
Continue to provide swimming lessons with certified instructors for 500+ participants & two Jr. Lifeguard classes with anticipation of 16 in each class
Continue to train current staff and retain them for a minimum of 3 yrs.

Pools (cont.)

Resource Summary:

Authorized Positions						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Pool Operator	2	2	2	2	2	2
Program Total	2	2	2	2	2	2
Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Personnel	277,265	218,169	279,367	279,367	220,869	275,327
Supplies & Services	173,450	144,945	194,950	195,064	174,895	183,900
City Internal Services	5,364	5,364	5,654	5,654	5,654	6,382
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Program Total	\$456,079	\$368,478	\$479,971	\$480,085	\$401,418	\$465,609



Budget Highlights/Comments:

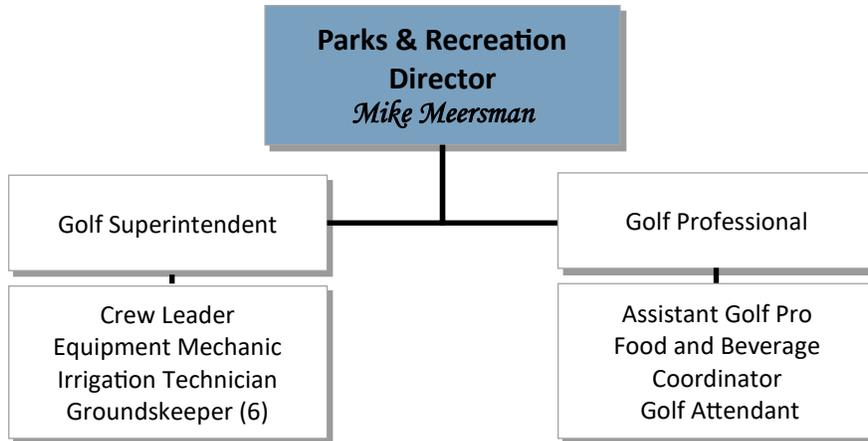
The adopted budget reflects a 3% decrease:

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19.
- Supplies & services have decreased due to natural gas costs being reduced to reflect actual historical usage.
- The internal service allocation increased by \$728. Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position.

Golf Course

Mission Statement:

To provide a great golf experience for the citizens and visitors to the Kingman community and host events that bring golfers to our city.



Major Services and Responsibilities of the Golf Course Division:

- Maintain quality turf, greens, bunkers and all buildings at the Golf Course
- To work effectively with pro-shop staff on scheduling
- Effectively manage all irrigation programs conserving water
- To train and develop staff that enjoys their work finding it rewarding
- To provide a safe work environment
- Work effectively with the PARG Commission
- Improve quality turf conditions, providing a great golf experience
- Keep all motorized equipment running
- Continue safety and training programs

FY2019 Accomplishments
The continued improvement to the golfers experience; from the leveling of tees, rebuilding of bunkers, additional cart paths and the consistent quality of the putting surface on the greens
The smooth transition with the city taking the operation of the Pro Shop and Grill in house utilizing city employees
The improved attitude of the customers at the golf course
FY2020 Goals
Increasing golf rounds played and Pro Shop and Grill Revenues
Continue to applying different strategic practices to help keep our turf from suffering to much of a loss this year
Continue to balance expenditures on the Golf Course and get as close to breaking even as possible
Improvement projects; Leveling additional tees, Expanding concrete Cart path extensions, Re-building several Bunkers

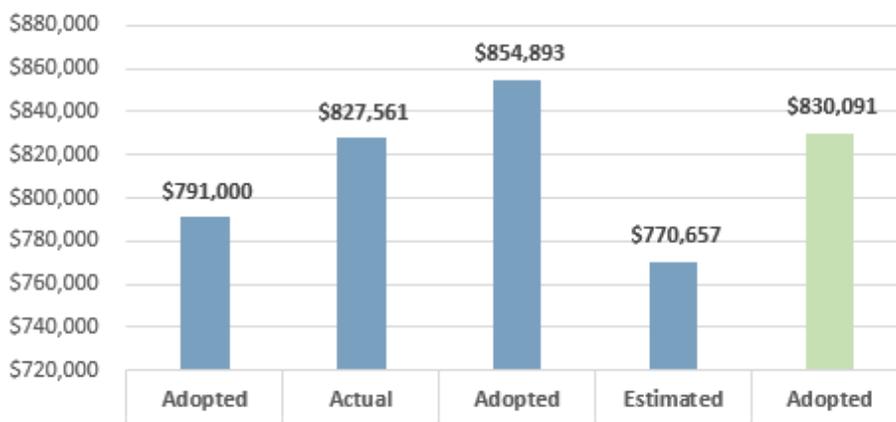
Golf Course (cont.)

Resource Summary:

Authorized Positions						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Golf Superintendent						1
Assistant Golf Superintendent			1	1	1	
Golf Professional						1
Crew Leader	1	1	1	1	1	1
Equipment Mechanic	1	1	1	1	1	1
Irrigation Technician	1	1	1	1	1	1
Assistant Golf Pro						1
Groundskeeper	5.25	5.25	6	6	6	6
Food and Beverage Coordinator						1
Golf Attendant						1
Program Total	8.25	8.25	10	10	10	14

Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Personnel	484,289	435,155	606,612	661,612	542,916	832,493
Supplies & Services	672,830	552,102	721,630	667,196	639,106	553,000
City Internal Services	16,227	16,227	15,642	15,642	15,642	16,875
Debt Service	-	-	-	-	-	-
Capital Outlay	134,278	117,875	48,000	48,000	47,000	80,000
Program Total	\$1,307,624	\$1,121,359	\$1,391,884	\$1,392,450	\$1,244,644	\$1,482,3684

Fees for Service



Budget Highlights/Comments:

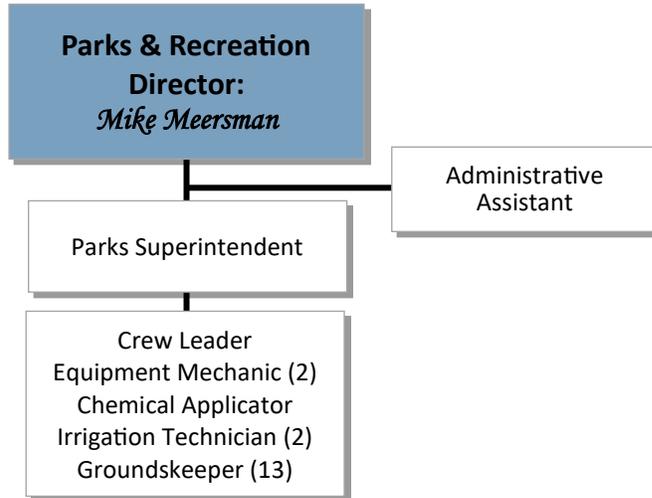
The adopted budget reflects a 6.5% increase:

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. The Asst. Golf Superintendent is being reclassified to a Superintendent, and the Irrigation Technician is being reclassified from Grade 204 to Grade 206.
- The internal service allocation increased by \$1,233. Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position.

Parks

Mission Statement:

Deliver clean, safe, high quality parks, buildings, facilities, playgrounds, ball fields, trails, to provide recreation opportunities improving the quality of life to everyone in our community. We strive to maintain parks that provide a great economic impact with events that bring many visitors to our city who fill motels, spend substantial money in restaurants and with our local businesses. Park facilities add value to all properties in our city.



Major Services and Responsibilities:

- Design, construct, install and repair equipment and facilities
- Effectively manage all irrigation programs conserving water
- Construct, repair and maintain all park facilities using carpentry, mechanical, plumbing, electrical, welding and landscape skills
- Perform landscaping, brush and tree removal at all City facilities
- Groom, mow and line athletic fields
- Perform custodial duties at all City facilities
- Coordinate maintenance schedules with other division and community groups

FY2019 Accomplishments
The partnership with Kingman Youth Soccer league on the completion of Phase I Centennial Park South Multi Use field lighting project. Installation of the underground electrical, concrete, block wall and building of the light poles
Play Ground upgrades; the removal of the old concrete crawl tubes and installation of the new expression swing for Metcalfe Park, The safety surface improvements Walleck Ranch Park. The Kompan Spinner at Centennial Park and Playground Shade Structures at Centennial and Cecil Davis Park
The new electrical service for locomotive Park to include the Welcome Arch and the first phase new Christmas Winter Wonder Land Locomotive park
The installation of the new fitness stations Centennial Park
Two new Dog Parks
FY20 Goals
Fire Fighters Park; removal of old playground and installation of new Kompan playground
Continued improvement to all sports play Turf areas
White Cliffs trail Construction and Forte Beale Loop trail and area improvements
Concrete replacement Centennial park 4-plex

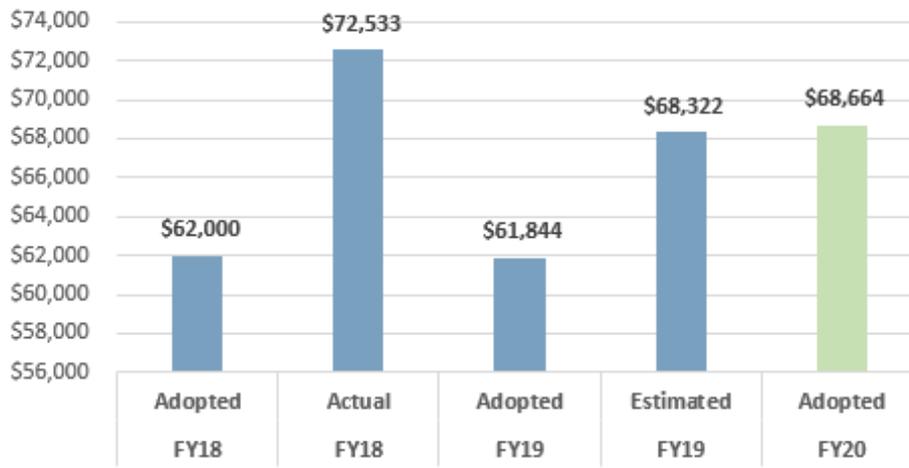
Parks (cont.)

Resource Summary:

Authorized Positions						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Parks & Recreation Director	1	1	1	1	1	1
Parks Superintendent	1	1	1	1	1	1
Crew Leader	1	1	1	1	1	1
Equipment Mechanic	2	2	2	2	2	2
Administrative Assistant	1	1	1	1	1	1
Irrigation Technician	2	2	2	2	2	2
Chemical Applicator	1	1	1	1	1	1
Groundskeeper	11	11	13	13	13	13
Park Ranger	.75	.75	.75	.75	.75	
Program Total	20.75	20.75	22.75	22.75	22.75	22

Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Personnel	1,272,210	1,140,015	1,410,532	1,410,532	1,188,977	1,279,996
Supplies & Services	521,678	450,144	630,650	631,938	576,250	664,350
City Internal Services	91,174	91,174	79,175	79,175	79,175	81,173
Debt Service	-	-	-	-	-	-
Capital Outlay	42,000	75,301	186,000	186,000	186,000	160,700
Program Total	\$1,927,062	\$1,756,634	\$2,306,357	\$2,307,645	\$2,030,402	\$2,186,219

Fees for Service



Budget High-lights/Comments:

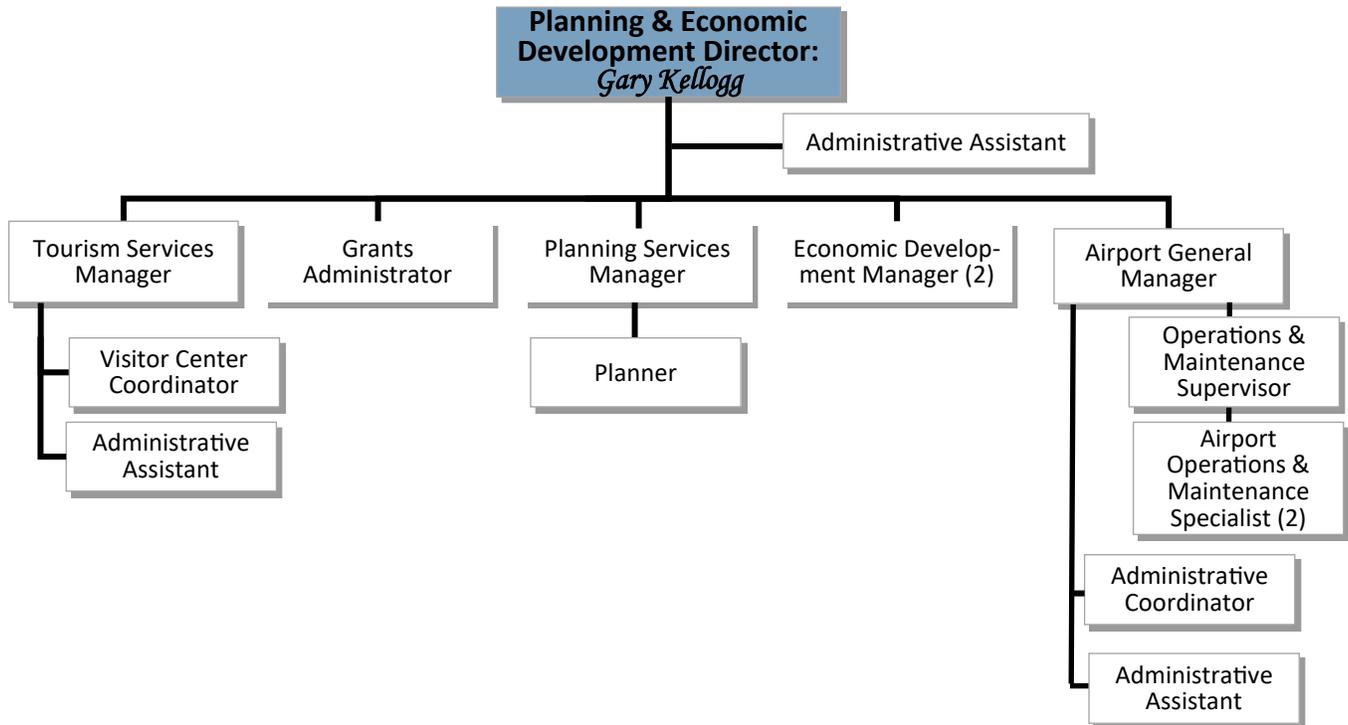
The adopted budget reflects a 6.9% decrease:

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. The Irrigation Technicians are being reclassified from Grade 204 to Grade 206. Additionally, the .75 Park Ranger position has been reclassified to a part-time B position which is a non-benefited position.
- The internal service allocation increased by \$1,998. Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position.

Economic Development

Mission Statement:

Work with internal and external partners to foster and encourage best practices in economic development activities. Facilitate an environment that is conducive to growing and attracting businesses resulting in job creation, business retention, an increased tax base, and an improved sustainability and quality of life for the citizens of Kingman.



Major Services and Responsibilities:

- Leads the City's efforts in recruiting businesses and implementing programs to assist local business retention and expansion, acting as the City's lead economic contact and advisor to business and industrial organizations
- Provide counsel and direction for newly formed Economic Development Advisory Commission
- Brands and markets Kingman for business and tourism attraction, small business and entrepreneurial development
- Identifies factors needed to improve existing policies to attract and retain new and expanding businesses and tourists
- Identifies needed workforce and educational services and programs which would support existing local businesses and enhance business recruitment
- Directs economic research activities to determine needs and economic impact of projects
- Designs, creates and maintains marketing strategies, press releases, literature and information for materials to market the community attributes
- Participates in long range planning and recommends long term goals for a unified economic and tourism development program
- Allocates and maximizes City resources to recruit, maintain and expand businesses and industry
- Works with Airport General Manager to establish Kingman Airport as a friendly, well-run asset

Economic Development (cont.)

FY2019 Accomplishments
Create a ED website for the City of Kingman
Complete ED Strategic Plan
Have at least one land sale before the end of budget year at the Airport Industrial Park
Establish directional signs in Industrial Park
FY20 Goals
ED Website, demographic data and properties search tool website, marketing brochure, and marketing video completed
ED Plan Strategic Plan Completed
Industrial Park Land Sale completed and Park cleanup
Installed several directional signs in the industrial park to aid tenants, visitors and shipping firms

Resource Summary:

Authorized Positions						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Economic Development Director	1	1	1	1	1	1
Economic Development Manager			1	1	1	2
Main Street/ Neighborhood Services Administrator		1	1	1	1	
Grants Administrator						1
Administrative Assistant	.5	1	1	1	1	1
Program Total	1.5	3	4	4	4	5
Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Personnel	164,520	17,871	387,357	387,357	372,514	484,914
Supplies & Services	146,060	127,031	267,060	277,287	105,631	220,995
City Internal Services	8,612	8,612	20,851	20,815	20,815	34,562
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Program Total	\$319,192	\$153,514	\$675,268	\$685,495	\$498,996	\$740,471

Budget Highlights/Comments:

The adopted budget reflects a 9.7% increase.

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. The addition of another Economic Development Manager position is also included. The Main Street/Neighborhood Services Administrator has been reclassified to a Grants Administrator. The Grade for this reclass remains unchanged.
- The internal service allocation increased by \$13,747. Building Maintenance allocations were adjusted to preserve fund balance, and Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position.

Planning & Zoning

Mission Statement:

To provide the best professional expertise and guidance, and to provide for quality growth and development, while exceeding customer service expectations.



Major Services/Responsibilities:

- Implement the Kingman General Plan to its goals and objectives within available resources
- Provide counsel and direction to the City Council, Planning and Zoning Commission, Clean City Commission, Historic Preservation Commission, the Council and the development community in the development of short and long range plans and projects
- Develop and maintain the most efficient entitlement processes to ensure timely and successful implementation of the planning and development opportunities

FY2019 Accomplishments
Tiny Home Ordinance which allows them in the R-2 and R-MH-6 zoning districts
Accessory Dwelling Unit (ADU) Ordinance which allows them in the R-1-20, R-MH-20, R-1-40, and R-MH-40 districts
Judicial Center Ordinance which allows a greater height for the new County Courthouse as well as street parking to be counted towards the required parking for this building. The ordinance helped to guarantee that the courthouse will remain in downtown Kingman
FY20 Goals
Kingman Zoning Ordinance Update. This will be the first comprehensive update of the Kingman Zoning since 1971
Working with Census Bureau on LUCA (Local Update of Census Addresses) in preparation for 2020 Census
Promotion of downtown development activities to enhance retail growth, and preserve historic buildings and structures

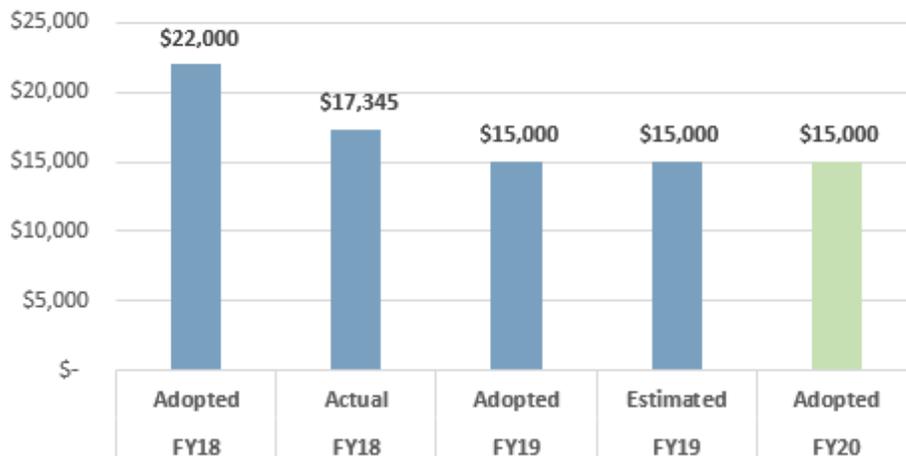
Planning & Zoning (cont.)

Resource Summary:

Authorized Positions						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Planning Services Manager			1	1	1	1
Planning and Zoning Administrator	1	1				
Principal Planner	1	1				
Planner	1	1	1	1	1	1
Administrative Assistant	.5	.5				
Program Total	3.5	3.5	2	2	2	2

Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Personnel	300,698	324,499	182,145	182,145	188,020	200,180
Supplies & Services	87,700	27,187	81,875	71,989	25,587	181,600
City Internal Services	28,543	28,543	16,194	16,194	16,194	22,467
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	15,000
Program Total	\$416,941	\$380,229	\$280,214	\$270,328	\$229,801	\$419,247

Zoning Fees



Budget Highlights/Comments:

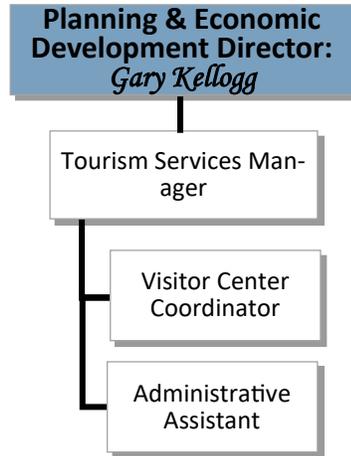
The adopted budget reflects a 5.0% increase. This increase includes:

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. The Planner position is being reclassified from a Grade 214 to a Grade 216.
- Supplies and services increased due to zoning code update which will begin this fiscal year and be completed in FY2020-21.
- Internal Services allocation increased by \$6,273. Building Maintenance allocations were adjusted to preserve fund balance, and Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position.
- Capital outlay line includes the replacement of a current vehicle. The increase in this line is 50% of the total cost of the vehicle. Since the vehicle will be shared with the Tourism department, the cost of the vehicle will be shared.

Tourism

Mission Statement:

To expand tourism related activities in the Kingman region in order to enhance the economy and to attract and serve the traveling public along the Interstate 40 corridor, Highway 93 and Historic Route 66.



Major Services and Responsibilities:

- Operate the Kingman Visitor Center to serve the traveling public and assist Powerhouse building tenants
- Promote Kingman to existing and potential travelers with a multichannel marketing approach, including web display, social, content, print, outdoor, etc.
- Participate in the Arizona Office of Tourism (AOT) Marketing Cooperative, Familiarization Tours, and other programs that may become available through AOT
- Provide counsel to the City Council, Tourism Development Commission, and other commissions as may become necessary in the development of short and long range plans and projects
- Collaborate with community and regional partners in tourism promotion efforts

FY2019 Accomplishments
Begin Chinese Social Media Weibo campaign contract, signed and crated November 2018
Attend European Route 66 Festival & develop contacts for European Route 66 Associations. Festival was attended, we're working with Touch Median and the Route 66 Navigation App to participate in the first edition of the national Route 66 passport
Increase Gift Shop sales to \$240,000 for the FY year. As of 05/06/2019, we have conducted \$225,536.17 in gift shop sales, we anticipate surpassing this goal. For comparison, in FY2018 we conducted \$190,000 in gift shop sales
FY20 Goals
Sponsor a Local Arizona First Vista intern and work with the Vista to assist Kingman Downtown Main Street
Install Route 66 Drive-Thru Shield and the new entry sign for the
Increase Gift Shop sales by 10% over FY2019

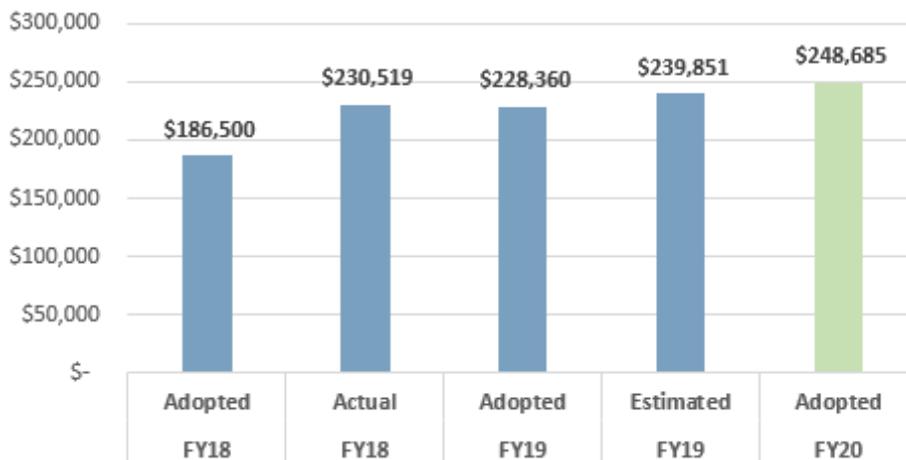
Tourism (cont.)

Resource Summary:

Authorized Positions						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Deputy Director of Tourism	1	1	1	1	1	
Tourism Services Manager						1
Visitor Center Coordinator	1	1	1	1	1	1
Administrative Assistant			1	1	1	1
Customer Service Representative	1	1				
Program Total	3	3	3	3	3	3

Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Personnel	229,302	221,655	240,307	240,307	236,354	300,564
Supplies & Services	459,085	315,132	498,533	498,533	442,130	557,367
City Internal Services	43,257	43,257	35,970	35,970	35,970	46,776
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	25,000	25,000	-	147,500
Program Total	\$731,644	\$580,044	\$799,810	\$799,810	\$714,454	\$1,052,207

REVENUE SUMMARY Sales/Fees



Budget Highlights/Comments:

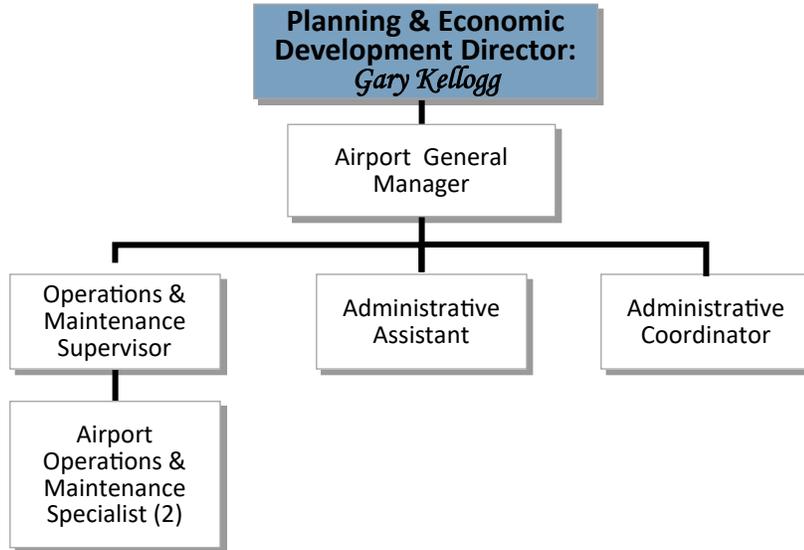
The adopted budget reflects a 31.6% increase:

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. Additional part-time employees are included due to higher customer traffic at the Visitor Center.
- Supplies & services increased due to the parking lot being repaved and the need to increase merchandise inventory purchases in order to keep the gift shop stocked.
- Internal Services allocation increased by \$10,806. Building Maintenance allocations were adjusted to preserve fund balance, and Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position.
- Capital outlay line includes 50% of the total cost to purchase a shared vehicle with Planning & Zoning. The Route 66 drive-thru shield and conference room renovations are new capital items this year.

Airport

Mission Statement:

Operate a professionally managed, high quality municipal airport which serves its users and the community with excellent, friendly service



Major Services and Responsibilities:

- Provide an excellent facility for the National Aviation Transportation System
- Provide an attractive front door to the City of Kingman and facilities for business and tourist visitors
- Provide area business and resident users of the Kingman Airport with ramp and storage facilities at competitive prices
- Provide support for aviation related businesses on the airport
- Promote the recreational and educational aspects of aviation (examples: viewing area with picnic grounds, tune your radio to listen to airport activities, airshows, airport open houses, obstacle course, ACE (FAA Aviation Career Education) camp for kids, winch-launch for gliders, etc.)
- Operate Kingman Airport without using City of Kingman general fund revenues
- Comply with Federal transfer agreement provisions and FAA grant assurances

FY2019 Accomplishments
Establish, revise and conduct regular scheduled airfield maintenance and begin and continue long term facility infrastructure improvements
Purchase of a tractor and mower attachment to maintain the infield areas of the airport, reducing debris and increasing professionalism
Increase public outreach and establish a new vision for the growth of the facility as an airport and economic center
Airport terminal improvements-reroofed, parking lot, landscaping, painting
FY20 Goals
Continue long term facility infrastructure improvements
Continue to reach out to partners, businesses, tenants and citizens to establish positive relationships
Airport events to showcase the airport to the community

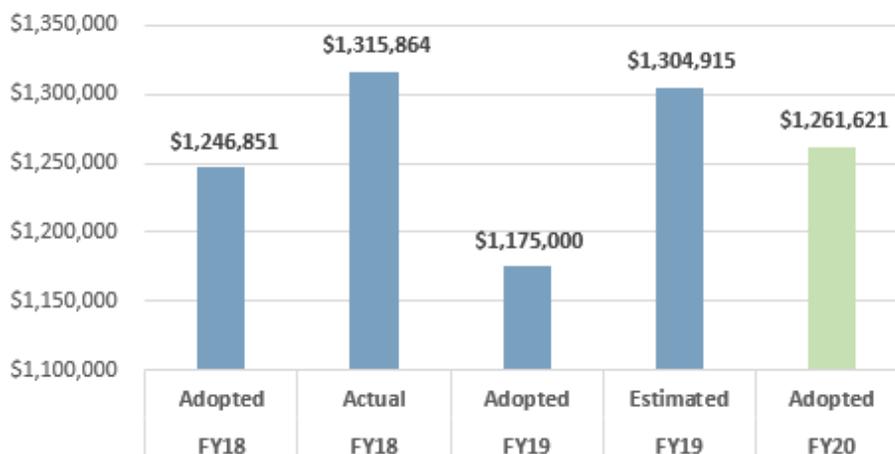
Airport (cont.)

Resource Summary:

Authorized Positions						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Airport General Manager			1	1	1	1
Administrative Coordinator						1
Operations & Maintenance Supervisor			1	1	1	1
Operations & Maintenance Specialist			2	2	2	2
Administrative Assistant			1	1	1	1
Administrative Secretary			1	1	1	
Program Total			6	6	6	6

Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Personnel	793,664	473,452	695,558	382,556	304,790	411,884
Supplies & Services	518,850	878,736	511,950	818,285	580,888	1,957,910
City Internal Services	-	-	-	-	-	141,866
Debt Service	-	-	-	-	-	-
Capital Outlay	1,047,200	100,918	950,000	950,000	364,674	90,000
Program Total	\$2,359,714	\$1,454,865	\$2,157,508	\$2,150,841	\$1,250,352	\$2,601,660

Fees for Service



Budget Highlights/Comments:

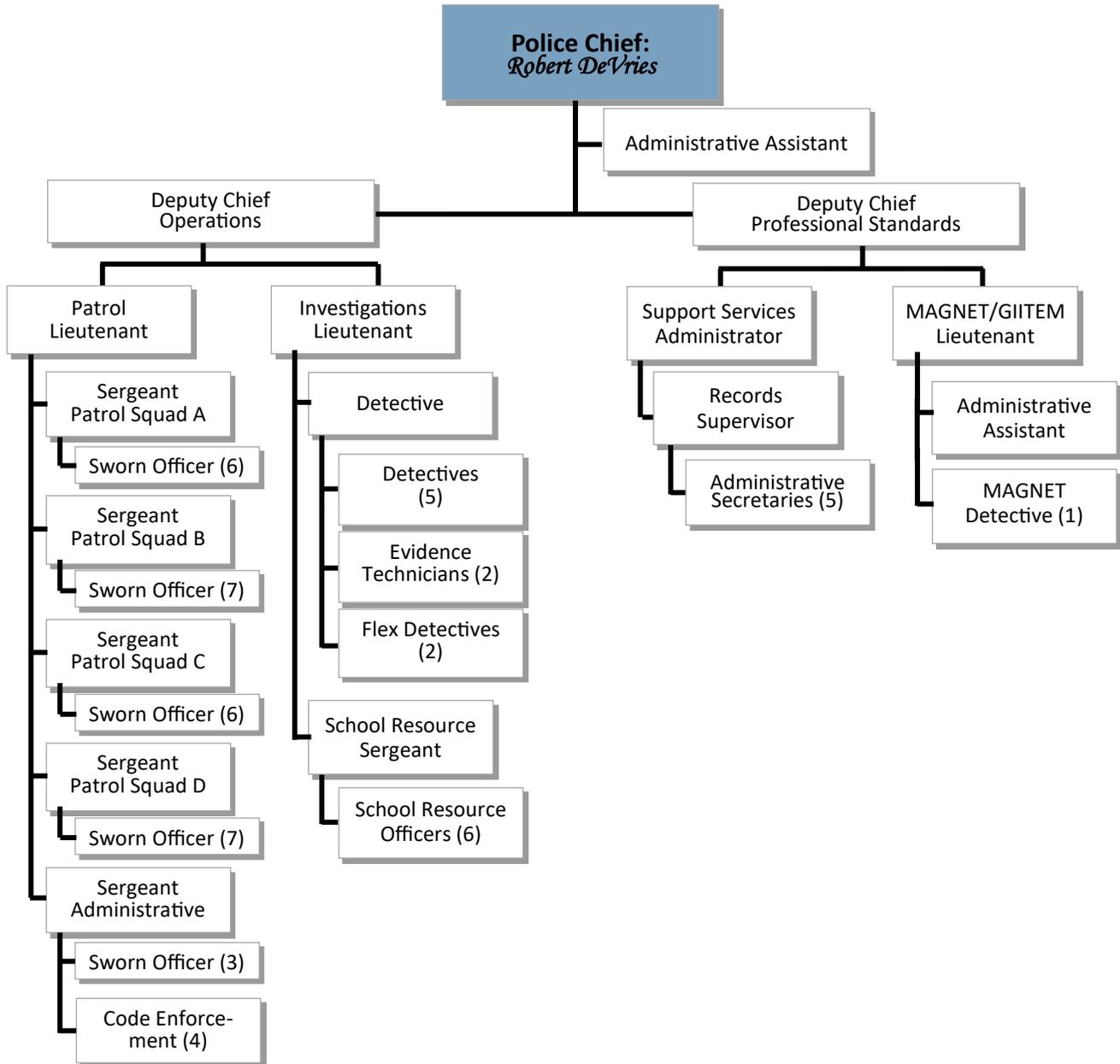
The adopted budget reflects a 20.6% increase:

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. A reclass of the Administrative Secretary to an Administrative Coordinator is also included.
- Supplies & services increased due to anticipated Dross site assessment costs of over \$1,000,000. These costs will be paid with outside contributions but must be appropriated in order to be expended. An environmental cleanup and assessment of a 16-acre site and the environmental assessment of the 1,800 acre land release is also included.
- Internal services were not allocated to the airport's budget last fiscal year due to the airport operations being assumed in May 2018.
- Capital outlay includes the purchase of a mini-van and backhoe and the demolition of a derelict building.

Police Department

Mission Statement:

To maintain a high quality of life for our residents and visitors, through an active partnership with the community, by being proactive in reducing crime, apprehending criminal offenders and aggressively addressing all public safety concerns.



Major Services and Responsibilities:

- Provide 24 hour response to all criminal complaints and calls for service
- Investigate all criminal complaints, traffic violations, accidents and code enforcement violations
- Maintain records of all complaints, investigations, accidents and calls for service
- Community relations/customer service

Police Department (cont.)

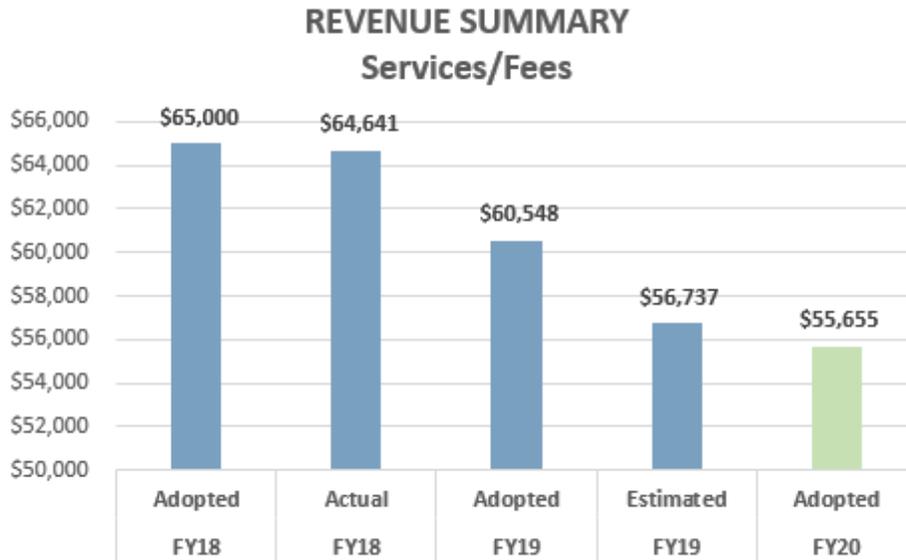
FY2019 Accomplishments
Complete re-write of all policies and procedures to cover the 174 standards of the Arizona Law Enforcement Accreditation Program (ALEAP)
Implementation of a professional recruiting team and program
Achieved an 85% clearance rate for significant crimes in the city (national average is 65% clearance)
Expansion of the Western Arizona Law Enforcement Training Academy (WALETA) campus with a satellite building to house a defensive tactics room and state of the art virtual firearms simulator
FY20 Goals
Completion of "self-assessment" phase for ALEAP with intentions of achieving accreditation late 2019 or early 2020
Implementation of the new CAPERS records management system in conjunction with meeting the FBI mandate to convert to the National Incident Based Reporting System (NIBRS)
Implementation of a Mohave County Opioid Overdose Fatality Review Team
Implement and complete the lobby's security upgrade capital improvement project

Resource Summary:

Authorized Positions						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Police Chief	1	1	1	1	1	1
Deputy Chief	1	1	2	2	2	2
Lieutenant	3	3	3	3	3	3
Support Services Administrator	1	1	1	1	1	1
Sergeant	7	7	7	7	7	7
Police Officer	45	45	46	46	46	43
Administrative Supervisor	1	1	1	1	1	1
Evidence Technician II	2	2	2	2	2	2
Code Enforcement Officer	4	4	4	4	4	4
Administrative Assistant	2	2	2	2	2	2
Administrative Secretary	5	5	5	5	5	5
Program Total	72	72	74	74	74	71
Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Personnel	7,381,696	6,459,110	7,671,388	7,671,388	7,158,903	7,871,917
Supplies & Services	759,660	555,106	835,250	839,438	751,838	1,072,550
City Internal Services	1,880,772	1,880,772	1,931,417	1,931,417	1,931,417	2,134,355
PSPRS Unfunded Liability	-	-	-	-	-	1,549,061
Capital Outlay	356,000	329,020	242,000	242,000	242,000	331,000
Program Total	\$10,378,128	\$9,224,008	\$10,680,055	\$10,684,243	\$10,084,158	\$12,958,883

Police Department (cont.)

Resource Summary (cont.):



Budget Highlights/Comments:

The adopted budget reflects a 21.3% increase:

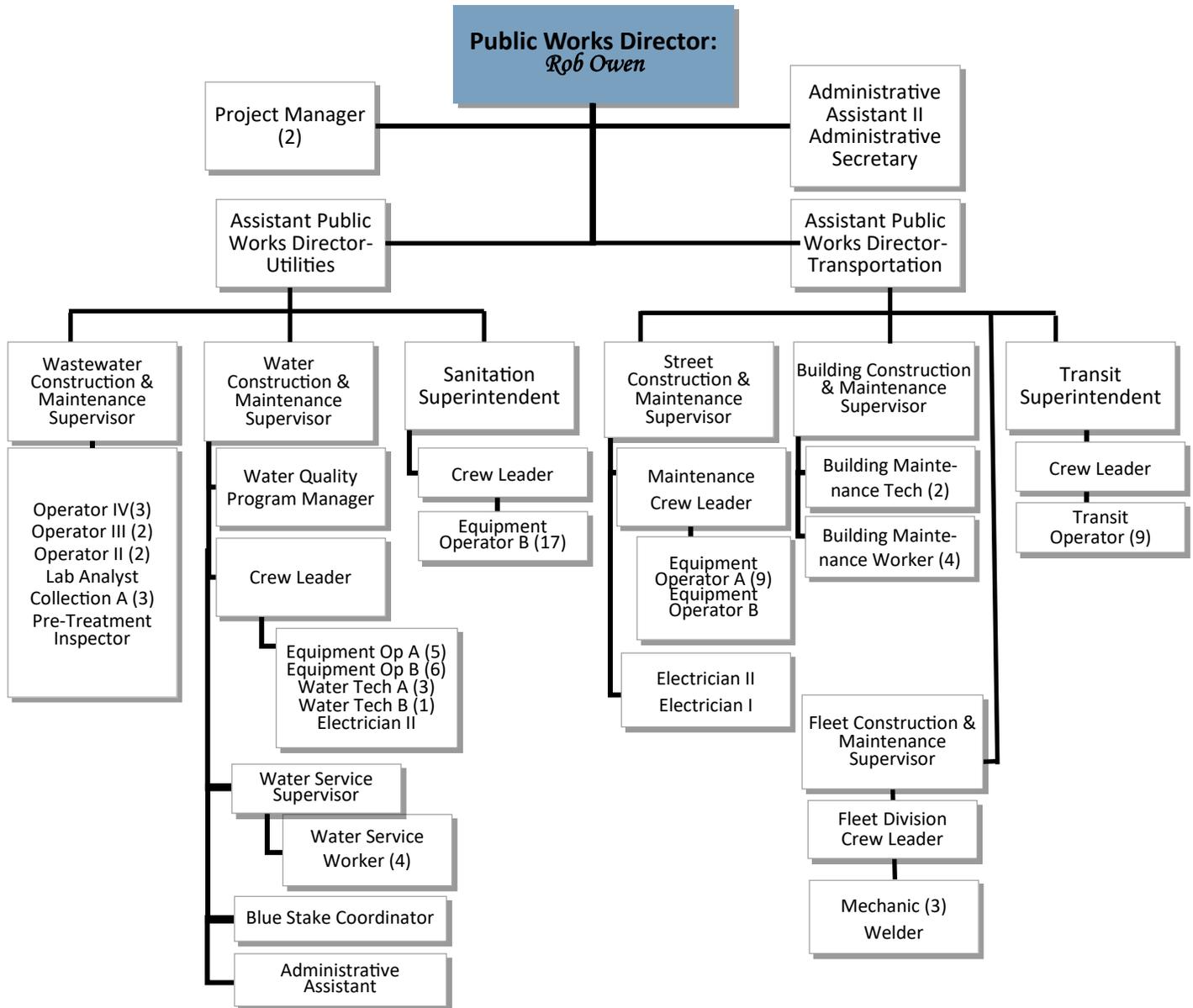
- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. It also eliminates the school resource officer position that was funded in FY2018-19 in anticipation of the KHS annexation.
- Due to the number of ongoing vacant police officer positions, two police officer positions have been eliminated. A compression adjustment, based on tenure, was allocated to the police officer positions in late FY2018-19. Most of this adjustment was provided utilizing the salary savings from the elimination of two police officer positions.
- A one-time payment of \$1.5 million is being remitted to PSPRS in an effort to reduce the \$14.7 million in police's PSPRS unfunded liability.
- The internal services allocation increased by \$202,938. Building Maintenance allocations were adjusted to preserve fund balance, and Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position. Dispatch Center allocations increased due to increased costs experienced since FY2017-18 (uniforms, training, CALEA accreditation, CAPERS software, personnel costs).
- Capital outlay increased by \$89,000 for building security features and the purchase of six vehicles.

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Public Works Administration

Mission Statement:

To provide for the safe and efficient public services to the community, support for City of Kingman departments, and the best customer service possible.



Major Services and Responsibilities:

- Coordinates and manages service delivery of all divisions of Public Works including Water, Wastewater, Streets, Sanitation, Transit, Fleet & Building Maintenance

Public Works Administration (cont.)

Resource Summary:

Authorized Positions						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Public Works Director	1	1	1	1	1	1
Project Manager	1	1	1	1	1	2
Administrative Assistant II						1
Administrative Assistant	2	2	2	2	2	
Administrative Secretary						1
Program Total	4	4	4	4	4	5
Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Personnel	346,457	308,686	340,719	340,719	278,439	438,303
Supplies & Services	56,200	38,257	76,600	76,600	63,731	82,800
City Internal Services	21,399	21,399	22,410	22,410	22,410	28,604
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Program Total	\$424,056	\$368,342	\$439,729	\$439,729	\$364,580	\$549,707

Budget Highlights/Comments:

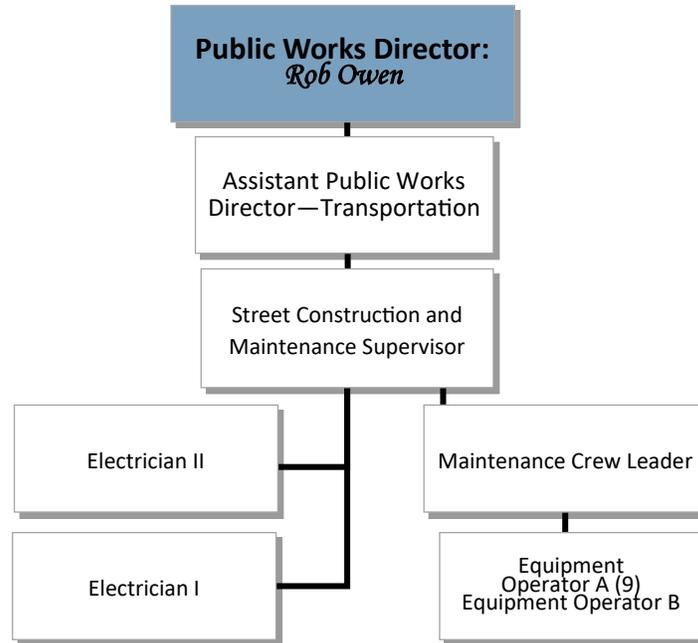
The adopted budget reflects a 25.0% increase:

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. The Administrative Assistant positions are being reclassified to an Administrative Assistant II and an Administrative Secretary. Public Works is undergoing a department reorganization this fiscal year. As part of the reorganization, a Project Manager position is included in this division.
- The internal services allocation increased by \$6,194. Building Maintenance allocations were adjusted to preserve fund balance, and Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position.

Streets Operations

Mission Statement:

To provide for the safe and efficient movement of traffic by providing a well maintained streets, sidewalks, and lighting system and provide the best customer service possible.



Major Services and Responsibilities:

- Maintain a safe and visually appealing transportation network for residents and visitors including 434 lane miles of asphalt, 19.5 miles of dirt roads, 900 street lights, and 24 traffic signals
- Pavement repair and preservation
- Traffic signals operation and maintenance
- Street light operation and maintenance
- Grading of dirt roads, shoulders, drainage facilities and alleys
- Traffic signs and markings
- Weed abatement and cleanup
- Street sweeping
- Drainage maintenance and repairs

FY2019 Accomplishments
Snow Storm Response
Pavement Preservation Projects
Update Traffic Counts System-Wide
Drainage Improvements
Traffic Signal Upgrades
FY20 Goals
Pavement Preservation
Update Traffic Counts System-Wide
Implement Sign Inventory Asset Management System
Traffic Signal Upgrades
Lighting LED conversions

Streets Operations (cont.)

Resource Summary:

Authorized Positions						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Assistant Public Works Director Transportation						1
Superintendent	1	1	1	1	1	
Construction & Maintenance Supervisor						1
Electrician II						1
Crew Leader	1	1	1	1	1	1
Electrician	1	1	1	1	1	1
Equipment Operator A	8	8	8	9	9	9
Equipment Operator B	1	1	1	1	1	1
Program Total	12	12	12	13	13	15
Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Personnel	948,926	791,329	992,269	992,269	758,317	1,142,702
Supplies & Services	1,855,500	1,824,565	5,353,138	4,007,105	1,317,734	1,916,100
City Internal Services	431,826	431,826	480,764	480,764	480,764	487,025
Debt Service	61,200	61,147	-	-	-	-
Capital Outlay	255,000	1,321,757	954,562	2,283,795	3,312,000	970,000
Program Total	\$3,552,452	\$4,430,624	\$7,780,733	\$7,763,933	\$5,868,815	\$4,515,827

Budget Highlights/Comments:

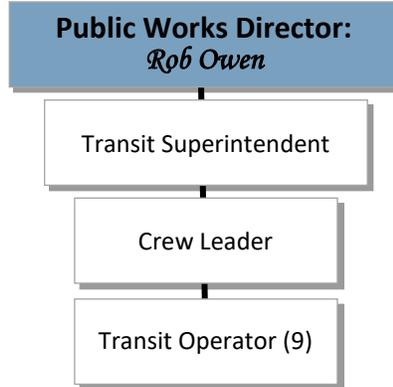
The adopted budget reflects a 41.9% decrease.

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. Public Works is undergoing a department reorganization this fiscal year. As part of the reorganization, the Superintendent is being reclassified to an Assistant Public Works Director and a Construction Maintenance Supervisor and Electrician I are being added in this division.
- Pavement preservation is budgeted into two categories: supplies & services and capital outlay. With the voter repeal of a 1.0% tax (0.5% being dedicated to pavement preservation) in November 2018, a decrease of \$3,500,000 in pavement preservation is reflected in both of these categories.

Transit Administration

Mission Statement:

To provide public transportation services which meet the needs of residents and visitors for safe mobility within the community.



Major Services and Responsibilities:

- Provide safe, friendly, courteous service on Kingman Area Regional Transit (KART)
- Respond to citizens’ concerns by finding a resolution in a timely manner
- Purchase equipment and provide for its longevity with proper and consistent maintenance
- Review service as necessary to keep up with the growing needs of our citizens
- Ensure that service is maintained in an efficient and cost effective manner, affordable to the City

FY2019 Accomplishments
GPS Management System Installation
Transit Plan Begin
Continue Active Public Outreach Program
Developed bus tracking mobile app for public use
Procured a comprehensive transit operator training program with up-to-date material
FY20 Goals
Increase Advertising Revenue
Transit Plan Complete
Continue Active Public Outreach Program
Evaluate ridership activity and popular destinations to seek partnerships with local businesses
Incorporate all newly obtained training modules into our ongoing employee training program

Transit Administration (cont.)

Resource Summary:

Authorized Positions						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Transit Superintendent	1	1	1	1	1	1
Crew Leader	1	1	1	1	1	1
Program Total	2	2	2	2	2	2
Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Personnel	137,182	144,112	150,442	150,442	154,493	149,192
Supplies & Services	29,800	18,735	44,500	40,688	32,973	184,400
City Internal Services	21,631	21,631	19,455	19,455	19,455	24,255
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Program Total	\$188,613	\$184,478	\$214,397	\$210,585	\$206,921	\$357,847

Budget Highlights/Comments:

The adopted budget reflects a 66.9% increase:

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19.
- Supplies & services increased due to the inclusion of a transit plan study of \$150,000. The study's cost will be offset with an 80% match from ADOT.
- The internal services allocation increased by \$4,801. Building Maintenance allocations were adjusted to preserve fund balance, and Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position.

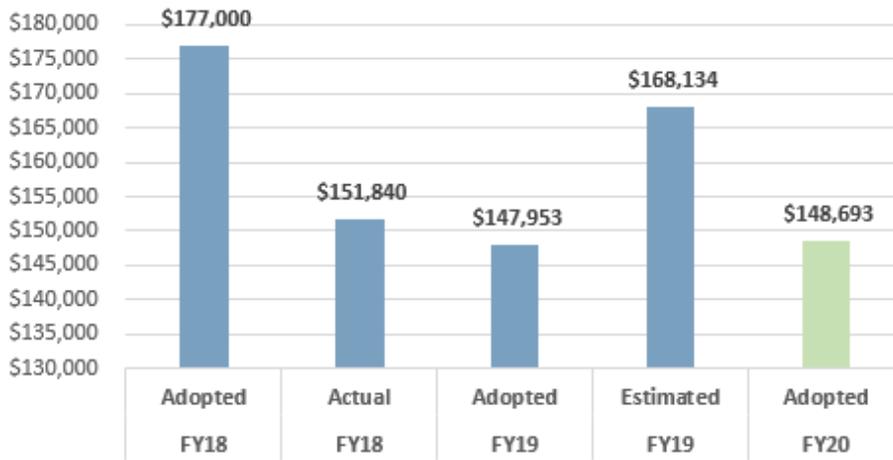
Transit Operations

Resource Summary:

Authorized Positions						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Transit Operator	9	9	9	9	9	9
Program Total	9	9	9	9	9	9

Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Personnel	522,921	495,547	542,180	542,180	519,195	526,481
Supplies & Services	76,5000	72,318	81,200	81,200	89,366	90,500
City Internal Services	56,389	56,389	73,413	73,413	73,413	70,931
Debt Service	-	-	-	-	-	-
Capital Outlay	60,935	19,577	168,714	172,526	172,527	33,000
Program Total	\$716,745	\$643,831	\$865,507	\$869,319	\$854,501	\$720,912

REVENUE SUMMARY Services/Fees



Budget Highlights/Comments:

The adopted budget reflects a 16.7% decrease:

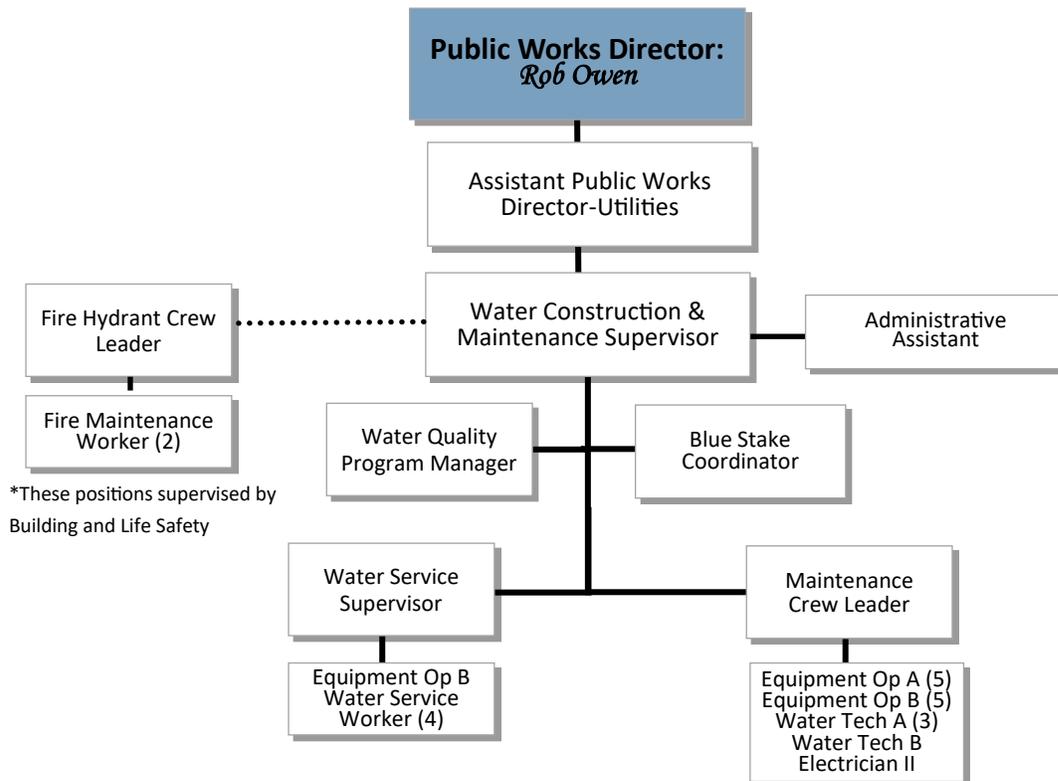
- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19.
- With fuel comprising a large portion of the supplies & services budget, any anticipated rise in fuel costs greatly affects it. An increase of \$11,500 in fuel is included in supplies & services.
- Capital outlay decreased by \$135,714 due to the completion of the GPS project.

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Water

Mission Statement:

The mission of the City of Kingman Water Department is to: 1) Provide the residences, businesses, and industries of Kingman with an adequate and continuous supply of quality potable water as economically as possible; and 2) To continue the highest level of customer service possible by educating not only our employees but our customers as well .



Major Services and Responsibilities:

- Provide a safe and dependable water supply for the City of Kingman's water service area
- Provide excellent customer service to the citizens of Kingman
- Upgrade and replace equipment at existing well sites, booster stations and related facilities
- Ensuring the water supply is in compliance with state and federal water quality standards
- Promote and teach water conservation to those within our community
- Maintain an up-to-date Emergency Response Plan, Emergency Operations Plan and Vulnerability Assessment Program
- Administer the City of Kingman's Backflow Prevention Program and utility marking services through the Arizona 811 Program

Water (cont.)

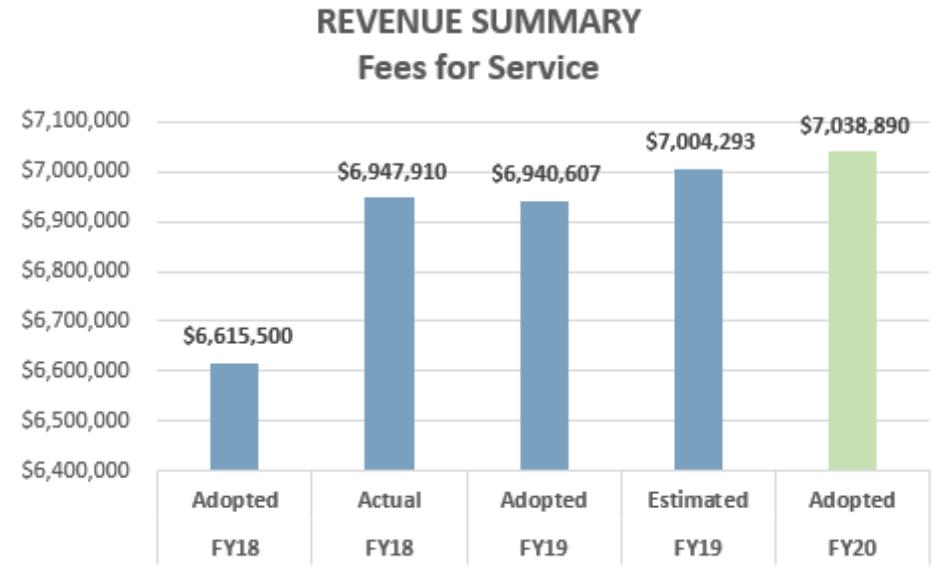
FY2019 Accomplishments	
Water Sustainability Committee	
Waterline Replacement Design	
Meter Testing Program	
City Well #10 Design	
Stockton Hill Road Waterline Service Coordination	
FY20 Goals	
Water Conservation and Drought Management Plan	
Waterline Replacement Construction	
Main Tank #1 Rehabilitation	
City Well #10 Construction	
Water Loss Audit	

Resource Summary:

Authorized Positions						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Water Superintendent	1	1	1	1	1	
Construction & Maintenance Supervisor	1	1	1	1	1	1
Electrician II	1	1	1	1	1	1
Administrative Supervisor	1	1	1	1	1	
Water Service Supervisor						1
Crew Leader						1
Fire Crew Leader	1	1	1	1	1	1
Water Quality Program Manager	1	1	1	1	1	1
Blue Stake Coordinator	1	1	1	1	1	1
Equipment Op A	5	5	5	5	5	5
Water Tech A	3	3	3	3	3	3
Water Tech B	1	1	1	1	1	1
Equipment Op B	6	6	6	6	6	6
Administrative Assistant	1	1	1	1	1	1
Water Service Worker	3	3	4	4	4	4
Fire Maintenance Worker	2	2	2	2	2	2
Program Total	28	28	29	29	29	29
Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Personnel	1,991,687	1,731,352	2,071,657	2,071,657	1,700,406	2,042,209
Supplies & Services	2,145,400	1,659,374	2,179,450	2,254,450	2,001,900	2,686,000
City Internal Services	360,155	360,155	371,342	371,342	371,342	398,701
Debt Service	61,200	61,144	-	-	-	-
Capital Outlay	525,000	24,015	475,000	437,300	137,300	535,000
Program Total	\$5,083,442	\$3,836,040	\$5,097,449	\$5,134,749	\$4,210,948	\$5,661,910

Water (cont.)

Resource Summary (cont.):



Budget Highlights/Comments:

The adopted budget reflects a 11.1% increase:

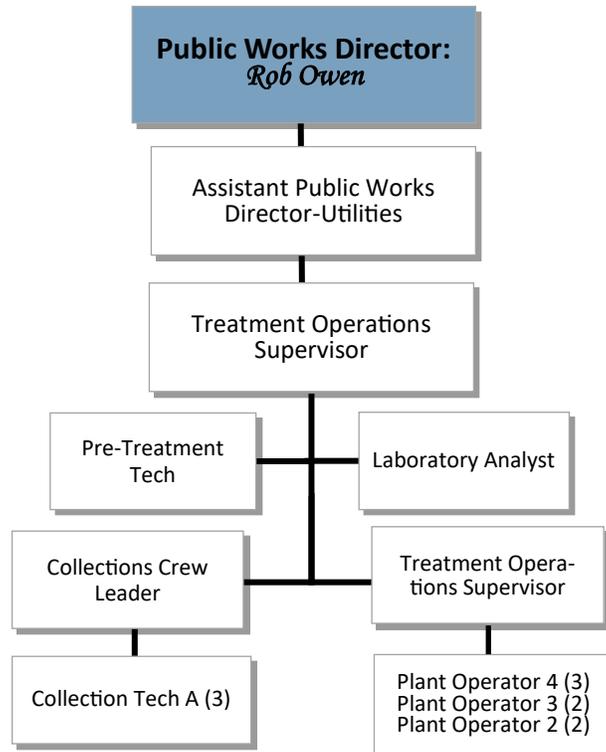
- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. Public Works is undergoing a department reorganization this fiscal year. As part of the reorganization, the Superintendent is being reclassified to a Crew Leader in this division.
- Supplies & services increased due to well site and pumping equipment improvements, SCADA software upgrades, and outfitting utility trucks.
- The internal services allocation increased by \$27,359. Building Maintenance allocations were adjusted to preserve fund balance, and Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position.
- Capital outlay increased due to the purchase of 3 light trucks for the Hydrant Maintenance employees.

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Wastewater

Mission Statement:

To provide the safest, most effective and economical methods for wastewater collection, treatment, and control for residential, commercial, and industrial users. To provide responsive customer service, which includes providing appropriate and timely public information. To encourage and administer continuous training and education for wastewater operators and technicians. To work in cooperation with other city departments, state, county and federal agencies.



Major Services and Responsibilities:

- Technology is changing the way we treat wastewater. We are driving new possibilities for our customers.
- Provide treated effluent that's cleaner & viable to recharge & reclamation
- Provide a renewable, sustainable, treatment resource to facilitate groundwater aquifer recharge, & reclaimed alternatives for industrial processes
- Wastewater is committed to maintaining conveyance & treatment industry standards to enhance our response to customer's needs, & explore alternative delivery methods to maintain consumer confidence
- Moving forward we will meet growing needs with system expansion to accommodate customer connections & promote groundwater recharge practices, & alternative reclamation uses designed to achieve a sustainable resource for generations to come, making our water one water

Wastewater (cont.)

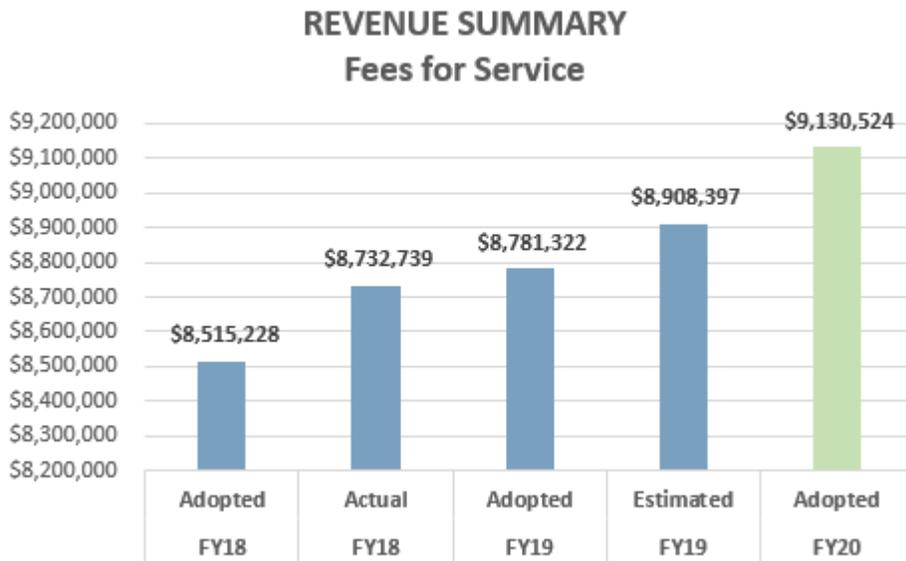
FY2019 Accomplishments
Hilltop Injection Well Design and Drilling
Manhole Replacement Project
Stormwater Recharge Planning
Sewer Line Slip-lining Projects
Polymer Injection System Replacement
FY20 Goals
Hilltop Injection Well Completion
Downtown Outfall Line Realignment Design and Construction
Stormwater Infiltration and Inflow Mitigation
Treatment Plant Equipment Upgrades
Treatment Plant Software Upgrades

Resource Summary:

Authorized Positions						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Assistant Public Works Director-Utilities						1
Wastewater Superinten- dent	1	1	1	1	1	
Treatment Operations Supervisor						1
Wastewater Treatment	3	3	3	3	3	3
Crew Leader						1
Lab Analyst	1	1	1	1	1	1
Wastewater Treatment	2	2	2	2	2	2
Pre-Treatment Inspector	1	1	1	1	1	1
Wastewater Treatment Plant Operator II	2	2	2	2	2	2
Wastewater Collections A	3	3	3	3	3	3
Program Total	13	13	13	13	13	15
Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Personnel	1,130,194	892,802	1,246,564	1,246,564	1,069,946	1,356,195
Supplies & Services	1,255,000	944,785	1,451,000	1,451,000	1,434,900	1,655,200
City Internal Services	113,957	113,957	105,341	105,341	105,341	113,607
Debt Service	61,200	61,144	-	-	-	-
Capital Outlay	365,000	268,068	461,500	461,500	436,500	675,000
Program Total	\$2,925,351	\$2,280,756	\$3,264,405	\$3,264,405	\$3,046,687	\$3,800,002

Wastewater (cont.)

Resource Summary (cont.):



Budget Highlights/Comments:

The adopted budget reflects a 16.4% increase. This increase includes:

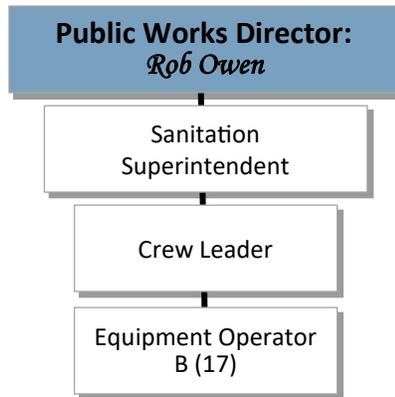
- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. Public Works is undergoing a department reorganization this fiscal year. As part of the reorganization, the Superintendent is being reclassified to an Assistant Public Works Director and a Treatment Operations Supervisor and Collections Crew Leader are added in this division.
- Supplies & services increased due to SCADA software upgrades and increased manhole, line and treatment plant infrastructure repairs and maintenance.
- The internal services allocation increased by \$8,266. Building Maintenance allocations were adjusted to preserve fund balance, and Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position.
- Capital outlay increased to include the purchase of a modular building for more office space and SCADA hardware upgrades.

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Sanitation

Mission Statement:

To provide the best possible service to the City of Kingman sanitation residents, and keep the City as clean as possible with the effective use of equipment and manpower. To work in conjunction with other City departments, state, and county agencies.



Major Services and Responsibilities:

- Rotate fleet with newer trucks to reduce cost of repairs
- Provide our employees with all the PPE to keep them safe, to continue to offer safety education training
- Make purchases within our set budget for that year
- Continue to work with the Arizona Prison Inmate program
- Continue to monitor the unstable commodities market for our recycling program, so our Recycling Program can continue to grow

FY2019 Accomplishments
EZ Recycling Program
Added two additional \$3 Bulk Trash Pick-ups
Sanitation Rate Study
Assisted Mohave County and Mohave Community College with Hazardous Waste and Electronic Waste Collection
Assisted with Green Waste Disposal after Snow Storm
FY20 Goals
Implement Rate Study Recommendations
EZ Recycling Continue, Current or Modified Program
Expand Inmate Labor Program
Continue Active Public Outreach Program

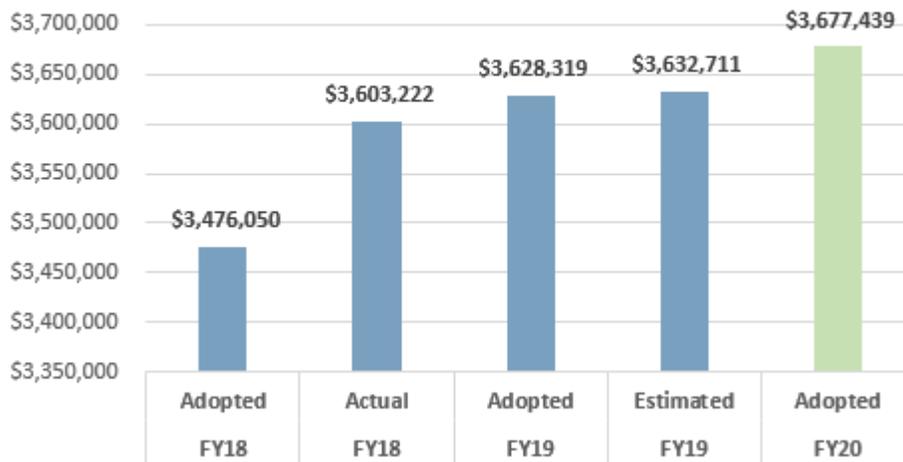
Sanitation (cont.)

Resource Summary:

Authorized Positions						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Sanitation Superintendent	1	1	1	1	1	1
Crew Leader	1	1	1	1	1	1
Equipment Operator B	16	16	16	16	16	17
Program Total	18	18	18	18	18	19

Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Personnel	1,198,379	1,152,522	1,215,980	1,215,980	1,185,254	1,282,224
Supplies & Services	1,128,600	1,237,979	1,414,200	1,414,200	1,348,350	1,544,500
City Internal Services	648,718	648,718	763,059	763,059	763,059	749,577
Debt Service	61,200	61,144	-	-	-	-
Capital Outlay	724,176	304,873	20,000	52,384	34,242	20,000
Program Total	\$3,761,073	\$3,405,236	\$3,413,239	\$3,445,623	\$3,330,906	\$3,596,301

REVENUE SUMMARY Fees for Service



Budget High-lights/Comments:

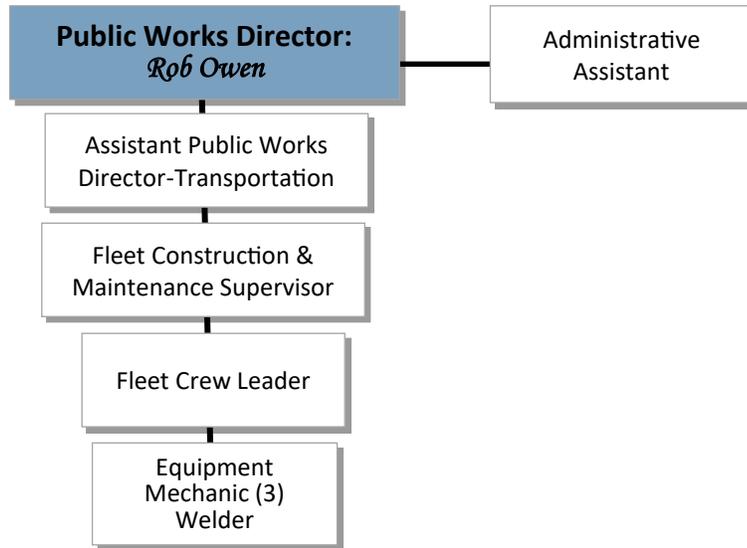
The adopted budget reflects a 5.3% increase. This increase includes:

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. Additionally, an Equipment Operator B position is included.
- Supplies & services increased due to rising landfill and recycling costs. With rising fuel costs and increased trips to Las Vegas, there is an increase to fuel.
- The internal services allocation decreased by \$13,482. With Sanitation being the largest user of Fleet Services, any adjustment to Fleet Services allocations affects this budget. Fleet Services allocations were adjusted this year to include the Airport, whose allocations were significant enough to impact Sanitation.

Fleet Services

Mission Statement:

To provide accurate and efficient maintenance and repair of vehicles for Engineering, Water, Sewer, Streets, Facilities and Grounds, Sanitation, Inspection and Regional transit vehicles, Public Safety vehicles including Police & Fire.



Major Services and Responsibilities:

- Maintain, repair and refurbish City vehicles, trucks, heavy, and small equipment
- Preventive maintenance and repair of heavy equipment during snow, ice and other emergencies
- Maintain inventory of parts and fluids for normal and emergency repairs to vehicles
- Provide for scheduled and non-scheduled repairs to City vehicles
- Provide for annual State inspections on vehicles
- Maintain and monitor the fuel systems for usage by City vehicles

FY2019 Accomplishments
Fuel Station Replacement Design
GPS Fleet Management Demo
Gate Replacement
FY20 Goals
Fuel Station Complete
Fleet Management Software Update
Fleet Management Benchmarking

Fleet Services (cont.)

Resource Summary:

Authorized Positions						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Fleet Superintendent	1	1	1	1	1	
Construction & Mainte-						1
Crew Leader	1	1	1	1	1	1
Equipment Mechanic	3	3	3	3	3	3
Welder	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Program Total	7	7	7	7	7	6
Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Personnel	503,981	498,082	507,832	507,832	480,255	505,571
Supplies & Services	789,550	627,970	904,100	904,100	733,939	1,046,500
City Internal Services	83,990	83,990	68,600	68,600	68,600	99,306
Debt Service	61,200	61,144	-	-	-	-
Capital Outlay	85,500	7,857	111,000	111,000	111,000	53,000
Program Total	\$1,524,221	\$1,279,045	\$1,591,532	\$1,591,532	\$1,393,794	\$1,704,377

Budget Highlights/Comments:

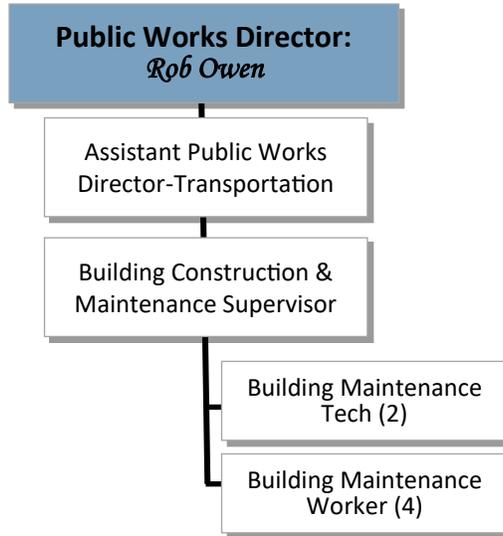
The adopted budget reflects a 7.1% increase:

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. Public Works is undergoing a department reorganization this fiscal year. As part of the reorganization, the Superintendent is being reclassified to a Construction Maintenance Supervisor.
- Supplies & services increased due to hiring a benchmarking consultant for fleet management and costing and utilizing technical labor to bring city vehicles up to visual standards.
- The internal services allocation increased by \$30,706. Building Maintenance allocations were adjusted to preserve fund balance, and Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position.
- Capital outlay decreased due to the completed installation of mobile lift stations in FY2018-19.

Building Maintenance

Mission Statement:

Provide and maintain safe and clean city buildings, equipment and other facilities for the safety and quality of life to the community.



Major Services and Responsibilities:

- Provide outstanding customer service by maintaining and cleaning city facilities
- Identify and repair any safety related issues as soon as possible
- Safety related issues are considered our top priority
- Remodeling and maintenance projects such as painting, rebuilding or reconfiguring the city's buildings to promote more efficient work spaces, reduction of utility costs, and to perform maintenance tasks on a regular basis in an attempt to avoid major repairs in the future
- Responsible for the water and sewer systems, between the meter and the sewer main, at all city buildings
- Building Maintenance Workers, are primarily responsible for cleaning; however, they are also responsible for monitoring and maintaining the designated records storage area at the 911 Dispatch Center/City Attorney's Office, delivering paper goods to various departments.
- Helping to maintain the grounds at Engineering, the 911 Dispatch Center/City Attorney's Office, the Powerhouse, KFD, KPD and all of Public Works

FY2019 Accomplishments
Council Chamber Remodel
Camera Replacement
Finance & Administration Remodels
FY20 Goals
Roofing Projects
Public Works Conference Room
HVAC Upgrades
Continuing Remodeling Projects

Building Maintenance (cont.)

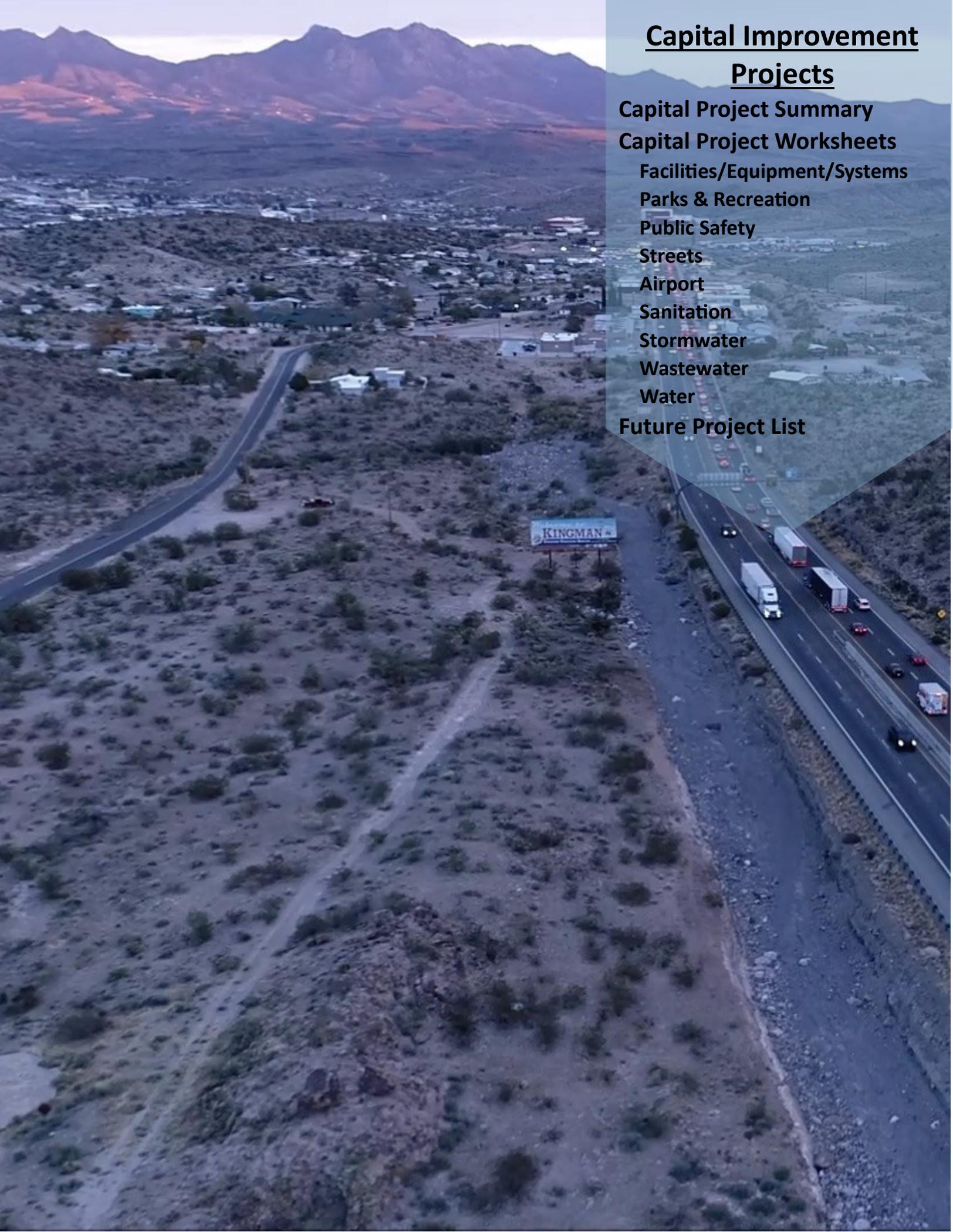
Resource Summary:

Authorized Positions						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Building Construction and						1
Building Maintenance	2	2	2	2	2	2
Building Maintenance	4	4	4	4	4	4
Program Total	6	6	6	6	6	7
Operating Budget Summary						
	FY18 Adopted	FY18 Actual	FY19 Adopted	FY19 Revised	FY19 Estimated	FY20 Adopted
Personnel	333,971	334,029	354,053	354,053	356,018	435,849
Supplies & Services	355,300	312,220	418,550	418,550	352,650	474,450
City Internal Services	10,497	10,497	11,335	11,335	11,335	12,382
Debt Service	-	-	-	-	-	-
Capital Outlay	141,000	2,448	255,000	255,000	150,000	242,500
Program Total	\$840,768	\$659,194	\$1,038,938	\$1,038,938	\$870,003	\$1,165,181

Budget Highlights/Comments:

The adopted budget reflects a 12.2% increase:

- Personnel costs include a 2% increase to all FTE salaries and eliminates the 3% stipend from FY2018-19. Public Works is undergoing a department reorganization this fiscal year. As part of the reorganization, a Construction Maintenance Supervisor position is included.
- Supplies & services increased to hiring outside labor and contractors to assist with design on remodels and completion of work orders.
- The internal services allocation increased by \$1,047. Information Technology allocations were adjusted due to the addition of 1 IT Coordinator position.



Capital Improvement Projects

Capital Project Summary

Capital Project Worksheets

Facilities/Equipment/Systems

Parks & Recreation

Public Safety

Streets

Airport

Sanitation

Stormwater

Wastewater

Water

Future Project List

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Five-Year CIP Summary

With citizen input, the City of Kingman will plan for sustainable infrastructure improvements that strengthen economic viability and livability, providing fiscal stewardship of public funds and balancing construction with the ability to effectively maintain and operate our current assets in a cost-effective and safe manner.

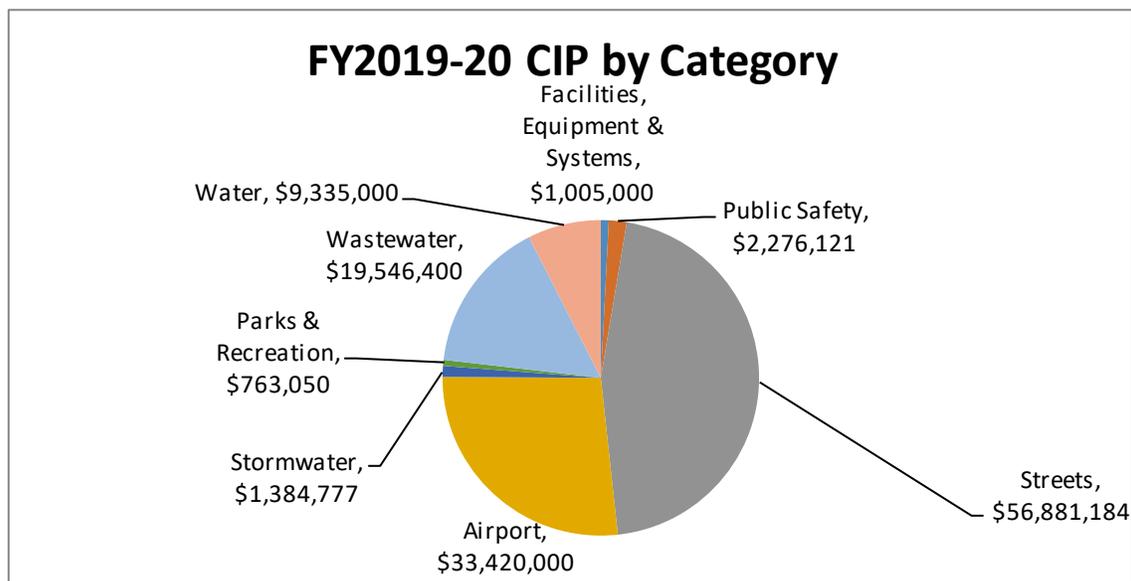
The capital budget process determines which major projects will be financed and constructed. Capital projects are those with high monetary value (typically more than \$50,000) that add to the capital assets or infrastructure of the City. These projects are long-term in nature (more than one year) and are generally paid for with cash reserves or financed on a long-term basis.

Funding for capital projects is appropriated annually. However, due to the fact that these projects are rarely completed within the fiscal year, carry-forwards are budgeted to cover purchase orders that remain open at the end of the fiscal year and for projects that were not expended or encumbered by fiscal year end.

During the annual budget cycle, the City of Kingman prepares a five-year capital improvements plan (CIP) budget. The CIP shown in this budget document provides estimates for the fiscal years ranging from FY2019-20 through FY2023-24.

The FY2019-20 CIP is balanced including the use of revenues, cash reserves, transfers, grants, and debt proceeds. Future year projects are funded based on the current fiscal year's resources and projections. If the anticipated resources or projections change, funding for future projects will need to re-evaluated.

The City of Kingman's CIP for FY2019-20 amounts to \$124,611,532:



Details of the capital projects included in the FY2019-20 through FY2023-24 CIP are presented in the following section.

Five Year Capital Improvement Plan

PROJECT DESCRIPTION	2020	2021	2022	2023	2024	TOTAL
FACILITIES/EQUIPMENT/SYSTEMS						
Fuel Station	600,000					600,000
KART Buses	165,000	168,300	171,667	175,100	178,601	858,668
Public Works Conference Room	150,000					150,000
Zoning Ordinance Update	90,000	90,000				180,000
TOTAL FACILITIES/EQUIPMENT/SYSTEMS	\$1,005,000	\$258,300	\$171,667	\$175,100	\$178,601	\$1,788,668
PARKS & RECREATION PROJECTS						
Centennial Park Ball Fields 1, 4, 5 Light Replacement	146,000	146,000	146,000			438,000
Ice Skating Rink		300,000				300,000
Multipurpose Gym/Community Center				225,000	8,775,000	9,000,000
Park Site Acquisition		215,180				215,180
Pickle Ball Courts		215,000				215,000
Playground	160,000					160,000
Sunbelt Sports Park (4 Ball fields/Soccer Complex)	384,820	450,000	1,624,000	1,624,000	1,624,000	5,706,820
White Cliffs Trail	72,230					72,230
TOTAL PARKS & RECREATION	\$763,050	\$1,326,180	\$1,770,000	\$1,849,000	\$10,399,000	\$16,107,230
PUBLIC SAFETY PROJECTS						
Police Department Lobby Security	133,000					133,000
Automated Dispatch Alerting System	269,000					269,000
Fire Aerial Truck Refurbishment		440,000				440,000
Fire Engine Replacement		610,000				610,000
Fire Station 2 Remodel/Training Tower/Burn Building	1,412,621					1,412,621
Fire Station 5				5,700,000		5,700,000
Fire Station Alert System	80,000	80,000				160,000
Fire Station Diesel Exhaust Systems	140,000					140,000
Priority Dispatch Emergency Fire Software			80,000			80,000
Radio Console Replacement	241,500					241,500
TOTAL PUBLIC SAFETY	\$2,276,121	\$1,130,000	\$80,000	\$5,700,000	\$-	\$9,186,121
STREET PROJECTS						
(I-11) Airway Ave - Prospector Street to Rancho Pky	4,300,000					4,300,000
(I-11) East Kingman Connection Project	446,465					446,465
(I-11) Kingman Crossing Blvd - Southern to I40	6,850,000					6,850,000
(I-11) Rancho Santa Fe Parkway TI Phase I	42,000,000					42,000,000
ADA Improvements		157,000	628,000	157,000	628,000	1,570,000
Andy Devine ADA	790,239					790,239
Decel Lane at Public Works	180,000					180,000
Downtown Streetscape	475,000					475,000
Eastern Street Improvements - Pasadena to Airway	350,000	85,000	3,313,475			3,748,475
HSIP-Six Road Safety Project		210,000	234,000			444,000
HSIP-Stockton Hill Rd Safety Corridor	339,480					339,480
Hualapai Bridge Repairs	150,000					150,000
Pavement Preservation	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
Street Sweeper		300,000				300,000
TOTAL STREET IMPROVEMENTS	\$56,881,184	\$1,752,000	\$5,175,475	\$1,157,000	\$1,628,000	\$66,593,659

Five Year Capital Improvement Plan (cont.)

PROJECT DESCRIPTION	2020	2021	2022	2023	2024	TOTAL
AIRPORT						
3 Industrial Park Roads	300,000					300,000
Airport Drainage Study				150,000		150,000
Airport Master Plan	460,000					460,000
Dross Site Cleanup	30,000,000					30,000,000
Dross Site Overlay				2,300,000		2,300,000
Environmental Assessment 1,800 acres	60,000					60,000
Environmental Assessment/Clean up 16 acres	350,000					350,000
Flightline Drainage Improvement					112,500	112,500
New Terminal Design					250,000	250,000
Runway 3/21 Reconstruction (if 100% Grant Funded)	2,250,000					2,250,000
Runway 17/35 PAPIs				130,000		130,000
Security Fencing Upgrade			1,250,000			1,250,000
Taxiway B Construction		150,000			2,500,000	2,650,000
Transient Apron Reconstruction		2,250,000				2,250,000
TOTAL AIRPORT	\$33,420,000	\$2,400,000	\$1,250,000	\$2,580,000	\$2,862,500	\$42,512,500
SANITATION						
Truck Replacement		389,052	447,409	1,029,042	591,699	2,457,202
TOTAL PUBLIC SANITATION	\$ -	\$389,052	\$447,409	\$1,029,042	\$591,699	\$2,457,202
STORMWATER						
Airway Ave Drainage Improvement	600,000					600,000
Beverly Avenue	133,000	911,000				1,044,000
Bull Mountain Interim Channel Improvements				375,000		375,000
Drainage Maintenance	100,000	100,000	100,000	100,000	100,000	500,000
Harvard and Sycamore Drainage			100,000			100,000
Hillcrest Drainage Improvements	175,000					175,000
Land Acquisition-Drainage	50,000	50,000	50,000	50,000		200,000
Master Drainage Plan Update	251,777					251,777
Storm Rate Study	75,000					75,000
Western Avenue-Beverly to Sycamore				88,000	767,000	855,000
TOTAL STORM WATER	\$1,384,777	\$1,061,000	\$250,000	\$613,000	\$867,000	\$4,175,777

Five Year Capital Improvement Plan (cont.)

PROJECT DESCRIPTION	2020	2021	2022	2023	2024	TOTAL
WASTEWATER						
10 Yard Dump Truck	150,000					150,000
Beale Street Sewer	47,500					47,500
Chestnut Sewer Line Relocation Phase II	105,800					105,800
Chloride St. Sewer Line Replacement	182,700					182,700
Devlin Ave Sewer line Project	700,000					700,000
Downtown Sewer Outfall Line Relocation	12,700,000					12,700,000
Diagonal Wash Interceptor	2,225,000					2,225,000
Goldroad Avenue Sewer Replacement	100,000					100,000
Reclaimed Water Injection	2,100,000					2,100,000
Sewer Extension Capital Projects	434,400	640,000	450,000	570,000	450,000	2,544,400
Sewer GIS Mapping	75,000					75,000
Sewer Line Replacement	106,000	633,000	550,000	576,500	1,110,000	2,975,500
Sewer Slip Lining/Repair	250,000	250,000	250,000	250,000	250,000	1,250,000
Skid Steer Purchase	70,000					70,000
Wastewater Infiltration Projects	300,000	150,000	150,000	80,000	80,000	760,000
TOTAL WASTEWATER	\$19,546,400	\$1,673,000	\$1,400,000	\$1,476,500	\$1,890,000	\$25,985,900
WATER						
Automated Meter Reading	500,000	500,000	500,000	500,000	250,000	2,250,000
City Well 10 Pump & Motor	2,500,000					2,500,000
Distribution Lines	1,500,000	500,000	500,000	500,000	500,000	3,500,000
HydroVac Truck	330,000					330,000
Foothills 12" Transmission Main		200,000	177,000	1,923,000		2,300,000
Main Tanks 24" D.I. Transmission-Phase I	3,000,000					3,000,000
Main Tanks 24" D.I. Transmission-Phase II	275,000	3,800,000				4,075,000
Pressure Reducing Valves	75,000	75,000	75,000	75,000	75,000	375,000
Pumping Equipment	200,000	100,000	100,000	100,000	100,000	600,000
Santa Rosa Transmission line		285,000	3,420,000			3,705,000
Storage Tank Restoration	375,000	50,000	300,000	50,000	300,000	1,075,000
Surge Tanks	130,000	100,000				230,000
USGS Aquifer Monitoring Program	100,000	100,000	100,000	100,000	100,000	500,000
Utility Power Service	125,000	125,000				250,000
Walleck Ranch Distribution Improvements			64,000	361,000		425,000
Water Conservation Plan	150,000					150,000
Water GIS Mapping	75,000					75,000
TOTAL WATER	\$9,335,000	\$5,835,000	\$5,236,000	\$3,609,000	\$1,325,000	\$25,340,000
TOTAL ALL PROJECTS	\$124,611,532	\$15,824,532	\$15,780,551	\$18,188,642	\$19,741,800	\$194,147,057

Facilities/Equipment/Systems Project Descriptions

PROJECT TITLE: Fuel Station

PROJECT DESCRIPTION: Relocate pumps, construct new fuel island with above ground fuel tanks, remove and remediate underground fuel tanks.

PROJECT JUSTIFICATION: Our very old system has frequent service outages and it is difficult to find replacement parts. The new station will address regulatory and insurance requirements for underground storage tanks.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>	
Construction/Maintenance	600,000		600,000	Personnel	-
				Utilities and Maintenance Costs	(5,000)
TOTAL	\$ 600,000	\$ -	\$ 600,000	TOTAL	\$ (5,000)
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>	
Cash Reserves-Fleet Fund	600,000		600,000	Revenues	
TOTAL	\$ 600,000	\$ -	\$ 600,000	TOTAL	\$ -

PROJECT TITLE: KART Buses

PROJECT DESCRIPTION: Annual transit vehicle replacement

PROJECT JUSTIFICATION: Vehicle replacement is necessary as existing service vehicles reach the end of their useful life. Replacement is more cost effective than extensive and frequent repairs.



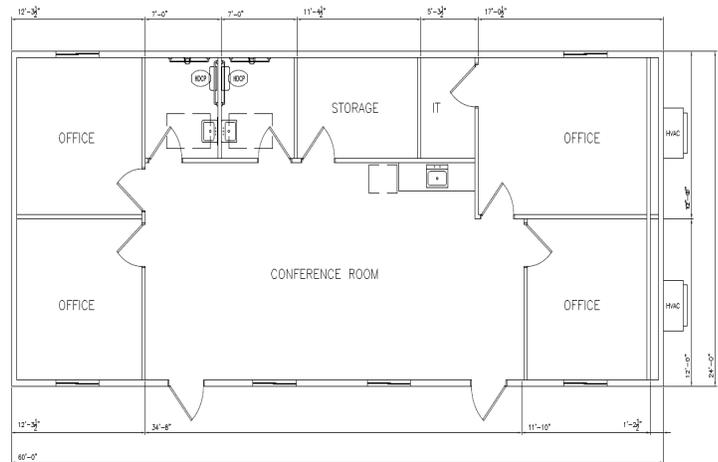
<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>	
Equipment & Furnishings	165,000	693,668	858,668	Personnel	
				Utilities and Maintenance Costs	
TOTAL	\$ 165,000	\$ 693,668	\$ 858,668	TOTAL	\$ -
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>	
Cash Reserves-Transit Fund	33,000	138,733	171,733	Revenues	
Grants	132,000	554,935	686,935		
TOTAL	\$ 165,000	\$ 693,668	\$ 858,668	TOTAL	\$ -

Facilities/Equipment/Systems Project Descriptions (cont.)

PROJECT TITLE: Public Works Conference Room

PROJECT DESCRIPTION: Purchase and install a new modular building with 4 Offices for Wastewater employees and a large conference room area.

PROJECT JUSTIFICATION: Currently there is a lack of available meeting space for city personnel. This project would provide a larger meeting space than anything currently available.

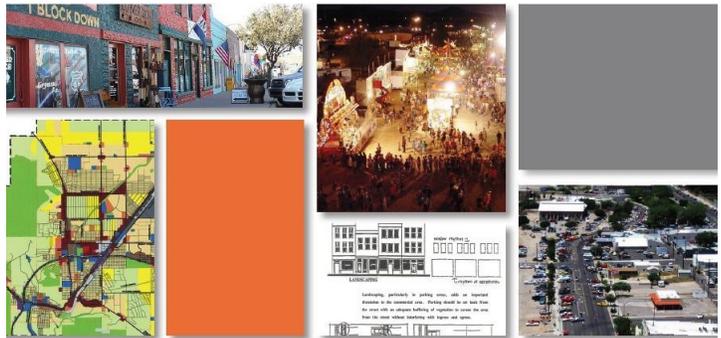


<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Other	150,000		150,000	Personnel - Utilities and Maintenance Costs
TOTAL	\$ 150,000	\$ -	\$ 150,000	TOTAL \$ 5,458
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-WWOps Fund	150,000		150,000	Revenues
TOTAL	\$ 150,000	\$ -	\$ 150,000	TOTAL \$ -

PROJECT TITLE: Zoning Ordinance Update

PROJECT DESCRIPTION: Update of the Kingman Zoning Ordinance prepared by selected planning consultant firm.

PROJECT JUSTIFICATION: The current Zoning Ordinance was adopted in 1971. It has been amended numerous times over the years, however, a complete update is needed as much of the ordinance is not responsive to current development trends. Cost estimate is based on RFPs received from planning consulting firms. Estimated time frame for project completion is two years.



City of Kingman, AZ Zoning Ordinance Update & Expansion

<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Other	90,000	90,000	180,000	Personnel - Utilities and Maintenance Costs
TOTAL	\$ 90,000	\$ 90,000	\$ 180,000	TOTAL \$ -
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-General Fund	90,000	90,000	180,000	Revenues
TOTAL	\$ 90,000	\$ 90,000	\$ 180,000	TOTAL \$ -

Parks & Recreation Projects

PROJECT TITLE: Centennial Park Ball Fields 1, 4 & 5
Light Replacement

PROJECT DESCRIPTION: Centennial Park ball field
Light replacement. The new poles would be 70' steel
poles with much more efficient lighting that meets new
safety standards.

PROJECT JUSTIFICATION: The current lighting is 28
years old with 50' to 60" wooden poles. The Kingman
Softball Association would contribute \$30,000 per field
for the installation of the lights. Council Direction is to
improve quality of life in our community.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Equipment & Furnishings	146,000	292,000	438,000	Personnel
				- Utilities and Maintenance Costs
				-
TOTAL	\$ 146,000	\$ 292,000	\$ 438,000	TOTAL
				\$ -
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-Cap Proj Fund	116,000	232,000	348,000	Revenues
Donations/Contributions	30,000	60,000	90,000	
TOTAL	\$ 146,000	\$ 292,000	\$ 438,000	TOTAL
				\$ -

PROJECT TITLE: Ice Rink

PROJECT DESCRIPTION: Construction of Ice Skating
Rink. The total cost \$300,000 including lighting. Con-
struction costs vary with local wage rates and the ex-
tent to which the contractors availability.

PROJECT JUSTIFICATION: The demand for an Ice Rink
is increasing from people in our area and is a great
form of exercise for the people in our community. The
Park Plan identifies the need for this type of facility
within the community. Council Direction is to improve
quality of life in our community.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Construction/Maintenance		300,000	300,000	Personnel
				- Utilities and Maintenance Costs
				100,000
				30,000
				-
TOTAL	\$ -	\$ 300,000	\$ 300,000	TOTAL
				\$ 130,000
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Donations/Contributions		300,000	300,000	Revenues
				1,000
				-
TOTAL	\$ -	\$ 300,000	\$ 300,000	TOTAL
				\$ 1,000

Parks & Recreation Projects (cont.)

PROJECT TITLE: Multipurpose Gym/Community Center

PROJECT DESCRIPTION: Design and Construction of a new multi-purpose gymnasium and community center.

PROJECT JUSTIFICATION: To meet the demand for indoor recreational sports leagues, classes and meeting facilities. With the challenges our department has working with the Schools to get enough Gym time for our leagues and programs is a challenge. Council Direction is to improve quality of life in our community.



<u>Budgeted Project Costs</u>			<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>	
Design & Engineering				225,000	225,000	Personnel	330,000
Construction/Maintenance				8,775,000	8,775,000	Utilities and Maintenance Costs	30,000
TOTAL	\$	-	\$ 9,000,000	\$ 9,000,000		TOTAL	\$ 360,000
<u>Funding Sources</u>						<u>Post Project Annual Operating Revenue</u>	
Other				9,000,000	9,000,000	Revenues	
TOTAL	\$	-	\$ 9,000,000	\$ 9,000,000		TOTAL	\$ -

PROJECT TITLE: Park Site Acquisition

PROJECT DESCRIPTION: Acquisition of new park sites. Areas identified in the parks plan for sites include Camelback, Rancho Santa Fe, Vista Bella/Parkway area, Cerbat Cliffs Golf Course area, Shangri-La Estates area, Sycamore/Harvard area, Slaughter House Canyon area, Sections 16, 32 and 2.

PROJECT JUSTIFICATION: Additional park space for future park development. The Park Plan identifies many area within the community in need of developed park space.



<u>Budgeted Project Costs</u>			<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>	
Construction/Maintenance				215,180	215,180	Personnel	
						Utilities and Maintenance Costs	
TOTAL	\$	-	\$ 215,180	\$ 215,180		TOTAL	\$ -
<u>Funding Sources</u>						<u>Post Project Annual Operating Revenue</u>	
Cash Reserves-Cap Proj Fund				215,180	215,180	Revenues	
TOTAL	\$	-	\$ 215,180	\$ 215,180		TOTAL	\$ -

Parks & Recreation Projects (cont.)

PROJECT TITLE: Pickle Ball Courts

PROJECT DESCRIPTION: Construction of 6 courts including lighting for a total cost \$215,000. Construction costs vary with local wage rates and the extent to which the contractors availability.

PROJECT JUSTIFICATION: The demand for Pickle Ball Courts is increasing in our area and is a great form of exercise for the people in our community. The Park Plan identifies the need for this type of facility within the community. Council Direction is to improve quality of life in our community.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>	
Construction/Maintenance		215,000	215,000	Personnel	5,000
				Utilities and Maintenance Costs	1,000
TOTAL	\$ -	\$ 215,000	\$ 215,000	TOTAL	\$ 6,000
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>	
Cash Reserves-Cap Proj Fund		215,000	215,000	Revenues	1,000
TOTAL	\$ -	\$ 215,000	\$ 215,000	TOTAL	\$ 1,000

PROJECT TITLE: Playground Equipment

PROJECT DESCRIPTION: Playground Shade Structures at Walleck Ranch Park and South Side Park. Playground equipment upgrades with Kompan Equipment in other Parks.

PROJECT JUSTIFICATION: Many of our Playgrounds are very old, out dated and have safety concerns. There is much modern, fun playground equipment available. Council Direction is to improve quality of life in our community.



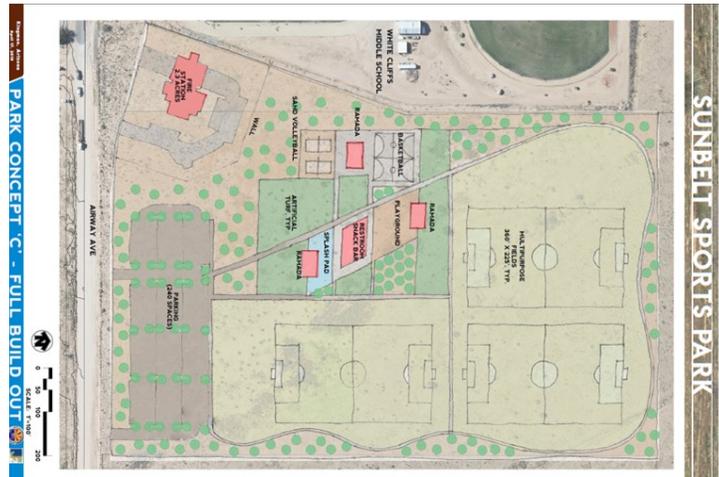
<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>	
Construction/Maintenance	40,000		40,000	Personnel	
Equipment & Furnishings	120,000		120,000	Utilities and Maintenance Costs	2,000
TOTAL	\$ 160,000	\$ -	\$ 160,000	TOTAL	\$ 2,000
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>	
Cash Reserves-Cap Proj Fund	160,000		160,000	Revenues	
TOTAL	\$ 160,000	\$ -	\$ 160,000	TOTAL	\$ -

Parks & Recreation Projects (cont.)

PROJECT TITLE: Sunbelt Sports Park (4 ball field/ soccer complex)

PROJECT DESCRIPTION: Provide additional soccer fields, softball, baseball, picnic, walk path, ADA Playground, dog park, Splash pad and exercise area.

PROJECT JUSTIFICATION: To meet the increasing demand for athletic fields by local sports leagues. Current facilities are diminishing due to heavy use. This project will be done in phases The PROST plan sets level of service standards for athletic fields



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>	
Design & Engineering	13,144	450,000	463,144	Personnel	
Construction/Maintenance	371,676	4,872,000	5,243,676	Utilities and Maintenance Costs	2,000
TOTAL	\$ 384,820	\$ 5,322,000	\$ 5,706,820	TOTAL	\$ 2,000
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>	
Development Impact	384,820		384,820	Revenues	
Other		5,322,000	5,322,000	TOTAL	\$ -
TOTAL	\$ 384,820	\$ 5,322,000	\$ 5,706,820		

PROJECT TITLE: White Cliffs Trail

PROJECT DESCRIPTION: White Cliffs trail construction. We have been approved for a \$14,000 grant that is awaiting approval from Arizona Department of Transportation.

PROJECT JUSTIFICATION: Council Direction is to improve quality of life in our community. This trail project is a big part of improving the quality of life and is vital to the economic development in our community.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>	
Other	72,300		72,300	Personnel	
				Utilities and Maintenance Costs	3,000
TOTAL	\$ 72,300	\$ -	\$ 72,300	TOTAL	\$ 3,000
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>	
Cash Reserves-Cap Proj Fund	58,230		58,230	Revenues	
Grants	14,000		14,000	TOTAL	\$ -
TOTAL	\$ 72,230	\$ -	\$ 72,230		

Public Safety Projects

PROJECT TITLE: Police Department Lobby Security

PROJECT DESCRIPTION: Installation of bullet resistant (ballistic) glass in front lobby, receptions area and records section; and installation of security bollards/safety guards at front entrance of building.

PROJECT JUSTIFICATION: In accordance to KPD accreditation goals, a building security needs assessment identified areas of "vulnerability". The current facility is not to minimum standards of a public safety campus. The installation of external security measures and structural enhancements will significantly increase the safety of the employees and public inside the building.

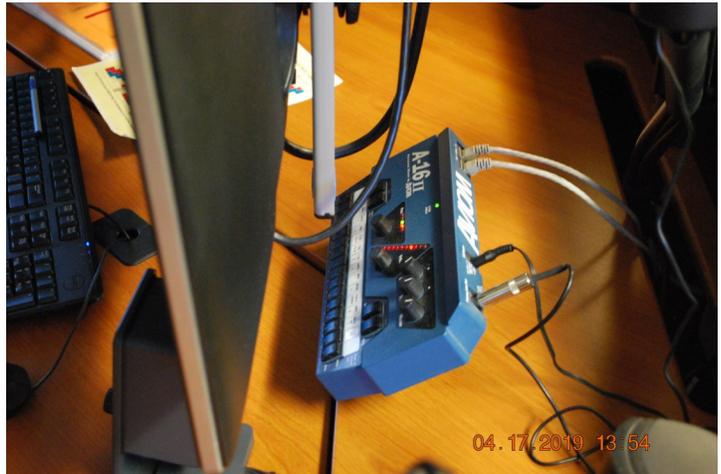


<u>Budgeted Project Costs</u>			<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>	
Construction/Maintenance			133,000	-	133,000	Personnel	
						Utilities and Maintenance Costs	
TOTAL	\$	133,000	\$	-	\$	TOTAL	\$ -
<u>Funding Sources</u>						<u>Post Project Annual Operating Revenue</u>	
Cash Reserves-Cap Proj Fund			133,000		133,000	Revenues	
TOTAL	\$	133,000	\$	-	\$	TOTAL	\$ -

PROJECT TITLE: Automated Dispatch Alerting System

PROJECT DESCRIPTION: This plan addresses the addition of a fire station alerting system to enable automated dispatching from the communications center.

PROJECT JUSTIFICATION: The System will ensure that a call taker can take the time they need to quickly assess the fire scene, captures any scene safety issues, and provide life-saving pre-arrival instructions to callers while the system dispatches the call utilizing automated voice alerting, visual station alerting, automated mechanical station controls, zone station alerting, and automated radio alerting.



<u>Budgeted Project Costs</u>			<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>	
Construction/Maintenance			84,000	-	84,000	Personnel	
Equipment & Furnishings			185,000		185,000	Utilities and Maintenance Costs	5,000
TOTAL	\$	269,000	\$	-	\$	TOTAL	\$ 5,000
<u>Funding Sources</u>						<u>Post Project Annual Operating Revenue</u>	
Cash Reserves-Dispatch Fund			269,000		269,000	Revenues	
TOTAL	\$	269,000	\$	-	\$	TOTAL	\$ -

Public Safety Projects (cont.)

PROJECT TITLE: Fire Aerial Truck Refurbishment

PROJECT DESCRIPTION: Apparatus / Large Fleet Replacement Plan for Aerial Platform Refurbishment

PROJECT JUSTIFICATION: The request for the refurbishment of the 2002 Aerial Truck refurbishment in FY 21 is part of the apparatus replacement plan. Upon review of the aerial truck, the department as well as fleet maintenance recommends refurbishment of this unit which will extend the usable service of this unit. Current maintenance due to age and condition have increased and refurbishment projects approximately 10 years additional service for this unit.



<u>Budgeted Project Costs</u>			<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>	
Equipment & Furnishings				400,000	400,000	Personnel	
Other				40,000	-	Utilities and Maintenance Costs	
TOTAL	\$	-	\$	440,000	\$	400,000	\$
TOTAL	\$	-	\$	440,000	\$	400,000	\$
<u>Funding Sources</u>						<u>Post Project Annual Operating Revenue</u>	
Cash Reserves-Cap Proj Fund				440,000	440,000	Revenues	
TOTAL	\$	-	\$	440,000	\$	440,000	\$
TOTAL	\$	-	\$	440,000	\$	440,000	\$

PROJECT TITLE: Fire Engine Replacement

PROJECT DESCRIPTION: Apparatus / Large Fleet Replacement Plan for Fire Engine Replacement

PROJECT JUSTIFICATION: The request for an Engine in FY 20 as part of the apparatus replacement plan This replaces a 1998 Engine and includes the manufacturer cost increase annually as well as the aluminum and steel surcharge that is passed along within the manufacturing costs. Upon review of the aerial truck, the department as well as fleet maintenance recommends refurbishment of this unit which will extend the usable service of this unit.



<u>Budgeted Project Costs</u>			<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>	
Equipment & Furnishings				550,000	550,000	Personnel	
Other				60,000	-	Utilities and Maintenance Costs	
TOTAL	\$	-	\$	610,000	\$	550,000	\$
TOTAL	\$	-	\$	610,000	\$	550,000	\$
<u>Funding Sources</u>						<u>Post Project Annual Operating Revenue</u>	
Other				610,000	610,000	Revenues	
TOTAL	\$	-	\$	610,000	\$	610,000	\$
TOTAL	\$	-	\$	610,000	\$	610,000	\$

Public Safety Projects (cont.)

PROJECT TITLE: Fire Station 2 Remodel / Training Tower Burn Building

PROJECT DESCRIPTION: Remodel of fire station 2 as an alternative to the replacement of the current fire station as well as a modern training facility including training tower / burn building.

PROJECT JUSTIFICATION: Two phases adding 2,196 square foot and 1,220 square foot respectively. The total cost of a modern training facility including a 4-story fire training tower, a 2-story residential unit and a 1-story annex which mirrors the hazards of current and future structures within the City of Kingman.

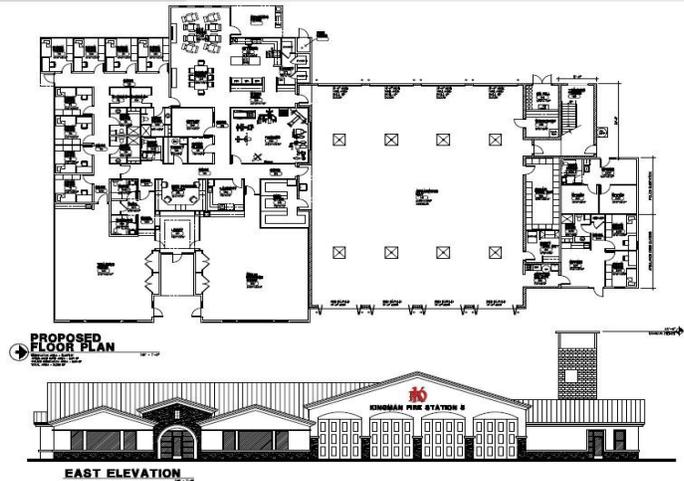


<u>Budgeted Project Costs</u>			<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>	
Design & Engineering			165,000		165,000	Personnel	
Construction/Maintenance			1,172,621		1,172,621	Utilities and Maintenance Costs	14,700
Equipment/Furnishings/Other			75,000		75,000		
TOTAL	\$	1,412,621	\$	-	\$ 1,412,621	TOTAL	\$ 14,700
<u>Funding Sources</u>						<u>Post Project Annual Operating Revenue</u>	
Cash Reserves-Cap Proj Fund			1,412,621		1,412,621	Revenues	
TOTAL	\$	1,412,621	\$	-	\$ 1,412,621	TOTAL	\$ -

PROJECT TITLE: Fire Station #5

PROJECT DESCRIPTION: The construction of Fire Station 5 located on the East Bench area of the City of Kingman.

PROJECT JUSTIFICATION: The addition of station 5 will provide increased response capability for the city to meet current and future growth. Includes the costs associated with the Capital Improvement will reflect complete construction and furnishings. In addition, a fully equipped engine, or Quint apparatus valued at \$850,000, will be necessary.



<u>Budgeted Project Costs</u>			<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>	
Design & Engineering				250,000	250,000	Personnel	1,180,000
Construction/Maintenance				4,500,000	4,500,000	Utilities and Maintenance Costs	1,764,700
Equipment & Furnishings				950,000	950,000		
TOTAL	\$	-	\$ 5,700,000	\$ 5,700,000	TOTAL	TOTAL	\$ 2,944,700
<u>Funding Sources</u>						<u>Post Project Annual Operating Revenue</u>	
Other				5,700,000	5,700,000	Revenues	
TOTAL	\$	-	\$ 5,700,000	\$ 5,700,000	TOTAL	TOTAL	\$ -

Public Safety Projects (cont.)

PROJECT TITLE: Fire Station Alerting System

PROJECT DESCRIPTION: This project replaces the antiquated station alerting systems for all four fire stations and includes hardware, software and installation.

PROJECT JUSTIFICATION: The present systems are antiquated and are requiring repairs; some of which cannot be completed due to the inability to obtain parts due to the age of the equipment, leaving some stations with a minimally operational system. It lacks the necessary interface with the communications center and features necessary for notification of incidents and emergency response.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>	
Equipment & Furnishings	80,000	80,000	160,000	Personnel	
				Utilities and Maintenance Costs	10,000
TOTAL	\$ 80,000	\$ 80,000	\$ 160,000	TOTAL	\$ 10,000
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>	
Cash Reserves-Cap Proj Fund	80,000	80,000	160,000	Revenues	
TOTAL	\$ 80,000	\$ 80,000	\$ 160,000	TOTAL	\$ -

PROJECT TITLE: Fire Station Diesel Exhaust Systems

PROJECT DESCRIPTION: Replacement of the diesel exhaust removal system is a safety priority for the department and its members as the World Health Organization has identified diesel exhaust as a Group 1-known carcinogen and advises to act to prevent known exposures.

PROJECT JUSTIFICATION: Each fire station is currently equipped with inadequate diesel exhaust systems that do not meet the health and safety needs. These systems have not been tested since their installation and diesel soot staining on the walls of all stations.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>	
Equipment & Furnishings	140,000		140,000	Personnel	
				Utilities and Maintenance Costs	3,000
TOTAL	\$ 140,000	\$ -	\$ 140,000	TOTAL	\$ 3,000
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>	
Cash Reserves-Cap Proj Fund	140,000		140,000	Revenues	
TOTAL	\$ 140,000	\$ -	\$ 140,000	TOTAL	\$ -

Public Safety Projects (cont.)

PROJECT TITLE: Priority Dispatch Emergency Fire Software

PROJECT DESCRIPTION: Additional module to existing Priority Dispatch to ensure accuracy and dispatching the correct resource to the corresponding call type resulting in a 21% reduction in low acuity calls which are sent directly to AMR with Fire Department intervention

PROJECT JUSTIFICATION: Quickly implement protocols utilizing the same ProQA software that can be switched by the call-taker and provides benefits and safety features of a unified fire protocol system.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Equipment & Furnishings		80,000	80,000	Personnel Utilities and Maintenance Costs
				5,000
TOTAL	\$ -	\$ 80,000	\$ 80,000	TOTAL
				\$ 5,000
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-Dispatch Fund		80,000	80,000	Revenues
TOTAL	\$ -	\$ 80,000	\$ 80,000	TOTAL
				\$ -

PROJECT TITLE: Radio Console Replacement

PROJECT DESCRIPTION: Replacement of the communication center radio consoles and all necessary hardware and software to ensure the level of service is maintained and updated at a pace equal to that of technological advancements and remains compliant with current and future protocol and industry standards.

PROJECT JUSTIFICATION: CAPERS software solution is currently being implemented which allows departments the flexibility to create custom processes based on incident types and response configurations.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Construction/Maintenance	21,500		21,500	Personnel
Equipment & Furnishings	220,000		220,000	Utilities and Maintenance Costs
TOTAL	\$ 241,500	\$ -	\$ 241,500	TOTAL
				\$ -
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-Dispatch Fund	241,500		241,500	Revenues
TOTAL	\$ 241,500	\$ -	\$ 241,500	TOTAL
				\$ -

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Streets Projects

PROJECT TITLE: I-11 Airway Avenue - Prospector Street to Rancho Parkway

PROJECT DESCRIPTION: This project will extend Airway Avenue from east of Prospector Street to Rancho Santa Fe Parkway, providing connection to the proposed TI and access to the east Kingman area.

PROJECT JUSTIFICATION: A connection to the Rancho Santa Fe Parkway Traffic Interchange is required by the Change of Access (COA) Report.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Design & Engineering	400,000		400,000	Personnel
Construction/Maintenance	3,900,000		3,900,000	Utilities and Maintenance Costs
TOTAL	\$ 4,300,000	\$ -	\$ 4,300,000	TOTAL
\$ 19,100				\$ 19,100
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-I-11 E Kgm Cnct	800,000		800,000	Revenues
Donations/Contributions	3,500,000		3,500,000	
TOTAL	\$ 4,300,000	\$ -	\$ 4,300,000	TOTAL
				\$ -

PROJECT TITLE: I-11 East Kingman Connection Project

PROJECT DESCRIPTION: Program Manager to assist with the design and management of the construction of 2 new interchanges on I-40 and the construction of connecting roadways at Airway Avenue, Santa Rosa Boulevard, and extending Kingman Crossing Boulevard north and south of I-40.

PROJECT JUSTIFICATION: This project will provide access to the Interstate, connecting roads north and south of the interstate, and will provide better traffic circulation and public response times to the east Kingman area.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Design & Engineering	446,465		446,465	Personnel
				Utilities and Maintenance Costs
TOTAL	\$ 446,465	\$ -	\$ 446,465	TOTAL
				\$ -
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-I-11 E Kgm Cnct	446,465		446,465	Revenues
TOTAL	\$ 446,465	\$ -	\$ 446,465	TOTAL
				\$ -

Streets Projects (cont.)

PROJECT TITLE: I-11 Kingman Crossing Blvd—Southern to I-40

PROJECT DESCRIPTION: This project will design and construct the segment of Kingman Crossing Boulevard from Interstate 40 to Southern Avenue. The construction estimate is for a two lane roadway with center median between Airfield and Louise Avenue. Roundabouts are included at Louise and Southern Avenue.

PROJECT JUSTIFICATION: This road will need to be constructed in conjunction with the Kingman Crossing Traffic Interchange.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Design & Engineering	50,000		50,000	Personnel
Construction/Maintenance	6,800,000		6,800,000	Utilities and Maintenance Costs
TOTAL	\$ 6,850,000	\$ -	\$ 6,850,000	TOTAL
\$ 21,400				
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-I-11 E Kgm Cnct	3,850,000		3,850,000	Revenues
Donations/Contributions	3,000,000		3,000,000	
TOTAL	\$ 6,850,000	\$ -	\$ 6,850,000	TOTAL
				\$ -

PROJECT TITLE: I-11 Rancho Santa Fe TI & Parkway

PROJECT DESCRIPTION: The project consists of the interchange and connecting roadway south to Louise Avenue and north to Industrial Boulevard. A Joint Project Agreement with ADOT will be required for project administration and any ADOT funding participation.

PROJECT JUSTIFICATION: Provide access to I-40, facilitate traffic flows from the north and south, provide connections to Airway Avenue and Santa Rosa Drive, better access to the Kingman Airport, and improved public safety response. The Kingman Area Transportation Study (KATS) identified as a needed improvement.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Land & Right-of-Way Acquisition	1,500,000		1,500,000	Personnel
Design & Engineering	500,000		500,000	Utilities and Maintenance Costs
Construction/Maintenance	40,000,000		40,000,000	
TOTAL	\$ 42,000,000	\$ -	\$ 42,000,000	TOTAL
				\$ 30,000
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-I-11 E Kgm Cnct	1,000,000		1,000,000	Revenues
Donations/Contributions	41,000,000		41,000,000	
TOTAL	\$ 42,000,000	\$ -	\$ 42,000,000	TOTAL
				\$ -

Streets Projects (cont.)

PROJECT TITLE: ADA Improvements

PROJECT DESCRIPTION: This project would replace and upgrade sidewalks and ADA facilities throughout town, including curb ramps and driveways. ADA upgrades will be required for certain roadway reconstruction projects. Even years to be funded by CDBG grants and the odd years to be funded from HURF or general fund.

PROJECT JUSTIFICATION: ADA upgrades are required by the Department of Justice when certain roadway alterations are made due to pavement preservation.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Construction/Maintenance		1,570,000	1,570,000	Personnel Utilities and Maintenance Costs
TOTAL	\$ -	\$ 1,570,000	\$ 1,570,000	TOTAL \$ -
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Grants		1,570,000	1,570,000	Revenues
TOTAL	\$ -	\$ 1,570,000	\$ 1,570,000	TOTAL \$ -

PROJECT TITLE: Andy Devine Avenue ADA Improvements, Fourth to Grandview

PROJECT DESCRIPTION: This project would include sidewalks, driveways, curb and gutter, sidewalks, ramp replacements and handrail to meet current ADA Standards along Andy Devine Avenue from N. 4th Street to Grandview.

PROJECT JUSTIFICATION: The project will improve public access facilities to comply with Federal ADA requirements. City was awarded a Community Development Block Grant (CDBG) for \$790,239 to complete project.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Construction/Maintenance	790,239		790,239	Personnel Utilities and Maintenance Costs
TOTAL	\$ 790,239	\$ -	\$ 790,239	TOTAL \$ -
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Grants	790,239		790,239	Revenues
TOTAL	\$ 790,239	\$ -	\$ 790,239	TOTAL \$ -

Streets Projects (cont.)

PROJECT TITLE: Public Works Deceleration Lane

PROJECT DESCRIPTION: This project would design and construct a deceleration lane to the northern most driveway at Public Works for fuel island access.

PROJECT JUSTIFICATION: The fuel island are being reconstructed/relocated to the central portion of the Public Works yard. A deceleration lane will allow direct and safe access to the islands at the existing crossover. This will also provide access to large vehicles and equipment separate from the visitor parking area. With additional traffic a construction mandate from ADOT is expected.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Design & Engineering	30,000		30,000	Personnel
Construction/Maintenance	150,000		150,000	Utilities and Maintenance Costs
TOTAL	\$ 180,000	\$ -	\$ 180,000	TOTAL
				\$ -
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-Fleet Svcs Fund	180,000		180,000	Revenues
			-	
TOTAL	\$ 180,000	\$ -	\$ 180,000	TOTAL
				\$ -

PROJECT TITLE: Downtown Streetscape Design

PROJECT DESCRIPTION: Design Concept Report (DCR) and Final Design for Beale Street from 1st to 5th Streets. Including engineering analysis of curb, ramp, crosswalk, paving, markings, signage, street lighting retrofit, signal removals, storm drain and other infrastructure needs. Amenities such as landscaping, irrigation, street furniture, and aesthetic treatments.

PROJECT JUSTIFICATION: Improving ADA access, pedestrian safety, and the ease of walking will promote longer stays downtown, more exposure for local merchants, and a better image of the city for visitors.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Design & Engineering	475,000		475,000	Personnel
				Utilities and Maintenance Costs
			-	
TOTAL	\$ 475,000	\$ -	\$ 475,000	TOTAL
				\$ -
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-Cap Proj Fund	475,000		475,000	Revenues
			-	
TOTAL	\$ 475,000	\$ -	\$ 475,000	TOTAL
				\$ -

Streets Projects (cont.)

PROJECT TITLE: Eastern Street Improvements Pasadena Avenue to Airway Avenue

PROJECT DESCRIPTION: Costs include widening Eastern to 3 lanes from Pasadena to Kenwood, and widen Kenwood to 5 lanes. This project will construct a new entrance to Airway Avenue eliminating the need for one way streets at Diamond and Yavapai.

PROJECT JUSTIFICATION: Addresses one way street restrictions and neighborhood impacts of current access from Diamond & Yavapai Streets. The City has been awarded state funding through the HURF Exchange program for FY22 in the amount of \$2,945,867.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Land & Right-of-Way Acquisition	350,000		350,000	Personnel
Design & Engineering		85,000	85,000	Utilities and Maintenance Costs
Construction/Maintenance		3,313,475	3,313,475	
TOTAL	\$ 350,000	\$ 3,398,475	\$ 3,748,475	TOTAL
				\$ -
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-Cap Proj Fund	350,000	452,608	802,608	Revenues
Grant		2,945,867	2,945,867	
TOTAL	\$ 350,000	\$ 3,398,475	\$ 3,748,475	TOTAL
				\$ -

PROJECT TITLE: HSIP-Six Road Safety Project

PROJECT DESCRIPTION: Proposed safety improvements: Install traffic calming features (curb bulbouts) and speed feedback signs on Beale Street from Grandview to 10th Street; Install speed feedback signs on: •Stockton Hill Rd •Hualapai Mountain Road •Airway Ave •Gordon Dr •Beverly Ave. 94.3% HSIP 5.7% local match.

PROJECT JUSTIFICATION: Areas identified through the local network crash data screening process. During the study years (2011-2015) these areas experienced 2 fatal and 10 incapacitating injury crashes.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Design & Engineering		210,000	210,000	Personnel
Construction/Maintenance		234,000	234,000	Utilities and Maintenance Costs
			-	
TOTAL	\$ -	\$ 444,000	\$ 444,000	TOTAL
				\$ -
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-HURF Fund		25,308	25,308	Revenues
Grant		418,692	418,692	
TOTAL	\$ -	\$ 444,000	\$ 444,000	TOTAL
				\$ -

Streets Projects (cont.)

PROJECT TITLE: HSIP-Stockton Hill Rd Safety Corridor

PROJECT DESCRIPTION: Safety improvements on Stockton Hill Road from Detroit Avenue to Airway Avenue: Install high visibility crosswalks at the hospital entrance, automated speed feedback signs, and median modifications at Sycamore, Airway, and hospital entrance to improve left turn negative offsets. 94.3% HSIP 5.7% local match

PROJECT JUSTIFICATION: Areas identified through the local network crash data screening process. During the study years (2011-2015) these areas experienced 2 fatal and 8 incapacitating injury crashes.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Construction/Maintenance	339,480		339,480	Personnel - Utilities and Maintenance Costs
TOTAL	\$ 339,480	\$ -	\$ 339,480	TOTAL \$ -
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Grant	339,480		339,480	Revenues
TOTAL	\$ 339,480	\$ -	\$ 339,480	TOTAL \$ -

PROJECT TITLE: Hualapai Bridge Repairs

PROJECT DESCRIPTION: Proposed repairs for the bridge on Hualapai Mountain Rd. for items identified in the annual inspection.

PROJECT JUSTIFICATION: These repairs will benefit public safety and prolong life and cost of replacement



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Construction/Maintenance	150,000		150,000	Personnel - Utilities and Maintenance Costs
TOTAL	\$ 150,000	\$ -	\$ 150,000	TOTAL \$ -
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-Cap Proj Fund	150,000		150,000	Revenues
TOTAL	\$ 150,000	\$ -	\$ 150,000	TOTAL \$ -

Streets Projects (cont.)

PROJECT TITLE: Pavement Preservation

PROJECT DESCRIPTION: This project includes milling, overlays, crack sealing, chip seal, asphalt recycling, mineral bond treatments, micro-surfacing, full depth reconstruction, and other pavement preservations techniques to maintain the city's 434 lane miles of asphalt pavement within the city limits.

PROJECT JUSTIFICATION: Ensure cost effective asset management.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Construction/Maintenance	1,000,000	4,000,000	5,000,000	Personnel - Utilities and Maintenance Costs
TOTAL	\$ 1,000,000	\$ 4,000,000	\$ 5,000,000	TOTAL \$ -
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-Hurf Fund	1,000,000	4,000,000	5,000,000	Revenues
TOTAL	\$ 1,000,000	\$ 4,000,000	\$ 5,000,000	TOTAL \$ -

PROJECT TITLE: New Street Sweeper

PROJECT DESCRIPTION: Replacement of 1 of 4 street sweepers in the fleet.

PROJECT JUSTIFICATION: This unit has many hours/miles and requires excessive maintenance to operate



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Equipment & Furnishings		300,000	300,000	Personnel - Utilities and Maintenance Costs
TOTAL	\$ -	\$ 300,000	\$ 300,000	TOTAL \$ -
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Lease		300,000	300,000	Revenues
TOTAL	\$ -	\$ 300,000	\$ 300,000	TOTAL \$ -

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Airport Projects

PROJECT TITLE: 3 Industrial Park Roads

PROJECT DESCRIPTION: Three portions of roadway accessing current business and future business potential in need of paving. Once paved the roads will be placed into the Mohave County Road Maintenance

PROJECT JUSTIFICATION: Current business are using these roads in unsatisfactory condition. The City needs to continue to improve park conditions in an effort to attract business. Roads and infrastructure is a determining factor for businesses choosing to locate or grow at the Industrial Park. An Economic Strengths Grant for Rural Community roadway projects will be applied for.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Design & Engineering	28,000		28,000	Personnel
Construction/Maintenance	272,000		272,000	Utilities and Maintenance Costs
			-	
TOTAL	\$ 300,000	\$ -	\$ 300,000	TOTAL
				\$ -
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-Airport Fund	55,200		55,200	Revenues
Grants	244,800		244,800	
			-	
TOTAL	\$ 300,000	\$ -	\$ 300,000	TOTAL
				\$ -

PROJECT TITLE: Airport Drainage Study

PROJECT DESCRIPTION: This proposal includes the costs of a study and base design of the 1942 drainage system for the air side of the airport. This project will be funded 100% locally.

PROJECT JUSTIFICATION: The existing drainage system is 74 years old. Portions of it have had building constructed over it. The system has not been mapped since 1943. Although some vaults have been explored much of the system has not been documented. This effort will outline any improvements required and aid in attracting additional businesses.



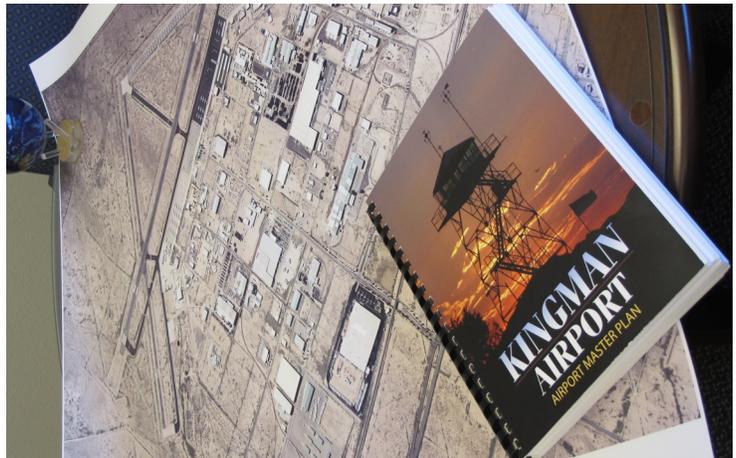
<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Design & Engineering		150,000	150,000	Personnel
			-	Utilities and Maintenance Costs
			-	
TOTAL	\$ -	\$ 150,000	\$ 150,000	TOTAL
				\$ -
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-Airport Fund		150,000	150,000	Revenues
			-	
TOTAL	\$ -	\$ 150,000	\$ 150,000	TOTAL
				\$ -

Airport Projects (cont.)

PROJECT TITLE: Airport Master Plan Update

PROJECT DESCRIPTION: This proposal include costs for inventory, aviation demand forecasts, facility requirements, recommended master plan concept, environmental review, financial plan, capital improvements, airport layout plans, final documentation, planning advisory committee meetings and public information workshops.

PROJECT JUSTIFICATION: Given the focus on the growth of the airport, completion of this guidance document will position the community to enhance continued growth at the airport complex.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Design & Engineering	460,000		460,000	Personnel - Utilities and Maintenance Costs
TOTAL	\$ 460,000	\$ -	\$ 460,000	TOTAL \$ -
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-Airport Fund	20,562		20,562	Revenues
Grants	439,438		439,438	
TOTAL	\$ 460,000	\$ -	\$ 460,000	TOTAL \$ -

PROJECT TITLE: Dross Site Clean-up

PROJECT DESCRIPTION: Removal of soil contaminants located at the Kingman Municipal Airport.

PROJECT JUSTIFICATION: The City began litigation against the US Gov't. in 2013 to remove soil contaminants located at the Kingman Municipal Airport. These contaminants are hazardous waste left behind from US Gov't. activity following WWII.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Construction/Maintenance	30,000,000		30,000,000	Personnel - Utilities and Maintenance Costs
TOTAL	\$ 30,000,000	\$ -	\$ 30,000,000	TOTAL \$ -
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Contributions	30,000,000		30,000,000	Revenues
TOTAL	\$ 30,000,000	\$ -	\$ 30,000,000	TOTAL \$ -

Airport Projects (cont.)

PROJECT TITLE: Dross Site Overlay

PROJECT DESCRIPTION: The costs of design, construction management and construction of the Dross site apron overlay of pavement. This project would be funded 91.06% FAA, 04.47% ADOT and 04.47% local

PROJECT JUSTIFICATION: Site remediation indicates the necessity for apron reconstruction to serve community businesses, citizens and national air transportation network. This apron reconstruction will enhance opportunities to attract new aviation businesses to locate and invest in the community.

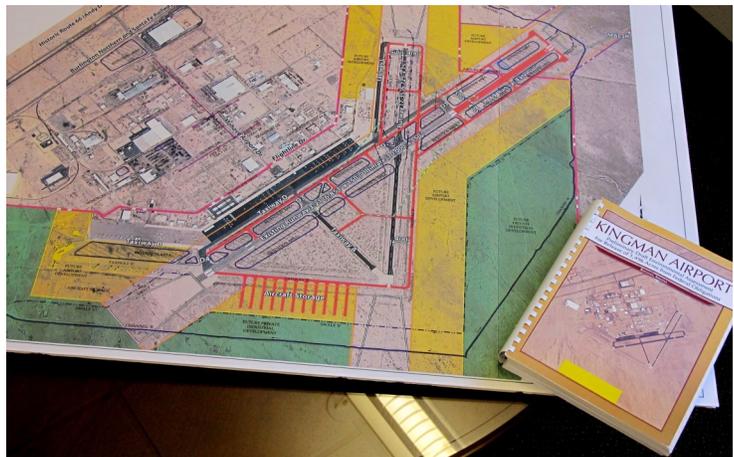


<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Design & Engineering		280,000	280,000	Personnel
Construction/Maintenance		2,020,000	2,020,000	Utilities and Maintenance Costs
TOTAL	\$ -	\$ 2,300,000	\$ 2,300,000	TOTAL
				\$ -
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-Airport Fund		102,810	102,810	Revenues
Grants		2,197,190	2,197,190	
TOTAL	\$ -	\$ 2,300,000	\$ 2,300,000	TOTAL
				\$ -

PROJECT TITLE: Environmental Assessment 1,800 Acres

PROJECT DESCRIPTION: Costs for conducting agency scoping, revision/prepare preliminary draft environmental assessment for FAA review and FAA review of the PDEA and State Historic Preservation Office consultation (phase two) of this project.

PROJECT JUSTIFICATION: Movement toward obtaining FAA concurrence for release of 1,800 acres of airport property for sale/lease from aviation purposes. This release will serve the best interests of the community and enhance business growth and development.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Design & Engineering	60,000		60,000	Personnel
				Utilities and Maintenance Costs
TOTAL	\$ 60,000	\$ -	\$ 60,000	TOTAL
				\$ -
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-Airport Fund	60,000		60,000	Revenues
TOTAL	\$ 60,000	\$ -	\$ 60,000	TOTAL
				\$ -

Airport Projects (cont.)

PROJECT TITLE: Environmental Assessment & Clean up of 16 Acres

PROJECT DESCRIPTION: The costs for consultant services, excavating/hauling of contaminated soils, asbestos debris removal/disposal, analytical services and contaminated soil disposal.

PROJECT JUSTIFICATION: There is an interested purchaser of this property who is likely to invest significantly in the community if this airport property can be purchased and utilized. Additional employees will be hired and become part of the community. In order to utilize this property it must be cleaned up.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Design & Engineering	60,000		60,000	Personnel
Construction/Maintenance	290,000		290,000	Utilities and Maintenance Costs
			-	
TOTAL	\$ 350,000	\$ -	\$ 350,000	TOTAL
				\$ -
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-Airport Fund	350,000		350,000	Revenues
			-	
TOTAL	\$ 350,000	\$ -	\$ 350,000	TOTAL
				\$ -

PROJECT TITLE: Flightline Drainage Improvement

PROJECT DESCRIPTION: Costs of evaluation of a 1942 drainage channel and replacement of drainage vault grate on the airside of the airport. This project will be funded 90% by ADOT and 10% locally.

PROJECT JUSTIFICATION: The existing drainage system is 74 years old. Portions of it have had buildings constructed over it. This effort will outline any improvements required and aid in attracting additional businesses to locate in this region and at our community airport.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Design & Engineering		112,500	112,500	Personnel
				Utilities and Maintenance Costs
			-	
TOTAL	\$ -	\$ 112,500	\$ 112,500	TOTAL
				\$ -
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-Airport Fund		11,250	11,250	Revenues
Grants		101,250	101,250	
TOTAL	\$ -	\$ 112,500	\$ 112,500	TOTAL
				\$ -

Airport Projects (cont.)

PROJECT TITLE: New Terminal Design

PROJECT DESCRIPTION: The costs of design of a new airport terminal. This project will be funded 91.06% by FAA, 04.47% by ADOT and 04.47% by local share.

PROJECT JUSTIFICATION: Anticipated airport growth, council priorities indicate the necessity for a new airport terminal building to serve community businesses, citizens and the national air transportation network. This project will enhance opportunities to attract new aviation and non aviation businesses and investment in the community.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Design & Engineering		250,000	250,000	Personnel - Utilities and Maintenance Costs -
TOTAL	\$ -	\$ 250,000	\$ 250,000	TOTAL \$ -
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-Airport Fund		11,175	11,175	Revenues
Grants		238,825	238,825	
TOTAL	\$ -	\$ 250,000	\$ 250,000	TOTAL \$ -

PROJECT TITLE: Runway 3/21

PROJECT DESCRIPTION: Design, milling, overlay, construction management and construction of runway 3/21 located on the airport. This project would be 100% reimbursable grant funded by FAA.

PROJECT JUSTIFICATION: Anticipated airport growth, council priorities and ADOT documented pavement condition values indicate the necessity for a runway reconstruction to serve community businesses, citizens and national air transportation network and enhance opportunities to attract new aviation and non-aviation businesses to locate and invest in the community.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Design & Engineering	562,500		562,500	Personnel
Construction/Maintenance	1687500		1,687,500	Utilities and Maintenance Costs 7,500
TOTAL	\$ 2,250,000	\$ -	\$ 2,250,000	TOTAL \$ 7,500
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Grants	2,250,000		2,250,000	Revenues
TOTAL	\$ 2,250,000	\$ -	\$ 2,250,000	TOTAL \$ -

Airport Projects (cont.)

PROJECT TITLE: Replace Runway 17/35 PAPIs

PROJECT DESCRIPTION: Costs of design, construction management, construction and FAA calibration flights of installation of new PAPIs for runway 17/35 at the airport. The project would be funded by 90% ADOT grant funds and local share would be 10%.

PROJECT JUSTIFICATION: Difficulties obtaining replacement parts and 20 plus year age of this navigation aid indicate it is necessary to replace this safety device. This PAPI replacement will enhance safety and attraction opportunities for new aviation and non aviation businesses to locate in our community.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>	
Design & Engineering		18,000	18,000	Personnel	
Construction/Maintenance		112,000	112,000	Utilities and Maintenance Costs	7,500
TOTAL	\$ -	\$ 130,000	\$ 130,000	TOTAL	\$ 7,500
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>	
Cash Reserves-Airport Fund		13,000	13,000	Revenues	
Grants		117,000	117,000		
TOTAL	\$ -	\$ 130,000	\$ 130,000	TOTAL	\$ -

PROJECT TITLE: Security Fencing Upgrade

PROJECT DESCRIPTION: The costs of design, construction, replacement-addition of gates, installation of updated access system for the airfield security fencing at the airport. The funding would be 91.06% FAA, 04.47% ADOT and 04.47% local share.

PROJECT JUSTIFICATION: Airport security fencing upgrade to serve community businesses, citizens and the national air transportation network. This project will enhance opportunities to attract new aviation and non-aviation business to locate here and invest in our community.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>	
Design & Engineering		175,000	175,000	Personnel	
Construction/Maintenance		1,075,000	1,075,000	Utilities and Maintenance Costs	
TOTAL	\$ -	\$ 1,250,000	\$ 1,250,000	TOTAL	\$ -
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>	
Cash Reserves-Airport Fund		125,000	125,000	Revenues	
Grants		1,125,000	1,125,000		
TOTAL	\$ -	\$ 1,250,000	\$ 1,250,000	TOTAL	\$ -

Airport Projects (cont.)

PROJECT TITLE: Taxiway B Construction

PROJECT DESCRIPTION: Costs of design for the reconstruction of taxiway bravo located at the airport in FY20. The project would be funded 91.06% FAA, 04.47% ADOT, and 04.47% local share.

PROJECT JUSTIFICATION: Reconstruction of taxiway bravo to serve community businesses, citizens and the national air transportation network. The reconstruction of taxiway bravo will enhance opportunities to attract new aviation and non-aviation businesses to locate and invest in the community.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Design & Engineering		2,650,000	2,650,000	Personnel
				Utilities and Maintenance Costs
TOTAL	\$ -	\$ 2,650,000	\$ 2,650,000	TOTAL
				\$ 7,500
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-Airport Fund		126,750	126,750	Revenues
Grants		2,523,250	2,523,250	
TOTAL	\$ -	\$ 2,650,000	\$ 2,650,000	TOTAL
				\$ -

PROJECT TITLE: Transient Apron Reconstruction

PROJECT DESCRIPTION: The costs of design, milling, overlay, construction management and construction of the transient airport apron. This project would be 91.06% FAA, 04.47% ADOT and 04.47% local funded.

PROJECT JUSTIFICATION: Pavement condition values indicate the necessity for the reconstruction of the transient airport apron to serve community businesses, citizens and the national air transportation network. This project will enhance opportunities to attract new aviation and non-aviation businesses to locate and invest in the community.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Design & Engineering		562,500	562,500	Personnel
Construction/Maintenance		1,687,500	1,687,500	Utilities and Maintenance Costs
TOTAL	\$ -	\$ 2,250,000	\$ 2,250,000	TOTAL
				\$ 10,600
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-Airport Fund		100,575	100,575	Revenues
Grants		2,149,425	2,149,425	
TOTAL	\$ -	\$ 2,250,000	\$ 2,250,000	TOTAL
				\$ -

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Sanitation Project

PROJECT TITLE: Sanitation Truck Replacement

PROJECT DESCRIPTION: 1 Refuse Truck in 2021, 1- Refuse Truck in 2022, 2 Refuse Trucks in 2023, 1- Refuse Truck in 2024

PROJECT JUSTIFICATION: Fleet rotation replacement to reduce maintenance costs.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Equipment & Furnishings		2,457,202	2,457,202	Personnel
				Utilities and Maintenance Costs
				(20,400)
TOTAL	\$ -	\$ 2,457,202	\$ 2,457,202	TOTAL
				\$ (20,400)
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-Sanitation Fund		2,457,202	2,457,202	Revenues
TOTAL	\$ -	\$ 2,457,202	\$ 2,457,202	TOTAL
				\$ -

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Stormwater Projects

PROJECT TITLE: Airway Avenue Drainage Improvements

PROJECT DESCRIPTION: This project will improve Airway Avenue east of Prospector Street and improve the existing drainage channels from Diamond Joe Road north to the school. An infiltration / detention basin south of Airway is proposed as part of the design.

PROJECT JUSTIFICATION: Storm runoff has significant impacts to the White Cliffs School and surrounding properties during rain events. This will improve the drainage channels north and south of Airway and provide a suitable drainage structure under the road.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Equipment & Furnishings	100,000		100,000	Personnel
Construction/Maintenance	500,000		500,000	Utilities and Maintenance Costs
			-	
TOTAL	\$ 600,000	\$ -	\$ 600,000	TOTAL
				\$ 10,400
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-Flood Cont Fund	600,000		600,000	Revenues
			-	
TOTAL	\$ 600,000	\$ -	\$ 600,000	TOTAL
				\$ -

PROJECT TITLE: Beverly Avenue

PROJECT DESCRIPTION: This project is located on Beverly Avenue from Western Avenue to the In-Out Burger. This segment serves as a Collector road and is missing curb and gutter on the south side. Constructing new curbs and pavement will better facilitate traffic and drainage flows in the region. A storm drain extension will be included in the design.

PROJECT JUSTIFICATION: This segment of Beverly Avenue receives a substantial amount of drainage.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Land & Right-of-Way Acquisition	50,000		50,000	Personnel
Design & Engineering	83,000		83,000	Utilities and Maintenance Costs
Construction/Maintenance		911,000	911,000	
TOTAL	\$ 133,000	\$ 911,000	\$ 1,044,000	TOTAL
				\$ 3,582
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-Flood Cont Fund	133,000	911,000	1,044,000	Revenues
			-	
TOTAL	\$ 133,000	\$ 911,000	\$ 1,044,000	TOTAL
				\$ -

Stormwater Projects (cont.)

PROJECT TITLE: Bull Mountain Interim Channel Improvements

PROJECT DESCRIPTION: Construction of an earthen channel with rip-rap erosion protection in the same alignment as the proposed concrete Bull Mountain Channel from the box culverts at SHR and northward approx. 800 feet to where the existing right-of-way terminates.

PROJECT JUSTIFICATION: This project would greatly reduce the runoff that will be carried in SHR, address intersection closures and drainage issues of most of the adjacent properties.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Land & Right-of-Way Acquisition		25,000	25,000	Personnel
Design & Engineering		150,000	150,000	Utilities and Maintenance Costs
Construction/Maintenance		200,000	200,000	
TOTAL	\$ -	\$ 375,000	\$ 375,000	TOTAL
				\$ -
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-Flood Cont Fund		375,000	375,000	Revenues
TOTAL	\$ -	\$ 375,000	\$ 375,000	TOTAL
				\$ -

PROJECT TITLE: Drainage Maintenance and Erosion Protection

PROJECT DESCRIPTION: This project will install curbs, asphalt, concrete, grouted riprap or shotcrete in various locations of streets and drainage channels that have had continuing problems with erosion and maintenance.

PROJECT JUSTIFICATION: This project is protecting property from flooding, reducing erosion and ongoing maintenance of streets and drainage channels.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Construction/Maintenance	100,000	400,000	500,000	Personnel
				Utilities and Maintenance Costs
TOTAL	\$ 100,000	\$ 400,000	\$ 500,000	TOTAL
				\$ 3,582
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-Flood Cont Fund	100,000	400,000	500,000	Revenues
TOTAL	\$ 100,000	\$ 400,000	\$ 500,000	TOTAL
				\$ -

Stormwater Projects (cont.)

PROJECT TITLE: Harvard and Sycamore Drainage

PROJECT DESCRIPTION: This project will install asphalt, curbing, retention/detention/stilling basin and concrete protection, grouted riprap and/or shotcrete along Harvard and across the City property frontage on Sycamore Avenue to control drainage and erosion in this area.

PROJECT JUSTIFICATION: Storms runoffs cause severe erosion along Harvard, depositing dirt and debris along this roadway and in adjacent downstream properties. This project would reduce the amount of debris deposited in the roadway and making maintenance easier



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Construction/Maintenance		100,000	100,000	Personnel - Utilities and Maintenance Costs
TOTAL	\$ -	\$ 100,000	\$ 100,000	TOTAL \$ -
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-Flood Cont Fund		100,000	100,000	Revenues
TOTAL	\$ -	\$ 100,000	\$ 100,000	TOTAL \$ -

PROJECT TITLE: Hillcrest Drainage Improvements

PROJECT DESCRIPTION: This project will install a storm drain in Hillcrest Drive west of Stockton Hill Road.

PROJECT JUSTIFICATION: Storm runoff has significant impacts to Stockton Hill Road and the businesses east of Hillcrest Drive. This project is intended to intercept drainage and direct it into the Coronado Channel.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Design & Engineering	175,000		175,000	Personnel - Utilities and Maintenance Costs
TOTAL	\$ 175,000	\$ -	\$ 175,000	TOTAL \$ 500
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-Flood Cont Fund	175,000		175,000	Revenues
TOTAL	\$ 175,000	\$ -	\$ 175,000	TOTAL \$ -

Stormwater Projects (cont.)

PROJECT TITLE: Land Acquisition-Drainage

PROJECT DESCRIPTION: Purchase of land because they are located in natural drainage areas. This ongoing capital program will allow the City to identify and acquire lands for drainage purposes.

PROJECT JUSTIFICATION: Land acquisition in conjunction with future drainage projects which are identified in the Kingman Area Master Drainage Plan.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Land & Right-of-Way Acquisition	50,000	150,000	200,000	Personnel
				- Utilities and Maintenance Costs
				-
TOTAL	\$ 50,000	\$ 150,000	\$ 200,000	TOTAL
				\$ 500
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-Flood Cont Fund	50,000	150,000	200,000	Revenues
				-
TOTAL	\$ 50,000	\$ 150,000	\$ 200,000	TOTAL
				\$ -

PROJECT TITLE: Master Drainage Plan Update

PROJECT DESCRIPTION: This project will update the existing Kingman Area Master Drainage Plan from June of 1988. There has been substantial development and annexation since the last Drainage Plan with impacts to the watersheds and drainage ways.

PROJECT JUSTIFICATION: The Master Drainage Plan provides ideas on how watershed areas should be managed in and adjacent to the City, including a list of projects and projected costs. The City is working with Mohave County for a Cooperating Technical Partners (CTP) grant to pay for 70 percent of the project.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Design & Engineering	251,777		251,777	Personnel
				- Utilities and Maintenance Costs
				-
TOTAL	\$ 251,777	\$ -	\$ 251,777	TOTAL
				\$ -
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-Flood Cont Fund	76,000		76,000	Revenues
Grant	175,777		175,777	
TOTAL	\$ 251,777	\$ -	\$ 251,777	TOTAL
				\$ -

Stormwater Projects (cont.)

PROJECT TITLE: Storm Fee Study

PROJECT DESCRIPTION: This project will provide a Stormwater Rate study for use in accessing fees to fund Flood Control Capital projects.

PROJECT JUSTIFICATION: The City typically receives in the order of \$600,000 of tax levied by Mohave County as an allotment of funding for Flood Control projects. The City's Flood Control Capital project list is several million dollars large, meaning most of the projects have been unfunded for years. The rate study will determine the rates necessary fund the projects.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Design & Engineering	75,000		75,000	Personnel - Utilities and Maintenance Costs
TOTAL	\$ 75,000	\$ -	\$ 75,000	TOTAL \$ -
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-Flood Cont Fund	75,000		75,000	Revenues
TOTAL	\$ 75,000	\$ -	\$ 75,000	TOTAL \$ -

PROJECT TITLE: Western Avenue - Beverly to Sycamore

PROJECT DESCRIPTION: This project is located on Western Avenue from Beverly Avenue to Sycamore Avenue. Western Avenue serves as a Collector road and has piece meal curb and gutter in the area. Constructing new curbs and pavement will better facilitate traffic and drainage flows in the region. A storm drain is needed between Beverly and Sycamore.

PROJECT JUSTIFICATION: The Western Avenue pavement has experienced failures in recent years. It also receives a substantial amount of drainage.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Design & Engineering		855,000	855,000	Personnel - Utilities and Maintenance Costs
TOTAL	\$ -	\$ 855,000	\$ 855,000	TOTAL \$ 4,669
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-Flood Cont Fund		855,000	855,000	Revenues
TOTAL	\$ -	\$ 855,000	\$ 855,000	TOTAL \$ -

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Wastewater Projects

PROJECT TITLE: 10 Yard Dump Truck Purchase

PROJECT DESCRIPTION: Purchase of a 10 yard dump truck for biosolids, compost, & collections infrastructure maintenance & operations at our Hilltop & downtown Treatment Facilities.

PROJECT JUSTIFICATION: Wastewater transports & composts nearly 400 metric tons of biosolids annually. We are currently borrowing Street Dept.'s 10 yard dump truck pulled from the auction line several years ago. This truck is beyond its useful life, & has become maintenance intensive. A new unit would allow self-sufficiency as well as infrastructure maintenance.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Equipment & Furnishings	150,000		150,000	Personnel
				Utilities and Maintenance Costs
				2,500
TOTAL	\$ 150,000	\$ -	\$ 150,000	TOTAL
				\$ 2,500
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-WW Ops Fund	150,000		150,000	Revenues
TOTAL	\$ 150,000	\$ -	\$ 150,000	TOTAL
				\$ -

PROJECT TITLE: Beale Street Sewer

PROJECT DESCRIPTION: Re-route a portion of sewer main on Beale Street between 5th and 6th Streets. Current alignment runs underneath an existing building. There have been sewer system overflows and backups that caused damage to this building.

PROJECT JUSTIFICATION: Remove old sewer main from private property and from underneath existing building and improve the City's ability to access and maintain this line.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Construction/Maintenance	47,500		47,500	Personnel
				Utilities and Maintenance Costs
				696
TOTAL	\$ 47,500	\$ -	\$ 47,500	TOTAL
				\$ 696
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-WW Proj Fund	47,500		47,500	Revenues
TOTAL	\$ 47,500	\$ -	\$ 47,500	TOTAL
				\$ -

Wastewater Projects (cont.)

PROJECT TITLE: Chestnut Sewer Phase II

PROJECT DESCRIPTION: Replacement of an existing sewer main that is located within private property and installation of a new main in Chestnut Street and 3rd Street.

PROJECT JUSTIFICATION: This project will remove a city main from private property that goes directly below existing homes and provide service to an additional home.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Design & Engineering	10,800		10,800	Personnel
Construction/Maintenance	95,000		95,000	Utilities and Maintenance Costs
			-	
TOTAL	\$ 105,800	\$ -	\$ 105,800	TOTAL
				\$ -
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-WW Proj Fund	105,800		105,800	Revenues
			-	
TOTAL	\$ 105,800	\$ -	\$ 105,800	TOTAL
				\$ -

PROJECT TITLE: Chloride St. Sewer Line Replacement

PROJECT DESCRIPTION: Replacement of old/damaged existing Vitrified Clay Pipe (VCP) sewer line on Chloride St. between Crozier Ave. & Kingman Ave.

PROJECT JUSTIFICATION: Replacement of old/damaged existing Vitrified Clay Pipe (VCP) sewer line on Chloride St. between Crozier Ave. & Kingman Ave.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Design & Engineering	18,700		18,700	Personnel
Construction/Maintenance	164,000		164,000	Utilities and Maintenance Costs
			-	
TOTAL	\$ 182,700	\$ -	\$ 182,700	TOTAL
				\$ -
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-WW C/R Fund	182,700		182,700	Revenues
			-	
TOTAL	\$ 182,700	\$ -	\$ 182,700	TOTAL
				\$ -

Wastewater Projects (cont.)

PROJECT TITLE: Devlin Ave. Sewer Line Project

PROJECT DESCRIPTION: This project will extend sewer conveyance from the Mohave Channel Outfall line west on Devlin Ave. to Bank St. including the crossing of the Mohave Channel with the sewer line.

PROJECT JUSTIFICATION: This project will encompass a partnership with the County who will channel CDBG allocations to facilitate sewer hookups to residence currently served by septic tanks.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Construction/Maintenance	700,000		700,000	Personnel
				Utilities and Maintenance Costs
				6,637
TOTAL	\$ 700,000	\$ -	\$ 700,000	TOTAL
				\$ 6,637
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-WW Proj Fund	700,000		700,000	Revenues
				51,000
TOTAL	\$ 700,000	\$ -	\$ 700,000	TOTAL
				\$ 51,000

PROJECT TITLE: Downtown Sewer Outfall Line Relocation

PROJECT DESCRIPTION: Engineering and construction of recommended relocation and realignment projects of the 1.6 mile downtown sewer outfall line.

PROJECT JUSTIFICATION: The current line is exposed, above grade, and located in washes. Access to man-holes is limited, overflows would be within waters of the US, and it doesn't meet current Aquifer Protection Permit general permit standards. Potentially significant fines, remediation costs and liability from sewer overflow.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Design & Engineering	700,000		700,000	Personnel
Construction/Maintenance	12,000,000		12,000,000	Utilities and Maintenance Costs
				5,000
TOTAL	\$ 12,700,000	\$ -	\$ 12,700,000	TOTAL
				\$ 5,000
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
WIFA Loan	12,700,000		12,700,000	Revenues
TOTAL	\$ 12,700,000	\$ -	\$ 12,700,000	TOTAL
				\$ -

Wastewater Projects (cont.)

PROJECT TITLE: Diagonal Wash Interceptor

PROJECT DESCRIPTION: 8,200 feet of new 24" sewer interceptor along Diagonal wash. This reflects a portion of the overall project and will extend sewer to just east of the BNSF mainline.

PROJECT JUSTIFICATION: This project is identified in Sewer Master Plan Study, (project #8), & will increase system capacity & future serviceability to north Kingman as well as the east side of town.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Design & Engineering	375,000		375,000	Personnel
Construction/Maintenance	1,850,000		1,850,000	Utilities and Maintenance Costs
			-	
TOTAL	\$ 2,225,000	\$ -	\$ 2,225,000	TOTAL
				\$ 5,000
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-WW Proj Fund	2,225,000		2,225,000	Revenues
			-	
TOTAL	\$ 2,225,000	\$ -	\$ 2,225,000	TOTAL
				\$ -

PROJECT TITLE: Goldroad Avenue Sewer Replacement

PROJECT DESCRIPTION: Replacement of an existing 6" sewer main that is located within private property and installation of a new main in 3rd Street.

PROJECT JUSTIFICATION: This project will remove a City main from private property and reduce maintenance frequency.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Construction/Maintenance	100,000		100,000	Personnel
			-	Utilities and Maintenance Costs
			-	
TOTAL	\$ 100,000	\$ -	\$ 100,000	TOTAL
				\$ 581
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-WW C/R Fund	100,000		100,000	Revenues
			-	
TOTAL	\$ 100,000	\$ -	\$ 100,000	TOTAL
				\$ -

Wastewater Projects (cont.)

PROJECT TITLE: Reclaimed Water Recharge Project

PROJECT DESCRIPTION: Effective re-use of reclaimed water to recharge groundwater.

PROJECT JUSTIFICATION: This project will facilitate water conservation & reuse, & will aid in aquifer recharge & water sustainability.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Construction/Maintenance	2,100,000		2,100,000	Personnel
				Utilities and Maintenance Costs
				45,630
TOTAL	\$ 2,100,000	\$ -	\$ 2,100,000	TOTAL
				\$ 45,630
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-WW Proj Fund	2,100,000		2,100,000	Revenues
TOTAL	\$ 2,100,000	\$ -	\$ 2,100,000	TOTAL
				\$ -

PROJECT TITLE: Sewer Extension Capital Projects

PROJECT DESCRIPTION: This ongoing Capital Program would extend sewer lines to various areas depending on the greatest needs. It is expected that areas with the greatest amount of septic failures would be the highest priority.

PROJECT JUSTIFICATION: Extending sewer mains into developed areas with existing septic systems should be a high priority.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Construction/Maintenance	434,400	2,110,000	2,544,400	Personnel
				Utilities and Maintenance Costs
				4,000
TOTAL	\$ 434,400	\$ 2,110,000	\$ 2,544,400	TOTAL
				\$ 4,000
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-WW Proj Fund	434,400	2,110,000	2,544,400	Revenues
				12,000
TOTAL	\$ 434,400	\$ 2,110,000	\$ 2,544,400	TOTAL
				\$ 12,000

Wastewater Projects (cont.)

PROJECT TITLE: Sewer GIS Mapping

PROJECT DESCRIPTION: This project will convert the City's water and sewer maps into an intelligent, searchable GIS system and develop applications to view, collect and analyze system information.

PROJECT JUSTIFICATION: The City is required by ARS 40-360 to keep permanent records of all underground water and sewer installations. GIS is the modern means to store and maintain data for utility systems..



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Construction/Maintenance	75,000		75,000	Personnel
				Utilities and Maintenance Costs
				2,000
TOTAL	\$ 75,000	\$ -	\$ 75,000	TOTAL
				\$ 2,000
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-WW Proj Fund	75,000		75,000	Revenues
TOTAL	\$ 75,000	\$ -	\$ 75,000	TOTAL
				\$ -

PROJECT TITLE: Sewer Line Replacement/Realignment

PROJECT DESCRIPTION: Deteriorated sewer line replacement / realignment.

PROJECT JUSTIFICATION: Reduce the liability of sewer lines on private property and sewer system overflows.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Construction/Maintenance	106,000	2,869,500	2,975,500	Personnel
				Utilities and Maintenance Costs
				(2,000)
TOTAL	\$ 106,000	\$ 2,869,500	\$ 2,975,500	TOTAL
				\$ (2,000)
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-WW C/R Fund	106,000	2,869,500	2,975,500	Revenues
TOTAL	\$ 106,000	\$ 2,869,500	\$ 2,975,500	TOTAL
				\$ -

Wastewater Projects (cont.)

PROJECT TITLE: Sewer Slip Lining / Repair

PROJECT DESCRIPTION: Alternate repair method for sewer lines that due to location and/or access cannot be traditionally repaired.

PROJECT JUSTIFICATION: Necessary repair of leaking sewer lines, regulatory compliance of the collection system . Planned projects include; Surrey Heights, Topka, & Riata Valley.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Construction/Maintenance	250,000	1,000,000	1,250,000	Personnel - Utilities and Maintenance Costs (4,200)
TOTAL	\$ 250,000	\$ 1,000,000	\$ 1,250,000	TOTAL \$ (4,200)
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-WW C/R Fund	250,000	1,000,000	1,250,000	Revenues
TOTAL	\$ 250,000	\$ 1,000,000	\$ 1,250,000	TOTAL \$ -

PROJECT TITLE: Skid Steer Purchase

PROJECT DESCRIPTION: Purchase of a skid steer will improve operational efficiency at both treatment facilities. Currently the Wastewater division rents a unit multiple times a year to facilitate oxidation ditch cleanout, & facilities maintenance.

PROJECT JUSTIFICATION: Purchase of this unit would serve as a multi-purpose, multi role, piece of equipment, & would facilitate infrastructure repair & maintenance in both collections, & treatment divisions.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Equipment & Furnishings	70,000		70,000	Personnel - Utilities and Maintenance Costs 1,500
TOTAL	\$ 70,000	\$ -	\$ 70,000	TOTAL \$ 1,500
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-WW Ops Fund	70,000		70,000	Revenues
TOTAL	\$ 70,000	\$ -	\$ 70,000	TOTAL \$ -

Wastewater Projects (cont.)

PROJECT TITLE: Wastewater Infiltration Projects

PROJECT DESCRIPTION: Implementation of recommended projects from the Wastewater Infiltration Study. During storm events, the downtown treatment plant experiences significant stormwater infiltration testing the plant's capacity and leading to costly treatment of non-sewage stormwater. 46 Manholes need to be removed and replaced. Identified in Sunrise Eng. Master Plan Study.

PROJECT JUSTIFICATION: Reduce stormwater infiltration into collections system and maintain treatment plant operations. Save additional treatment costs.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Construction/Maintenance	300,000	460,000	760,000	Personnel
				- Utilities and Maintenance Costs
				(4,200)
TOTAL	\$ 300,000	\$ 460,000	\$ 760,000	TOTAL
				\$ (4,200)
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-WW C/R Fund	300,000	460,000	760,000	Revenues
				-
TOTAL	\$ 300,000	\$ 460,000	\$ 760,000	TOTAL
				\$ -

Water Projects

PROJECT TITLE: Automated Meter Reading

PROJECT DESCRIPTION: Water meter replacement program. Meter testing and calibration to prioritize the replacement of source and customer meters, and transition to automated meter reading.

PROJECT JUSTIFICATION: This project will aid in Water Conservation & Customer Service & Potential Revenue Increase



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Equipment & Furnishings	500,000	1,750,000	2,250,000	Personnel - Utilities and Maintenance Costs
TOTAL	\$ 500,000	\$ 1,750,000	\$ 2,250,000	TOTAL \$ -
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-Water C/R Fund	500,000	1,750,000	2,250,000	Revenues 3%
TOTAL	\$ 500,000	\$ 1,750,000	\$ 2,250,000	TOTAL 3%

PROJECT TITLE: City Well 10 Pump & Motor

PROJECT DESCRIPTION: 600hp motor and pump, 1,900gpm for City Well 10, east side water distribution, includes waterline to east-bench transmission main and backup power.

PROJECT JUSTIFICATION: East Bench water demand resiliency and water supply capacity for growth areas as identified in the Water Master Plan.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Construction/Maintenance	2,500,000		2,500,000	Personnel - Utilities and Maintenance Costs 203,000
TOTAL	\$ 2,500,000	\$ -	\$ 2,500,000	TOTAL \$ 203,000
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-Water CRWA Fun	2,500,000		2,500,000	Revenues
TOTAL	\$ 2,500,000	\$ -	\$ 2,500,000	TOTAL \$ -

Water Projects (cont.)

PROJECT TITLE: Distribution Lines

PROJECT DESCRIPTION: On-going waterline replacement/upgrade throughout; North Kingman, Downtown, and now Hilltop particularly. Lines "undersized" and outdated materials, Steel and Class 160 PVC, or don't meet fire flow requirements.

PROJECT JUSTIFICATION: Fire flow protection, water conservation, leak reduction, overtime expenses. Leak repair is major department expense. Water loss reduces water revenues.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Construction/Maintenance	1,500,000	2,000,000	3,500,000	Personnel - Utilities and Maintenance Costs
TOTAL	\$ 1,500,000	\$ 2,000,000	\$ 3,500,000	TOTAL \$ -
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-Water C/R Fund	1,500,000	2,000,000	3,500,000	Revenues
TOTAL	\$ 1,500,000	\$ 2,000,000	\$ 3,500,000	TOTAL \$ -

PROJECT TITLE: HydroVac Truck

PROJECT DESCRIPTION: Procurement of a air/water HydroVac Truck for excavation and location of utilities in safer more cost effective manner. Also clean out valve and meter boxes, vaults, air relief and flush valves, along with well sites and booster stations

PROJECT JUSTIFICATION: Safer less labor intensive excavation, less overtime and reduced injuries from less hand digging. Less asphalt removal and replacement.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Equipment & Furnishings	330,000		330,000	Personnel - Utilities and Maintenance Costs
TOTAL	\$ 330,000	\$ -	\$ 330,000	TOTAL \$ -
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-Water Ops Fund	330,000		330,000	Revenues
TOTAL	\$ 330,000	\$ -	\$ 330,000	TOTAL \$ -

Water Projects (cont.)

PROJECT TITLE: Foothills 12" Transmission Main

PROJECT DESCRIPTION: 2.2(±) miles of a 12" transmission main from Rancho Santa Fe Tank to Foothills (Hualapai 2) Tank.

PROJECT JUSTIFICATION: Stabilize the water level in the Foothills (Hualapai 2) Tank as identified in the Water System Master Plan



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Right-of-Way Acquisition		200,000	200,000	Personnel
Design & Engineering		177,000	177,000	Utilities and Maintenance Costs
Construction/Maintenance		1,923,000	1,923,000	
TOTAL	\$ -	\$ 2,300,000	\$ 2,300,000	TOTAL
				\$ 5,750
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-Water C/R Fund		1,150,000	1,150,000	Revenues
Cash Reserves-Water Proj Fund		1,150,000	1,150,000	
TOTAL	\$ -	\$ 2,300,000	\$ 2,300,000	TOTAL
				\$ -

PROJECT TITLE: Main Tanks Transmission Line, Phase I

PROJECT DESCRIPTION: 1.5+ miles of a 24" ductile iron transmission main on Kino from Arizona to N. Glen Road and from N. Glen Road to Stockton Hill Road and Khan Drive. Direct transmission from the Castle Rock booster station to the Main Tanks farm.

PROJECT JUSTIFICATION: Separate transmission from distribution system, to regulate pressures and reduce leaks as identified in the Water Master Plan



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Construction/Maintenance	3,000,000		3,000,000	Personnel
				Utilities and Maintenance Costs
TOTAL	\$ 3,000,000	\$ -	\$ 3,000,000	TOTAL
				\$ 7,055
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-Water Proj Fund	3,000,000		3,000,000	Revenues
TOTAL	\$ 3,000,000	\$ -	\$ 3,000,000	TOTAL
				\$ -

Water Projects (cont.)

PROJECT TITLE: Main Tanks Transmission Line, Phase II

PROJECT DESCRIPTION: 2+ miles of a 24" ductile iron transmission main from Stockton Hill Road and Khan Drive to the Main Tanks farm. Direct transmission from Castle Rock booster station to the Main Tanks farm.

PROJECT JUSTIFICATION: Separate transmission from distribution system, regulate pressures, reduce leaks. This project will generate savings from leak reduction.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Design & Engineering	275,000		275,000	Personnel
Construction/Maintenance		3,800,000	3,800,000	Utilities and Maintenance Costs
			-	
TOTAL	\$ 275,000	\$ 3,800,000	\$ 4,075,000	TOTAL
				\$ 9,711
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-Water Exp Fund	275,000	3,800,000	4,075,000	Revenues
			-	
TOTAL	\$ 275,000	\$ 3,800,000	\$ 4,075,000	TOTAL
				\$ -

PROJECT TITLE: Pressure Reducing Valves

PROJECT DESCRIPTION: Rehabilitation of Pressure Reducing Valves to meet safety and industry standards. 6th Street between Topeka & Park, Florence between Western & LaSalle, Burbank & Airway.

PROJECT JUSTIFICATION: Address pressure issues in system leading to leaks, address safety issues related to confined space entry for maintenance. Water System Master Plan.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Equipment & Furnishings	75,000	300,000	375,000	Personnel
			-	Utilities and Maintenance Costs
			-	
TOTAL	\$ 75,000	\$ 300,000	\$ 375,000	TOTAL
				\$ 5,000
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-Water C/R Fund	75,000	300,000	375,000	Revenues
			-	
TOTAL	\$ 75,000	\$ 300,000	\$ 375,000	TOTAL
				\$ -

Water Projects (cont.)

PROJECT TITLE: Pumping Equipment

PROJECT DESCRIPTION: Replacement of aging pumps, motors, generators, natural gas engines, and electrical equipment.

PROJECT JUSTIFICATION: Energy efficiency, reliability, lower maintenance. Replacing well site electric services and controller cabinets, FY18 CW3 & CW2, Castle Rock Booster 3 pump rebuild, Pomona Well motor replacement. FY 19 CW1 rehab pump and column pipe, replacement motors for CW3, LM4 wells.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Equipment & Furnishings	200,000	400,000	600,000	Personnel - Utilities and Maintenance Costs
				1,000
TOTAL	\$ 200,000	\$ 400,000	\$ 600,000	TOTAL
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-Water C/R Fund	200,000	400,000	600,000	Revenues
TOTAL	\$ 200,000	\$ 400,000	\$ 600,000	TOTAL
				\$ -

PROJECT TITLE: Santa Rosa Transmission Line

PROJECT DESCRIPTION: 2.5+ miles of transmission main from Washington Street to Santa Rosa Drive. This project will help feed water from the main tank zone to the hospital area and will create a clear zone separation between the Main Tank Zone and the Rattlesnake Zone. The project will also replace a portion of an existing 12" main.

PROJECT JUSTIFICATION: Adjust pressure zones to match the recommendations in the Water Master Plan, eliminate pressure reducing valves and optimize pumping.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Equipment & Furnishings		3,705,000	3,705,000	Personnel - Utilities and Maintenance Costs
				1,838
TOTAL	\$ -	\$ 3,705,000	\$ 3,705,000	TOTAL
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-Water C/R Fund		2,593,500	2,593,500	Revenues
Cash Reserves-Water Proj Fund		1,111,500	1,111,500	
TOTAL	\$ -	\$ 3,705,000	\$ 3,705,000	TOTAL
				\$ -

Water Projects (cont.)

PROJECT TITLE: Storage Tank Restoration

PROJECT DESCRIPTION: Water Storage Tank rehabilitation program. Beale Springs, Foothills, and CastleRock Tanks have been rehabilitated. Design and construction of Main Tank #1 rehabilitation, and city wide cathodic protection inspections and upgrades.

PROJECT JUSTIFICATION: Regulatory Compliance.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Equipment & Furnishings	375,000	700,000	1,075,000	Personnel - Utilities and Maintenance Costs
TOTAL	\$ 375,000	\$ 700,000	\$ 1,075,000	TOTAL \$ -
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-Water C/R Fund	375,000	700,000	1,075,000	Revenues
TOTAL	\$ 375,000	\$ 700,000	\$ 1,075,000	TOTAL \$ -

PROJECT TITLE: Surge Tanks

PROJECT DESCRIPTION: Design and Installation of surge tanks. FY 19 & 20, CW11 and LM4.

PROJECT JUSTIFICATION: Alleviate pressure fluctuations and hammer to the system leading to leaks and breaks.



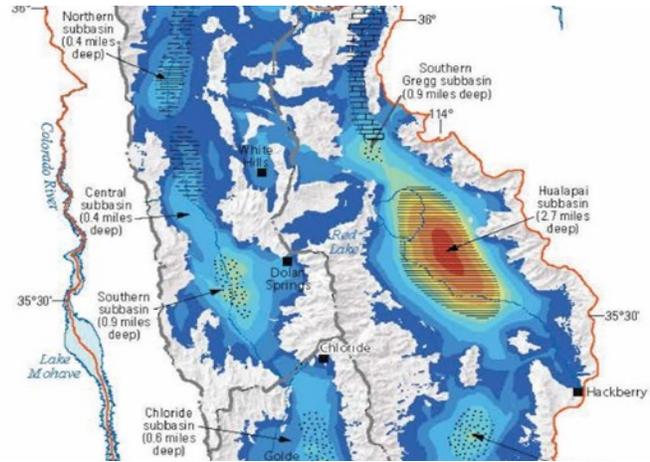
<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Equipment & Furnishings	130,000	100,000	230,000	Personnel - Utilities and Maintenance Costs
TOTAL	\$ 130,000	\$ 100,000	\$ 230,000	TOTAL \$ 750
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-Water C/R Fund	130,000	100,000	230,000	Revenues
TOTAL	\$ 130,000	\$ 100,000	\$ 230,000	TOTAL \$ -

Water Projects (cont.)

PROJECT TITLE: USGS Aquifer Monitoring Program

PROJECT DESCRIPTION: Participation with Mohave County on funding USGS services for assessing impacts of groundwater withdrawals on aquifer conditions in the Hualapai Valley, IGA approved. Funding is for implementation of stormwater recharge projects.

PROJECT JUSTIFICATION: Develop current conditions and future impact to aquifer to plan remediation activities.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Construction/Maintenance	100,000	400,000	500,000	Personnel - Utilities and Maintenance Costs
TOTAL	\$ 100,000	\$ 400,000	\$ 500,000	TOTAL \$ -
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-CRWA Fund	100,000	400,000	500,000	Revenues
TOTAL	\$ 100,000	\$ 400,000	\$ 500,000	TOTAL \$ -

PROJECT TITLE: Utility Power Service

PROJECT DESCRIPTION: Utility power to Water Tank sites served only by a small solar, & wind generation system, which will promote better integration & communication of our Supervisory Control & Data Acquisition system. The current system only provides a small amount of power for logistics operations and is subject to frequent outages.

PROJECT JUSTIFICATION: This site acts as the central hub for water distribution on the east side of town. Power will ensure we have reliable control of distribution equipment to improve uninterrupted service.



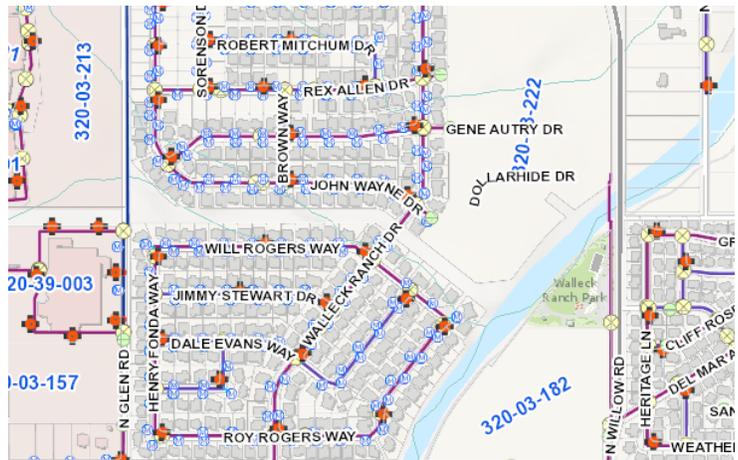
<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Construction/Maintenance	125,000	125,000	250,000	Personnel - Utilities and Maintenance Costs
TOTAL	\$ 125,000	\$ 125,000	\$ 250,000	TOTAL \$ 6,000
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-Water C/R Fund	125,000	125,000	250,000	Revenues
TOTAL	\$ 125,000	\$ 125,000	\$ 250,000	TOTAL \$ -

Water Projects (cont.)

PROJECT TITLE: Walleck Ranch Distribution Improvements

PROJECT DESCRIPTION: Design and construct 1,515 feet of 12-inch water line, and add a pressure reducing valve in the Walleck Ranch area.

PROJECT JUSTIFICATION: Recommendation of the Water Master Plan Update to ensure stable water pressures and provide service redundancy in the Walleck Ranch area.



<u>Budgeted Project Costs</u>			<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>	
Construction/Maintenance				425,000	425,000	Personnel	
						Utilities and Maintenance Costs	6,000
TOTAL	\$	-	\$	425,000	\$	6,000	
<u>Funding Sources</u>						<u>Post Project Annual Operating Revenue</u>	
Cash Reserves-C/R Fund				425,000	425,000	Revenues	
TOTAL	\$	-	\$	425,000	\$	-	

PROJECT TITLE: Water Conservation Plan

PROJECT DESCRIPTION: Update the Water Conservation and Drought Management Plan for the City of Kingman. This plan will identify and evaluate water conservation measures, establish an implementation strategy and set conservation goals. The plan would also develop drought contingency plans and identify and prioritize aquifer recharge projects.

PROJECT JUSTIFICATION: Plan recommendations would be necessary to compete for grant funding opportunities and was a recommendation of the Water Loss Audit.



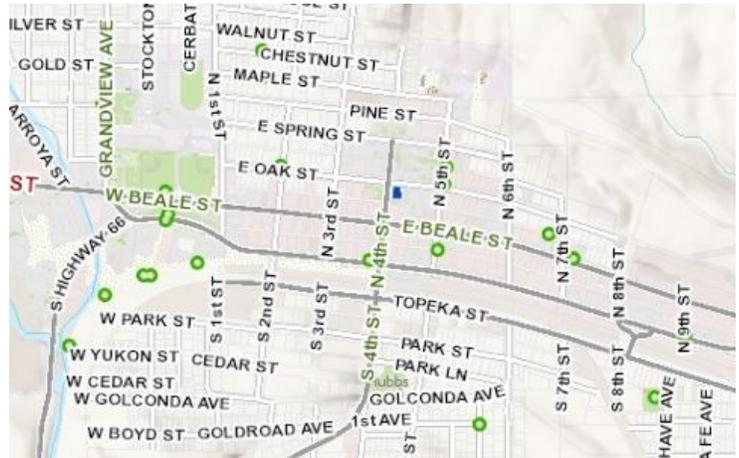
<u>Budgeted Project Costs</u>			<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>	
Construction/Maintenance			150,000		150,000	Personnel	
						Utilities and Maintenance Costs	6,000
TOTAL	\$	150,000	\$	-	\$	6,000	
<u>Funding Sources</u>						<u>Post Project Annual Operating Revenue</u>	
Cash Reserves-Water CRWA Fun			150,000		150,000	Revenues	
TOTAL	\$	150,000	\$	-	\$	-	

Water Projects (cont.)

PROJECT TITLE: Water GIS Mapping

PROJECT DESCRIPTION: This project will convert the City's water and sewer maps into an intelligent, searchable GIS system and develop applications to view, collect and analyze system information as identified in the GIS needs assessment.

PROJECT JUSTIFICATION: The City is required by ARS 40-360 to keep permanent records of all underground water and sewer installations. GIS is the modern means to store and maintain data for utility systems.



<u>Budgeted Project Costs</u>	<u>2020</u>	<u>Future</u>	<u>Total</u>	<u>Post Project Annual Operating Expenses</u>
Other	75,000		75,000	Personnel
				- Utilities and Maintenance Costs
				2,000
TOTAL	\$ 75,000	\$ -	\$ 75,000	TOTAL
				\$ 2,000
<u>Funding Sources</u>				<u>Post Project Annual Operating Revenue</u>
Cash Reserves-Water Proj Fund	75,000		75,000	Revenues
TOTAL	\$ 75,000	\$ -	\$ 75,000	TOTAL
				\$ -

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Future Projects Summary

PROJECT DESCRIPTION	Dollar Amount
PARKS & RECREATION PROJECTS	
Lewis Kingman Park Restroom	210,000
Parks & Rec Renovation-General	1,102,320
Total Future Parks & Rec Projects	\$1,312,320
STREETS	
Andy Devine Rock Scaling	1,650,000
Eastern Street	7,201,525
North Glen Road	3,500,000
Santa Rosa Blvd-Wagon Wheel Dr to Rancho Parkway	1,200,000
Southern Ave-Eastern to Seneca	6,350,000
Stockton Hill Road - Detroit to Gordon DCR	500,000
Total Future Streets Projects	\$20,401,525
AIRPORT	
Industrial Park Drainage Study	250,000
Post Avenue	80,000
Shade Ports	350,000
Taxiway B	2,650,000
Total Future Airport Projects	\$3,330,000
STORMWATER	
Bull Mountain Drainage Channel (Full Improvements)	2,995,000
Coronado Drainage Improvements	212,000
Eighth Street Underpass	350,000
Fairgrounds Storm Drain	2,410,000
Hualapai Foothills (Omaha/Southern)	399,049
Irving Street Drainage	275,000
Lillie at Van Buren Drainage	51,000
Longview Wash	255,000
Metwell Drainage Improvements	155,000
Railroad Drainage channel	9,000,000
Rutherford Drainage	305,000
Shane Drive	255,000
Southern Ave. Storm Drain	580,000
Southern Vista Subdivision and Steamboat Dr.	500,000
Sycamore Storm Drain	250,000
Total Future Storm Water Projects	\$17,992,049
WASTEWATER	
Andy Devine Sewer	735,000
Beverly-Berk Sewer	782,140
Broadway / Market Street	685,000
Jagerson Sewer Parallel PH2	1,966,297
Marlene/Van Buren Parallel	856,000
North Skylark Sewer	632,500
Pasadena Sewer	189,750
Sage Street Interceptor	4,725,000
South Kingman Sewer (PH2 & 3)	1,150,000
Tucker St. Realignment	126,500
Valentine Ave. Sewer Line Extension	189,750
Washington Eastern Parallel	3,612,374
Total Future Wastewater Projects	\$15,650,311
WATER	
Rancho Santa Fe Booster & Northridge Tank	3,704,000
Total Future Water Projects	\$3,704,000
Grand Total Future Projects	\$62,390,205

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Glossary

ACCRUAL BASIS. Accounting basis which records the effect of transactions in the period in which they were earned or liability incurred, rather than the period the cash is received or paid.

ANNUAL BUDGET. A budget that applies to a single fiscal year (July 1st through June 30th).

APPROPRIATION. A legal authorization granted by the City Council to incur expenditures and obligations for a specific period.

ASSESSED VALUATION. A valuation upon real estate as a basis for levying taxes.

ASSET. Anything having a commercial or exchange value.

BASIS OF ACCOUNTING. A term used to refer to when revenues, expenditures, transfers and their related assets and liabilities are recognized and reported within the financial statements. See the Fund Structure for more information.

CAPITAL IMPROVEMENTS PLAN. Also referred to as CIP. A separate budgetary process that occurs to appropriate funds for projects that are capital in nature and generally financed by long-term debt.

CAPITAL ASSETS. Long-lived tangible assets obtained as a result of capital outlay or other event such as a donation. Examples include land, buildings, improvements and equipment.

CAPITAL OUTLAY. Expenditures resulting in the addition or acquisition of assets to the City, generally in excess of \$5,000 with a service life of greater than one year.

CONSTANT DOLLARS. Dollars adjusted for inflation using a specified year as the base year in order to ascertain actual purchasing power over a period of time.

DEBT. An obligation of the City resulting from borrowing money in the form of bonds or capital leases. Can also refer to unpaid purchases of goods and services.

DEBT LIMIT. The maximum amount of debt legally permitted.

DEBT SERVICE. The payment of principal and interest on outstanding debt.

DEFERRED REVENUE. Amounts for which asset recognition has been met, but for which revenue recognition has not been met. For example, under the modified accrual basis of accounting, amounts that are measurable, but not available (not collected within 60 days after fiscal year end).

DEFICIT. Relating to financial position (1) excess of liabilities of a fund over its assets. Relating to operations (2) the excess of actual expenditures over actual revenues during a fiscal year.

DEFICIT SPENDING. Excess of expenditures over revenue. The net loss lowers fund balance.

DEPRECIATION. The apportionment of the cost of a capital asset expensed over the number of years of its estimated useful life.

ENCUMBRANCES. Commitments related to unperformed contracts for goods or services. Used in budgetary control, they represent the estimated amount of expenditures to result when unperformed contracts are completed.

Glossary (cont.)

ENTERPRISE FUND. A fund established to account for activities operated in a manner similar to the private sector and supported primarily by user fees. Such funds include Water, Wastewater, Sanitation, Airport, Stormwater and Internal Service Funds. Internal Service Funds are similar in nature to enterprise funds, with the City as the main customer.

ESTIMATED REVENUES. The budgetary estimates of revenue to be received.

EXPENDITURES. The measurement of net decreases in financial resources within governmental funds. This includes current operating expenses, debt service and capital outlays.

FISCAL YEAR. A 12 month period to which the annual operating budget applies and at the end of which the City determines its financial position and results of operations.

FLSA. Fair Labor Standards Act is a federal statute of the United States that establishes standards and definitions for a variety of employment related rules.

FUND. A fiscal and accounting entity with a self balancing set of accounts for recording results of operations and reflecting related assets and liabilities.

FUND BALANCE. The accumulated equity balance in a governmental fund resulting from operations over the years. This is the difference between fund assets and fund liabilities.

GASB. Governmental Accounting Standards Board is the source of generally accepted accounting principles (GAAP) used by State and Local governments in the United States.

GENERAL FUND. A fund used to account for basic governmental services supported generally by taxes. Accounts for all financial resources not required to be accounted for in another fund.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP). Uniform minimum standards and guidelines for financial accounting and reporting. The primary authoritative body on the application of GAAP to local governments is the Governmental Accounting Standards Board (GASB).

INTERNAL SERVICE FUND. A fund used to account for the services provided by one department to other departments on a cost reimbursement basis.

LIABILITIES. Claims arising from present obligations to transfer assets or provide services in the future resulting from past transactions or events.

MODIFIED ACCRUAL BASIS. Accounting basis under which revenues are recognized when they become measurable and available. Expenditures are recognized when the fund liability is incurred, except for long-term debt interest, which is recognized when due.

NOMINAL DOLLARS. Dollars *unadjusted* for inflation.

PROPRIETARY FUND TYPE. The classification used to account for a government's ongoing activities that are similar to those found in the private sector and whose operations are financed primarily by user fees.

RETAINED EARNINGS. The accumulated equity balance in an enterprise or internal service fund resulting from operations over the years.

RIF. Reduction in force.

SPECIAL REVENUE FUND. A fund used to account for the proceeds of specific revenues that are legally restricted to expenditure for specific purposes.

Glossary (cont.)

TAX LEVY. An annual amount of secondary taxes imposed by the City on property owners in support of payment of General Obligation bonds when voter approved. (City of Kingman does *NOT* have a primary property tax levy and currently has no outstanding G.O. bonds).

TAX RATE. The rate per \$1,000 of assessed valuation of property used to calculate the tax assessment of a parcel of property. The rate is derived by dividing the amount to be raised in taxes by the total assessed value of the City divided by 1000.

USE OF FUND BALANCE. Term used for budgetary purposes to reflect the amount budgeted expenditures (appropriations) exceed estimated revenues. This budgeted net loss is financed by use of a fund balance available from previous fiscal years. For accounting purposes, this is not considered revenue.

WIFA. Water Infrastructure Financing Authority is an independent agency of the state of Arizona and is authorized to finance the construction, rehabilitation and/or improvement of drinking water, wastewater, wastewater reclamation, and other water quality facilities/projects. Generally, WIFA offers borrowers below market interest rates on loans. As a "bond bank," WIFA is able to issue water quality bonds on behalf of communities for basic water infrastructure. Through active portfolio and financial management, WIFA provides significant savings due to lower interest rates and no closing costs. WIFA is able to lower a borrower's interest costs to between 70 and 95% of WIFA's tax-exempt cost of borrowing. WIFA's principal tools for providing low interest financial assistance include the Clean Water Revolving Fund for publicly held wastewater treatment projects and the Drinking Water Revolving Fund for both publicly and privately held drinking water systems.