



City Manager Report

August 2019

CITY MANAGER REPORT CITY OF KINGMAN - August 2019

The information included in this issue reflects July 2019 submissions. Finance and Municipal Court data reported is for the time period detailed on their individual reports.



Contents

Planning & Economic Development	Page 3
Engineering	Page 6
City Attorney	Page 10
City Clerk.....	Page 10
Finance	Page 11
Fire Department.....	Page 16
Information Technology (IT).....	Page 22
Police Department	Page 23
Municipal Court.....	Page 26
Parks & Recreation.....	Page 28
Public Works.....	Page 34
Tourism.....	Page 39



CITY MANAGER REPORT
CITY OF KINGMAN JULY 2019
PLANNING & ECONOMIC DEVELOPMENT DEPARTMENT

ECONOMIC DEVELOPMENT

Big Industrial LLC has acquired a forty-acre site at the Industrial Park which has a 620,000 square-foot warehouse at 4200 Interstate Way. Previous tenant was Knauf Insulation

Economic Development Advisory Commission Chair Gene Kirkham, along with Josh Noble of Tourism and Colleen Haines of Public Affairs Coordination met with Mr. Kellogg and selected Geo & Associates for Branding the City of Kingman

ED and Planning staff have been meeting with Lisa Wise Consulting and City commissioners, contractors and developers to gather their ideas and initiate the update of the Zoning Ordinance.

ED staff is coordinating with the Arizona Association for Economic Development (AAED) to host an event in Kingman April 2020. The agenda is yet to be determined.

Additional Activities and Meetings Completed by Economic Development Staff in July:

- ◆ The ED staff is working with Laron Engineering and their attorneys on the abandonment of an easement between two properties owned by Laron
- ◆ **ED is in conversation with BNSF Railroad about the possibility of Kingman's Industrial Park sites qualifying for the BNSF certified sites program**
- ◆ **ED is working with City staff to get a Deed of Dedication done which will go on the Supervisor's agenda to dedicate a right-of-way to Mohave County to eventually get Bonanza Road on their maintenance system**
- ◆ ED staff met with Mohave County and the Arizona Department of Transportation to discuss the consideration of a new designation for Shinarump Road to Old Route 66 with additional Interstate 40 signage to better advertise Old Route 66
- ◆ The environmental review for CDBG Sidewalk Phase II on And Devine has been completed
- ◆ Granicus was selected for the Airport website, which is anticipated to be completed in three months
- ◆ Mr. Kellogg became a member of the Community Workforce Board to more closely facilitate training and educating our labor pool

- ◆ Staff participated in the local Main Street meeting

Tasks completed by Planning & Zoning Staff in July

45	Residential Building Permits reviewed and approved
2	Commercial Building Permits reviewed and approved
6	Special Event Permits reviewed & approved
1	Sign Permit reviewed & approved
27	Business Licenses reviewed & approved
43	Calls redirected to Mohave County
28	Submissions from the City website responded to
15	Active Zoning Violation cases
	TRAK-IT PROJECTS:
AB19-0004	Abandonment request for Parcel 'D' Walleck Ranch, Tract 1961-B
PP19-0003	Parcel Plat for minor lot split for 3975 N. Bank Street
PP19-0004	Parcel Plat for minor lot split for 3340 E. Andy Devine Avenue
PP19-0005	Parcel Plat for minor lot split for southwest corner of Sage and Louise Avenue
RZ19-0001	Rezone request from C-3 to R-1-6 for lots on N. Adams and N. Kenneth Street
RZ19-0002	Rezone request from R-2 to R-R for 3958 N. Rainbow Drive
SB19-0002	Preliminary Plat for Kinross Subdivision
SB19-0003	Final Plat for Southern Vista V, Tract 6048-D
SB19-0005	Final Plat for Sycamore Village, Tract 1995-A
SB19-0006	Final Plat for Sycamore Village, Tract 1995-B
SB19-0007	Subdivision Ordinance text amendment to consider allowing property escrow assurances

Additional Meetings & Activities Completed by Planning & Zoning Staff in July

Zoning Ordinance update / staff meeting weekly with Lisa Wise Consulting
Census 2020
ICSC follow-up with retailers
Pre-application meeting for preliminary plat for Arroyo Ranches Tract 6020
Development Review Committee

PLANNING & ECONOMIC DEVELOPMENT JULY MEETINGS

PLANNING & ZONING COMMISSION MEETING JULY 9

ECONOMIC DEVELOPMENT ADVISORY COMMISSION JULY 23

HISTORIC PRESERVATION COMMISSION JULY 23

**CITY OF KINGMAN
ENGINEERING DEPARTMENT
MONTHLY REPORT FOR
JULY 2019**

The Engineering staff responded to **151** requests with **100%** responded to within **72 hours** for Information on the availability of water and/or sewer to specific properties and the existence of paybacks and assessments relative to those properties.

ENG17-0052 An Approval of Construction was issued for approximately 175 l.f. of 8-inch C-900 PVC water line extension at 3152 Stockton Hill Road, Parcel #320-13-044

RIGHT OF WAY ACTIVITIES

RIGHT OF WAY ACTIVITIES	
55	Permits to work in Public Right-of-way
27	Sewer Connection Permits Inside City Limits (1 due to Failed septic)
10	Sewer Connection Permits Outside City Limits (0 due to 0-Failed septic)
3	Sewer Taps
12	Utility Permits for water meters in the County
35	Utility Permits for water meters in the City
9	Sewer Availability Letters

CAPITAL EXPENDITURES

CAPITAL EXPENDITURES		
CONTRACTOR	PROJECT	AMOUNT
Dibble Engineering	ENG18-0080	\$12,827.87
Freiday Construction	ENG16-0060	\$13,379.54
Kincheloe Construction	ENG13-059	\$70,080.82
Sunrise Engineering	ENG18-0054	\$11,200.00
Sunrise Engineering	ENG19-0011	\$637.00
Capital Expenditures processed during the month of July		\$108,125.23

CITY MANAGER'S REPORT

Engineering Continued

TRAINING ACTIVITIES	
	None

MEETINGS	
July 9	Address validation process
July 16	ENG19-0048 Pre-construction meeting Gordon Dr. water/sewer extension
July 17	Development Review Committee
July 17	Review engineering forms
July 17	ENG17-027 Kino Transmission Main discussion
July 18	Traffic Safety Committee meeting
July 23	Road closure App training discussion
July 23	ENG14-087 Pre-construction meeting-Third Street waterline replacement
July 23	ENG17-0027 Pre-construction meeting-Kino Main Tank Transmission
July 24	Arroya Vista, Tract 6020 discussion
July 25	Municipal Utility Commission meeting
July 25	Sunrise Engineering contract discussion
July 29	Review Engineering forms
July 30	Golden Valley District discussion
July 30	ENG17-0027 Kino Transmission Main discussion
July 31	Development Review Committee

DESIGN ACTIVITIES			
PROJECT	PURPOSE	CONSULTANT	STATUS
ENG16-0025	This project includes the design of Kingman Crossing Boulevard between Southern Avenue and Interstate 40.	AECOM Technical Services for the preparation of project plans and specifications	Project is expected to be complete by Fall 2019
ENG17-0035	This project is for Program manager services for the I-11 East Kingman Connection project.	Matrix Design Group	Letters requesting right of way donation are being prepared to send to the property owners
ENG18-0080	This project includes the design Airway Avenue east of Prospector Street	Dibble Engineering	The project is 60% designed

CONSTRUCTION ACTIVITIES UPDATE		
PROJECT	PURPOSE	STATUS
ENG17-0027	This project will replace a water transmission main in Kino Avenue between Arizona Street and Mohave Wash	Construction began Monday August 12 and is expected to last approximately 3 months.
ENG14-084	This contract includes several water and sewer projects at various locations throughout the City.	Water line construction on Third Street is expected to begin August 19.
ENG15-0048 & ENG16-0031	This project will widen and improve Eastern Street between Pasadena Avenue and Airway Avenue.	The design plans are complete. The budget includes money for acquisition of right of way. Staff is proceeding with acquisition.

CONSTRUCTION PHOTOS



ENG18-0079 Cerbat Vista Tract 3067-C Improvements



ENG17-0030 Walleck Ranch Tract 1961-J Improvements

City Attorney—Carl Cooper

The City Attorney's office oversees victim notification and advocacy for victims rights in criminal cases. Also they provide legal advice and contract review for City departments, drafting and review of City ordinances and codes and prosecution of misdemeanor crimes within the City of Kingman including domestic violence and drunk driving offenses.

To your right is a side-by-side collective comparison of



	July, 2018	July, 2019
Domestic Violence	53	27
DUI	20	29
Theft/Shoplifting	41	35
Criminal Traffic (non DUI)	5	12
Code Enforcement	9	12
Miscellaneous Misdemeanors	61	46
Total Charges	189	161
Number of Files Opened	124	93
Pretrial Conferences	152	110
Change of Pleas	98	78
Status Hearings	17	9
Trials	12	6
Other Court Events	169	296

City Clerk—Sydney Muhle

During the month of June the Clerk's Office assembled City Council agendas and packets for two regular meetings. Minutes were taken and transcribed for meetings held.

All City Council meeting agendas, agenda packets and minutes as well as agendas and minutes for all City of Kingman boards, commissions and subcommittees are available on the City website www.cityofkingman.gov.

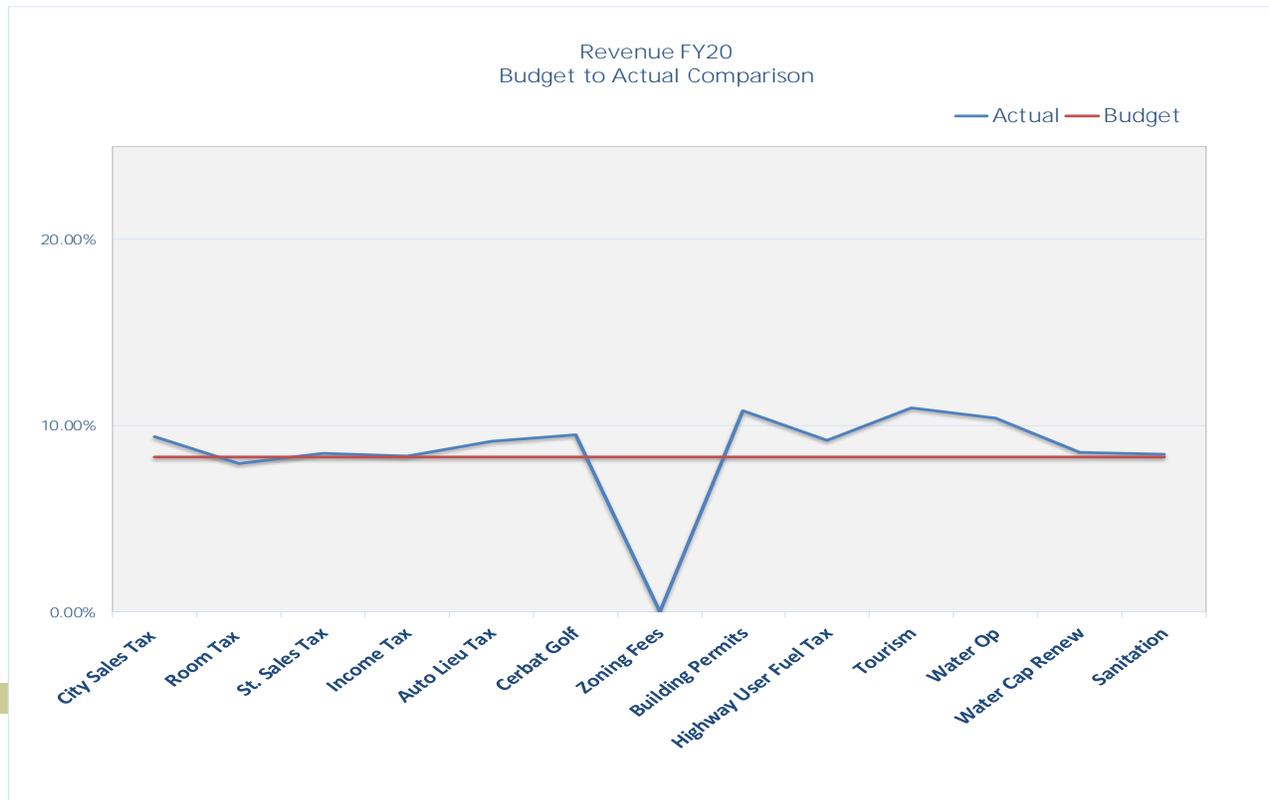
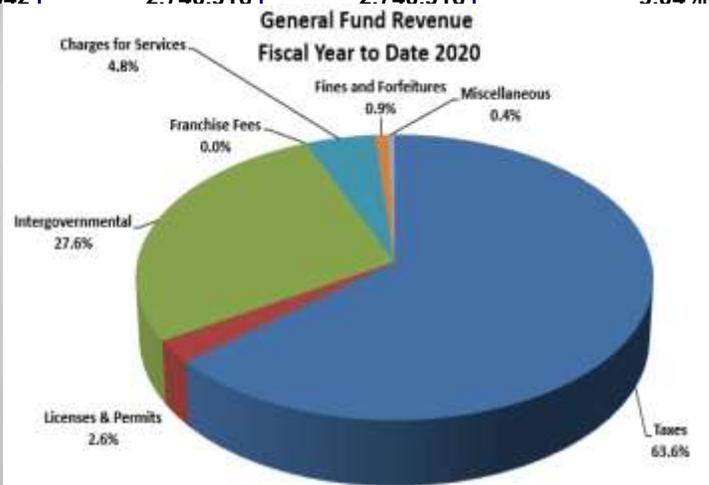
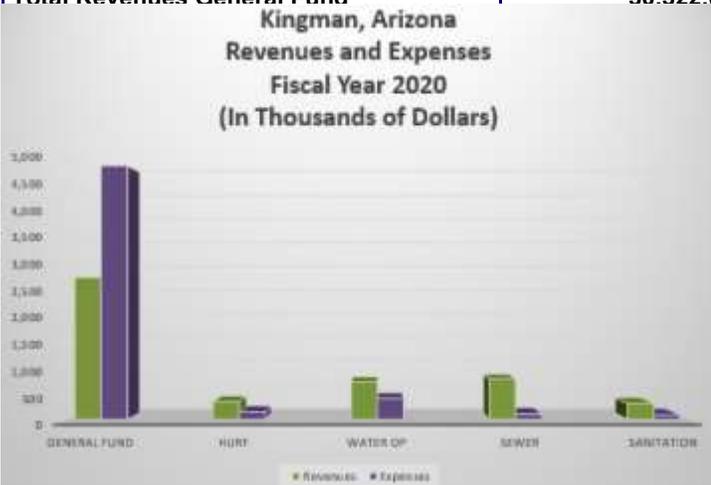
Clerk Activity — July 2019		
	VOLUME	REVENUE
Special Event Permits Issued	6	\$400.00
Public Notary Requests	14	\$28.00
Special Event Vendor Permits	0	\$0.00
Special Event Liquor License	4	\$200.00
TOTAL REVENUE - December 2018		\$628.00



Finance—Tina Moline

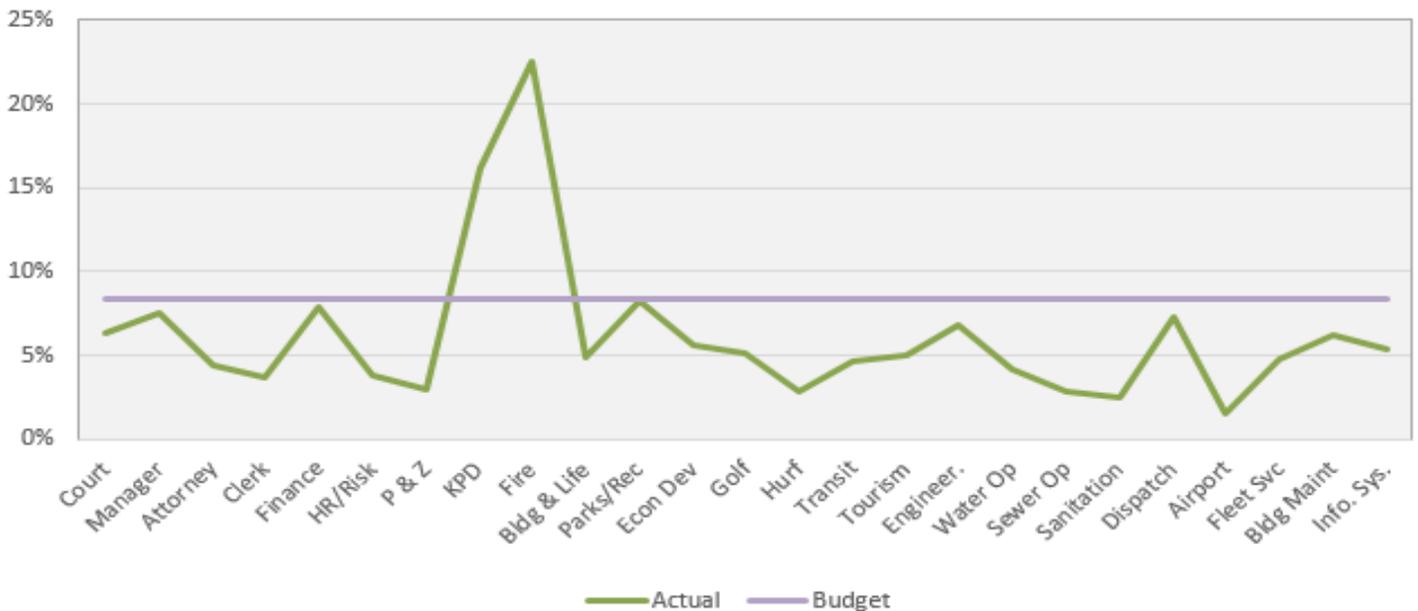
REVENUE BY SOURCE — JULY 2019
GENERAL FUND

Description	Original Budget	Revenues This Period	Revenues Year-to-Date	Percentage Collected
Taxes	18,615,683	1,742,601	1,742,601	9.36%
Licenses & Permits	711,996	71,228	71,228	10.00%
Intergovernmental	8,817,703	757,273	757,273	8.59%
Franchise Fees	713,978	0	0	0%
Charges for Services	1,187,432	132,646	132,646	11.17%
Fines and Forfeitures	221,255	25,013	25,013	11.31%
Miscellaneous	53,995	12,155	12,155	22.51%
Total Revenues General Fund	30,322,042	2,740,916	2,740,916	9.04%



EXPENDITURES BY DEPARTMENT — JULY 2019					
GENERAL FUND					
Description	Revised Budget	Expenditures This Period	Expenditures Year-to-Date	Budget Availability	Available Percentage
Court	1,470,608	93,118	93,118	1,377,490	93.67%
City Council	224,150	12,921	12,921	211,229	94.24%
Manager	435,054	32,805	32,805	402,249	92.46%
Attorney	1,048,677	46,297	46,297	1,002,380	95.59%
City Clerk	360,115	13,447	13,447	346,668	96.27%
Finance	1,162,600	130,986	130,986	1,031,614	88.73%
Human Resource/Risk Mgmt	952,853	35,859	35,859	916,994	96.24%
Planning & Zoning	419,247	12,263	12,263	406,984	97.08%
Police Department*	12,958,883	2,092,903	2,092,903	10,865,980	83.85%
Fire Department*	8,808,336	1,981,525	1,981,525	6,826,811	77.50%
Building & Life Safety	1,189,732	58,533	58,533	1,131,199	95.08%
Parks & Recreation	4,766,358	347,983	347,983	4,418,375	92.70%
Economic Development	740,471	38,134	38,134	702,337	94.85%
Total Exp General Fund	34,537,084	4,896,772	4,896,772	29,640,312	85.82%

Kingman, Arizona
Budget to Actual Expenditures
Fiscal Year 2020



*Police & Fire Department expenditures include one-time PSPRS unfunded liability payments issued in July.

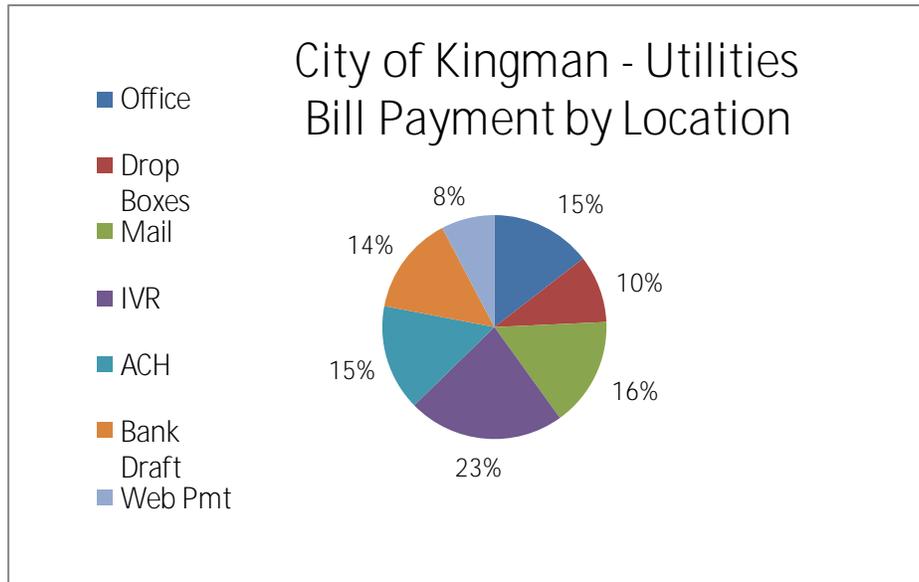
REVENUE BY SOURCE — JULY 2019									
GENERAL FUND									
REVENUE SOURCE	7/1/15 Thru 7/31/15	7/1/16 Thru 7/31/16	7/1/17 Thru 7/31/17	7/1/18 Thru 7/31/18	7/1/19 Thru 7/31/19	Percent Change FY19-FY20	Fiscal 2020 BUDGET	FY20 Percent of BUDGET	
GENERAL FUND (101)									
Local	*Sales Tax	1,171,466	1,243,294	1,433,573	1,564,384	1,691,735	8.14%	17,977,917	9.41%
	Room Tax	40,055	45,211	47,628	57,994	50,866	-12.29%	637,766	7.98%
State	Sales Tax	223,429	216,110	228,060	239,512	252,283	5.33%	2,966,856	8.50%
	Income Tax	281,615	294,953	299,626	297,411	326,670	9.84%	3,900,847	8.37%
	Auto Lieu Tax	127,321	139,375	136,489	156,954	178,320	13.61%	1,950,000	9.14%
Golf	Green Fees (9 holes)	11,754	8,749	8,067	8,475	10,022.13	18.26%	93,477	10.72%
	Green Fees (18 holes)	13,589	13,420	14,981	15,826	16,970.91	7.23%	175,715	9.66%
	Annual Golf Fees	9,119	5,556	4,550	7,019	6,460.56	-7.95%	102,152	6.32%
	Cart Rentals	26,385	23,969	23,219	24,605	23,228	-5.59%	264,473	8.78%
	Driving Range Fees	3,451	2,651	2,018	2,479	3,637	46.71%	23,706	15.34%
	Merchandise Sales					2,790		2,550	109.42%
	Restaurant and Bar	18,628	16,142	16,095	16,283	15,790	-3.03%	168,018	9.40%
	Subtotal Golf Course	82,926	70,488	68,931	74,687	78,899	5.64%	830,091	9.50%
Other	Zoning Fees	1,380	3,220	1,000	240	0	-100.00%	15,000	0.00%
	Building Permits	49,776	51,208	67,244	58,049	61,464	5.88%	568,995	10.80%
HURF FUND (201)	Rest/Bar Tax	72,552	72,344	70,535	66,025	74,453	12.76%	858,589	8.67%
	Highway User Fuel Tax	227,647	233,462	246,644	243,535	269,927	10.84%	2,928,027	9.22%
POWERHOUSE TOURISM FUND (215)	-	11,928	14,807	21,332	27,059	26.85%	246,952	10.14%	
PAVEMENT PRESERVATION FUND (316)	-	-	-	298,665	885	-99.7%	0	0.00%	
I-11 E KGMN CONN FUND (317)	-	-	-	298,665	885	-99.7%	0	0.00%	
WATER FUND (501)	734,410	728,782	712,877	741,475	729,192	-1.66%	7,026,692	10.38%	
WATER CAPITAL RENEWAL FUND (510)	71,397	71,811	73,364	75,273	77,176	2.53%	901,115	8.56%	
WASTEWATER FUND (521)	755,321	748,657	766,856	788,942	783,771	-0.66%	9,128,824	8.59%	
WASTEWATER CAPITAL RENEWAL FUND (530)	9,577	9,772	10,055	10,471	10,809	3.22%	125,037	8.64%	
SANITATION FUND (541)	286,753	290,749	292,279	303,459	309,921	2.13%	3,665,993	8.45%	

*General Fund 2.5% local sales tax amount reported includes construction TPT tax that will be transferred to the Capital Projects Fund 304 at fiscal year end.

Finance—Tina Moline

City of Kingman – Utility Billing Enhancements

The Utility Billing and Licensing division launched a utility billing online payment portal in November 2018. This portal accepts one-time and recurring credit card and electronic checks as payment methods. It also allows customers to view their utility bills online. In addition to launching an online payment portal, customers now have the option to receive their bills electronically through email. This service can be activated through the online payment portal, <https://selfservice.cityofkingman.gov>, or by contacting a customer service representative. Customers will notice a redesigned utility bill which provides more details about their charges.



CUSTOMER SERVICE STATISTICAL SUMMARY— July 2019

	Feb- 19	Mar- 19	Apr- 19	May- 19	Jun- 19	Jul- 19
Phone Calls Answered	1,166	1,243	1,345	1,565	1,210	
IVR - Payments	4,746	5,167	4,832	4,778	4,359	4,359
E-Mail Bill Delivery	283	356	378	440	494	
Web Payments	1,185	1,454	1,607	1,651	1,689	1,689
Water Service Orders	912	1,145	1,053	1,360	1,108	1,380
Sanitation Service Orders	118	459	771	460	463	630
Sewer Service Orders	1	1	0	0	1	0
Number of Total Payments Processed	19,680	21,101	20,627	19,169	19,267	21,848
Number of Sanitation Customers	12,264	12,182	12,269	12,304	12,240	12,305
Number of Sewer Customers	10,859	10,764	10,867	10,923	10,888	10,988
Number of Water Customers	20,372	20,177	20,346	20,400	20,737	20,420

LICENSING STATISTICAL SUMMARY— July 2019	
New Business Licenses Issued	41
License Renewals Completed (Business & Animal Licenses)	227
License Renewals Generated (Business & Animal Licenses) for September 2019	219

Payment Options Available:

Mail or Drop Box—Please write account number on Check or Money Orders and include the payment coupon from the top of the bill. Make payable to City of Kingman.

Courtesy Drop Box locations are:

City of Kingman - 310 N 4th Street

Unisource - 2498 Airway Avenue

Credit Cards—The City of Kingman accepts Visa, Master Card, Discover and American Express. Payment by credit card can be made by IVR phone or in the office.

Bank Drafting—Automatic Bank Drafting

Once you have established bank drafting you will continue to receive your bill in the mail, but it will be paid automatically on the date listed on your statement from your bank account. Please contact our office to setup automatic bank drafting. Forms can also be found on our website at: http://www.cityofkingman.gov/pages/depts/finance/ub_forms.asp

Online payments with Citizen Self Serve

Fire Chief—Jake Rhoades

This report is designed to be comprehensive of performance and provide a realistic snapshot of service delivery as well as the ability to provide information that is more readily analyzed in comparison to timeframes, locations, and other pertinent comparisons. This report identifies distinguishable data in each division of the department allowing for a comprehensive look at the organization regardless of area of interest as obviously one division reflects the others as well as the organization as a whole.

The department welcomes Chris Young as the new Building Official for the city of Kingman. This addition allows the department to re-organize responsibilities among members of the department primarily at the Assistant Chief Level. With that being said, Assistant Chief Keith Eaton will assume the responsibilities of Administration and Support allowing for a more consistent oversight and management of fleet, facilities, and equipment. This will be a critical role in upcoming construction projects for Fire Station 2 and the addition of the training tower. The department completed the CMAR process for the addition of the training tower / burn building. WHP Training Towers from Overland Park Kansas was the selected contractor and the department is working diligently to finalize the contract.

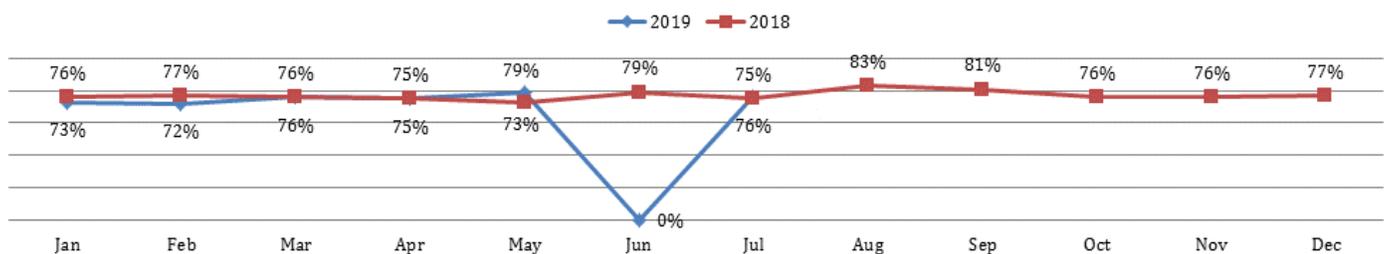
The department finalized the architect for the fire station remodel and will be working to finalize the floor and site plan before soliciting bids for construction in August / September.

The month of July included response to 668 incidents, which brings the annual total for 2019 to 4657 which is a slight decrease from 2018 as the department will likely fall short of the 8000 call mark in 2019. This does not account for responses for Alpha level calls or non-emergent in our community which AMR handles accounting for 127 calls in July and 882 year to date. Squad 2 is mandated by staffing levels and the use of part time personnel and only accounted for 13 calls in July / fiscal year to date.

Total Calls for the Month: 668 / YTD: 4567	AMR Calls: 127 / YTD: 822 / July 1, 2019 to Date: 13	Squad 2 Calls: 13
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INCIDENT BREAKDOWN						
Incident Type	July 2019	July 2018	% of Change	2019 YTD	2018 YTD	% of Change
Total Fire Incidents	105	109	↓4%	652	680	↓4%
EMS Response	558	557	0%	3857	3836	↑1%
Residential Structure Fire	7	9	↓29%	39	34	↑13%
Commercial Structure Fire	-	-	-	13	11	↑15%
Vehicle Fire	8	3	↑63%	26	27	↓4%
Brush Fire	12	8	↑33%	59	65	↓10%
Dumpster Fire	-	5	↓100%	32	9	↑72%
Other Fire Incidents	78	84	↓7%	483	534	↓11%
False Alarm Response	-	-	-	-	-	-
Hazardous Condition Response	5	8	↓60%	53	40	↑25%
Other Response/Admin	-	-	-	5	2	↑60%
Total	668	674	↓1%	4567	4558	0%

Total Response Time Compliance % - ALL CALLS





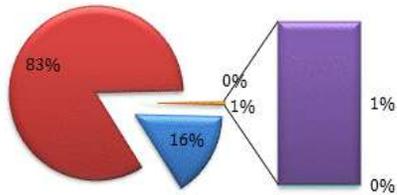
THE MISSION OF THE KINGMAN FIRE DEPARTMENT

To provide the highest level of emergency response and effective prevention to preserve the life, property, and well-being of our community.



Incident Breakdown by % Total Incidents: 668

■ Fire Incident Total
 ■ EMS Response
 ■ False Alarm Response
■ Hazardous Condition
 ■ Other Resp/Admin



Total Incidents by Day of the Week



TOTAL INCIDENTS BY DISTRICT						
District	July 2019	July 2018	% Change	2019 YTD	2018 YTD	% Change
21	94	109	↓16%	548	624	↓14%
21A	-	-	-	2	157	↓99%
Total	94	109	↓16%	550	781	↓30%
22	106	219	↓52%	486	537	↓10%
22A	101	-	↑100%	763	803	↓5%
22B	24	-	↑100%	146	74	↑49%
22C	2	-	↑100%	9	8	↑13%
22D	7	-	↑100%	45	43	↑5%
Total	240	219	↑9%	1449	1465	↓1%
23	150	217	↓45%	926	1064	↓15%
23A	72	-	↑100%	394	385	↑2%
23B	1	-	↑100%	2	6	↓67%
Total	223	217	↑3%	1322	1455	↓10%
24	89	85	↑4%	491	578	↓15%
25	25	26	↓4%	94	165	↓43%
Out of Dist.	19	18	↑5%	77	94	↓14%
TOTAL	690	674	↑2%	3983	4538	↓18%

TOTAL RESPONSES BY APPARATUS <i>(does not include canceled calls)</i>			
Unit	July 2019	YTD 2019	% Per Unit
E211	83	558	12%
E221	175	1105	25%
E231	162	1109	23%
E241	100	586	14%
Squad 2	13	264	2%
L234	-	9	0%
R215	-	13	0%
B216	1	2	0%
BC2	-	15	0%
AMR	127	822	18%
Other/Admin	29	151	4%

Fire Type	\$ Saved	\$ Loss	% Saved	% Lost
High Risk Fires	\$307,000	\$18,500	94%	6%
Mod Risk Fires	-	-	-	-
Low Risk Fires	\$121,600	\$22,400	82%	18%
TOTAL	\$428,600	\$40,900	90%	10%

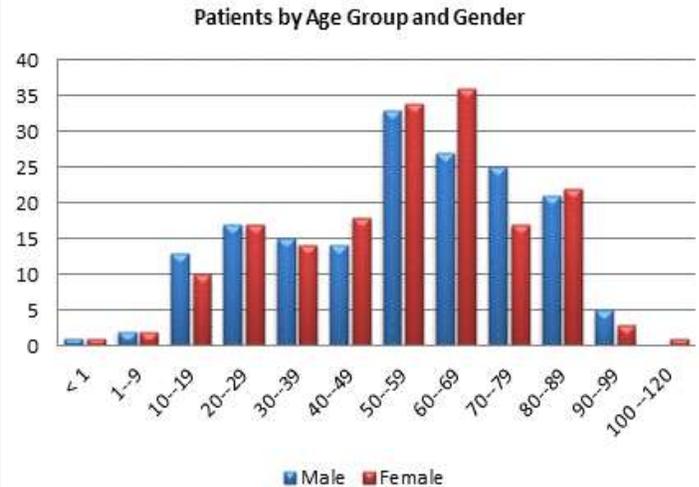
WORKING SMOKE DETECTORS DURING RESIDENTIAL STRUCTURE FIRES	
Benchmark	July 2019
90%	100%

TOTAL # OF FIRE INCIDENTS INVESTIGATED	
July 2019	YTD 2019
2	Not available yet

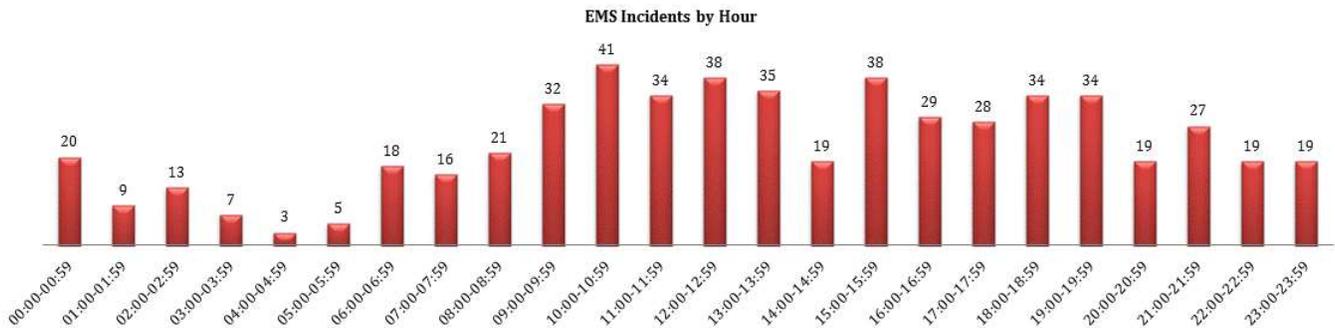
INCIDENTS BY CATEGORY	July 2019	% of All Incidents	YTD 2019	YTD 2018	YTD Change by %
EMS	558	84%	3857	3836	↑1%
Fire	105	16%	652	680	↓40%
HazMat	5	1%	53	40	↑25%
Tech Rescue	-	-	-	-	-
Other	-	-	5	2	↑60%
TOTAL	668	100%	4567	4558	0%

EMS RESPONSE			
Agency	Calls	YTD %	YTD 2019
KFD	558	15%	3616
AMR	127	15%	822
KFD & AMR Total Responses: 685		KFD Responded to 81% of all EMS Response Calls	

EMS TOP 10 DETERMINANTS				
Call Type	July 19	July 18	Change %	YTD 2019
Breathing Problem—Delta	39	-	↑100%	325
Chest Pain—Delta	32	-	↑100%	182
Psychiatric—Bravo	19	42	↓55%	157
Sick Person—Charlie	30	24	↑20%	180
Falls—Bravo	25	21	↑16%	213
Sick Person—Alpha	30	36	↓20%	270
Unconscious/Fainting—Delta	22	21	↑5%	127
Breathing Problem—Charlie	39	-	↑100%	115
Falls—Alpha	22	36	↓64%	169
Unknown Problem—Bravo	12	-	↑100%	115



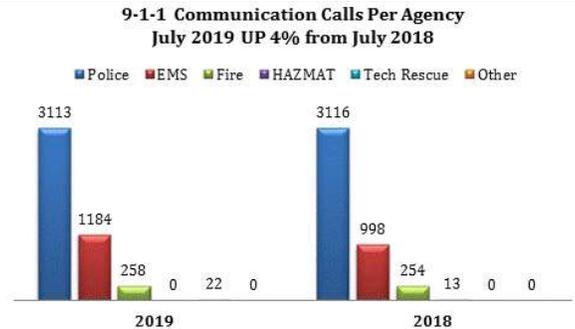
CARDIAC SURVIVABILITY FOR JULY 2019: 40%



COMMUNICATION CENTER	INCIDENTS	BENCHMARK	RELIABILITY	BASELINE	COMPLIANCE %				
9-1-1 Call Answering	2730	0:10	95%	0:10	93%				
ALARM HANDLING BY AGENCY	INCIDENTS	HANDLING TIME	DISPATCH TIME	ALARM HANDLING	COMPLIANCE %				
Kingman Police	690	-	-	1:37	87%				
Kingman Fire	437	-	-	1:56	82%				
ALL 90TH PERCENTILE TIMES BY MONTH	ALL INCI-DENTS	DISPATCH		TURNOUT		TRAVEL		TOTAL RESPONSE	
		90th%	Comp%	90th%	Comp%	90th%	Comp%	90th%	Comp%
BENCHMARKS		1:30	90%	1:00	90%	4:00	90%	8:00	90%
July 2019	690	1:37	87%	1:09	85%	7:35	46%	9:44	76%

Kingman Fire Department

911 Center Calls for Service by Agency	YTD 2019		Police	EMS	Fire	HAZMAT	Other	July 19 Total	July 18 Total
Kingman Police	20889	69.5%	3113	-	-	-	-	3113	3488
Kingman Fire	4639	15.4%	-	558	105	5	-	668	674
No. AZ Consolidated Fire	2501	8.3%	-	357	76	4	-	437	367
Golden Valley Fire	1309	4.4%	-	185	34	-	-	219	190
Lake Mohave Ranchos	524	1.7%	-	68	31	-	-	99	78
Pinion Pine Fire	184	0.6%	-	16	12	1	1	30	34
Pine Lake Fire	17	0.1%	-	-	-	-	-	-	5
Total Calls Dispatched	30063	100%	3113	1184	258	10	1	4566	4836

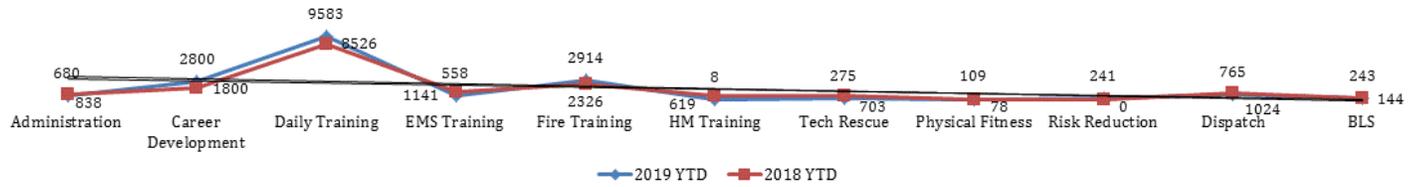


TRAINING HOURS					
Training Type	Hours	% for Month	YTD 2019	YTD 2018	Variance %
Administration	143	5.0%	680	838	↓19%
Career Development	436	15.1%	2800	1800	↑36%
Daily Training	1355	47.0%	9583	8526	↑11%
EMS Training	166	5.8%	558	1141	↓51%
Fire Training	585	20.3%	2914	2326	↑20%
HazMat Training	-	-	8	619	↓99%
Tech Rescue	3	0.1%	275	703	↓61%
Physical Fitness	-	-	109	78	↑28%
Risk Reduction	108	3.7%	241	-	↑100%
9-1-1 Communications	86	3.0%	765	1024	↓34%
Building & Life Safety	3	0.1%	243	144	↑41%
TOTAL	2885	100%	18174	17199	↑5%

TRAINING PERFORMANCE COMPLIANCE							
Benchmark	Officer Development	Administration	EMS	Fire	HazMat	Tech Rescue	Total
90%	100%	100%	57%	-	-	-	40%

The Training Division had a busy month in July. Members of command staff attended the Arizona State Fire Chiefs Association annual conference in Glendale, AZ. This is invaluable as members of the department are active in the association and serve as county representatives and Chief Rhoades is the Chairman of the State Mutual Aid Committee. The department completed 2885 training hours for the month which raises the training hours to date to 18,174 which included topics related to hazards as well as attendance in the EMS resiliency and Safety Summit as well as members attending the ImageTrends Records Management System Conference in Minnesota. An emphasis on Annual Training Plan compliance and officer development has allowed the department to re-focus on these priorities. Finally, the delivery of Instructor I certification allows for members of the department to receive important certification and improve their presentation ability. This also serves as a pre-requisite to Fire Officer Certification.

**July 2019 vs. 2018 Total Training Hours
Fire Only**



COMPLETED MONTHLY FIRE CODE INSPECTIONS			MONTHLY FIRE CODE VIOLATIONS		
Fire Prevention	Completed	YTD	Fire Prevention	Violations	YTD
Re-Inspection	56	154	Re-Inspection	-	114
Annual Schedule Inspection	104	631	Annual Schedule Inspection	47	364
Remaining Inspections	3	13	Violations Not Corrected	-	110
TOTAL Inspections	163	798	TOTAL Violations	47	588

TARGET HAZARD COMMERCIAL OCCUPANCIES			CODE VIOLATIONS			
Inspection Type	July 2019	YTD 2019	Type	July 2019	July 2020	Variance %
Fire Inspections	n/a	n/a	Fire	588	n/a	n/a
Building Inspections	n/a	n/a	Building	-	n/a	n/a

Community Risk Reduction completed 12 public education classes reaching approximately 300 members of our community. Many of those members were children being educated on the dangers of fireworks. We also set up firefighter combat challenge for The Club For Youth and Summer Fun Dayz. July was the month that we launched our Baby Sitter Clinic. We held 2 different clinics. The Baby Sitter Clinic is a new program that we developed. In the clinics the young baby sitters learned basic knowledge on the care of infants and children. They also became certified in Heartsaver CPR, AED and First Aid for adults, children and infants. The program appeared to have launched with great success. We rounded out the month with a few CPR classes, issuing six car seats and responding to five Smoke Alarm Maintenance requests. Two of the members attended Instructor I certification with other members of the department.

COMMUNITY RISK REDUCTION ACTIVITIES					BUILDING REVIEW ACTIVITIES		
Activity	July 19	# of Attendees	YTD 2019	YTD 2018	Activity	July 19	YTD 2019
Smoke Alarm Maintenance/Calls	5	6	31	7	Commercial Plans	2	5
Smoke Alarm New Install (each alarm)	-	-	25	2	Other Commercial Reviews	7	66
Child Safety Seat Checks	3	6	54	1	Residential Plans	36	207
Child Safety Seats - Issued NEW	6	8	39	-	Other Residential Plan Reviews	25	133
Public Education Classes	12	300	95	12	Sign Review	4	16
Public Education Outreach	3	270	58	45	Special Event Permit Review	1	42
Explorer Program Training	-	-	1	2	Other Reviews	2	12
Knox Box	1	1	23	3	Building Safety Inspections	526	3359
Citizens Fire Academy Training	-	-	-	-	Business License Bldg. Inspections	55	313
CERT Training	-	-	-	-	TOTAL	658	4153
Station Tours	-	-	12	5			
TOTAL	30	591	338	77			

BUILDING & LIFE SAFETY INSPECTION PERFORMANCE COMPLIANCE		
Benchmark	FIRE: Scheduled Inspections Completed Same Day	BLDG: Scheduled Inspections Completed Same Day
90%	100%	100%

IT—JOE CLOS

July 2019

www.cityofkingman.gov

Visits

26,999

% of Total: 100.00% (26,999)



Unique Visitors

18,389

% of Total: 100.00% (18,389)



Pageviews

61,028

% of Total: 100.00% (61,028)



Daily Visits

Sessions



Popular Pages

Destination Page	Pageviews	Unique Pageviews
/	11,574	9,615
/government/departments/finance/utility-billing/utility-payment-options	3,002	2,445
/government/departments/parks-and-recreation	2,059	1,653
/government/departments/police-department	1,628	1,324
/government/departments/finance/utility-billing	1,405	1,039
/business/airport-authority	1,387	1,172
/residents/ez-recycling	1,372	1,200
/residents/city-news	1,042	782
/government/departments/city-pools	1,012	896
/government/contact-us	879	686

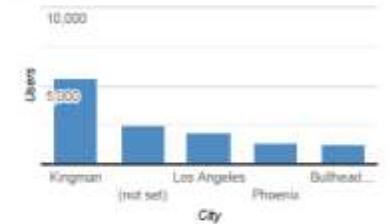
Average Pages per Visit

2.26

Avg for View: 2.26 (0.00%)

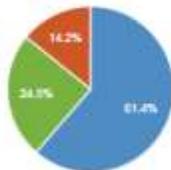


Your biggest traffic comes from



Traffic Source

organic direct referral



Country/Territory

Country	Sessions
United States	25,763
Brazil	327
Germany	200
India	120
Canada	68
United Kingdom	49
Pakistan	43
Philippines	38
South Korea	30
Mexico	28

Type of Visitors

New Visitor Returning Visitor



Visits by Device

Device Category	Sessions	Bounce Rate
mobile	14,054	66.52%
desktop	11,508	47.12%
tablet	1,437	55.05%





Kingman Police Department-Chief Robert J. DeVries



DATES TO REMEMBER

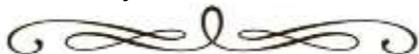
- October 16th @ 5:30 pm—13th Annual Walk Away from Drugs

Calls for service and Officer initiated activity numbered 3,113 in the month of July marking a 10.05% decrease in comparison to 2018. Written reports are up 9.76% since July 2018.

July Activity



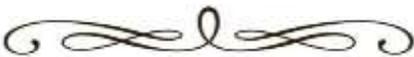
Members of the department assisted with the 4th of July Extravaganza at the County Fairgrounds. No major incidents occurred during the holiday festivities



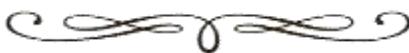
Recruits Manuel Gonzalez and Reese Jones started with the department on July 15th. They will report to the Western Arizona Law Enforcement Academy (WALETA) on July 28th with graduation scheduled for December 13th.



Lieutenant Joel Freed and Sergeant Brian Zach received their designation as assessors for the Arizona Law Enforcement Accreditation Program (ALEAP) on July 16th. Congratulations to both on their achievement.



Members of the department participated in the Staples “Back to School” bash on July 20th & 21st. The parking lot party was held to celebrate the last weekend before kids begin the new school year.



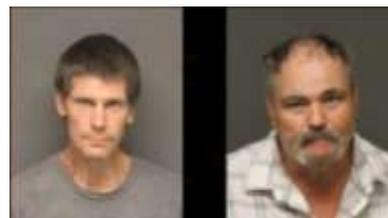
Deputy Chief Evan Kunert was the featured speaker at the Chamber of Commerce Morning Mixer on July 25th. He provided an overview of the “Crime Reports” link on our department web page and spoke on the new Spidr technology that will launch this summer. Spidr is a digital customer satisfaction survey that will be triggered through dispatch on calls for service handled by the department.



Staff Update

Three individuals remain in the background investigation phase for police officer positions

July Highlights



** Dangerous Drugs Arrest **

On Wednesday, July 3rd, at about 12:30am, Kingman Police arrested **Michael Richard Allison**, 39 of Kingman, on felony charges of Possession of Dangerous Drugs, Possession of Narcotic Drugs and Possession of Drug Paraphernalia; and **Shannon Dean Cloke**, 54 of Kingman, on a felony charge of Possession of Drug Paraphernalia and a misdemeanor warrant. Allison and Cloke were in a vehicle parked at a convenience store in the 3400 blk of N. Stockton Hill Rd. Officers arrived after the store called and requested them to be removed. During this time officers observed Allison to be in possession of drug paraphernalia and Cloke was found to have a misdemeanor warrant for his arrest. During this time officers located heroin, methamphetamine and additional associated drug paraphernalia in Allison’s possession. Both were arrested and booked into the Mohave County Adult Detention



M.A.G.N.E.T.

Mohave Area General Narcotics Enforcement Team

A HIDTA Initiative and ACJC Supported Taskforce



On June 26th and 27th, 2019, MAGNET, a HIDTA initiative and ACJC supported taskforce, conducted an interdiction detail on Interstate 40 with the Bullhead City Police Department, Kingman Police Department, Lake Havasu Police Department, Mohave County Sheriff's Office, Drug Enforcement Agency (DEA), La Paz County

Sheriff's Office, Arizona Department of Transportation (ADOT) enforcement, United States Border Patrol and the Mohave County Sheriff's Posse. During this detail 78 stops were made resulting in 23 arrests, 10 citations, 44 warnings, 8 immigration violations, 35 searches, 74 pounds of marijuana seized, 2 weapons seized, 2 Human trafficking arrests, and over \$12,000.00 in U.S. Currency seized.

**** Aggravated Assault w/Firearm ****

On Saturday, July 6th, at about 11:00pm, Kingman Police arrested **David Lyndon Grassie**, 28 of Kingman, on felony charges of Aggravated Assault and Prohibited Possession of a Weapon. Officers responded to the 3400blk of N. Diamond St. at about 10:50pm upon receiving 911 reports of a shooting that just occurred. It was being reported that a vehicle fled the scene, leaving a man lying in the street. Officers arrived to find a 42 year old man lying in the street, alive but unresponsive. It was later learned that the man had not been shot, but possibly passed out after being shot at. Officers located Grassie a short time later in a vehicle matching the description provided by witnesses. Grassie, who admitted involvement in the offense and is prohibited from possessing a firearm, was booked into the Mohave County Adult Detention Facility. It was learned that Grassie had brandished a handgun and fired at the victim during an altercation in the street. The investigation is ongoing.



**** Aggravated Assault w/Stick ****



On Wednesday, July 3rd, at about 7:30am, Kingman Police arrested **Christine Michele Tubbs**, 51 of Kingman, on a felony charge of Aggravated Assault and misdemeanor charges of Criminal Damage and Disorderly Conduct. Tubbs had attacked a 68 year old woman in the 200blk of N. 3rd St., striking the victim in the head with a wooden stick. The victim had been walking along the street when attacked. A witness came to the aid of the victim at which time Tubbs attacked the witness, striking her car. Officers arrived and located Tubbs inside the convenience store in the 200blk of Beale St. where she was taken into custody without incident. It was determined that the attack was unprovoked and was due to Tubbs' emotional/mental condition. Tubbs was booked into the Mohave County Adult Detention Facility. The victim was not seriously injured. She was treated and released from the scene.

**** Theft of Fire Fighting Equipment ****

On Saturday, July 21st, at 7:00am, Kingman Police took the report of over \$5,000.00 worth of equipment being stolen from a U.S. Forest Service crew. Crew members discovered that someone had broken into their Ford F-550 fire response vehicle while it was parked at a hotel in the 1700blk of Sycamore Ave. During the nighttime, unknown person(s) forced open several locked compartments on the truck. Items reported stolen were four large gear bags containing assorted firefighting equipment; a 28" Stihl chainsaw; and a 28" Husqvarna chainsaw. The fire crew has been stationed in Kingman for several weeks for response to any area wildland fires. Anyone with information is urged to contact KPD by calling (928) 753-2191, or report anonymously to Mohave Silent Witness by calling (928) 753-1234, or report tips online by going to www.kingmanpolice.com and clicking on "Give A Tip".

**** Fatal One Vehicle Crash ****



On Friday, July 19th, at about 11:00pm, Kingman Police responded to the report of a serious injury, one vehicle crash on Gordon Dr. near Gordon Bay Dr. Officer arrived and discovered that a blue in color Ford F-250 truck had crashed into a block wall. The driver, **Charles Ray Gross**, 36 of Kingman, was partially ejected from the vehicle. The driver was transported to Kingman Regional Medical Center before he was flown to Sunrise Medical Center in Las Vegas with life threatening injuries. On Tuesday, July 23rd, the Clark County Coroner’s Office confirmed that Gross had died from injuries he sustained in the crash. The investigation determined that Gross had been northbound on Cattle Dr. when he failed to negotiate the curve onto Gordon Dr., crashing into a block wall at the intersection of Gordon Dr. and Gordon Bay Dr. Speed and alcohol are believed to be factors in the crash.

**** Hoax Bomb Device Found ****

On Monday, July 29th, at about 8:15am, Kingman Police responded to the Mohave County Superior Court building, 401 Spring St., regarding an anonymous report of someone placing a suspicious package at the back of the court building. Officers arrived and discovered a package with protruding wires. Court security evacuated the building. At about 10:30am the KPD Explosive Ordinance Disposal unit determined that the package was a hoax device. The device was safely removed. Court staff returned. The investigation is ongoing. Anyone with information is urged to contact KPD by calling (928) 753-2191, or report anonymously to Mohave Silent Witness by calling (928) 753-1234, or report tips online by going to www.kingmanpolice.com and clicking on “Give A Tip”.

****Simulated Explosive Device Found****

Tuesday, July 30th at approximately 5:45 p.m., the Kingman Police Department and the Explosive Ordnance Disposal (EOD) Unit responded to the Mohave County Superior Court building, 401 Spring St., regarding a suspicious device that was found by a court employee located outside the courthouse near the front of the building.

Officers and the EOD team arrived on scene and located a suspicious pipe-shaped device that had a wire protruding from it. Bullhead City Police Department EOD Personnel responded to assist KPD EOD personnel. EOD personnel utilized specialized equipment to disrupt the device at approximately 8:20 p.m. and render it safe. EOD personnel determined that the device was a simulated explosive device.

The device was found after regular courthouse business and court security had evacuated the building. No one was injured during the incident. Roadways surrounding the courthouse (parts of Spring St. Fourth St., and Pine St.) were closed off for approximately 4.5 hours.

This is the second suspicious device found at the courthouse this week. The investigation remains on-going as investigators are checking into whether the two incidents are connected. Anyone with information is urged to contact the Kingman Police Department If anyone sees a suspicious device, do not touch it or do anything with it. Please leave the immediate vicinity and notify authorities as soon as possible.



STATISTICAL SUMMARY—July		
	MONTH	Year-to-Date
Adult Arrests	146	1,061
Juvenile Arrests	24	161
911 Calls	2,730	16,635
Calls For Service	3,113	21,073
Written Reports	734	3,630

*Honor
Integrity
Courage*

Municipal Court

MONTHLY FINANCIAL REPORT			
CITY REVENUE		KINGMAN MUNICIPAL COURT #0841 JULY 2019	
		Criminal Justice Enhancement Fund—47%	6627.33
Abatement Fund	30.59	Child Passenger Restraint	0.00
Address Confidentiality Fund	12.55	DNA Surcharge—3%	886.12
Attorney's Fees	2173.51	Drug Enhancement Acct (Fine)	788.15
Bond Forfeiture	0.00	DUI Abatement Fund—\$250	22.90
Copy Fees	1.81	Extra DUI Assessment	0.00
Court Costs	0.00	Domestic Violence Services Fund—\$50	176.17
Defensive Driving Diversion Fee-Local	3770.00	Fill the Gap—7%	1038.18
Fines	12505.26	AZ Highways Fund	0.00
Jail Costs	4031.83	JCEF Surcharge—15%	81.98
Jury Fees	0.00	Medical Services Enhancement Fund	1926.67
Miscellaneous Fees	308.22	2011 Additional Assessment—\$8	782.36
Overpayment Forfeiture	0.04	Probation Surcharge—\$5	.69
Suspension Fee	500.70	Prison Construction and Operations Fund	3636.23
Warrant Fee	3613.26	Public Safety Equipment Fund	4570.62
Total City Revenue	26947.77	Peace Off Train	167.25
Local JCEF TPF Acct	295.85	ZVRF Victim	378.49
Court Enhancement Fund	1001.24	Victim Comp Fund	227.80
STATE REVENUE		Technical Registration Fund	15.00
Probation Surcharge—\$10	0.00	State's JCEF TPF Acct	483.53
Probation Surcharge—\$20	2054.68	Victim's Rights Enforce Assess Fund	199.73
Address Confidentiality Fund	238.57	FARE Special Collection Fund	2803.20
Arson Detection Reward Fund	.00	FARE Delinquent Fee	774.17
Clean Election Fund—10%	1556.58	Total State Revenue	29436.40

SUMMARY OVERVIEW — JULY 2019					
BOND SUMMARY		RESTITUTION SUMMARY		ADULT PROBATION FEE SUMMARY	
Prior Balance	21000.00	Prior Balance	2183.51	Prior Balance	1561.25
Bonds Posted	5811.62	Payments made	2439.58	Payments made	2291.05
Bonds Forfeited	4061.62	Checks written	3493.09	Checks written	1561.25
Bonds Refunded	9500.00	Balance in Restitution	1130.00	Balance in Adult Prob Fees	2291.05
Balance in Bonds	21000.00				
REIMBURSEMENT			Cases Terminated	New Cases	Juveniles
Prior Balance	274.30	Civil Traffic	106	112	3
Payments made	0.00	Criminal Traffic	36	30	0
Checks written	0.00	Criminal Misdemeanor	110	129	0
Balance in Reimbursement	274.30	Total	252	271	3
Total Revenue	26947.77	Domestic Violence Cases	14		
Mohave County Jail Costs					

Municipal Court Continued

MUNICIPAL COURT MONTHLY STATISTICAL REPORT JULY 19				
CRIMINAL TRAFFIC				
	D.U.I.	SERIOUS VIOLATIONS	ALL OTHER VIOLATIONS	TOTAL
Pending First of Month	88	9	206	303
Filed	10	5	15	30
Transferred In	0	0	0	0
SUBTOTAL	98	14	221	333
Transferred Out	0	0	0	0
Other Terminations	24	2	10	36
TOTAL TERMINATIONS	24	2	10	36
Pending End of Month	74	12	206	297
TRAFFIC FAILURE TO APPEAR				
Pending First of Month	Filed	Sub Total	Terminations	Pending EOM
103	1	104	1	103
Criminal Traffic/FTA Trials	0	Criminal Traffic/FTA Jury Trials		0
CIVIL TRAFFIC				
Pending First of Month	Filed	Sub Total	Default Judgement	Other Term
314	112	426	28	78
Total Terminations	106	Pending End of Month		320
Civil Traffic Hearings Held in MONTH				10

MISDEMEANOR				
	Misd Non Traffic	Failure to Appear Non-Traffic	TOTAL	
Pending First of Month	1386	206	1592	
Filed	121	8	129	
Transferred In	0	0	0	
SUBTOTAL	1507	214	1721	
Transferred Out	0	0	0	
Other Terminations	101	9	110	
TOTAL TERMINATIONS	101	9	110	
Pending End of Month	1406	205	1611	
Misdemeanor FTA Court Trials			2	
Misdemeanor FTA Jury Trials Held			0	
Misdemeanor/Criminal Traffic Initial Appearances			40	
DOMESTIC VIOLENCE/HARASSMENT PETITIONS				
	Filed	Issued	Denied	TOTAL TERM
Domestic Violence	2	1	0	1
Harassment	6	0	1	1
HEARINGS HELD TO REVOKE/MODIFY ORDER OF PROTECTION/INJUNCTION AGAINST HARASSMENT				
Order of Protection	0	Injunction Against Harassment	0	
SPECIAL PROCEEDINGS/ACTIVITIES				
Juvenile Hearings Held	5	Search Warrants Issued	0	
WARRANTS OUTSTANDING				
Traffic Warrants Outstanding		Criminal Warrants 1081		
D.U.I.	119	MISDEMEANOR TOTAL		
Serious Violations	19			
All Other Violations	175			
TRAFFIC TOTAL	313			

Parks and Recreation Department—Mike Meersman

Our summer season is completed for all recreational programs and the pools. Our REC Team is compiling all the Fall Program information to be released September 1st in the Kingman Daily Miner.



Fitness & Dance: Summer Dance ended July 19th and participants raved about the fun they had and we acquired several new participants. The Fall Dance Season was promoted in the Summer Brochure and classes began the week of August 5th. We currently have 195 students enrolled and our goal was to reach 200. This may still happen over the next couple of weeks of classes. There are several classes with a waitlist that we may not be able to accommodate this season due to building space. We are in the process of hiring a new Zumba Instructor and she may also help with assisting in dance classes. We currently have 23 dance classes and approximately 10 privates that are being taught between two instructors. The added help will allow teachers to expand their offerings and or divide up classes. Body Shaping is taking the month of August off as our instructor travels back to Russia to spend time with family. Aerobics is meeting regularly on Saturdays with the minimum attendance numbers. Classes will be evaluated for the spring season.

Child Supervision Programs: The Summer Fun Daze Day Camp completed its summer on July 19th. We currently have no day camps scheduled in the upcoming seasons and look forward to next summer. Families expressed their thanks to our summer program and the organization for the scheduled activities provided.

Trip & Tours: There are currently no trips planned for this season. The REC team will evaluate trip options in the Fall with possibly looking at what Spring will hold, if any become available.

Sports: The Recreation Department is currently focusing on team registrations for Adult Kickball and Adult Volleyball as well as Youth Volleyball, which all will begin in early September. Adult Kickball has 3 teams currently registered and we need a minimum of 4 for each division; Adult Volleyball currently has 10 teams and has met the minimum for each division. For any additional sports information or to volunteer in our youth leagues, please contact Sports Coordinator: Ryan Fruhwirth at 692-3113.

Special Events: Mud Mania was held on July 11th and we had 393 participants this year, which is close to average. Our annual Float-In Movie on July 12th was "Aquaman" and had a turnout of about 100 patrons in attendance. August 9th is our next scheduled Float-In Movie, showing "How to Train Your Dragon 3," and September 13th for the Drive-In Movie (date subject to change due to the Fair). We will be scheduling a voting process for the Drive-In later this month. Also, our REC Team is avidly working on the Andy Devine Days & Festival for the weekend of Sept. 27-28.

Aquatics: Both City Pools will close to the public on August 10th. Centennial Pool will remain open until August 15th for Water Fitness classes and Lap Swim only. Private parties/rental are now booked until the end of the season and no more rental are available. We are in the process of hiring 1-2 year-round lifeguards to help sustain the position for the school swim teams through November and to assist with the annual Polar Dip in January.

Miscellaneous: The department is currently seeking new Recreation Instructors to offer classes in the Fall and any other season they desire. We acquired a new Fitness/Dance Instructor as well as an instructor to teach Beginning Photography Basics. We are also in the process of acquiring a Sports Camp Coach to teach specific sports camps throughout the year. If you know of anyone that has a specific trait and might be able to share their interest with others, please have them apply for the Recreation Instructor position or have them contact Yvonne at 692-3111. Mike and Yvonne will be attending the Annual Parks & Recreation Conference in Tucson August 19-22 that includes educational workshops and trainings.



EVENTS HEADED YOUR WAY	
Float in Movie	August 9
Drive in Movie	Sept 13
Any Devine Days Parade/Festival	Sept 28

Park Maintenance Division

For any maintenance related issues or problems, please contact Parks Superintendent Jerry Sipe at (928) 716-1764.



Toro Workman trailer assembled for ease of use with existing spare parts. The spreader on the trailer works just as it would if it was installed on a Toro Workman.

Parks



New signs being made for the Kathryn Heidenreich Adult Center that is funded in part by the City of Kingman

Maintenance: The Parks Department utilized 534 hours of ADC Inmate labor this



New dog park under construction near Walleck Ranch Park broken into and vandalized. The new gate was damaged along with the weaving poles that were assembled by Park employees.

PARKS MAKE LIFE BETTER



Hose spigots removed at Locomotive Park along with old metal barriers and dead bushes near drain area.



Three broken main lines repaired at Centennial Park along with two new isolation valves installed.



Goal post installed at Southside Sports Complex for upcoming football season.



Donated bench at Bonelli House was sanded smooth and restrained.



Slide at Walleck Ranch Park suffered a crack and has been removed, a replacement is being located.



New safety surface installed at Hubbs Park along with playgrounds at Metcalfe, Mohave, Centennial and Southside.



Damaged corner posts on shade structures at Centennial Park have been repaired.



Roadside irrigation backflow was damaged, new poles installed to protect from future impacts. Box was straightened and salvaged.

Parks and Recreation Continued



Parks crew picked up old fire hydrants that are no longer in service and cut them down and gave them a new coat of paint to use in our dog parks. The first one installed at our new dog park project being built near Walleck Ranch park.



Ramp built for new dog park project using form boards from past park projects.



Tube for dog play area using old playground equipment that was replaced installed at new dog park.



Donation bench "In Memory of Jake Edward Smart" installed dog park project near Walleck Ranch Park.



Golf Maintenance

Since the last report, the golf course has utilized 480 hours of inmate labor.

This month there were two fertilizer applications done on the golf course. One was an application of 0-0-50 Sulfate of Potash to our Greens and Tees, and also an application of 0-0-50 was done on our Fairways. This helps us promote root growth on all the areas of the course and will also give us a better chance at keeping an onset of fungus away.

Most of the unsightly and low hanging limbs around the course have been trimmed up giving them a **fresh look and taking them up out of play. This will continue in to the next month as well since it's being done around normal mowing schedules.**

An additional application of Fungicide was done on our Greens at the normal 21-day interval and we were able to apply a Fungicide application to our Fairways to help combat and onset of diseases. This is the **first year we've had the capability to apply fungicide to the Fairway areas as a whole and we are very excited to have this opportunity to help keep our course in great shape.**

We had quite the run of irrigation issues this month; a mainline break on number nine tees was reported late on a Sunday afternoon leading to our irrigation technician being called in to do a repair, a small **mainline break on number three fairway gave us the opportunity to replace roughly 25' of old blue piping and install a new 2" electric valve, a lateral leak that appeared on number nine was fixed with an additional irrigation head being added and installed, and a mainline break on number seven fairway was repaired and replaced with roughly 15' of new piping.**

The golf course suffered some significant damage towards the end of the month when we were advised by the Water Department that we were not able to irrigate totally for one night, and only partially the next night. The lack of ability to irrigate properly, especially on low lying turf canopies and high traffic areas can be devastating to the course. Most of our golf course greens will start fading out after only one night of insufficient irrigation. The root zones across the course start to shrivel and die, and in some cases, can cause irreversible damage to the root zone. Without a healthy root zone, the canopies also start to stress and almost immediately the defecation to the plant can be seen. This is not only unsightly to our players, but leads to very expensive reseeding and turf repairs to the golf course.

Herbicide applications are being done on a daily basis to keep weeds down. Gopher gassing and trapping is being done almost daily with great results.

For any information about Cerbat Cliffs Golf Course or to make a Tee time, call 928-753-6593 or visit the website at <http://cerbatcliffsgc.com/>. Thank you.

Pro Shop and Grill

- Compared to last year in July, we were up 442 rounds and an increase in revenue of \$7,500 for the month.
- The Junior Golf Program ended up with 97 juniors participating. We had 118 players total in the Adult-Junior Tournament on 7/21 and a great turnout for the Awards BBQ that afternoon. Larry Dye provided over 260 photos from the day.
- The Kingman Firefighters Tournament on 7/20 went off very well. A full field with 160 players and it was very successful in generating funds for their scholarship program.
- With the exception of the travel issues they endured, Haley Bradley had a great experience visiting Scotland with the girls team representing Arizona in this international event.
- In July, we began the afternoon promotion providing free golf for a junior with a paid adult. To date, we have not had anyone take advantage of the promotion.
- Pat and Greg met with Jason from the Disc Golf Association here in Kingman and established a date of August 10th for a group of four of their golfers in the area to come out and test the proposed layout for the Disc Golf Course. They are very excited to have a course set up on an actual golf course. Also, I have been reaching out to other golf courses in the tri-state area to obtain information on pricing in order to assist us in establishing the rate we will propose.

CERBAT CLIFFS GOLF COURSE	
MONTH—ACTIVITY July 15, 2019	
Number Nine-Hole Rounds	1,219
Number 18-Hole Rounds	1,659
Number Golf Lessons	6
Greens Fee Revenue Total	38,200
Annual Passes	7,315
Daily Green Fees	30,885
Motor Cart Revenue Total	26,569
Private Cart Trail Fees	1,700
Daily Cart Rental	23,456
Driving Range Revenue	4,070
Total Hours Ranger Activities	124
Total Hours Beverage Cart on Course	18
Number of Tournaments	2
Total Tournament Participation	184
Gift Cards	4
Specials	18

- From a staffing standpoint, our latest addition to the Golf Grill, Pamela Byrnes is off to a good start and appears to be picking things up well. Mike Corwin is a better fit for the Pro Shop and the assistance of Sylvie Woods and Chloe Elliott from Parks & Recreation working some afternoon shifts in the Pro Shop was a big help in July. Application process is still open to fill a Pro Shop Attendant position and we have kept the process open for a Food & Beverage Attendant.
- Greg met with the GM and the Territory Manager with Pepsi and they wish to host an event here in October, anticipating at least 100 players. We will be finalizing a date shortly.
- Journey Church established and began a golf league on Monday nights 7/29. At the present time, they are going to continue through the end of August and may expand beyond that however, they may reduce play to six holes. The first night, 7/29 had 14 players.
- County League continues to have right at 24 players each week, City League numbers have dropped as of late, usually getting 6-8.
- Connection with the City System has yet to be completed. Latest word is that the delay is on Suddenlink's end.
- **For any information about Cerbat Cliffs Golf Course or to make a Tee time, please call 928-753-6593 or visit the website at www.cerbatcliffsgc.com. Thank you.**

Public Works—Rob Owen

BUILDING MAINTENANCE-JULY/2019	
Square feet of buildings maintained	144,705
Square feet of buildings cleaned	85,547 by City, 6,000 cleaned by agreement with occupant , and 20,000 cleaned by contractor.
Building Maintenance repairs made 47	Building Maintenance staff completed 47 work orders in July. The Building Maintenance Technicians are working hard to complete the first phase of the Human Resources office remodel, which should be finished in early August. Several more air conditioning units have malfunctioned and two have to be replaced.
Graffiti removed—0	There were no graffiti abatement clean-ups completed in the month of July

FLEET MAINTENANCE-JULY/2019	
13,488.4 gallons of unleaded gas	Cost of \$31,202.72
11,360.2 gallons of diesel fuel	Cost of \$29,576.28
Vehicle preventive maintenance	Vehicles 31
Mechanic and welder vehicle repairs	Repairs 503

SANITATION-JULY/2019	
371 trips to the landfill—Delivery of 4,179,420 pounds of trash	Cost of \$75,020.59
New 90-gallon residential containers	22
Old, damaged, missing or found containers repaired or replaced	79
Steel containers delivered for customer clean-up	2
1) Extra steel containers emptied and 2) Containers retrieved	1) 46 and 2) 1
1) Regular extra trash hauls 2) Abatement orders 3) \$3 Special Trash Haul	1) 45 2)14 3)412
Recycling—tons / Annual total— tons	33.25/574

STREETS—JULY/2019	
Square yards of asphalt	4.3 Million
Miles of unpaved roads	19.5
Street lights	900
Traffic signals	24

Available Manpower:

- Superintendent
- (1) Crew Leader
- (1) Operator A (Signing and Striping Technician)
- (5) Operator A (General Maintenance Crew)
- (4) Operator B (General Maintenance Crew)
- (1) City Electrician II (Signals Technician)

Street Department Activities:

- The month of July consisted of grading, sweeping, and asphalt patching ,traffic Signal/Lighting maintenance and repairs
- Work on drainage complaints and preparation for the upcoming monsoon season have been ongoing
- Crews have worked on chemical and manual weed abatement throughout the month. 2 temp crews and city staff have worked throughout town, including the traffic interchanges, for mowing and chemical applications.
- Streets received the first phase of LED street lights and has started installation at signalized intersections. The installation of these lights is expected to be ongoing for the next couple months. An additional phase is planned/budgeted for in the upcoming fiscal year.
- Streets crews completed closures for the First Friday and 4th of July Fireworks.

Training

- Training and certification for public works crews for powered industrial trucks was completed by Jeff Gifford and Tug Martinez.

HILLTOP WWTP



DOWNTOWN WWTP



WASTEWATER — JULY 2019

Wastewater Treatment—Personnel 10/ Vacant 2

Staff at Hilltop Facility

- Treated approximately 50.374 million gallons of influent on intake and discharged approximately 54.560 million gallons of “B+” effluent
- Composted approximately 370 cubic yards of bio-solids in preparation for land application
- Completed all oil changes and general monthly maintenance on associated equipment .
- Completed all monthly NPDES and APP sample collection and submitted all monthly sample collection & regulatory reporting to ADEQ.
- Treatment staff is continuing to work towards a resolution in regards to structural integrity of the aeration velocity enhancer with Ovivo.
- Staff responded to a number of emergency call-outs.

Staff at Downtown Facility:

- Treated approximately 8.206 million gallons of influent on intake and discharged approximately 7.465 million gallons of “A+” effluent
- Completed all annual, semi-annual, quarterly, & monthly NPDES and APP sample collection & ADEQ reporting.
- Dewatered approximately cubic yards of biosolids & transported to Hilltop for composting.
- Completed cleaning, general maintenance and troubleshooting -various pumps
- Completed all daily, weekly and monthly maintenance work orders

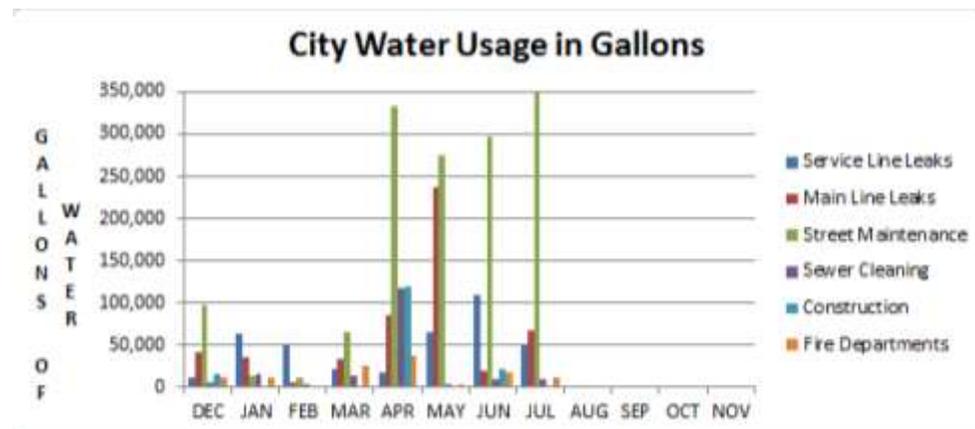
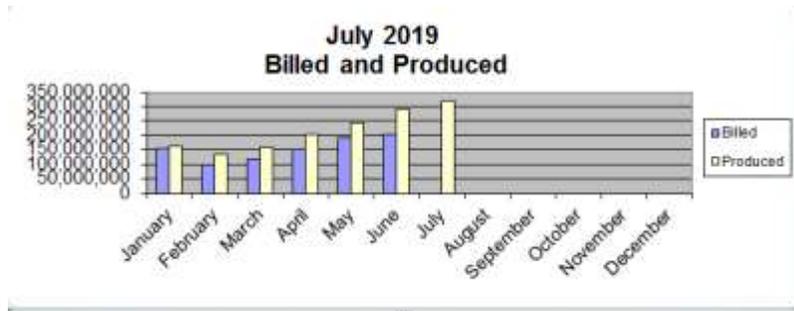
Wastewater Collections—Personnel 3, (1)unfilled

Wastewater Collection crews:

- Completed CCTV inspections of 6 & 8-inch wastewater conveyance lines—identifying areas requiring hydro jet cleaning, mechanical root removal, potential repair, areas of inflow and infiltration or any other general maintenance associated with corresponding infrastructure
- City Collections Team assisted Pro-Pipe with slip lining various pipes in the collections systems over the City.
- City Collections Team completed hydro-jet cleaning of approximately 16,620 linear feet of conveyance mains using approximately 7,500 gallons of water.
- Responded to and assisted with multiple calls for service—none of which were caused by deficiencies to City infrastructure
- Wastewater Collections Staff assignments have been predominately assisting water operations staff to assist in leak mitigation.
- Wastewater Staff assisted with a number of after hours water leak call-out repairs
- Responded to & assisted multiple customers with lateral locates, etc.
- Assisted Wastewater Treatment Staff at both facilities due to employee shortages.

Wastewater Pre-Treatment - Personnel 1.5.

- Maintain pre-treatment compliance by evaluating potential SIU/CIU's
- Follow-up on complaints & potential discharge violations, update SIU analytical spread sheet.
- Completed the quarterly sampling for the pretreatment portion of the NPDES permits.
- Preparing, (ongoing), Annual Pre-Treatment Report.
- Reviewing SIU Data with Patti Trahern.
- Updating Trak-it industrial user data logs



WATER — JULY 2019

Certified Water Operators:

- * Produced 320,114,900 gallons of water from the various groundwater wells throughout the City.
- * Completed all Arizona Department of Environmental Quality regulatory sampling and reporting as per The Clean Water Act.
- * Performed Operations and Maintenance on the wells, booster stations, and Chlorination Systems.

Distribution Operators:

- * Staff repaired 1187 square feet of asphalt and concrete from water leaks.
- * Blue Stake performed 323 locates.

Water Service Operators:

- * Staff read 21,635 Residential and Commercial meters and respond to over a 1000 customer assisted calls every month.

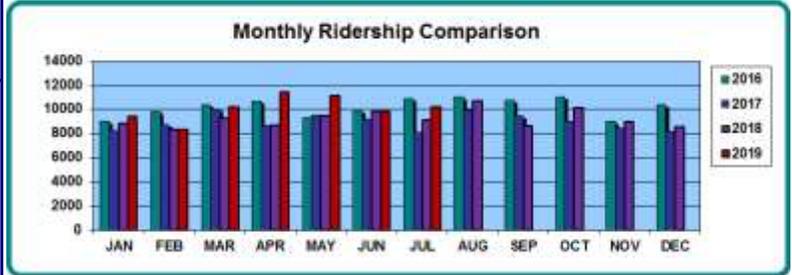
Gallons of Water used by Public Works Operators :

- * Service Line leaks used 49,400 gallons
- * Main Line leaks used 66,700 gallons
- * Streets Maintenance Department used 350,750 gallons
- * Sewer Cleaning used 10,000 gallons
- * Contractors used 2,250 gallons
- * Combined Fire Departments used 11,900 gallons



Kingman Area Regional Transit

KART—JULY 2019	
MONTH REVENUE	<ul style="list-style-type: none"> Fare Box Revenue—\$5,747 Coupon/Pass Revenue—\$9,045 Total Monthly Revenue—\$14,792
MONTH RIDERSHIP	<ul style="list-style-type: none"> Service hours—1256 Service miles—16,551 Total passenger trips—10,211 Curb-to-Curb trips—312 (3% of total)



PROJECTS-JULY/2019

<p>Sign Inventory system project—A new more detailed scope of work was added to the solicitation and was re-advertised. A consensus meeting to evaluate the proposal is scheduled for Aug 13 in Phoenix with ADOT. ADOT is administering this.</p>	<p>Stockton Hill Rd. Safety Corridor—Wood PLC is the design firm selected by ADOT for this project. A pre- scoping meeting has been held to discuss project. An official kick-off meeting is tentatively scheduled for Aug 22nd. The local, match for design has been paid (\$15,877.00). ADOT will administer this entire project. The estimated cost is \$602,151 in HSIP funds and a total local match of \$36,397 for a total of \$638,548.</p>
<p>Injection Well Design— Drilling of the Surface casing was completed by KP Ventures on July 23rd. A bigger rig will be mobilized and well drilling will start early August.</p>	<p>Maintank 1 Rehabilitation project—City team has decided to postpone this project until next year due to time constraints as to when the tank can be off-line. Demand dictates that it can only be off-line in the winter months and there is not enough time for design and construction remaining this year.</p>
<p>City Well 10—Final plans are complete. Construction procurement will start after July 1.</p>	<p>Waterline Replacement projects—Public Works has asked a JOC firm for a cost proposal to complete a portion of these projects that have been prioritized by urgency and budget.</p>
<p>Andy Devine Avenue Improvements from Ellas Place to 2nd Street -An application was submitted to ADOT for Intersection improvements at the Andy Devine and First Street. The proposed request is for multiple safety improvements on Andy Devine Avenue from Ella's Place to 2nd Street, including: Relocate pavement width with channelization, raised medians and curb bulbouts to calm traffic, restripe for narrower lanes; improve intersection alignment at 1st Street by removing skew angle and aligning offset driveway at Visitor's Center. This project does not include any non-infrastructure funding request. These improvements will address the fatal crash related to speeding at this intersection. A professional engineering consultant and licensed contractor will perform the work. There will be ground disturbing activities; no utility relocations are anticipated. If awarded, this project will be programmed for fiscal years 2023 for design and 2024 for construction. The City has estimated the total project cost of this project to be \$1,165,500. Of that amount request ADOT determine if \$1,099,067 is HSIP eligible with \$66,433 being local match. 94.3% federal, 5.7% match.</p>	<p>Future HSIP Projects</p> <p>The initiation documents for this project were submitted. This is the preliminary step to start the actual project. The project is programmed for fiscal years 21 -22 for some safety improvement projects on the following streets.</p> <p>On Beale Street, for traffic calming/curb bulbouts, at 3 intersections (3rd, 4th, 5th Streets)</p> <p>Adding speed feedback signs on these streets that either have a fatal crash or several serious injury crashes</p> <p>Stockton Hill Rd, Airway to Jagerson</p> <p>Beale St, Grandview to 10th St</p> <p>Hualapai Mountain Road, Virginia Ave to east of Seneca</p> <p>Airway Ave, Western to Rt. 66</p> <p>Gordon Dr, Shadow to Bank</p> <p>Beverly Ave, Fairfax to Western</p> <p>Project cost estimate is \$444,000 with a \$15,574 local match.</p>

Planning & Economic Development Department, Tourism Division – Josh Noble

July 2019 Advertising & Marketing

Arizona Office of Tourism Marketing Cooperative

- FY2019 AOT Marketing Cooperative projects concluded with Youtube/Trueview campaign
- FY2020 AOT Marketing Cooperative application submitted with a total commitment of \$49,654.40

Other Marketing / Promotions

- Chamber 2019/2020 Welcome Guide, full page advert.
- Kingman featured in National Park Trips Facebook post
- Full Page Kingman in 2019/2020 Chamber Welcome Guide
- **Full Page in Kingman Daily Miner 2019 My Kingman New Comer's Guide**
- Google SEM delivered 721 interested travelers to the GoKingman website
- Weibo account followers grew from 1332 in March 2019 to 3473 in June 2019

July 2019 Media Assistance & Updates

- **July 11:** provided film permitting information to Federal Reserve Bank of San Francisco for an upcoming project in Oatman and Hackberry
- **July 11:** provided tourism related content for the 2019/2020 Chamber Welcome Guide
- **July 21-22:** Media 9, a Paris-based French channels FRANCE 5 and VOYAGE, visit Route 66 Museum

July 2019 Projects & Activities

- WeChat Survey in cooperation with AOT and CLA (Chinese Luxury Advisors) continues. Expected to end in August.
 - **July 7:** Interviewed candidates for three open part time Customer Service Representative positions
 - **July 8-10:** Josh & Natalie attended the Arizona Governor's Conference on Tourism in Tucson
 - **July 10:** Staff involved in Governor's Conference presentation including data from the Weibo Surveys
 - **Jul 19:** Staff attended the Historic Route 66 Association of Arizona All-Community Meeting, Williams
 - **July 30-31:** Diane attended ASD Market Week at he Las Vegas Convention Center (gift shop products)
-

Planning & Economic Development Department, Tourism Division – Josh Noble

July Monthly Counts

Tourism Div Statistics	Jul-19	Jul-18	FYΔ	Jul-17	2FYΔ	FYTD	FY/FYΔ	FY/2FYΔ
Visitor Center Walk-ins:	28,123	18,053	55.8%	12,581	123.5%	28,123	55.8%	123.5%
Bus & Group Visits:	150	126	19.0%	58	158.6%	150	19.0%	158.6%
Gift Shop Sales:	\$27,200	\$22,113	23.0%	\$13,372	103.4%	27,200	23.0%	103.4%
Visitor Packets Mailed:†	1141	1,317	-13.4%	1,138	0.3%	1,141	-13.4%	0.3%
Website Visitor Sessions:	15,952	15,744	1.3%	13,455	18.6%	15,952	1.3%	18.6%
Guest Book US:	1,248	1,279	-2.4%	770	62.1%	Top States:	Top Countries:	
US Party Size:	2.8	2.6	7.7%	2.7	3.7%	1. CA	1. China	
GB International:	1,265	1,613	-21.6%	803	57.5%	2. AZ	2. Germany	
International Party Size:	3.5	2.4	45.8%	3.1	12.9%	3. TX	3. France/Netherlands	

† Visitor Packet totals are for the calendar year.

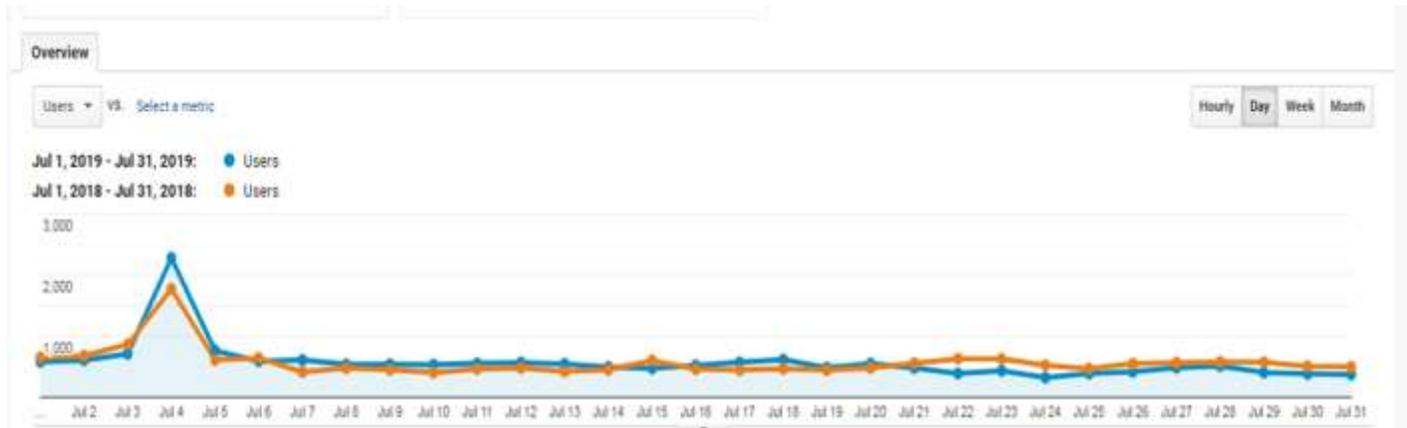
July 2019 Leads

Leads Fulfilled by lead sources

- GoKingman.com information requests: 89
- GoArizona.com leads: 477
- Grand Circle Association leads: 29
- MyGrandCanyonPark.com leads: 534
- Arizona Office of Tourism: none
- Call-Ins and Mail: 7

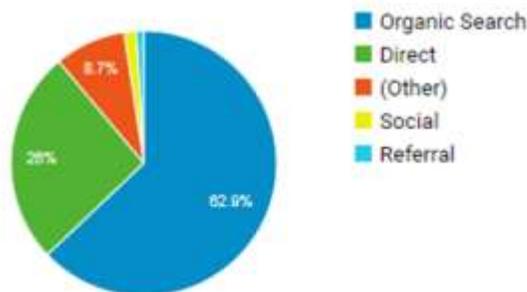
*15 pcs returned as undelivered in July (includes returns from previous months that were received)
 “return to sender” in June)

Planning & Economic Development Department, Tourism Division — Josh Noble



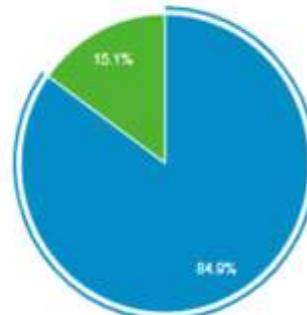
Top Channels

Jul 1, 2019 - Jul 31, 2019

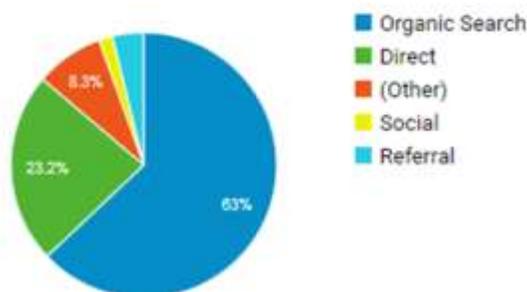


■ New Visitor ■ Returning Visitor

Jul 1, 2019 - Jul 31, 2019



Jul 1, 2018 - Jul 31, 2018



Jul 1, 2018 - Jul 31, 2018

