



# City Manager Report

July 2019

# *CITY MANAGER REPORT* *CITY OF KINGMAN - July 2019*

The information included in this issue reflects June 2019 submissions. Finance and Municipal Court data reported is for the time period detailed on their individual reports.



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CITY MANAGER REPORT  
CITY OF KINGMAN JUNE 2019  
PLANNING & ECONOMIC DEVELOPMENT DEPARTMENT

ECONOMIC DEVELOPMENT

Staff is developing a marketing video featuring local business advertising for the area

The City has contracted with Frontier Communications and has installed fiber optics to additional areas of the Industrial Park allowing for greater internet capability

Meyer Distribution at the Industrial Park is adding 16,000 square feet to their current workspace increasing the total area to 85,000 square feet

ED staff prepared for and participated in the Kingman Economic Development Summit partnering with Mohave Community College on May 30

Additional Activities and Meetings Completed by Economic Development Staff in June:

- ◆ Economic Development, Parks and Recreation, and Airport staff facilitated with the annual Kids Day at the Kingman Airport
- ◆ The Airport Conference Room is being utilized by Mohave Community College and Arizona Work for first responder training in June
- ◆ Bennett Bratley is working with Mohave County Public Works and has scheduled regular road maintenance for areas of the Industrial Park
- ◆ The Kingman Airport Café will maintain regular business hours during their Tenant Improvement renovation being performed by local contractor Axiom Construction. Project completion is expected in about six weeks
- ◆ Mr. Kellogg and Mr. Bratley were the guest speakers at the Kingman Social Club
- ◆ Mr. Bratley attended AAED meetings in Payson and Flagstaff
- ◆ Staff participated in the local Main Street meeting

### Tasks completed by Planning & Zoning Staff in June

33	Residential Building Permits reviewed and approved
1	Multiple Family Residence Permit reviewed and approved
1	Commercial Building Permits reviewed and approved
2	Special Event Permits reviewed & approved
5	Sign Permits reviewed & approved
44	Business Licenses reviewed & approved
6	Active Zoning Violation Cases
20	Submissions from the City website responded to
	TRAK-IT PROJECTS:
AB19-0004	<b>Abandonment request for Parcel 'D' Walleck Ranch, Tract 1961-B</b>
AB19-0005	<b>Abandonment request for Parcel 'K' Kingman Camelback Unit 1, Tract 1106</b>
CUP19-0001	Conditional Use Permit case for auto sales at 3527 Essco Street
PP19-0003	Parcel Plat for minor lot split for 3975 N. Bank Street
PP19-0004	Parcel Plat for minor lot split for 3340 E. Andy Devine Avenue
RZ19-0001	Rezone request from C-3 to R-1-6 for lots on N. Adams and N. Kenneth Street
RZ19-0002	Rezone request from R-2 to R-R for 3958 N. Rainbow Drive
SB19-0002	Preliminary Plat for Kinross Subdivision
SB19-0003	Final Plat for Southern Vista V, Tract 6048-D
SB19-0005	Final Plat for Sycamore Village, Tract 1995-A
SB19-0006	Final Plat for Sycamore Village, Tract 1995-B
ZO19-0001	Text Amendment case regarding setbacks for sheds that do not require a building permit

### Additional Meetings & Activities Completed by Planning & Zoning Staff in June

Staff responded to a number of zoning/development inquiries

Infill Incentive District research and map preparation

Annexation presentation to City Council

JUNE MEETINGS

AIRPORT ADVISORY COMMISSION JUNE 10

PLANNING & ZONING COMMISSION MEETING JUNE 11

ECONOMIC DEVELOPMENT ADVISORY COMMISSION AND THE  
HISTORIC PRESERVATION COMMISSION DID NOT MEET IN JUNE

**CITY OF KINGMAN  
ENGINEERING DEPARTMENT  
MONTHLY REPORT FOR  
JUNE 2019**

The Engineering staff responded to **164** requests for Information on the availability of water and/or sewer to specific properties and the existence of paybacks and assessments relative to those properties.

**ENG17-0053** An Approval of Construction was issued for approximately 4,383 l.f. of 8-inch C-900 water line extension with (7) fire hydrants, (50) double water services and (1) single water service within the roadways located within the boundaries of The Ranch at Long Mountain, Tract 3814, Phase E

**ENG17-0053** A Discharge Authorization was issued for approximately 4,175 l.f. of 8-inch PVC SDR-35 sewer line extension which includes (102) sewer services and (20) 4 foot manholes in the Ranch at Long Mountain, Tract 3814, Phase E Subdivision.

**ENG19-048** A Construction Authorization was issued for approximately 530 l.f. of 8-inch PVC SDR -35 sewer line extension with 1 sewer service, 2 manholes and 1 cleanout located at the Northeast intersection of Gordon Dr. and Lomita St. for 2415 E. Gordon Dr. (APN # 310-10-262B).

**ENG19-048** An Approval to Construct was issued for approximately 144 l.f. of 8-inch Class 235 PVC & approximately 34 l.f. of 4-inch Class 235 PVC water line extension

**RIGHT OF WAY ACTIVITIES**

46	Permits to work in Public Right-of-way
25	Sewer Connection Permits Inside City Limits (0 due to Failed septic)
29	Sewer Connection Permits Outside City Limits (0 due to 0-Failed septic)
3	Sewer Taps
29	Utility Permits for water meters in the County
34	Utility Permits for water meters in the City
14	Sewer Availability Letters

## CITY MANAGER'S REPORT

## Engineering Continued

<b>MEETINGS</b>	
June 5	Mag Addendum Meeting
June 6	Team Meeting
June 10	Strategic Planning & Performance
June 13	<b>ENG18-0079</b> Pre-construction meeting
June 19	<b>ENG19-0037</b> Pre-construction meeting
June 20	Traffic Safety meeting
June 25	Golden Valley District Discussion
June 26	Hilltop WWTP-ADEQ conference call
June 27	Municipal Utility Commission Meeting

<b>TRAINING ACTIVITIES</b>	
June 25-26	Procurement Code Training-Administration Dept.

<b>CAPITAL EXPENDITURES</b>		
<b>CONTRACTOR</b>	<b>PROJECT</b>	<b>AMOUNT</b>
AECOM	ENG16-025	\$5,328.50
Desert Construction	ENG18-048	\$86,685.08
Dibble Engineering	ENG18-0080	\$18,089.00
Freiday Construction	ENG17-0027	\$425,458.40
Gust Rosenfeld	ENG16-0031	\$53.85
Haydon Building Corp.	ENG14-108	\$87,767.77
Haydon Building Corp.	ENG18-0039	\$1,123,552.18
Kincheloe Construction	ENG13-059	\$70,102.48
Ninyo & Moore	MAG Specification updates	\$4,993.31
Sunrise Engineering	ENG17-0027	\$30.02
Sunrise Engineering	ENG18-0054	\$5,590.00
Sunrise Engineering	ENG19-0011	\$147.00
<b>Capital Expenditures processed during the month of June</b>		<b>\$1,827,797.59</b>

<b>CONSTRUCTION ACTIVITIES UPDATE</b>		
<b>PROJECT</b>	<b>PURPOSE</b>	<b>STATUS</b>
<b>ENG14-084</b>	This contract includes several water and sewer projects at various locations throughout the City.	Work on the design of water lines in the area is ongoing. Installation of water projects in the downtown area is ongoing.
<b>ENG14-0108</b>	This project includes the design of water lines in Stockton Hill Road between Airway Avenue and Gordon Drive	As of July 1, this project is complete.
<b>ENG18-0039</b>	This project includes the removal and replacement of asphalt pavement in Stockton Hill Road between Airway Avenue and Gordon Drive	As of July 1, this project is complete.
<b>ENG18-0048</b>	This project will install an infiltration at Monsoon Park.	The work began on April 30 and is complete as of June 17.
<b>ENG15-0048 &amp; ENG16-0031</b>	This project will widen and improve Eastern Street between Pasadena Avenue and Airway Avenue.	The design plans are complete. The budget includes money for acquisition of right of way. Staff is proceeding with acquisition.

## DESIGN ACTIVITIES

PROJECT	PURPOSE	CONSULTANT	STATUS
<b>ENG16-0025</b>	This project includes the design of Kingman Crossing Boulevard between Southern Avenue and Interstate 40.	AECOM Technical Services for the preparation of project plans and specifications	Project is expected to be complete by Fall 2019
<b>ENG17-0035</b>	This project is for Program manager services for the I-11 East Kingman Connection project.	Matrix Design Group	The project has been placed on hold until details for a development agreement can be worked out.
<b>ENG17-0027</b>	This project includes the design of water transmission mains to the main tank site.	Sunrise Engineering	The project is 100% designed and ready to go to construction.

## CONSTRUCTION PHOTOS



**ENG18-0093 Gold Road Sewer line replacement**

## City Attorney—Carl Cooper

The City Attorney's office oversees victim notification and advocacy for victims rights in criminal cases. Also they provide legal advice and contract review for City departments, drafting and review of City ordinances and codes and prosecution of misdemeanor crimes within the City of Kingman including domestic violence and drunk driving offenses.

To your right is a side-by-side collective comparison of



	June, 2018	June, 2019
Domestic Violence	43	29
DUI	20	16
Theft/Shoplifting	15	33
Criminal Traffic (non DUI)	13	7
Code Enforcement	3	8
Miscellaneous Misdemeanors	86	54
<b>Total Charges</b>	<b>180</b>	<b>147</b>
Number of Files Opened	111	98
Pretrial Conferences	154	89
Change of Pleas	76	57
Status Hearings	17	13
Trials	11	10
Other Court Events	204	229

## City Clerk—Sydney Muhle

During the month of June the Clerk's Office assembled City Council agendas and packets for two regular meetings. Minutes were taken and transcribed for meetings held.

All City Council meeting agendas, agenda packets and minutes as well as agendas and minutes for all City of Kingman boards, commissions and subcommittees are available on the City website [www.cityofkingman.gov](http://www.cityofkingman.gov).

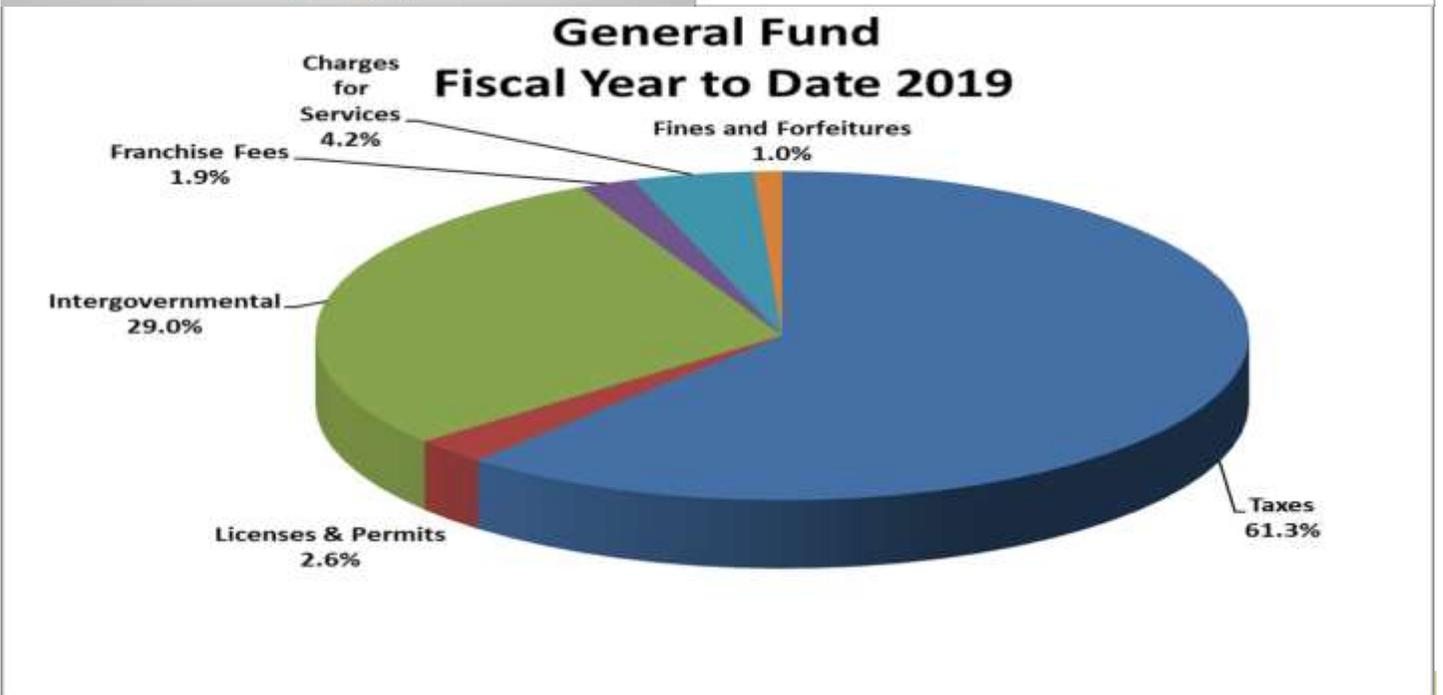
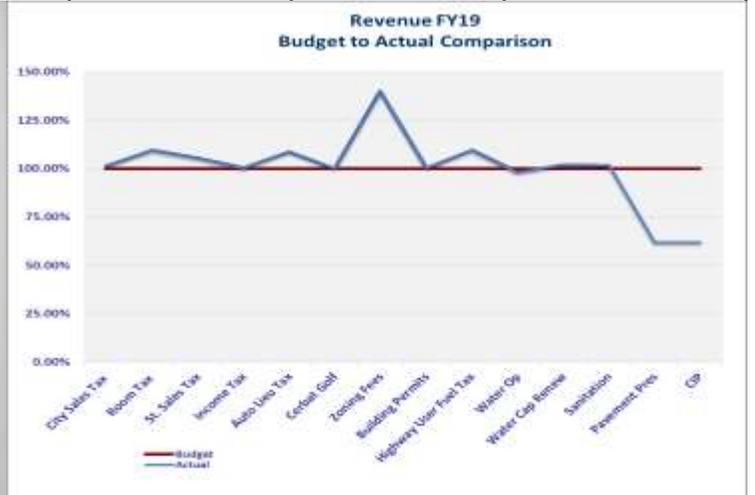
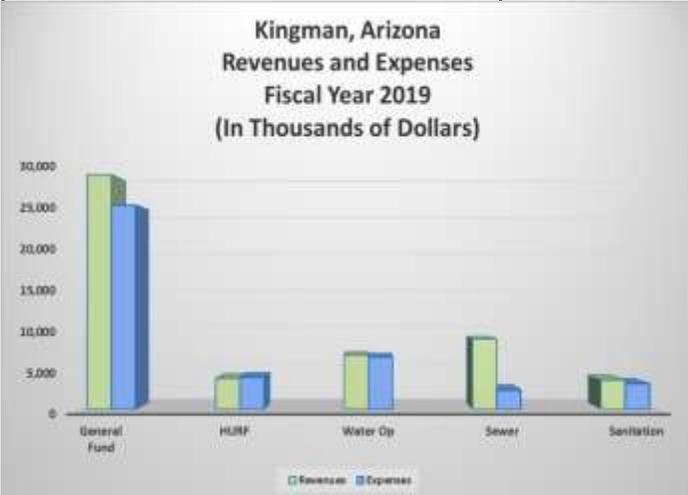
Clerk Activity — June 2019		
	VOLUME	REVENUE
Special Event Permits Issued	3	\$150.00
Public Notary Requests	7	\$22.00
Special Event Vendor Permits	45	\$415.00
Special Event Liquor License	4	\$200.00
<b>TOTAL REVENUE - December 2018</b>		<b>\$787.00</b>



Finance—Tina Moline

REVENUE BY SOURCE — JUNE 2019  
GENERAL FUND

Description	Original Budget	Revenues This Period	Revenues Year-to-Date	Percentage Collected
Taxes	17,688,946	1,449,125	17,966,062	101.57%
Licenses & Permits	742,070	76,067	753,292	101.51%
Intergovernmental	8,191,653	728,875	8,501,272	103.78%
Franchise Fees	693,267	-	563,840	81.33%
Charges for Services	1,180,581	171,880	1,232,448	104.39%
Fines and Forfeitures	337,408	26,568	290,179	86.00%
Miscellaneous	90,804	2,133	181,997	200.43%
<b>Total Revenues General Fund</b>	<b>28,924,729</b>	<b>2,454,648</b>	<b>29,489,089</b>	<b>101.95%</b>

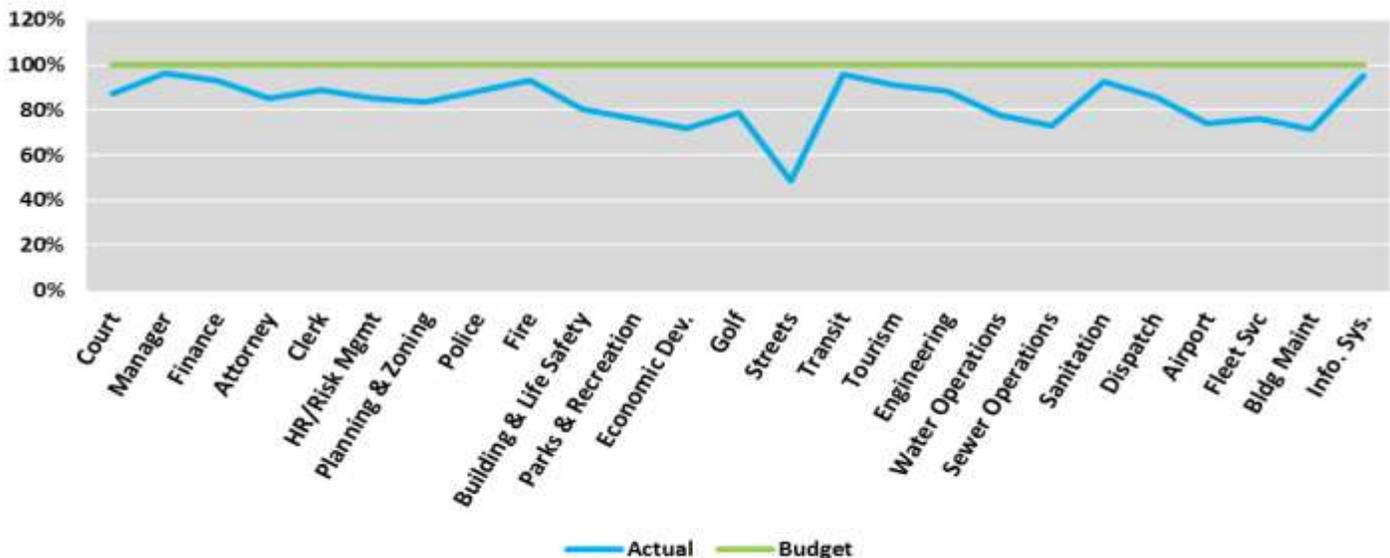


## EXPENDITURES BY DEPARTMENT — JUNE 2019

## GENERAL FUND

Description	Revised Budget	Expenditures This Period	Expenditures Year-to-Date	Budget Availability	Available Percentage
Court	1,497,490	158,757	1,309,159	188,331	12.58%
City Council	166,155	4,671	142,022	24,133	14.52%
Manager	386,480	25,918	371,371	15,109	3.91%
Finance	834,139	53,733	709,578	124,561	14.93%
Attorney	373,849	23,426	333,581	40,268	10.77%
City Clerk	1,026,985	64,006	958,686	68,299	6.65%
Human Res/Risk Mgmt	845,446	59,479	720,233	125,213	14.81%
Planning & Zoning	270,328	18,116	225,684	44,644	16.51%
Police Department	10,684,243	749,182	9,434,716	1,249,527	11.70%
Fire Department	6,887,302	501,097	6,359,305	527,997	7.67%
Building & Life Safety	1,085,186	79,799	928,550	156,636	14.43%
Parks & Recreation	4,785,812	450,432	3,681,143	1,104,669	23.08%
Economic Development	685,495	35,707	491,691	193,804	28.27%
<b>Total Expenses</b>	<b>29,528,910</b>	<b>2,224,325</b>	<b>25,665,720</b>	<b>3,863,190</b>	<b>13.08%</b>

**Kingman, Arizona  
Budget to Actual Expenditures  
Fiscal Year 2019**

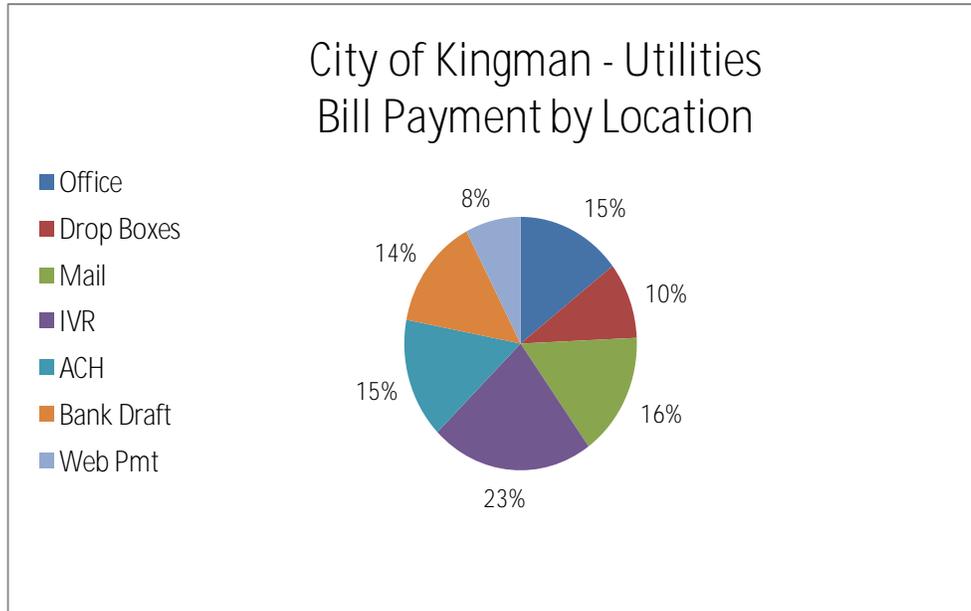


REVENUE BY SOURCE — JUNE 2019									
GENERAL FUND									
REVENUE SOURCE	7/1/14 Thru 6/30/15	7/1/15 Thru 6/30/16	7/1/16 Thru 6/30/17	7/1/17 Thru 6/30/18	7/1/18 Thru 6/30/19	Percent Change FY18-FY19	Fiscal 2019 BUDGET	FY19 Percent of BUDGET	
<b>GENERAL FUND (101)</b>									
Local	*Sales Tax	14,522,770	14,869,888	15,730,762	16,504,812	17,380,973	5.31%	17,153,682	101.33%
	Room Tax	387,889	447,586	499,386	563,677	585,089	3.80%	535,264	109.31%
State	Sales Tax	2,331,971	2,660,730	2,635,270	2,792,095	2,971,609	6.43%	2,823,480	105.25%
	Income Tax	3,114,655	3,379,383	3,537,175	3,595,518	3,569,055	-0.74%	3,563,625	100.15%
	Auto Lieu Tax	1,296,076	1,527,297	1,686,583	1,766,094	1,960,608	11.01%	1,804,548	108.65%
Golf	Green Fees (9 holes)	98,169	104,892	92,463	93,477	97,095	3.87%	94,362	102.90%
	Green Fees (18 holes)	178,495	171,537	170,679	175,715	168,852	-3.91%	177,574	95.09%
	Annual Golf Fees	113,974	130,415	112,395	102,152	123,825	21.22%	118,082	104.86%
	Cart Rentals	262,272	280,246	262,043	264,473	258,780	-2.15%	272,392	95.00%
	Driving Range Fees	29,332	30,336	23,874	23,706	26,638	12.37%	23,680	112.49%
	Merchandise Sales	-	-	-	-	16,081	-	-	-
	Restaurant and Bar	189,519	190,607	168,838	168,018	163,483	-2.70%	168,803	96.85%
	Subtotal Golf Course	871,761	908,032	830,292	827,541	854,753	3.29%	854,893	99.98%
Other	Zoning Fees	18,769	22,730	18,210	17,345	20,980	20.96%	15,000	139.87%
	Building Permits	481,302	596,611	734,252	863,218	608,748	-29.48%	606,427	100.38%
HURF FUND (201)	Rest/Bar Tax	663,216	777,437	744,862	815,874	934,795	14.58%	810,900	115.28%
	Highway User Fuel Tax	2,189,887	2,517,480	2,677,287	2,818,979	2,944,551	4.45%	2,693,982	109.30%
POWERHOUSE TOURISM FUND (215)	-	-	177,118	232,449	302,268	30.04%	228,359	132.37%	
PAVEMENT PRESERVATION FUND (316)	-	-	-	1,587,085	1,963,613	23.72%	3,185,250	61.65%	
I-11 E KGMN CONN FUND (317)	-	-	-	1,587,085	1,963,613	23.72%	3,185,250	61.65%	
WATER FUND (501)	6,639,326	6,676,937	6,801,059	6,913,731	6,789,256	-1.80%	6,928,531	97.99%	
WATER CAPITAL RENEWAL FUND (510)	847,867	856,938	870,460	890,710	909,004	2.05%	892,193	101.88%	
WASTEWATER FUND (521)	8,345,128	8,388,141	8,481,851	8,714,495	8,843,326	1.48%	8,779,622	100.73%	
WASTEWATER CAPITAL RENEWAL FUND (530)	37,879	115,970	119,015	122,567	127,573	4.08%	120,301	106.04%	
SANITATION FUND (541)	3,109,048	3,452,707	3,514,546	3,576,188	3,665,507	2.50%	3,606,333	101.64%	

\*General Fund 2.5% local sales tax amount reported includes construction TPT tax that will be transferred to the Capital Projects Fund 304 at fiscal year end.

## City of Kingman – Utility Billing Enhancements

The Utility Billing and Licensing division launched a utility billing online payment portal in November 2018. This portal accepts one-time and recurring credit card and electronic checks as payment methods. It also allows customers to view their utility bills online. In addition to launching an online payment portal, customers now have the option to receive their bills electronically through email. This service can be activated through the online payment portal, <https://selfservice.cityofkingman.gov>, or by contacting a customer service representative. Customers will notice a redesigned utility bill which provides more details about their charges.



### CUSTOMER SERVICE STATISTICAL SUMMARY— June 2019

	Jan- 19	Feb- 19	Mar- 19	Apr- 19	May- 19	Jun- 19
Phone Calls Answered	1,827	1,166	1,243	1,345	1,565	1,210
IVR - Payments	5,634	4,746	5,167	4,832	4,778	4,359
E-Mail Bill Delivery		283	356	378	440	494
Web Payments		1,185	1,454	1,607	1,651	1,689
Water Service Orders	924	912	1,145	1,053	1,360	1,108
Sanitation Service Orders	556	118	459	771	460	463
Sewer Service Orders	0	1	1	0	0	1
Number of Total Payments Processed	16,805	19,680	21,101	20,627	19,169	19,267
Number of Sanitation Customers	12298	12,264	12,182	12,269	12,304	12,240
Number of Sewer Customers	10891	10,859	10,764	10,867	10,923	10,888
Number of Water Customers	20457	20,372	20,177	20,346	20,400	20,737

LICENSING STATISTICAL SUMMARY— June 2019	
New Business Licenses Issued	33
License Renewals Completed (Business & Animal Licenses)	267
License Renewals Generated (Business & Animal Licenses) for August 2019	267

**Payment Options Available:**

**Mail or Drop Box**—Please write account number on Check or Money Orders and include the payment coupon from the top of the bill. Make payable to City of Kingman.

Courtesy Drop Box locations are:

City of Kingman - 310 N 4th Street

Unisource - 2498 Airway Avenue

**Credit Cards**—The City of Kingman accepts Visa, Master Card, Discover and American Express. Payment by credit card can be made by IVR phone or in the office.

**Bank Drafting—Automatic Bank Drafting**

Once you have established bank drafting you will continue to receive your bill in the mail, but it will be paid automatically on the date listed on your statement from your bank account. Please contact our office to setup automatic bank drafting. Forms can also be found on our website at: [http://www.cityofkingman.gov/pages/depts/finance/ub\\_forms.asp](http://www.cityofkingman.gov/pages/depts/finance/ub_forms.asp)

**Online payments with Citizen Self Serve**

## Fire Chief—Jake Rhoades

This report is designed to be comprehensive of performance and provide a realistic snapshot of service delivery as well as the ability to provide information that is more readily analyzed in comparison to timeframes, locations, and other pertinent comparisons. This report identifies distinguishable data in each division of the department allowing for a comprehensive look at the organization regardless of area of interest as obviously one division reflects the others as well as the organization as a whole.

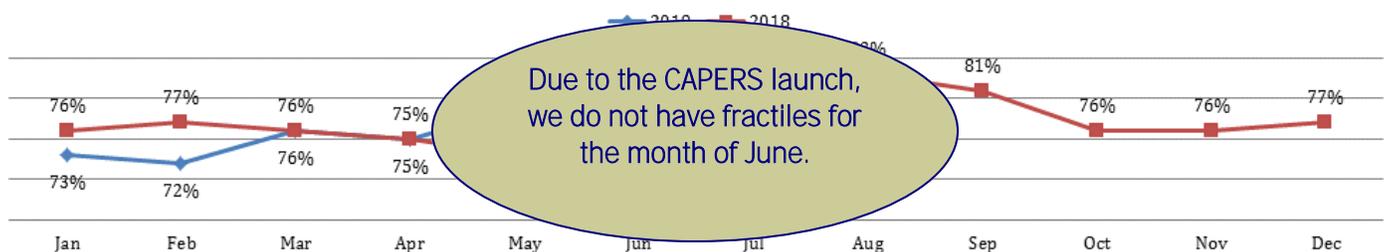
The department was involved in the implementation of a new CAD system along with the Police Department. This is a tremendous undertaking between not only the Fire and Police Department but mainly the Communications Center and IT. This process has proven difficult and time consuming and the outcomes will be well worth the investment but it has made department leaders realize how much we take for granted the use of data and data analysis for job performance and outcomes based measurement. As you can see from this months report, the important data does not exist and will have to be gathered once the CAD is fully functional. This is quite the change in mindset over the last five years as members of the department have become accustomed to performance measurement and the data provided to them on a daily basis.

The month of June included response to 615 incidents, which brings the annual total for 2019 to 3899 which is a slight decrease from 2018 as the department will likely fall short of the 8000 call mark in 2019. This does not account for responses for Alpha level calls or non-emergent in our community which AMR handles accounting for 119 calls in June and 695 year to date. Squad 2 is mandated by staffing levels and the use of part time personnel and only accounted for 18 calls in June and 370 for the fiscal year to date.

**Total Calls for the Month: 615 YTD: 3899 — AMR Calls: 119 YTD: 695 — Squad 2 Calls: 18 July 1, 2018 to Date: 370**

INCIDENT BREAKDOWN						
Incident Type	Jun 2019	June 2018	% of Change	2019 YTD	2018 YTD	% of Change
<b>Total Fire Incidents</b>	<b>112</b>	<b>113</b>	<b>↓1%</b>	<b>547</b>	<b>571</b>	<b>↓5%</b>
EMS Response	490	514	↓5%	3299	3279	↑2%
Residential Structure Fire	7	3	↑57%	32	25	↑12%
Commercial Structure Fire	1	3	↓67%	13	11	↑33%
Vehicle Fire	-	9	-	18	24	↑17%
Brush Fire	20	12	↑67%	47	57	↓67%
Dumpster Fire	2	-	↑100%	32	4	↑87%
Other Fire Incidents	82	86	↓5%	405	450	↓13%
False Alarm Response	-	-	-	-	-	-
Hazardous Condition Re-	12	5	↑58%	48	32	↑25%
Other Response/Admin	1	-	↑100%	5	2	↑50%
<b>Total</b>	<b>615</b>	<b>632</b>	<b>↓3%</b>	<b>3899</b>	<b>3884</b>	<b>↑1%</b>

**Total Response Time Compliance % - ALL CALLS**





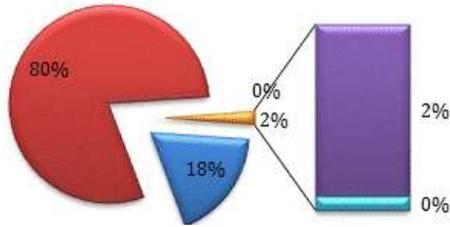
**THE MISSION OF THE KINGMAN FIRE DEPARTMENT**

**To provide the highest level of emergency response and effective prevention to preserve the life, property, and well-being of our community.**



**Incident Breakdown by %**  
Total Incidents: 615

- Fire Incident Total
- EMS Response
- False Alarm Response
- Hazardous Condition
- Other Resp/Admin



**Total Incidents by Day of the Week**



Due to the CAPERS launch, we do not have Incidents by District for the month of June.

TOTAL INCIDENTS BY DISTRICT						
District	Jun 2019	Jun 2018	% Change	2019 YTD	2018 YTD	% Change
21		93			515	
21A		1			157	
<b>Total</b>		<b>94</b>			<b>672</b>	
22					318	
22A					33	
22B						
22C						
22D						
<b>Total</b>					<b>1246</b>	
23		144			847	
23A		57			385	
23B		2			6	
<b>Total</b>		<b>203</b>			<b>1238</b>	
24		93			493	
25		27			139	
Out of Dist.		14			76	
<b>TOTAL</b>		<b>632</b>			<b>3864</b>	

TOTAL RESPONSES BY APPARATUS			
(does not include canceled calls)			
Unit	Jun 2019	YTD 2019	% Per Unit
E211	76	475	12%
E221	151	930	23%
E231	157	947	24%
E241	77	486	12%
Squad 2	18	251	3%
L234	2	9	0%
R215	0	13	0%
B216	0	1	0%
BC2	2	15	0%
AMR	119	695	18%
Other/Admin	54	122	8%

Fire Type	\$ Saved	\$ Loss	% Saved	% Lost
High Risk Fires	\$160,500	\$7,500	95%	5%
Mod Risk Fires	-	-	-	-
Low Risk Fires	-	\$100	-	100%
<b>TOTAL</b>	<b>\$160,500</b>	<b>\$7,600</b>	<b>95%</b>	<b>105%</b>

INCIDENTS BY CATEGORY	Jun 2019	% of All Incidents	YTD 2019	YTD 2018	YTD Change by %
EMS	975	76%	6313	6358	↓1%
Fire	248	19%	1249	1229	↑2%
HazMat	15	1%	79	57	↑28%
Tech Rescue	41	3%	41	-	↑100%
Other	-	-	6	217	↓97%
<b>TOTAL</b>	<b>1279</b>	<b>100%</b>	<b>7688</b>	<b>7861</b>	<b>↑102%</b>

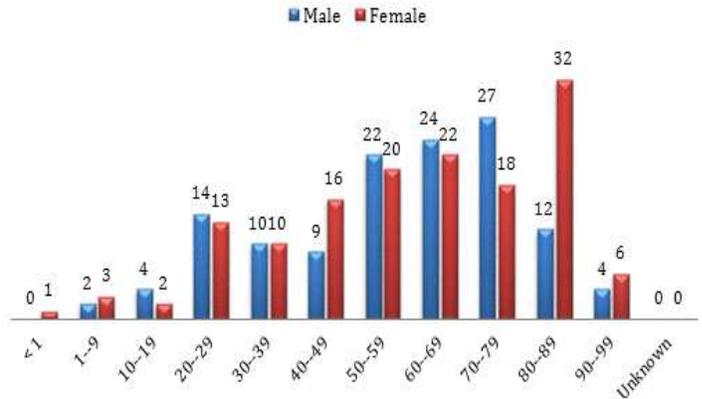
EMS RESPONSE			
Agency	Calls	YTD %	YTD 2019
KFD	490	16%	3058
AMR	119	17%	695

KFD & AMR Total Responses: 639      KFD Responded to 82% of all EMS Response Calls

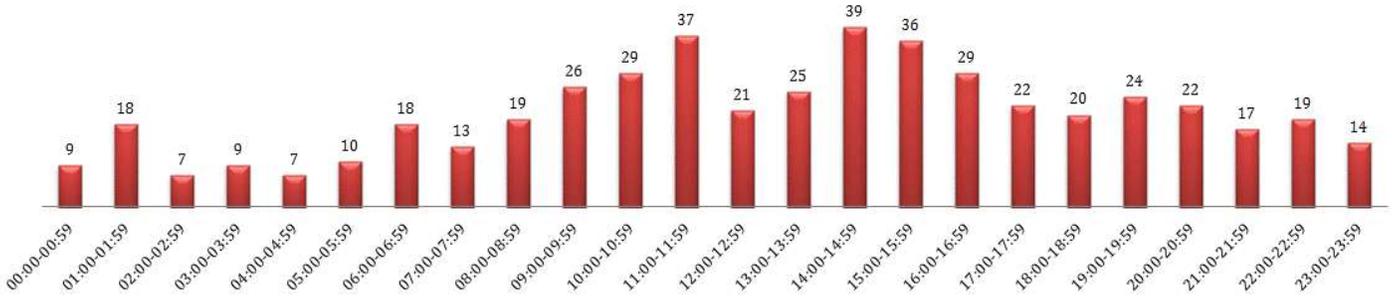
### EMS TOP 10 DETERMINANTS

Call Type	Jun-19	Jun-18	Change %	YTD 2019
Breathing Problem—Delta	19	33	↓15%	286
Chest Pain—Delta	20	16	↑20%	150
Psychiatric—Bravo	19	36	↓47%	138
Sick Person—Charlie	17	20	↓18%	150
Falls—Bravo	26	19	↑27%	188
Sick Person—Alpha	31	29	↑6%	240
Unconscious/Fainting—Delta	10	20	↓50%	105
Breathing Problem—Charlie	39	33	↓15%	103
Falls—Alpha	32	20	↑38%	147
Unknown Problem—Bravo	17	15	↑13%	103

Patients by Age Group and Gender June 2019

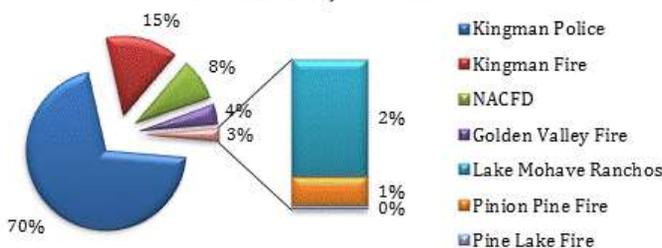


EMS Incidents by Hour

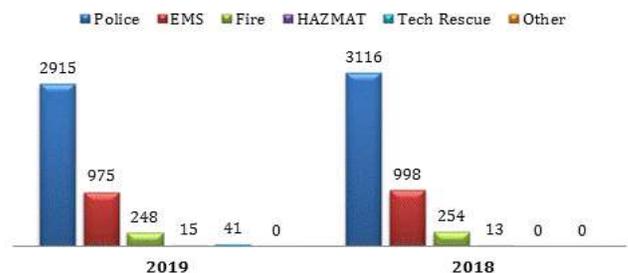


911 Center Calls for Service by Agency	YTD 2019		Police	EMS	Fire	HAZMAT	Other	Jun-19 Total	Jun-18 Total
	Count	Percentage							
Kingman Police	14861	69.8%	2915	-	-	-	-	2915	3116
Kingman Fire	3293	15.5%	-	490	112	12	-	614	632
No. AZ Consolidated Fire	1712	8.0%	-	281	69	2	1	353	358
Golden Valley Fire	922	4.3%	-	128	38	-	-	166	172
Lake Mohave Ranchos	342	1.6%	-	65	18	-	2	85	71
Pinion Pine Fire	133	0.6%	-	9	11	1	-	21	28
Pine Lake Fire	15	0.1%	-	2	-	-	-	2	4
<b>Total Calls Dispatched</b>	<b>21278</b>	<b>100%</b>	<b>2915</b>	<b>975</b>	<b>248</b>	<b>15</b>	<b>3</b>	<b>4156</b>	<b>381</b>

Percentage of Calls per Agency  
Total Calls for June: 4156

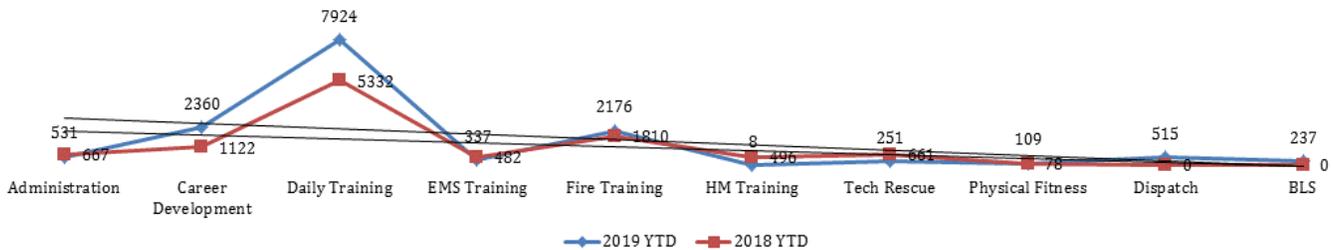


9-1-1 Communication Calls Per Agency  
June 2019 DOWN 4% from June 2018



TRAINING HOURS					
Training Type	Hours	% for Month	YTD 2019	YTD 2018	Variance %
Administration	49	2.0%	537	667	↓20%
Career Development	266	10.7%	2364	1122	↑53%
Daily Training	1351	54.2%	8228	5332	↑35%
EMS Training	73	2.9%	392	482	↓19%
Fire Training	359	14.4%	2329	1810	↑22%
HazMat Training	-	-	8	496	↓98%
Tech Rescue	126	5.1%	272	661	↓59%
Physical Fitness	-	-	109	78	↑28%
Risk Reduction	99	4.0%	133	-	-
9-1-1 Communications	164	6.6%	679	-	-
Building & Life Safety	4	0.1%	240	-	-
<b>TOTAL</b>	<b>2490</b>	<b>100%</b>	<b>15289</b>	<b>10648</b>	<b>↑30%</b>

**June 2019 vs. 2018 Total Training Hours  
Fire Only**



For the month of June 2019, The Kingman Fire Department engaged in a variety of training topics pertaining to: Career Development, Joint Fire Core training with NACFD in Vehicle rescue/ extrication night drills, Community Risk Reduction, **Completions of the second quarter Minimum Company Standards, EMS core training in "Stop the Bleed", After Action Review** , Hazardous Materials, and Physical Fitness. The Kingman Fire Department Training Division has teamed up with the Northern Arizona Consolidated Fire District in assuring we share training material and have an open invitation to any training we provide. The total number of training hours for the month of June was 2,490 which is up 30% from June 2018. The Kingman Fire Department has several members enrolled in multiple upcoming trainings to help with continuous improvement and professional development.

COMPLETED MONTHLY FIRE CODE INSPECTIONS			MONTHLY FIRE CODE VIOLATIONS		
Fire Prevention	Completed	YTD	Fire Prevention	Violations	YTD
Re-Inspection	56	154	Re-Inspection	-	114
Annual Schedule Inspection	115	631	Annual Schedule Inspection	68	364
Remaining Inspections	4	13	Violations Not Corrected	47	110
<b>TOTAL Inspections</b>	<b>175</b>	<b>798</b>	<b>TOTAL Violations</b>	<b>115</b>	<b>588</b>

Community Risk Reduction visited CANTEX this month teaching proper use of fire extinguishers to 131 employees. Bicycle and water safety were taught to **Parks and Recreation's Summer Fun Dayz as well as the Club For Youth**. We put on a fun water day for both Summer Fun Dayz and the Club For Youth. The water day consisted of having to use teamwork to fill buckets of water with buckets of water like in the olden days of firefighting. CRR was able to last minute **form an escort provided by Kingman Fire Department, Mohave County Sheriff's Office and Kingman Police Department. The escort** was for a local young lady who had arrived home from her last treatment after a long battle with cancer. This event was put together in less than 24 hours and was an extreme success. Over 1500 citizens lined the streets along the route of the escort showing unbelievable support. We assisted 5 residence with smoke alarm issues and installed 5 new smoke alarms provided by the owner. We also installed 4 Knox Boxes for the community.

COMMUNITY RISK REDUCTION ACTIVITIES					BUILDING REVIEW ACTIVITIES		
Activity	Jun 2019	# of Attendees	YTD 2019	YTD 2018	Activity	Jun 2019	YTD 2019
Smoke Alarm Maintenance/Calls	6	12	26	-	Commercial Plans	1	3
Smoke Alarm New Install (each alarm)	5	-	25	-	Other Commercial Reviews	9	51
Child Safety Seat Checks	1	3	51	1	Residential Plans	37	201
Child Safety Seats - Issued NEW	1	-	33	-	Other Residential Plan Reviews	21	106
Public Education Classes	11	413	83	10	Sign Review	15	
Public Education Outreach	4	1624	55	42	Special Event Permit Review	5	39
Explorer Program Training	-	-	1	-	Other Reviews	3	7
Knox Box	4	4	22	-	Building Safety Inspections	505	2704
Citizens Fire Academy Training	-	-	-	-	Business License Bldg. Inspections	70	301
CERT Training	-	-	-	-	<b>TOTAL</b>	<b>655</b>	<b>3427</b>
Station Tours	-	-	12	6			
<b>TOTAL</b>	<b>32</b>	<b>2056</b>	<b>308</b>	<b>59</b>			

**Commercial—New/Under Review Permit**

none

**Commercial Permits Issued—Under Construction**

Mohave County Courthouse 401 Sprint St.  
Tuff Shed, Inc. 4325 Stockton Hill Road  
Innovative Warehouse 1301 Andy Devine  
Canada Mart 210 W. Andy Devine Avenue  
Desert King International 550 Topeka Street  
Dairy Queen 3152 Stockton Hill Road

**Commercial Permits Ready to Issue**

Black Bear Diner 946 Beale Street  
Perkins 3123 Stockton Hill Rd

**Commercial Permits Ready to Issue**

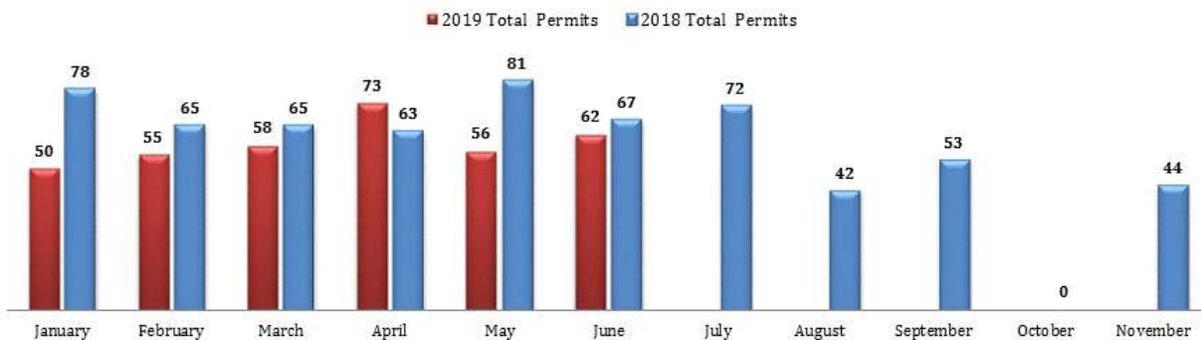
Black Bear Diner 946 Beale Street

**Commercial Permits Closed Out**

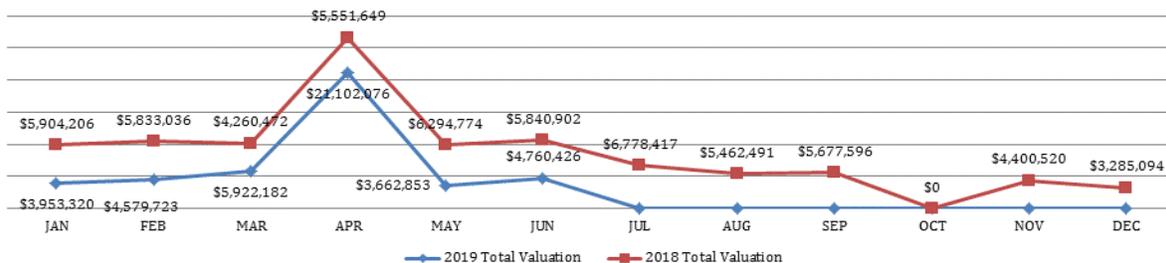
Gas N Grub Hay Barn 4549 N. Stockton Hill Road

PERMITS	Jun 2019
Fees Collected	\$62,329
Fees Waived	\$1,546
Total Finaled	46
Total Finaled Valuation	\$4,606,475

**Commercial & Residential Permits Issued YTD**



**Total Value of Commercial & Residential Permits Issued**



IT—JOE CLOS

June 2019

www.cityofkingman.gov

Visits

23,318

% of Total: 100.00% (23,318)



Unique Visitors

16,357

% of Total: 100.00% (16,357)



Pageviews

53,130

% of Total: 100.00% (53,130)



Daily Visits

Sessions



Popular Pages

Destination Page	Pageviews	Unique Pageviews
/	10,454	8,624
/government/departments/finance/utility-billing/utility-payment-options	2,508	2,062
/government/departments/parks-and-recreation	2,048	1,610
/business/airport-authority	1,420	1,214
/government/departments/police-department	1,258	958
/government/departments/city-pools	1,220	1,084
/government/departments/finance/utility-billing	1,060	814
/residents/city-news	887	642
/Home/Components/News/News/1492/16	868	833
/government/contact-us	748	582

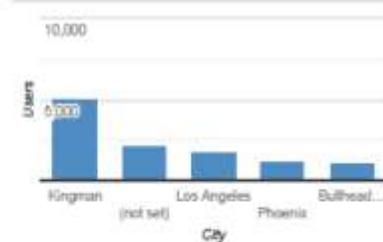
Average Pages per Visit

2.28

Avg for View: 2.28 (0.00%)

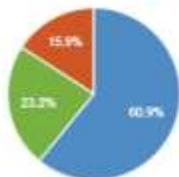


Your biggest traffic comes from



Traffic Source

organic direct referral



Type of Visitors

New Visitor Returning Visitor



Visits by Device

Device Category	Sessions	Bounce Rate
mobile	12,251	65.33%
desktop	9,713	45.39%
tablet	1,354	53.99%

Country/Territory

Country	Sessions
United States	22,682
Germany	70
India	70
Canada	50
United Kingdom	38
South Korea	34
Philippines	34
China	33
France	33
Australia	30





# Kingman Police Department-Chief Robert J. DeVries



## DATES TO REMEMBER

- October 16th @ 5:30 pm—13th Annual Walk Away from Drugs

**In June Public Safety transitioned to Capers for Computer Aided Dispatch and the Records Management System. At this time some statistical data is not available while we work through the new system.**

## June Activity

The department held a press conference on June 4th to showcase our new recruitment campaign and announce our partnership with the New Zealand Police Department. The campaign is geared to new generation youth in an effort to attract them to the police profession.



Coffee with Cops was held

on June 12th in the Walmart parking lot from 11:00 a.m. to 2:00 p.m. Approximately 50 individuals stopped by to interact with officers over the 3-hour event.

Officer Lerma Reyes graduated from the Western Arizona Law Enforcement Training Academy (WALETA) on June 14th. Officer Reyes now begins the 16-week Field Training Officer program.



KPD Explorers Trinity Townsend, Trenton and Kylie Vest started the Havasu Explorer Academy Training (HEAT) program on June 15th. The group graduated from the program officially earning their KPD Explorer Post #47 badges.



## Staff Update

Officer Eddie Espinosa resigned effective June 30th to join the Bullhead City Police Department.

## June Highlights

### **\*\* Deputy Chief Evan Kunert completes Northwestern University Program \*\***

Kingman Police Chief Bob DeVries is pleased to announce that on Friday, June 7<sup>th</sup>, 2019, **Deputy Police Chief Evan Kunert** graduated from Northwestern



University's School of Police Staff and Command (SPSC). The intensive ten-week program was hosted by the Tempe Police Department in Tempe, AZ. The SPSC program is designed to help prepare executive level law enforcement leaders for the tasks and challenges they face specific to providing modern and effective law enforcement services to the community. Deputy Chief Kunert joins an elite alumni of graduates comprised of thousands of leaders from all over the world. The program was implemented by Northwestern University's Center for Public Safety in 1983. Deputy Chief Kunert was one of 24 students to successfully complete SPSC Class #461. The SPSC program provides upper level college instruction with courses focused on leadership, organizational behavior, applied statistics, human resources, employee relations, and planning and policy. The program is interactive and designed to prepare law enforcement leaders for position of greater responsibility by combining academic principles with practical applications. It also provides an opportunity for graduates to build relationships, share experiences and develop other resources and support from other law enforcement agencies.



### **\*\* Vehicle vs Pedestrian Crash \*\***

On Monday, June 10<sup>th</sup>, at about 1:45pm, Kingman Police investigated a vehicle vs pedestrian crash in the area of E. Andy Devine Ave. and Harrison St. where two young boys were struck. The investigation revealed that two cousins (12y and 6y) were riding their scooter on the sidewalk along E. Andy Devine Ave. approaching Harrison St. A Dodge truck, driven by a 36 year old Kingman woman, was stopped on Harrison St. at Andy Devine Ave. At one point the boys began to cross the intersection at which point the driver of the truck also proceeded to enter onto E. Andy Devine Ave. The right front of the truck struck the 12 year old boy, knocking him to the ground. Investigators believe that the 6 year old boy was struck and run over by the right rear tire of the truck. The 12 year old received minor abrasions and sprain to his leg, while the 6 year old received significantly more serious injuries. Both were taken to Kingman Regional Medical Center, where the 6 year old was later airlifted to University Medical Center in serious but stable condition. The driver of the truck was issued a citation charging her with Failure to Yield to Pedestrian in a Cross Walk. As of today the 6 year old was listed in serious, but stable condition.



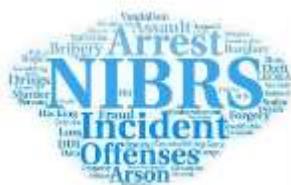
### **\*\* Serial Brush & Dumpster Fire Suspect Arrested \*\***



On Tuesday, June 11<sup>th</sup>, at about 7:00am, Kingman Police arrested **Charlie Lee Balluff**, 39 of Kingman, on felony charges of Arson of Property or Structure (x14 counts), Possession of Dangerous Drugs and misdemeanor Reckless Burning (x4 counts). Kingman detectives have been working diligently since 2013 in cooperation with the Kingman Fire Department and the Mohave County Sheriff's Office. The case has been dubbed the "Burning Bush Bandit Case". Investigators developed information within the last several months connecting Balluff to numerous fires. On Tuesday Balluff was taken into custody without incident after he left his home in the 3600blk of Bond St. Balluff was found to be in possession of methamphetamine. Detectives subsequently served a search warrant at Balluff's home, where additional items of evidence were discovered. Balluff, who admitted involvement in the offenses, was ultimately booked into the Mohave County Adult Detention Facility. The investigation is ongoing, with additional charges possible. Investigators believe that Balluff is responsible for over 400 brush and dumpster fires in the Kingman area since 2013.



### **\*\* KPD Changing Criminal Reporting \*\***



The Kingman Police Department has begun reporting to a new crime reporting system as part of a nationwide transition by law enforcement. For the past 67 years KPD, and all other Arizona agencies, have been collecting and reporting crime statistics in accordance with the Uniform Crime Reporting (UCR) Program's Summary Reporting System.

As of June 1<sup>st</sup> KPD has begun collecting and reporting crime statistics in accordance to the UCR's National Incident Based Reporting System (NIBRS). Reporting to the NIBRS criteria will provide a far more detailed report.

NIBRS provides far more specificity about crimes, including type of victim, residential status of the victim and offender, weapons information and the value of the property stolen or recovered. Those changes will also impact data entry with incidents where multiple crimes were committed. NIBRS requires data entry on all criminal offenses where UCR only gathered data on the most serious offense in situations of multiple criminal offenses.

KPD's transition to the NIBRS reporting system comes as a result of the FBI setting a January 2021 deadline for police agencies across the country to begin using the NIBRS system. As a result KPD has implemented a new Records management system and began training staff on proper collection and data processing. Additional Source Info: <https://www.fbi.gov/services/cjis/ucr/nibrs>

### **\*\* Weapons Misconduct & Criminal Damage Arrest \*\***



On Tuesday, June 18<sup>th</sup>, at about 2:45am, Kingman Police arrested **Lukas Alan Adams**, 26 of Kingman, on felony charges of Aggravated Criminal Damage and Weapons Misconduct (x4). Officers responded to a church in the 100blk of N. Fourth St regarding a burglary alarm. Officers arrived and discovered broken glass and Adams, intoxicated and passed out, lying on the ground. Officers observed a handgun lying next to Adams. The investigation determined that Adams, who was extremely intoxicated, had fired off at least four rounds from the handgun, striking the window glass of the church and causing significant damage to other items inside of the church. Adams was unable to provide any explanation for the incident. Adams was arrested and booked into the

Mohave County Adult Detention Facility.

**\*\* Additional Charges on Child Abuse Suspect \*\***

On April 12<sup>th</sup>, **Kenneth Thomas McIntire**, 30 of Kingman, was charged with a felony count of Domestic Violence by Sexual Abuse. KPD became aware of allegations that McIntire had sexual abused his niece (15y) while in his care. The investigation revealed allegations that McIntire had been abusing his niece over the past 2 years. McIntire, who admitted involvement in the offense, was already booked in the Mohave County Adult Detention Facility on his previous charges.



**Previous Release from April 9<sup>th</sup> \*\* Arrest for Child Abuse \*\***

On Thursday, April 4<sup>th</sup>, Kingman Police arrested **Kenneth T. McIntire**, on felony charges of Domestic Violence by Child Abuse and Domestic Violence by Aggravated Assault. Earlier in the day a 13 year old middle school student was found to have severe bruising and welts to his lower body. A School Resource Officer began the investigation which resulted in McIntire (father) being contacted and ultimately arrested and booked into the Mohave County Adult Detention Facility. Investigators served a search warrant at the home and recovered the items used to strike the 13 year old. The AZ Department of Child Safety (DCS) is assisting in the investigation. The child was placed into protective custody by DCS.

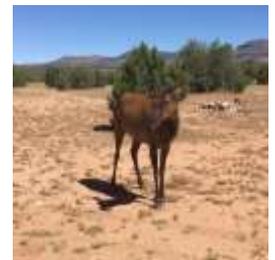
**\*\* Arson & Endangerment Arrest \*\***



On Thursday, June 20<sup>th</sup>, at about 1:00am, Kingman Police arrested **Patricia N. L. Craft**, 27 of Kingman, on felony charges of Arson of Occupied Structure (x2), Arson of a Structure/Property (x5), and Domestic Violence by Endangerment (x8). On June 18<sup>th</sup> the Kingman Fire Department was called to a residence in the 500blk of Gold St. on three separate occasions regarding brush fires near the residence. During those investigations Craft reported that she suspected her brother to be the suspect in lighting the fires. Officers were unable to confirm suspect identification. On Thursday, officers investigating the fires learned that other fires had been set, wherein the home was actually damaged by fire before being extinguished. Officers established surveillance during which time they observed Craft ignite a brush fire next to the home throwing a bundle of ignited papers out of a window onto the ground. Craft, who initially denied involvement, later admitted to lighting the fires. Eight other people, related to Craft, were living in the home, ranging from very young to elderly. Her motive in lighting the fires is not clear. Craft was arrested and booked into the Mohave County Adult Detention Facility.

**\*\* Elk Found & Captured in City \*\***

On Sunday, June 23<sup>rd</sup>, at about 4:45am Kingman Police began receiving reports of an elk causing a traffic hazard in the area of Airfield Ave. and Harrison St. Officers arrived and found the cow elk to be walking in the roadway. Officers were able to direct the elk into the Mohave County Fairgrounds where they were able to keep her contained. AZ Game & Fish was notified. Later in the day AZ Game & Fish responded and were able to sedate and capture the animal, releasing it at an undisclosed location.



STATISTICAL SUMMARY—May		
	MONTH	Year-to-Date
Adult Arrests	187	1,061
Juvenile Arrests	16	161
911 Calls	2,420	13,905
Calls For Service	*	15,045
Written Reports	*	2,226

*Honor  
Integrity  
Courage*

\* Some statistical data is not available at this time due to the transition to Capers CAD & Records Management System.

MONTHLY FINANCIAL REPORT			
CITY REVENUE		Criminal Justice Enhancement Fund—47%	
Abatement Fund	0.00	Child Passenger Restraint	0.00
Address Confidentiality Fund	1.95	DNA Surcharge—3%	842.30
<b>Attorney's Fees</b>	2355.75	Drug Enhancement Acct (Fine)	670.06
Bond Forfeiture	345.00	DUI Abatement Fund—\$250	500.00
Copy Fees	0.00	Extra DUI Assessment	0.00
Court Costs	0.00	Domestic Violence Services Fund—\$50	181.16
Defensive Driving Diversion Fee-Local	2445.00	Fill the Gap—7%	1013.81
Fines	10297.03	AZ Highways Fund	25.17
Jail Costs	3715.32	JCEF Surcharge—15%	48.90
Jury Fees	0.00	Medical Services Enhancement Fund	1881.99
Miscellaneous Fees	184.95	2011 Additional Assessment—\$8	785.65
Overpayment Forfeiture	0.00	Probation Surcharge—\$5	1.14
Suspension Fee	736.82	Prison Construction and Operations Fund	3555.68
Warrant Fee	3290.95	Public Safety Equipment Fund	4799.49
<b>Total City Revenue</b>	<b>23372.77</b>	Peace Off Train	202.95
Local JCEF TPF Acct	386.85	ZVRF Victim	359.86
Court Enhancement Fund	1209.05	Victim Comp Fund	216.50
STATE REVENUE		Technical Registration Fund	15.00
Probation Surcharge—\$10	22.19	<b>State's JCEF TPF Acct</b>	679.19
Probation Surcharge—\$20	1985.04	<b>Victim's Rights Enforce Assess Fund</b>	190.58
Address Confidentiality Fund	37.20	FARE Special Collection Fund	2499.04
Arson Detection Reward Fund	.00	FARE Delinquent Fee	796.36
Clean Election Fund—10%	1473.55	<b>Total State Revenue</b>	<b>29266.86</b>

SUMMARY OVERVIEW – JUNE 2019					
BOND SUMMARY		RESTITUTION SUMMARY		ADULT PROBATION FEE SUMMARY	
Prior Balance	15345.00	Prior Balance	1008.02	Prior Balance	2494.27
Bonds Posted	14272.58	Payments made	2945.79	Payments made	1561.25
Bonds Forfeited	4117.58	Checks written	1770.30	Checks written	2494.27
Bonds Refunded	4500.00	Balance in Restitution	2183.51	Balance in Adult Prob Fees	1561.25
Balance in Bonds	21000.00				
REIMBURSEMENT		Cases Terminated	New Cases	Juveniles	
Prior Balance	274.30	Civil Traffic	103	102	3
Payments made	26.70	Criminal Traffic	30	30	0
Checks written	26.70	Criminal Misdemeanor	127	112	1
Balance in Reimbursement	274.30	<b>Total</b>	<b>260</b>	<b>244</b>	<b>4</b>
Total Revenue	296060.39	Domestic Violence Cases	8		
Mohave County Jail Costs	23502.84				

MUNICIPAL COURT MONTHLY STATISTICAL REPORT JUNE 19				
CRIMINAL TRAFFIC				
	D.U.I.	SERIOUS VIOLATIONS	ALL OTHER VIOLATIONS	TOTAL
Pending First of Month	91	9	203	303
Filed	16	3	11	30
Transferred In	0	0	0	0
SUBTOTAL	107	12	214	333
Transferred Out	0	0	0	0
Other Terminations	19	3	8	30
TOTAL TERMINATIONS	19	3	8	30
Pending End of Month	88	9	206	303
TRAFFIC FAILURE TO APPEAR				
Pending First of Month	Filed	Sub Total	Terminations	Pending EOM
102	2	104	1	103
Criminal Traffic/FTA Trials	0	Criminal Traffic/FTA Jury Trials		0
CIVIL TRAFFIC				
Pending First of Month	Filed	Sub Total	Default Judgement	Other Term
315	102	417	17	86
Total Terminations	103	Pending End of Month		314
Civil Traffic Hearings Held in MONTH				5

MISDEMEANOR				
	Misd Non Traffic	Failure to Appear Non-Traffic	TOTAL	
Pending First of Month	1405	202	1607	
Filed	102	10	112	
Transferred In	0	0	0	
SUBTOTAL	1507	212	1719	
Transferred Out	0	0	0	
Other Terminations	121	6	127	
TOTAL TERMINATIONS	121	6	127	
Pending End of Month	1386	206	1592	
Misdemeanor FTA Court Trials				4
Misdemeanor FTA Jury Trials Held				1
Misdemeanor/Criminal Traffic Initial Appearances				34
DOMESTIC VIOLENCE/HARASSMENT PETITIONS				
	Filed	Issued	Denied	TOTAL TERM
Domestic Violence	4	4	0	4
Harassment	9	2	2	4
HEARINGS HELD TO REVOKE/MODIFY ORDER OF PROTECTION/INJUNCTION AGAINST HARASSMENT				
Order of Protection	0	Injunction Against Harassment	0	
SPECIAL PROCEEDINGS/ACTIVITIES				
Juvenile Hearings Held	15	Search Warrants	0	
WARRANTS OUTSTANDING				
Traffic Warrants Outstanding		Criminal Warrants 1068		
D.U.I.	123	MISDEMEANOR TOTAL		
Serious Violations	19			
All Other Violations	170			
TRAFFIC TOTAL	312			

## Parks and Recreation Department—Mike Meersman

Our Summer season is moving along successfully. Our summer will continue through the third week of July for classes and pools until the second week of August.



**Fitness & Dance:** This summer, we have 108 students overall enrolled in all of our dance classes. Fall Dance Season will begin the first week of August before the release of our Fall Brochure. Fall Dance classes currently show 68 students enrolled, but we hope to reach 200 by the time classes start in August. Zumba has come to an end for us as our instructor will be going into the US Navy. There is an applicant on file to be interviewed with hopes of rejuvenating the Zumba program in September. Body Shaping and Aerobics are both meeting regularly and meeting the minimum attendance numbers. I feel our struggle is that we are limited on what we can offer and with so many other opportunities in the community available for a cheaper price, patrons are choosing to participate in the fitness centers with longer hours and more variety. We continue to service our “regulars” who enjoy the instructors and their methods of teaching.

**Child Supervision Programs:** The Summer Fun Daze Day camp continues to operate weekly with an average of 28-30 participants each week. Summer camp is offered from 7:30-5:30 daily for children 6-12 years old and will include weekly trips to the pool, and other off-site excursions, along with day hikes and splash pad visits, as well as many several daily activities, all included for \$75 per week. This month, campers will visit and take a tour of the Cerbat Cliffs Golf Course.

**Trip & Tours:** The trip to Utah for Tuacahn Amphitheater, River Rafting & Train through Heber Valley, and a visit at Zion National Park on June 28-30 for 3 days and 2 nights had 43 registered and was a long weekend for most. There was a lot to take in and be appreciated by most of those in attendance. We encountered some unexpected bus delays with

the time change and bus not being able to go the speed limit. August awaits a trip to Phoenix to see Chitty Chitty Bang Bang and a Diamonds Game along with a tour of Chase Field. This trip may be cancelled due to lack of registrations (currently only 3) and we must have a minimum of 35. Fees include all admissions, hotel accommodations, and breakfast. Our trips are open to everyone, but highly attended by the senior clientele due to their lack of ability to travel distances alone or ability to make reservations on their own. Any trip recommendations or questions can be submitted to Recreation Coordinator, Beth Matthews at 692-3109.

**Sports:** The department just completed the Little Tykes Sports Camps that had 67 participants enrolled in T-ball, Soccer, and basketball. Floor Hockey had 14 enrolled and is also now completed for the summer. The International Soccer camp provided by UK International Soccer will begin July 8th and continue through July 12th. The camp is co-sponsored with our department and we received \$5 per registered participant. Department is also focusing on Adult team registrations in Kickball and Volleyball as well as Youth Volleyball which all will begin in September. Centennial Park was the hosting site for the Annual John Bathauer Scholarship Fundraising Tournament on June 15th and had 22 teams. June 29-30 was the Fence Buster Tournament held at Centennial Park and included Coed Divisions, Men's and Women's Divisions. Teams came into town from Vegas, Phoenix, Havasu and Bullhead. For any additional sports information or to volunteer in our youth leagues, please contact Sports Coordinator, Ryan Fruhwirth at 692-3113.

**Special Events:** The Annual Summer Carnival was held at Centennial Park on Friday, June 14th with carnival style games and an outdoor movie, “Ralph Wrecks the Internet” was shown at dark. We had approximately 500 in attendance at the carnival and 150 at the movie. FREE Swim Day was held on July 4 at both pools and included games for everyone to participate. Mud Mania will be on July 11th, and our annual Float-In Movie on July 12th & August 9th, and the Drive-In Movie on September 13th (subject to change due to Fair).

**Aquatics:** Both city pools are operating smoothly. Fortunately, this year we have had minimal shut downs. Daytime swim continues Monday through Friday from 1-5pm, Saturday & Sunday from 1-4pm with night swim at Centennial Pool on Monday & Wednesday and at Grandview on Tuesday & Thursday from 7-9pm at both locations. Swim Lessons are in their first 2-week session with morning lessons at Centennial Pool and evening lessons at Grandview Pool. Private parties/rentals take place in the evening when pools are not open to the public. If anyone is interested, they should contact Beth Matthews at 692-3109 for certification information. We just hired a few more lifeguards from the last class that was offered.

**Miscellaneous:** The department is currently seeking new Recreation Instructors to offer classes in the Fall and any other season they desire. If you know of anyone that has a specific trait and might be able to share their interest with others, please have them apply for the Recreation Instructor position or have them contact Yvonne at 692-3111.

EVENTS HEADED YOUR WAY	
Mud Mania	July 11
Float In Movie	July 12
Float in Movie	August 9
Drive in Movie	Sept 13
Any Devine Days Parade/Festival	Sept 28

Park Maintenance Division June 2019

PARKS MAKE LIFE BETTER

Park Maintenance Division

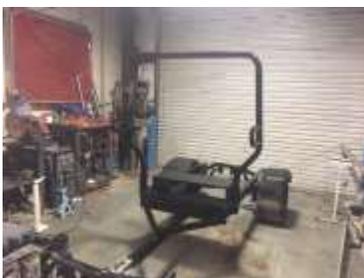
For any maintenance related issues or problems, please contact Parks Crew Leader Jerry Sipe (928) 716-1764.

Parks Maintenance:

We have completed 125 maintenance repair orders and utilized 501 hours of ADC Inmate labor this month.



Soccer field light project at Centennial Park: lights were assembled in one week and were put in place June 11th. City of Kingman Parks Department employees worked with Walker Electric to get the four new poles assembled and both teams worked with Unisource Electric to get them lifted in the ground.



Parks Department Equipment Mechanics built a trailer for one of our spreaders so it no longer ties up a Toro machine that can be used daily in our parks.



Custom signs were made for the Metcalf Park expression swing to hopefully cut back on damage to the apparatus.

Park Maintenance Division June 2019

**PARKS MAKE LIFE BETTER**

For any maintenance related issues or problems ,please contact Parks Interim Superintendent Jerry Sipe at (928) 716-1764.



Construction of the new Firefighters Memorial Park Playground. Construction started June 5th and the park had its grand opening Tuesday June 18th.



Start to finish, these photos show the ground breaking and the completed project June 5th to June 18th Firefighters Memorial Park Playground.



Summer Carnival held at Centennial Park with movie in the park, “Ralph Breaks the Internet” held June 14th.

Fence Busters Tournament held at Centennial Park June 28th thru June 30th.

Parks and Recreation Continued



Parks crew picked up old fire hydrants that are no longer in service and cut them down and gave them a new coat of paint to use in our dog parks. The first one installed at our new dog park project being built near Walleck Ranch park.



Ramp built for new dog park project using form boards from past park projects.



Tube for dog play area using old playground equipment that was replaced installed at new dog park.



**Donation bench "In Memory of Jake Edward Smart" installed dog park project near Walleck Ranch Park.**



## Golf Maintenance

The maintenance crew spent the month doing normal maintenance around the golf course. Some of the routine mowing we perform has slowed due to the high temperatures and by not mowing in the afternoons during the heat of the day, this help us to alleviate some of the stressed turf. Since the last report, the golf course has utilized 384 hours of inmate labor.

There were two fertilizer applications done on the golf course this month. One was an application of 0-0-50 Sulfate of Potash and the other was a liquid application of Manganese Sulfate, Ferrous Sulfate, Ammonium Sulfate, and a heavy application of Foliar Phosphite.

An application of fungicide was applied to our Tees and Greens to help combat and disease issues that may arise. Anther application will be done to the Tees, Greens, and we will also include Fairways in the vent that our humidity starts to rise and the weather starts to show signs of Thunderstorms. The best practice is to try and apply the Fungicide when we are the most susceptible to the disease.

We also applied an insecticide application across the golf course to help us combat any insect activity, including Grubs, this past month.

The golf course suffered two major line breaks over the past month. These came at a time that some of our residents also complained about high water pressure. We had one break on hole #3 and we were able to replace roughly 40 feet of old piping, add in a new electric station valve, and also a 4 inch isolation valve. In the event that the golf course suffers a similar break located on the same hole, we will be able to isolate the leak quicker and save water loss with the additional of the new 4 inch valve.

The other mainline break was on hole 6, located in the same vicinity as the break on hole 3. With this break we replaced about 30 feet of old piping and re-tied one of PRV valves back into place to help alleviate high pressure in that area of the golf course.

Another issue we suffered was the loss of our computer aided control system. Our computer crashed the last week of June and it took roughly two days to get a new one here and installed. During this time the maintenance crew and inmates spent extra time watering the golf course and hose reeling our greens to keep them from getting too stressed.

Herbicide applications are being done on a daily basis to keep weeds down.

Gopher gassing and trapping has resumed after a breakdown of the gassing machine.

For any information about Cerbat Cliffs Golf Course or to make a Tee time, call 928-753-6593 or visit the website at <http://cerbatcliffsgc.com/>. Thank you.

## Pro Shop and Grill

We finished the month of June up 452 rounds and over \$13k in revenue compared to June of 2018. Continuing the trend for this year, temps in June were down an average of 4.8° compared to 2018 and 2.5° below the historical average. A welcome drop for June.

Jacob Griffin resigned effective June 27<sup>th</sup> in order to pursue an internship in his field of study at Dixie State in St. George, UT. We also have two seasonal employees from Parks & Recreation to assist in the Golf Shop, particularly in need while Haley Bradley is gone to Scotland in July.

On June 11<sup>th</sup>, began a weekly Tuesday Golf Tip posting on Facebook, receiving positive feedback to date.

Our Father's Day promotion providing free golf to dads on Father's Day resulted in 39 rounds of complimentary golf, 13 additional paid rounds with those, most of which were junior golfers. Compared to Father's Day in 2018, this year we did a total of 23 more rounds and we provided 39 free rounds.

County League on Thursdays remains averaging about 20 players a week. City League began play Wednesday evenings and is currently averaging about 12 players per week.

CERBAT CLIFFS GOLF COURSE	
MONTH—ACTIVITY April 15, 2019	
Number Nine-Hole Rounds	1156
Number 18-Hole Rounds	1650
Number Golf Lessons	5
Greens Fee Revenue Total	43,318
Annual Passes	13,150
Daily Green Fees	30,168
Motor Cart Revenue Total	28,077
Private Cart Trail Fees	4,121
Daily Cart Rental	23,956
Driving Range Revenue	3,212
Total Hours Ranger Activities	135
Total Hours Beverage Cart on Course	0
Number of Tournaments	0
Total Tournament Participation	0
Specials	48

We met with the Athletic Directors from Lee Williams and Kingman High School to discuss the teams and the program for the fall seasons. Both schools are currently searching for coaches.

The Junior Program began June 5<sup>th</sup> and we have 97 kids in the program. Through the month, we conducted three days of clinics on Wednesday and two of the four junior tournaments on Fridays with 80 and 70 participants respectively.

As of June 27<sup>th</sup>, the Kingman Firefighter's Tournament on July 20<sup>th</sup> is full at 40 teams. Meeting with Tom Flanagan by July 13<sup>th</sup> to finalize the details.

Spoke with Joseph Hellriegel with GolfNow and engaged in a web presentation to collect the details about utilizing their service as an additional tee time booking engine for the golf course. No out of pocket cost for the City, but instead barter one tee time prior to 12:00 in trade for their service.

## Public Works—Rob Owen

BUILDING MAINTENANCE-JUNE/2019	
Square feet of buildings maintained	144,705
Square feet of buildings cleaned	85,547 by City, 6,000 cleaned by agreement with occupant , and 20,000 cleaned by contractor.
Building Maintenance repairs made 12	<p>Building Maintenance staff completed 12 work orders in June. The Building Maintenance Technicians are working hard to complete the first phase of the Human Resources office remodel. Several air conditioning units have malfunctioned and two have to be replaced.</p> <p>Two of our four Building Maintenance Workers have been out for health related issues. Temporary workers have been filling in.</p>
Graffiti removed—0	There was no graffiti abatement clean-ups completed in the month of June

FLEET MAINTENANCE-JUNE/2019	
12,634.3 gallons of unleaded gas	Cost of \$31,579.43
9,856.3 gallons of diesel fuel	Cost of \$22,834.53
Vehicle preventive maintenance	Vehicles 38
Mechanic and welder vehicle repairs	Repairs 499

SANITATION-JUNE/2019	
311 trips to the landfill—Delivery of 3,654,900 pounds of trash	Cost of \$65,605.46
New 90-gallon residential containers	21
Old, damaged, missing or found containers repaired or replaced	66
Steel containers delivered for customer clean-up	2
1) Extra steel containers emptied and 2) Containers retrieved	1) 41 and 2) 2
1) Regular extra trash hauls 2) Abatement orders 3) \$3 Special Trash Haul	1) 181 2)5 3) 0
Recycling—tons / Annual total— tons	77.28/541

STREETS—JUNE/2019	
Square yards of asphalt	4.3 Million
Miles of unpaved roads	19.5
Street lights	900
Traffic signals	24

#### Available Manpower:

- Superintendent
- (1) Crew Leader
- (1) Operator A (Signing and Striping Technician)
- (5) Operator A (General Maintenance Crew)
- (4) Operator B (General Maintenance Crew)
- (1) City Electrician II (Signals Technician)

#### Street Department Activities:

- The month of June consisted of grading, sweeping, and asphalt patching ,traffic Signal/Lighting maintenance and repairs
- Andy Devine final striping and signing was completed.
- The ADIEM crash barriers in the Airway Underpass were replaced.
- New sign bases for converting stop signs to square bases along Stockton Hill, Detroit to Andy, were installed. This will improve resiliency and appearance. Andy Devine from Micheal St to Stockton Hill were completed in conjunction with the bike lane sign bases.
- Streets received the first phase of LED street lights and has started installation at signalized intersections. The installation of these lights is expected to be ongoing for the next couple months. An additional phase is planned/budgeted for in the upcoming fiscal year.
- Streets crews completed the First Friday street closures

#### Training

- Training and certification for public works crews for powered industrial trucks was completed by Jeff Gifford and Tug Martinez.

**HILLTOP WWTP**



**DOWNTOWN WWTP**



**WASTEWATER – JUNE/2019**

**Wastewater Treatment—Personnel 10/ Vacant 2**

Staff at Hilltop Facility

- Treated approximately 47.502 million gallons of influent on intake and discharged approximately 51.268 million gallons of “B+” effluent
- Composted approximately 370 cubic yards of bio-solids in preparation for land application
- Completed all oil changes and general monthly maintenance on associated equipment
- Completed all monthly NPDES and APP sample collection and submitted all monthly sample collection & regulatory reporting to ADEQ.
- Treatment staff is continuing to work towards a resolution in regards to structural integrity of the aeration velocity enhancer with Ovivo.
- Staff responded to a number of emergency call-outs.

Staff at Downtown Facility:

- Treated approximately 7.492 million gallons of influent on intake and discharged approximately 6.734 million gallons of “A+” effluent
- Completed all annual, semi-annual, quarterly, & monthly NPDES and APP sample collection & ADEQ reporting.
- Dewatered approximately 49 cubic yards of biosolids & transported to Hilltop for composting.
- Completed cleaning, general maintenance and troubleshooting -various pumps
- Completed all daily, weekly and monthly maintenance work orders

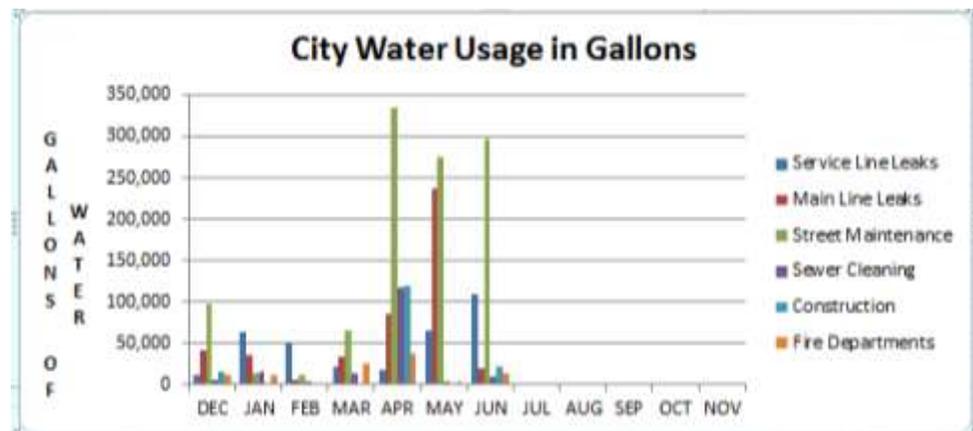
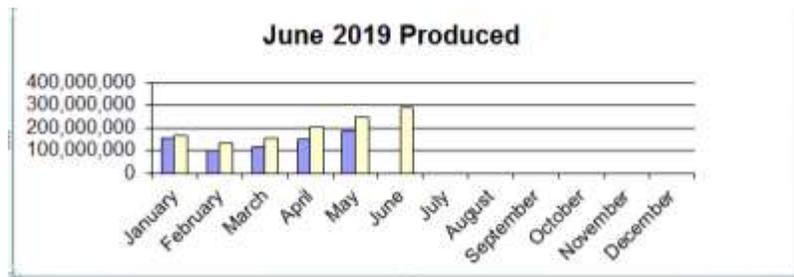
**Wastewater Collections—Personnel 3, (1 )unfunded**

Wastewater Collection crews:

- Completed CCTV inspections of 6 & 8-inch wastewater conveyance lines—An estimated 4,000 linear feet—identifying areas requiring hydro jet cleaning, mechanical root removal, potential repair, areas of inflow and infiltration or any other general maintenance associated with corresponding infrastructure
- City Collections Team decommissioned Walleck Ranch Lift Station.
- City Collections Team completed hydro-jet cleaning of approximately 10,000 linear feet of conveyance mains using approximately 10,000 gallons of water.
- Responded to and assisted with multiple calls for service—none of which were caused by deficiencies to City infrastructure
- Wastewater Collections Staff assignments have been predominately assisting water operations staff to assist in leak mitigation.
- Wastewater Staff assisted with a number of after hours water leak call-out repairs
- Responded to & assisted multiple customers with lateral locates, etc.
- Assisted Wastewater Treatment Staff at both facilities due to employee shortages.

**Wastewater Pre-Treatment - Personnel 1.5.**

- Maintain pre-treatment compliance by evaluating potential SIU/CIU’s
- Follow-up on complaints & potential discharge violations, update SIU analytical spread sheet.
- Completed the quarterly sampling for the pretreatment portion of the NPDES permits.
- Preparing, (ongoing), Annual Pre-Treatment Report.
- Reviewing SIU Data with Patti Trahern.



## WATER — JUNE 2019

In June Certified Water Operators:

- \* Produced 291,019,900 gallons of water from the various groundwater wells throughout the City.
- \* Completed all Arizona Department of Environmental Quality regulatory sampling and reporting as per The Clean Water Act.
- \* Performed Operations and Maintenance on the wells, booster stations, and Chlorination Systems.

In June Distribution Operators:

- \* Responded to over 1360 work orders for leaks or repairs in the distribution system.
- \* Staff repaired 890 square feet of asphalt and concrete from water leaks.
- \* Blue Stake performed locates.

In June Water Service Operators:

- \* Staff read 21,558 Residential and Commercial meters

In May Staff:

- \* Billed 190,061,690 gallons of water.
- \* Responded to a total of 1360 customer assisted calls.
- \* Those included 451 meter rechecks, 383 turn-ons, 158 shut offs, 15 locks, 14 leaky valves, 68 out of orders, 6 pressure checks and 40 new meter connections.
- \* Delivered 190,061,690 gallons of water to the Residential, Commercial and Irrigation customers.



# Kingman Area Regional Transit

KART—JUNE 2019	
MONTH REVENUE	<ul style="list-style-type: none"> <li>Fare Box Revenue—\$6,433</li> <li>Coupon/Pass Revenue—\$7085</li> <li>Total Monthly Revenue—\$13,518</li> </ul>
MONTH RIDERSHIP	<ul style="list-style-type: none"> <li>Service hours—1180</li> <li>Service miles—15,370</li> <li>Total passenger trips—9,831</li> <li>Curb-to-Curb trips—312 (3% of total)</li> </ul>



## PROJECTS-JUNE/2019

<p><b>Sign Inventory system project</b>—A new more detailed scope of work was added to the solicitation and is currently being re-advertised. Clarification questions were asked by a potential contractor on June 28, and answered. ADOT is administering this.</p>	<p><b>Stockton Hill Rd. Safety Corridor</b>—The local, match for design has been paid (\$15,877.00). ADOT will administer this entire project. The estimated cost is \$602,151 in HSIP funds and a total local match of \$36,397 for a total of \$638,548. Project design will start soon. The design is currently being advertised.</p>
<p><b>Injection Well Design</b>— Drilling is tentatively scheduled to start in mid-July.</p>	<p><b>Maintank 1 Rehabilitation project</b>—City team has decided to postpone this project until next year due to time constraints as to when the tank can be off-line. Demand dictates that it can only be off-line in the winter months and there is not enough time for design and construction remaining this year.</p>
<p><b>City Well 10</b>—Final plans are complete. Construction procurement will start after July 1.</p>	<p><b>Waterline Replacement projects</b>—Final plans are complete. Prioritization of all waterline projects will be conducted. Construction procurement will start after July 1.</p>
<p><b>Andy Devine Avenue Improvements from Ellas Place to 2<sup>nd</sup> Street</b> -An application was submitted to ADOT for Intersection improvements at the Andy Devine and First Street. The proposed request is for multiple safety improvements on Andy Devine Avenue from Ella's Place to 2nd Street, including: Relocate pavement width with channelization, raised medians and curb bulbouts to calm traffic, restripe for narrower lanes; improve intersection alignment at 1st Street by removing skew angle and aligning offset driveway at Visitor's Center. This project does not include any non-infrastructure funding request. These improvements will address the fatal crash related to speeding at this intersection. A professional engineering consultant and licensed contractor will perform the work. There will be ground disturbing activities; no utility relocations are anticipated. If awarded, this project will be programmed for fiscal years 2023 for design and 2024 for construction. The City has estimated the total project cost of this project to be \$1,165,500. Of that amount request ADOT determine if \$1,099,067 is HSIP eligible with \$66,433 being local match. 94.3% federal, 5.7% match.</p>	<p><b>Future HSIP Projects</b></p> <p>The initiation documents for this project were submitted. This is the preliminary step to start the actual project. The project is programmed for fiscal years 21 -22 for some safety improvement projects on the following streets.</p> <p>On Beale Street, for traffic calming/curb bulbouts, at 3 intersections (3rd, 4th, 5th Streets)</p> <p>Adding speed feedback signs on these streets that either have a fatal crash or several serious injury crashes</p> <p>Stockton Hill Rd, Airway to Jagerson</p> <p>Beale St, Grandview to 10th St</p> <p>Hualapai Mountain Road, Virginia Ave to east of Seneca</p> <p>Airway Ave, Western to Rt. 66</p> <p>Gordon Dr, Shadow to Bank</p> <p>Beverly Ave, Fairfax to Western</p> <p>Project cost estimate is \$444,000 with a \$15,574 local match.</p>

Project eligibility was received October 24, 2018 for this project

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## Planning & Economic Development Department, Tourism Division – Josh Noble

### June 2019 Advertising & Marketing

#### Arizona Office of Tourism Marketing Cooperative

- Wrapping up FY2019 Marketing Coop selections, all digital including: Sojern display ads, Madden SEM and YouTube/TrueView, TripAdvisor display, and Quatcast display
- June 19: AOT Rural Marketing Cooperative webinar, applications will be due July 10

#### Other Marketing / Promotions

- Full page sponsorship in the Mother Road Route 66 Passport, sold Route-wide. Kingman provides turquoise nugget giveaways to passport participants, 47 distributed in June.

### June 2019 Media Assistance & Updates

- **June 13:** provided content for Roadtrippinwith Bob, travel show in Salt Lake City, to air that week.
- **June 16:** Coordinated with Mohave County Parks and Mohave Historical Society to gather historical **background n Camp Levi Levi for inclusion in the park's masterplan.**
- **June 18:** Karen Jiang, travel writer on assignment with Lonely Plant, Chinese edition.
- **June 27:** Coordinated with Mohave County Parks to provide Mt Tipton Wilderness Area images on behalf of AOT for a UK freelance journalist.

### June 2019 Projects & Activities

- Received approval from AOT for Official Arizona Visitor Information Center designation
- FY2019 Gift Shop sales totaled \$272,471.98. This compares to \$190,000.53 in FY2018 (representing a 43.4% increase).
- **Visitor's Center updated outside Ramada with new plexi-glass and new keys for locks.**
- Received approval from AOT for Official Arizona Visitor Information Center designation.
- WeChat Survey in cooperation with AOT and CLA (Chinese Luxury Advisors) launched June 2019, concludes August 2019. **Mid-way results to be reported at the Governor's Conference July 22-24, 2019.**
- Landscape work conducted in front of Visitor Center, including replacing rock with pavers, adding ADA access at motorcoach debarking area, custom Route 66 and Locomotive themed benches and trash receptacles.
- Andy Devine Days Festival (Sept 28-29) vendor applications, car registrations and sponsorship recruitment.
- June 21: Journey of Hope (The Ability Experience) stop in Kingman, coordinating with KRMC, KUSD, and The Club for Youth

## Planning &amp; Economic Development Department, Tourism Division – Josh Noble

## June Monthly Counts

Tourism Div Statistics	Jun-19	Jun-18	FYΔ	Jun-17	2FYΔ	FYTD	FY/FYΔ	FY/2FYΔ
Visitor Center Walk-ins:	22,044	15,347	43.6%	10,665	106.7%	189,954	87.5%	98.6%
Bus & Group Visits:	192	164	17.1%	62	209.7%	1,603	208.3%	243.3%
Gift Shop Sales:	\$24,561	\$22,538	9.0%	\$13,691	79.4%	272,472	90.5%	159.2%
Visitor Packets Mailed:†	1390	1,734	-19.8%	876	58.7%	12,786	79.6%	149.9%
Website Visitor Sessions:	21,060	16,582	27.0%	16,210	29.9%	215,336	29.4%	9.0%
Guest Book US:	422	540	-21.9%	358	17.9%	Top States:	Top Countries:	
US Party Size:	2.7	2.5	8.0%	2.9	-6.9%	1. CA	1. Germany	
GB International:	236	320	-26.3%	202	16.8%	2. AZ	2. China	
International Party Size:	2.7	2.8	-3.6%	2.7	0.0%	3. TX	3. France	

† Visitor Packet totals are for the calendar year.

## June Reported Activities &amp; Purpose for Travel

	Kingman*	Grand Canyon	Las Vegas	Museums	Route 66	other	not answered	US Party Size	Intern'l Party Size	Ave Party Size
2019	280	303	250	136	381	145	60	2.7	2.7	2.7
2018	333	416	335	181	466	142	114	2.5	2.8	2.6
2017		276	225	102	308	120	105	2.9	2.7	2.9

\* Kingman was not added as an option until Jan 18, 2018.

## June 2019 Leads

## Leads Fulfilled by lead sources

- GoKingman.com information requests: 107
- GoArizona.com leads: 469
- Grand Circle Association leads: 103
- MyGrandCanyonPark.com leads: 714
- Arizona Office of Tourism: none
- Call-Ins and Mail: 4

\*14 pcs returned as undelivered in June (includes returns from previous months that were received)  
 "return to sender" in May)

Planning & Economic Development Department, Tourism Division — Josh Noble

Google Analytics June 2019 (June 2018 comparison in orange)

