



# City Manager Report

November 2019

# *CITY MANAGER REPORT* *CITY OF KINGMAN - November 2019*

The information included in this issue reflects October 2019 submissions. Finance and Municipal Court data reported is for the time period detailed on their individual reports.



## Contents

Planning & Economic Development .....	Page 3
Engineering .....	Page 6
City Attorney .....	Page 11
City Clerk.....	Page 11
Finance .....	Page 12
Fire Department.....	Page 17
Information Technology (IT).....	Page 23
Police Department .....	Page 24
Municipal Court.....	Page 27
Parks & Recreation.....	Page 29
Public Works.....	Page 35
Tourism.....	Page 40



CITY MANAGER REPORT  
CITY OF KINGMAN SEPTEMBER 2019  
PLANNING & ECONOMIC DEVELOPMENT DEPARTMENT

ECONOMIC DEVELOPMENT

ED and Planning staff coordinated a community workshop held on September 18 with Lisa Wise Consulting in regard to the update of the Zoning Ordinance with the consultants and public

ED staff is assisting with preparation of the Kingman Airfest being held on October 19

Mr. Kellogg and staff met with Geo and Associates, who were in Kingman to initiate the Branding process

ED staff facilitating a proposal for a regional labor market analysis with Trevor Stokes

Request for Proposal for Airport Aviation Business Marketing ready for review and submittal to vendors

New Economic Development website has been updated with the ED Impacts Report and ED Opportunity Zone Report, as well as additional marketing documents added to the [choosekingman.com](http://choosekingman.com) website

Installing additional Way-Finding signage at the corner of Shipping and Mohave Airport Drive for Industrial Park

Mr. Bratley and Airport Manager Steve Johnston are developing a website for the Airport

Additional Activities and Meetings by Economic Development Staff in September:

- ◆ Mr. Bratley has coordinated a Rural Roundtable to take place in Kingman with Arizona Associated Economic Development, event date is December 5, at the Beale Celebrations in downtown Kingman
- ◆ Local contractor Axiom Construction is nearing completion on the Terminal remodel and upgrades at the Airport. The Terminal will replicate the theme of a World War II Officers Club.
- ◆ Received approval from the Arizona Department of Housing (ADOH) to utilize grant funds from the Community Development Block Grant (CDBG) program, Contract #108-19 Phase 2 for the ADA improvements along Andy Devine Avenue, which include curb cuts, driveways and sidewalks. Project is out to bid this month.
- ◆ Mr. Kellogg was speaker for the Kingman Rotary Club on 9/12/19
- ◆ Met with local reporter to discuss Economic Impact Analysis and Road Grant for the Industrial Park
- ◆ Working on Foreign Trade Zone information with various experts on the topic to present a workshop
- ◆ The Historic Preservation Commission has created calendars and is selling them to raise funds to help with projects related to the history of our community

### Tasks completed by Planning & Zoning Staff in September

29	Residential Building Permits reviewed and approved
7	Commercial Building Permits reviewed
4	Special Event Permits reviewed & approved
1	Sign Permits reviewed & approved
21	Business Licenses reviewed & approved
63	Calls redirected to Mohave County
14	Submissions from the City website responded to
5	Active Zoning Violation cases
	TRAK-IT PROJECTS:
PP19-0003	Parcel Plat for minor lot split for 3975 N. Bank Street
PP19-0004	Parcel Plat for minor lot split for 3340 E. Andy Devine Avenue
PP19-0005	Parcel Plat for minor lot split for southwest corner of Sage and Louise Avenue
SB19-0002	Preliminary Plat for Kinross Subdivision
SB19-0003	Final Plat for Southern Vista V, Tract 6048-D
SB19-0005	Final Plat APPROVED for Sycamore Village, Tract 1995-A
SB19-0006	Final Plat for Sycamore Village, Tract 1995-B
SD19-0003	Street Deferral request for 1612 Maple Street
SD19-0004	Street Deferral request for 311 South Second Street
ZO19-0003	Zoning Ordinance amendment to consider changes to front-side yard setbacks

### Additional Meetings & Activities Completed by Planning & Zoning Staff

Staff assisted throughout the Andy Devine Days Festival
Staff and two commission members attended the Planning Conference in Oro Valley
Zoning Ordinance update / staff meeting weekly with Lisa Wise Consulting / Workshop 9/18
Census 2020– complete count committee and LUCA feedback
ICSC follow-up with retailers
Façade Improvement Program / Parklet & Pedlet Research
Planning and Engineering Development Review Committee regarding abandon subdivisions

## PLANNING & ECONOMIC DEVELOPMENT SEPTEMBER MEETINGS

September 9– AIRPORT ADVISORY COMMISSION

September 10—PLANNING & ZONING COMMISSION

September 24—ECONOMIC DEVELOPMENT ADVISORY COMMISSION

September 24—HISTORIC PRESERVATION COMMISSION

**CITY OF KINGMAN  
ENGINEERING DEPARTMENT  
MONTHLY REPORT FOR  
OCTOBER 2019**

The Engineering staff responded to **150** requests for Information on the availability of water and/or sewer to specific properties and the existence of paybacks and assessments relative to those properties.

<b>RIGHT OF WAY ACTIVITIES</b>	
134	Information Requests responded same day received
16	Information Request responded in 1 days
0	Information Request responded in 2 days
0	Information Request responded in 3 days
9	Sewer Availability Letters
41	Permits to work in Public Right-of-way
23	Sewer Connection Permits Inside City Limits (0 due to Failed septic)
1	Sewer Connection Permits Outside City Limits (0 due to 0-Failed septic)
1	Sewer Taps
2	Utility Permits for water meters in the County
37	Utility Permits for water meters in the City

<b>CAPITAL EXPENDITURES</b>		
<b>CONTRACTOR</b>	<b>PROJECT</b>	<b>AMOUNT</b>
Dibble Engineering	ENG18-0080	\$26,073.00
Freiday Construction	ENG18-0016	\$225,866.30
JE Fuller	ENG19-0066	\$19,591.25
Sunrise Engineering	ENG19-0057	\$4,500.00
Sunrise Engineering	ENG19-0058	\$4,200.00
<b>Capital Expenditures processed during the month of October</b>		<b>\$280,230.60</b>

## CITY MANAGER'S REPORT

## Engineering Continued

MEETINGS	
Oct. 1	<b>ENG17-0027</b> Kino Tank Main Transmission weekly meeting
Oct. 3	Staff Team Meeting
Oct. 8	<b>ENG17-0027</b> Kino Tank Main Transmission weekly meeting
Oct. 9	KA Drainage Master Plan
Oct. 10	<b>ENG14-108</b> Stockton Hill Road Waterline debrief
Oct. 10	<b>ENG17-0027</b> Kino Tank Main Transmission weekly meeting
Oct. 11	Injection well Meeting
Oct. 15	<b>ENG17-0027</b> Kino Tank Main Transmission weekly meeting
Oct. 15	<b>ENG17-0038</b> Devlin Sewer line extension weekly construction meeting
Oct. 16	Meeting to discuss water/sewer for 310-10-006
Oct. 17	<b>ENG19-0082</b> Pre-construction meeting for street improvements on Western Ave.
Oct. 22	<b>ENG17-0027</b> Kino Tank Main Transmission weekly meeting
Oct. 22	<b>ENG17-0038</b> Devlin Sewer line extension weekly construction meeting
Oct. 23	Development Review Committee
Oct. 24	<b>ENG18-0087</b> Pre-construction meeting KRMC Pedestrian sidewalk
Oct. 28	<b>ENG18-0036</b> Pre-construction meeting Harvard Street Improvements
Oct. 29	<b>ENG17-0027</b> Kino Tank Main Transmission weekly meeting
Oct. 29	<b>ENG17-0038</b> Devlin Sewer line extension weekly construction meeting
Oct. 30	<b>ENG19-0057</b> Pre-submittal meeting Diagonal Was Sewer Interceptor

<b>DESIGN ACTIVITIES</b>			
<b>PROJECT</b>	<b>PURPOSE</b>	<b>CONSULTANT</b>	<b>STATUS</b>
<b>ENG16-0025</b>	This project includes the design of Kingman Crossing Boulevard between Southern Avenue and Interstate 40.	AECOM Technical Services for the preparation of project plans and specifications	Project is expected to be complete by December 2019
<b>ENG17-0035</b>	This project is for Program manager services for the I-11 East Kingman Connection project.	Matrix Design Group	The consultant is proceeding with acquisition of right of way.
<b>ENG18-0051</b>	Airway Avenue Design and Construction between Sunbelt Park and Rancho Santa Fe Parkway	AECOM	Designed contract approved by City Council October 3
<b>ENG18-0052</b>	Rancho Santa Fe Parkway Right of Way Acquisition	AECOM	Design contract approved by City Council September 17
<b>ENG18-0080</b>	Airway—Vista Bella Drainage	Dibble Engineering	Under design
<b>ENG19-0057</b>	Diagonal Wash Trunk Sewer	Sunrise Engineering	Under design
<b>ENG19-0058</b>	Main Tanks Transmission Main, Phase 2	Sunrise Engineering	Under design
<b>ENG19-0066</b>	Kingman Area Master Drainage Report	J.E. Fuller	Under design

## CONSTRUCTION ACTIVITIES UPDATE

PROJECT	PURPOSE	STATUS
<b>ENG15-0048 &amp; ENG16-0031</b>	This project will widen and improve Eastern Street between Pasadena Avenue and Airway Avenue.	The design plans are complete. The budget includes money for acquisition of right of way. Staff is proceeding with acquisition.
<b>ENG17-0027</b>	Kino—Main Tanks Transmission lines	Under construction
<b>ENG17-0038</b>	Devlin Avenue sewer line extension between Bank Street and Powell Avenue. Adding 107 sewer service connections.	Under construction
<b>ENG18-0082</b>	Andy Devine ADA Compliance from 4th Street to Grandview Avenue	Award of Bid approved November 3

## CONSTRUCTION PHOTOS



**ENG17-0027 Kino Avenue Water Line Replacement**

**CONSTRUCTION PHOTOS**



**ENG17-0027 Kino Avenue Water Line replacement**



**ENG17-0038 Devlin Avenue Sewer line extension**

## City Attorney—Carl Cooper

The City Attorney's office oversees victim notification and advocacy for victims rights in criminal cases. Also they provide legal advice and contract review for City departments, drafting and review of City ordinances and codes and prosecution of misdemeanor crimes within the City of Kingman including domestic violence and drunk driving offenses.

To your right is a side-by-side collective comparison of criminal activity between 2018 and 2019.



	October, 2018	October, 2019
Domestic Violence	46	16
DUI	26	20
Theft/Shoplifting	32	33
Criminal Traffic (non DUI)	16	6
Code Enforcement	5	4
Miscellaneous Misdemeanors	73	44
<b>Total Charges</b>	<b>198</b>	<b>123</b>
Number of Files Opened	111	76
Pretrial Conferences	170	82
Change of Pleas	96	103
Status Hearings	18	12
Trials	15	9
Other Court Events	277	292

## City Clerk—Annie Meredith

During the month of June the Clerk's Office assembled City Council agendas and packets for two regular meetings. Minutes were taken and transcribed for meetings held.

All City Council meeting agendas, agenda packets and minutes as well as agendas and minutes for all City of Kingman boards, commissions and subcommittees are available on the City website [www.cityofkingman.gov](http://www.cityofkingman.gov).

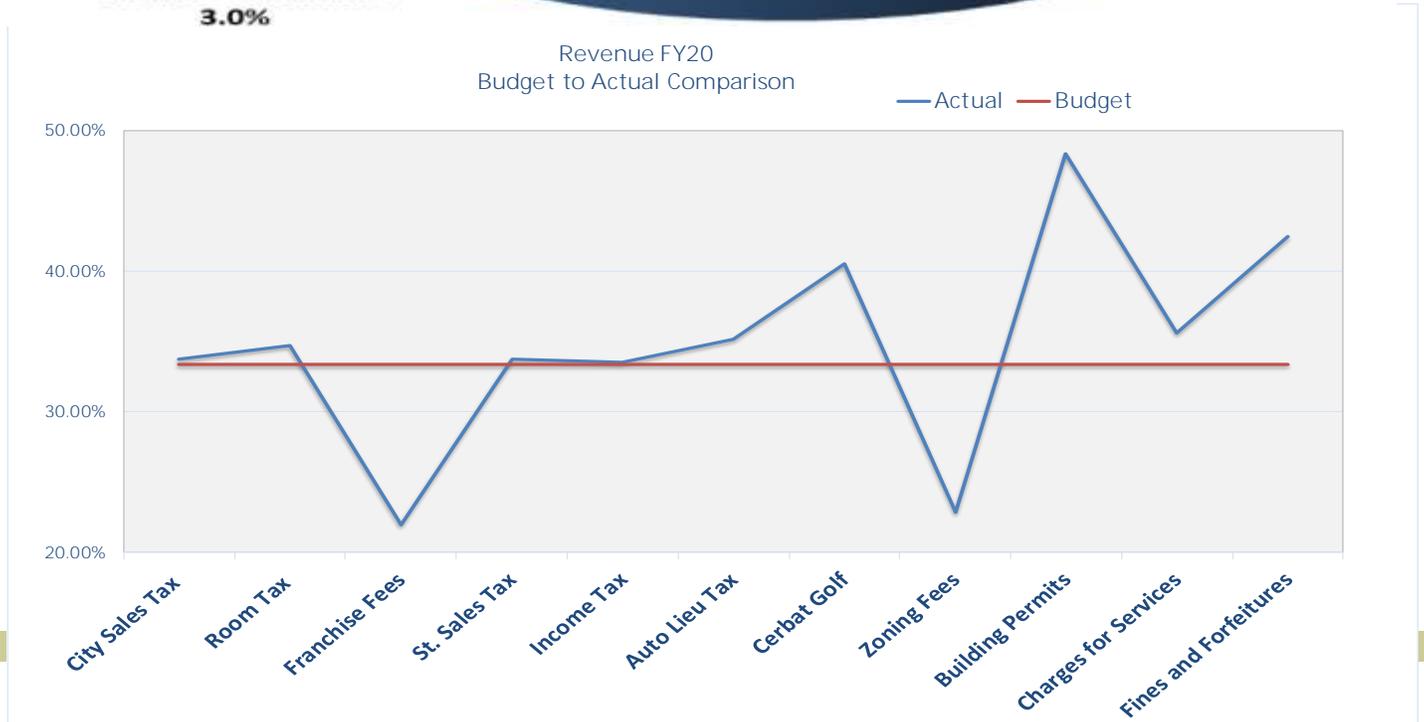
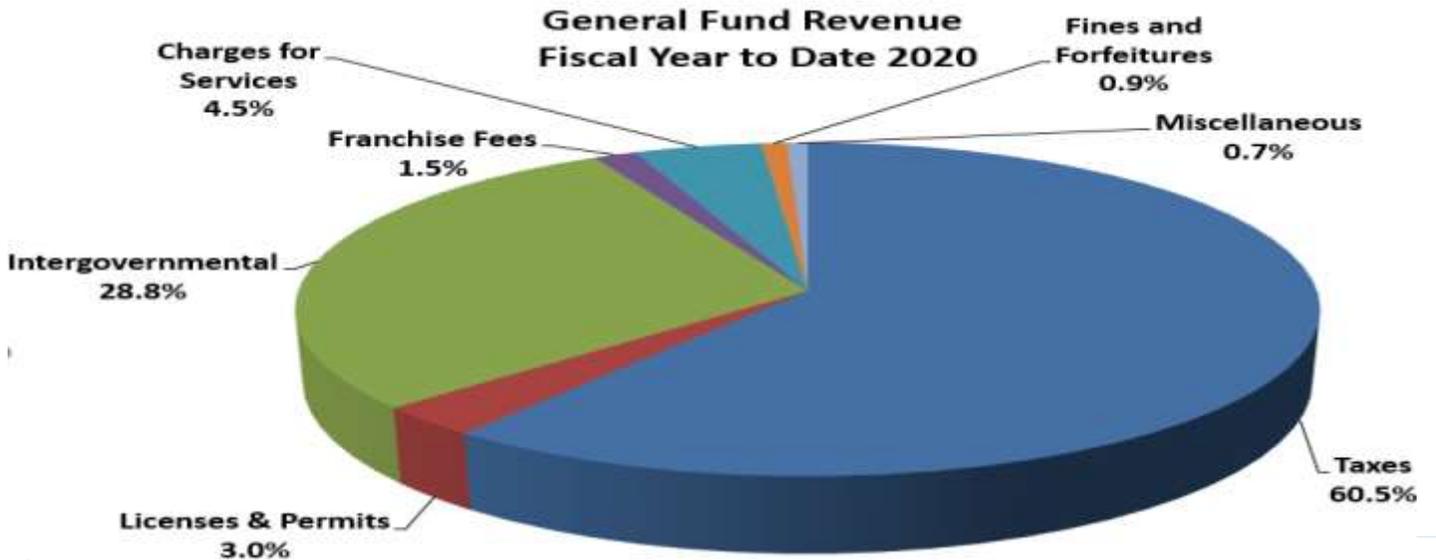
Clerk Activity — October 2019		
	VOLUME	REVENUE
Special Event Permits Issued	8	\$400.00
Public Notary Requests	12	\$24.00
Special Event Vendor Permits	2	\$385.00
Special Event Liquor License	2	\$100.00
<b>TOTAL REVENUE - December 2018</b>		<b>\$909.00</b>



Finance—Tina Moline

REVENUE BY SOURCE — OCTOBER 2019

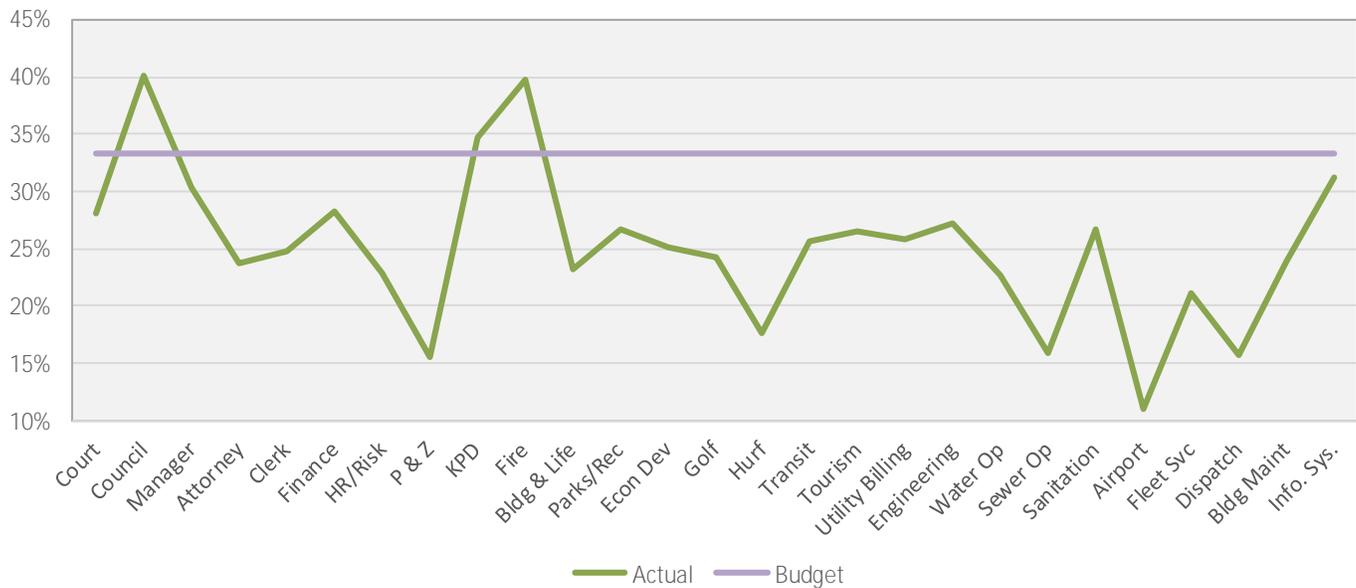
Description	Original Budget	Revenues This Period	Revenues Year-to-Date	Percentage Collected
Taxes	18,615,683	1,434,271	6,278,889	33.73%
Licenses & Permits	711,996	97,314	314,864	44.22%
Intergovernmental	8,817,703	749,732	2,991,964	33.93%
Franchise Fees	713,978	156,554	156,554	21.93%
Charges for Services	1,187,432	84,100	463,797	39.06%
Fines and Forfeitures	221,255	22,737	93,886	42.43%
Miscellaneous	172,017	31,648	74,452	43.28%
<b>Total Revenues General Fund</b>	<b>30,440,064</b>	<b>2,576,357</b>	<b>10,374,405</b>	<b>34.08%</b>



## EXPENDITURES BY DEPARTMENT — OCTOBER 2019

Description	Revised Budget	Expenditures This Period	Expenditures Year-to-Date	Budget Availability	Available Percentage
Court	1,470,608	143,392	413,311	1,057,297	71.90%
City Council	224,150	7,868	89,938	134,212	59.88%
Manager	435,054	37,052	132,319	302,735	69.59%
Attorney	1,048,677	68,743	249,500	799,177	76.21%
City Clerk	360,115	26,973	89,481	270,634	75.15%
Finance	1,162,600	74,179	328,293	834,307	71.76%
Human Resource/Risk Mgmt	952,853	49,776	217,795	735,058	77.14%
Planning & Zoning	419,247	28,924	65,286	353,961	84.43%
Police Department*	12,958,883	784,917	4,503,058	8,455,825	65.25%
Fire Department*	8,808,336	545,378	3,507,653	5,300,683	60.18%
Building & Life Safety	1,189,732	73,285	276,112	913,620	76.79%
Parks & Recreation	4,766,358	305,012	1,239,674	3,526,684	73.99%
Economic Development	740,471	49,666	169,208	571,263	77.15%
<b>Total Exp General Fund</b>	<b>34,537,084</b>	<b>2,195,164</b>	<b>11,281,628</b>	<b>23,255,456</b>	<b>67.33%</b>

Kingman, Arizona  
Budget to Actual Expenditures  
Fiscal Year 2020



\*Police & Fire Department expenditures include one-time PSPRS unfunded liability payments issued in July

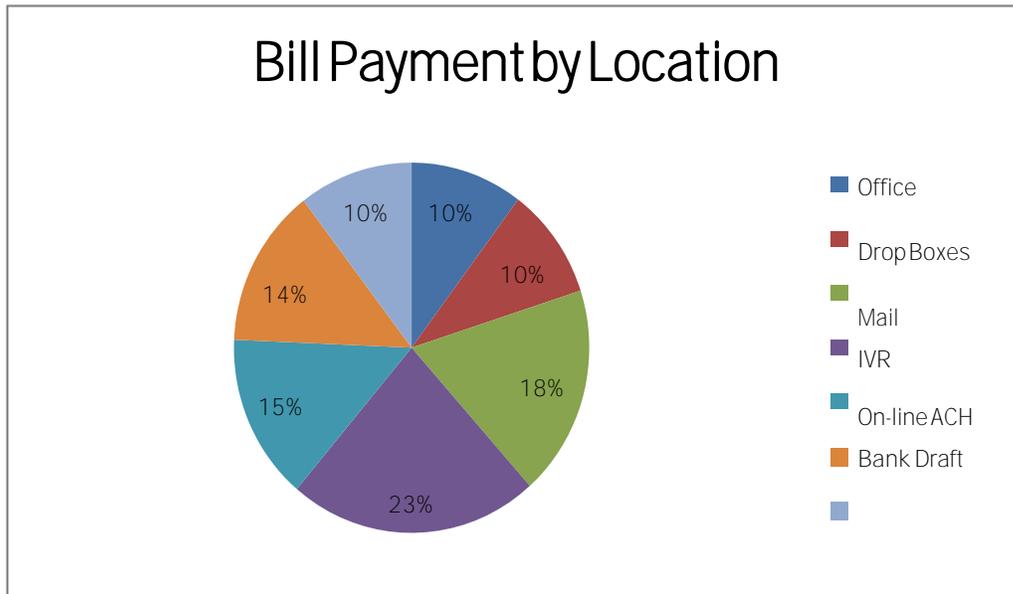
## REVENUE BY SOURCE — OCTOBER 2019

REVENUE SOURCE		7/1/15 Thru 10/31/15	7/1/16 Thru 10/31/16	7/1/17 Thru 10/31/17	7/1/18 Thru 10/31/18	7/1/19 Thru 10/31/19	Percent Change FY19-FY20	Fiscal 2020 BUDGET	FY20 Percent of BUDGET
<b>GENERAL FUND (101)</b>									
Local	Sales Tax	4,754,238	4,991,267	5,561,496	5,869,634	6,057,588	3.20%	17,977,917	33.69%
	Room Tax	169,621	187,561	203,401	212,964	221,301	3.91%	637,766	34.70%
State	Sales Tax	854,418	847,807	964,063	935,983	999,998	6.84%	2,966,856	33.71%
	Income Tax	1,126,461	1,179,812	1,198,506	1,189,669	1,306,680	9.84%	3,900,847	33.50%
	Auto Lieu Tax	446,788	554,479	590,327	676,108	685,286	1.36%	1,950,000	35.14%
Golf	Green Fees (9 holes)	39,253	35,669	32,704	34,868	38,398	10.12%	93,477	41.08%
	Green Fees (18 holes)	64,149	60,953	63,104	62,657	68,593	9.48%	175,715	39.04%
	Annual Golf Fees	46,474	39,658	33,973	43,585	41,689	-4.35%	102,152	40.81%
	Cart Rentals	103,045	98,698	96,342	100,948	101,478	0.53%	264,473	38.37%
	Driving Range Fees	12,411	9,168	8,017	9,265	12,167	31.32%	23,706	51.32%
	Merchandise Sales	-	-	-	-	10,546	-	2,550	413.58%
	Restaurant and Bar	73,626	65,984	61,322	61,632	63,628	3.24%	168,018	37.87%
	Subtotal Golf Course	338,958	310,131	295,462	312,954	336,500	7.52%	830,091	40.54%
Other	Zoning Fees	13,710	9,150	6,968	3,720	3,420	-8.06%	15,000	22.80%
	Building Permits	196,594	193,395	274,111	192,405	275,088	42.97%	568,995	48.35%
HURF FUND (201)	Rest/Bar Tax	268,223	285,238	274,201	289,074	318,547	10.20%	858,589	37.10%
	Highway User Fuel Tax	846,829	876,060	1,000,622	985,257	1,224,387	24.27%	2,928,027	41.82%
POWERHOUSE TOURISM FUND (215)	-	53,564	65,515	106,057	120,996	14.09%	246,952	49.00%	
PAVEMENT PRESERVATION FUND (316)	-	-	-	1,121,299	4,014	-99.64%	0	0.00%	
I-11 E KGMN CONN FUND (317)	-	-	-	1,121,299	4,014	-99.64%	0	0.00%	
WATER FUND (501)	2,671,227	2,675,241	2,637,934	2,691,148	2,866,468	6.51%	7,023,209	40.81%	
WATER CAPITAL RENEWAL FUND (510)	284,795	290,722	294,596	301,984	307,489	1.82%	901,115	34.12%	
WASTEWATER FUND (521)	2,912,425	2,968,759	2,966,641	3,118,635	3,210,492	2.95%	9,128,824	35.17%	
WASTEWATER CAPITAL RENEWAL FUND (530)	37,879	39,307	40,582	42,057	43,312	2.98%	125,037	34.64%	
SANITATION FUND (541)	1,145,766	1,168,715	1,183,224	1,215,132	1,245,519	2.50%	3,665,993	33.97%	
AIRPORT (591)	-	-	-	431,492	400,203	-7.25%	1,267,117	31.58%	

## Finance—Tina Moline

## City of Kingman – Utility Billing Enhancements

The Utility Billing and Licensing Division launched a utility billing online payment portal in November 2018. This portal accepts one-time and recurring credit card and electronic checks as payment methods. It also allows customers to view their utility bills online. In addition to launching an online payment portal, customers now have the option to receive their bills electronically through email. This service can be activated through the online payment portal, <https://selfservice.cityofkingman.gov>, or by contacting a customer service representative. Customers will notice a redesigned utility bill which provides more details about their charges.



## CUSTOMER SERVICE STATISTICAL SUMMARY—October 2019

	May- 19	Jun- 19	Jul- 19	Aug-19	Sep-19	Oct-19
Phone Calls Answered	1,565	1,210	1,857	N/A	1,323	1,344
IVR - Payments	4,778	4,359	5,661	4,796	5,046	5,334
E-Mail Bill Delivery	440	494	513	726	791	864
Web Payments	1,651	1,689	1,885	2,030	1,979	2,434
Water Service Orders	1,360	1,108	1,380	1,097	1,484	1,341
Sanitation Service Orders	460	463	630	432	345	577
Sewer Service Orders	0	1	0	0	0	3
Number of Total Payments Processed	19,169	19,267	21,848	20,483	19,574	23,426
Number of Sanitation Customers	12,304	12,240	12,329	12,328	12,353	12,362
Number of Sewer Customers	10,923	10,888	10,856	10,877	10,892	10,910
Number of Water Customers	20,400	20,455	20,317	20,313	20,377	20,373

LICENSING STATISTICAL SUMMARY— October 2019	
New Business Licenses Issued	36
License Renewals Generated (Business & Animal Licenses) for Dec 2019	496

## Payment Options Available:

**Mail or Drop Box**—Please write account number on Check or Money Orders and include the payment coupon from the top of the bill. Make payable to City of Kingman.

Courtesy Drop Box locations are:

City of Kingman - 310 N 4th  
Street Unisource - 2498 Airway  
Avenue

**Credit Cards**—The City of Kingman accepts Visa, Master Card, Discover and American Express. Payment by credit card can be made by IVR phone or in the office.

## Bank Drafting—Automatic Bank Drafting

Once you have established bank drafting you will continue to receive your bill in the mail, but it will be paid automatically on the date listed on your statement from your bank account. Please contact our office to setup automatic bank drafting. Forms can also be found on our website at: [http://www.cityofkingman.gov/pages/depts/finance/ub\\_forms.asp](http://www.cityofkingman.gov/pages/depts/finance/ub_forms.asp)

## Online payments with Citizen Self Serve

Customers are now able to set up an online account to manage their utility billing preferences, update account information and make payments. There are tutorial videos available on the website to assist them with the set up process as well as support through the customer service representatives. This option can be accessed through the website at: [https:// www.cityofkingman.gov/government/departments/finance/utility-billing/utility-payment-options](https://www.cityofkingman.gov/government/departments/finance/utility-billing/utility-payment-options)

Fire Chief—Jake Rhoades

# Kingman Fire Department

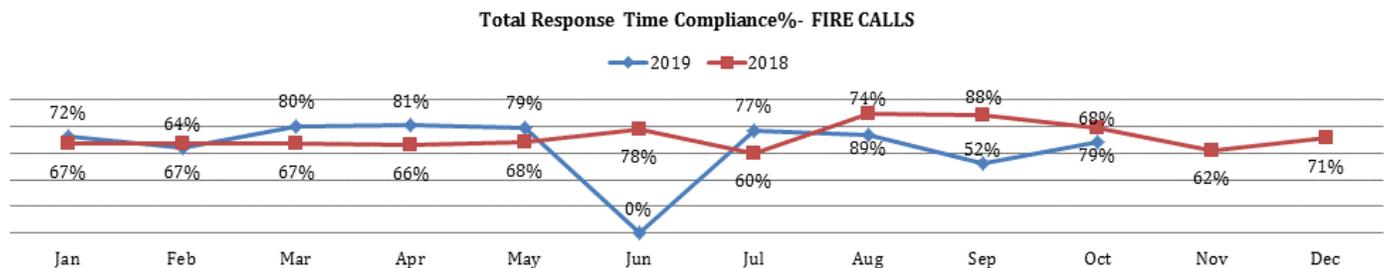
The department responded to 624 incidents, which brings the annual total for 2019 to 6556 which is a total increase of seven (7) calls from 2018 as the department will likely fall short of the 8000 call mark in 2019. This does not account for responses for Alpha level calls or non-emergent in our community which AMR handles, 113 for the month and 1201 for the year to date, while Squad 2 is mandated by staffing levels and the use of part time personnel and only accounted for minimal calls in fiscal year to date accounting for 31 calls for the month and 84 since July 1, 2019.

**Total Calls for the Month: 624**                      **YTD: 6556**

**AMR Calls: 113**    **YTD: 1201**

**Squad 2 Calls: 31**    **July 1, 2019 to Date: 84**

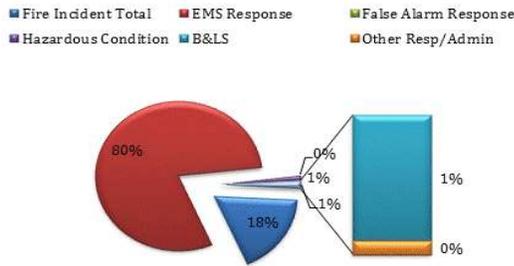
INCIDENT BREAKDOWN						
Incident Type	Oct 2019	Oct 2018	% of Change	2019 YTD	2018 YTD	% of Change
<b>Total Fire Incidents</b>	<b>110</b>	<b>93</b>	<b>↑18%</b>	<b>917</b>	<b>952</b>	<b>↓4%</b>
EMS Response	498	528	↓6%	5433	5529	↓2%
Residential Structure Fire	8	5	↑38%	49	42	↑14%
Commercial Structure Fire	1	5	↓80%	17	21	↓24%
Vehicle Fire	4	1	↑75%	33	35	↓6%
Brush Fire	7	2	↑71%	80	74	↑8%
Dumpster Fire	1	2	↓50%	35	17	↑51%
Other Fire Incidents	89	78	↑14%	703	763	↓9%
False Alarm Response	-	-	-	-	-	-
Hazardous Condition	6	5	↑17%	84	61	↑27%
B&LS	9	-	-	113	-	-
Other Response/Admin	1	2	↓50%	9	7	↑22%
<b>Total</b>	<b>624</b>	<b>628</b>	<b>↓1%</b>	<b>6556</b>	<b>6549</b>	<b>0%</b>



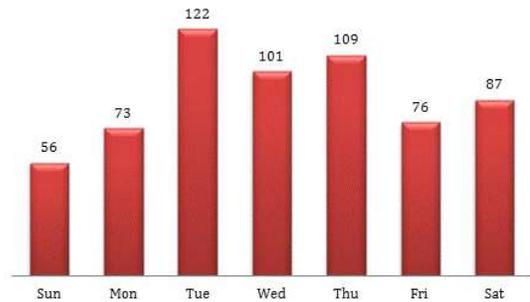
**THE MISSION OF THE KINGMAN FIRE DEPARTMENT**

**To provide the highest level of emergency response and effective prevention to preserve the life, property, and well-being of our community.**

**Incident Breakdown by %**  
Total Incidents: 624



**Total Incidents by Day of the Week**



TOTAL INCIDENTS BY DISTRICT						
District	Oct 2019	Oct 2018	% Change	2019 YTD	2018 YTD	% Change
21	68	91	↓34%	812	900	↓10%
21A	0	no data	-	3	157	↓98%
21B	5	no data	-	15	-	-
21C	1	no data	-	9	-	-
<b>Total</b>	<b>74</b>	<b>91</b>	<b>↓23%</b>	<b>839</b>	<b>1057</b>	<b>↓21%</b>
22	86	224	↓62%	732	2373	↓69%
22A	105	no data	-	1110	803	↑38%
22B	25	no data	-	221	74	↑67%
22C	1	no data	-	13	8	↑38%
22D	11	no data	-	62	43	↑44%
<b>Total</b>	<b>228</b>	<b>224</b>	<b>↑2%</b>	<b>2138</b>	<b>3301</b>	<b>↓54%</b>
23	149	210	↓41%	1400	2117	↓51%
23A	75	no data	-	554	385	↑31%
23B	0	no data	-	2	6	↓67%
<b>Total</b>	<b>224</b>	<b>210</b>	<b>↑6%</b>	<b>1956</b>	<b>2508</b>	<b>↓28%</b>
24	68	65	↑4%	709	802	↓12%
25	12	21	↓43%	137	224	↓39%
Out of Dist.	18	17	↑6%	121	133	↓9%
<b>TOTAL</b>	<b>624</b>	<b>628</b>	<b>↓1%</b>	<b>5900</b>	<b>8025</b>	<b>↓36%</b>

TOTAL RESPONSES BY APPARATUS			
<i>(does not include canceled calls)</i>			
Unit	Oct 2019	YTD	% Per Unit
E211	68	788	11%
E221	145	1562	23%
E231	174	1574	28%
E241	74	825	12%
Squad 2	32	336	5%
L234	1	13	0%
R215	0	14	0%
B216	0	2	0%
BC2	3	28	0%
AMR	113	1201	18%
Other/Admin	14	208	2%

Fire Type	\$ Saved	\$ Loss	% Saved	% Lost
High Risk Fires	\$0	\$0	0%	0%
Mod Risk Fires	\$0	\$0	0%	0%
Low Risk Fires	\$0	\$0	0%	0%
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>	<b>0%</b>

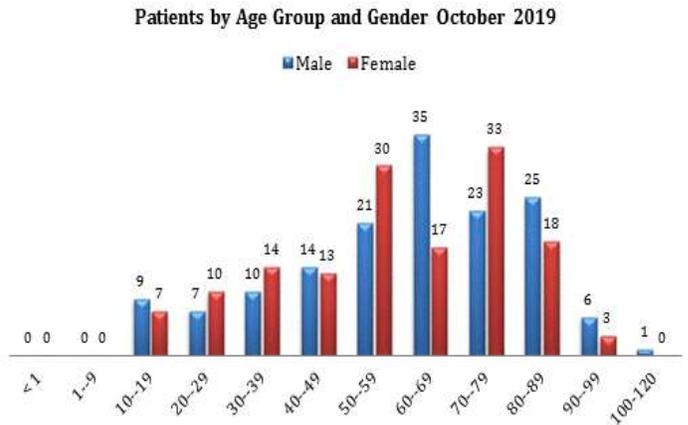
WORKING SMOKE DETECTORS DURING RESIDENTIAL STRUCTURE FIRES	
Benchmark	Oct 2019
90%	n/a

TOTAL # OF FIRE INCIDENTS INVESTIGATED		
Oct 2019	Oct 2018	% Change
5	no data	-

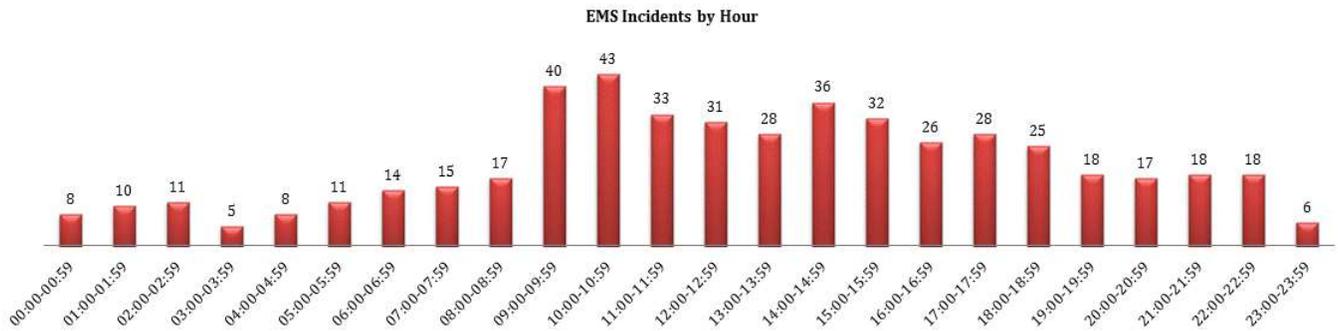
INCIDENTS BY CATEGORY	Oct 2019	% of All Incidents	YTD 2019	YTD 2018	YTD Change by %
EMS	498	80%	5433	5529	↓2%
Fire	110	18%	917	952	↓4%
HazMat	6	1%	84	61	↓27%
Tech Rescue	9	1%	113	-	-
Other	1	0%	9	7	↑22%
<b>TOTAL</b>	<b>624</b>	<b>100%</b>	<b>6556</b>	<b>6549</b>	<b>0%</b>

EMS RESPONSE			
Agency	Calls	% for Oct 2019	YTD
KFD	498	10%	5041
AMR	113	9%	1201
KFD & AMR Total Responses: 611		KFD Responded to % of all EMS Response Calls: 82%	

EMS TOP 10 DETERMINANTS				
Call Type	Oct 19	Oct 18	Change %	YTD
Breathing Problem—Delta	24	40	↓67%	413
Chest Pain—Delta	26	48	↓85%	262
Psychiatric—Bravo	19	30	↓37%	210
Sick Person—Charlie	23	19	↑17%	251
Falls—Bravo	33	32	↑3%	304
Sick Person—Alpha	27	19	↑30%	369
Unconscious/Fainting—Delta	13	10	↑30%	183
Breathing Problem—Charlie	24	17	↑29%	174
Falls—Alpha	11	30	↓63%	225
Unknown Problem—Bravo	19	21	↓11%	174



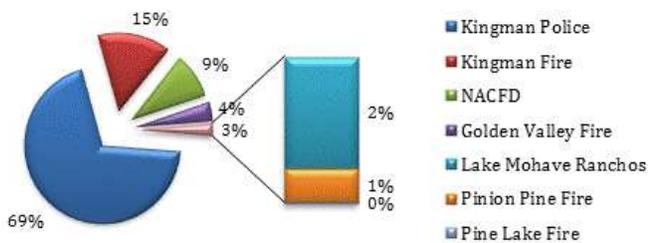
**CARDIAC SURVIVABILITY FOR OCTOBER 2019: 50%**



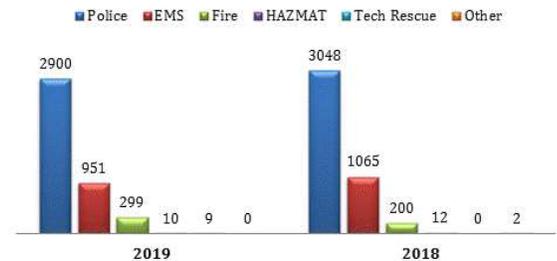
COMMUNICATION CENTER	INCIDENTS	BENCHMARK	RELIABILITY	BASELINE	COMPLIANCE %				
9-1-1 Call Answering	2377	0:10	95%	0:10	95%				
ALARM HANDLING BY AGENCY	INCIDENTS	HANDLING TIME	DISPATCH TIME	ALARM HANDLING	COMPLIANCE %				
Kingman Police	2900	0:00	0:00	6:57	49%				
Kingman Fire	624	0:00	0:00	1:04	96%				
ALL 90TH PERCENTILE TIMES BY MONTH	ALL INCI-DENTS	DISPATCH		TURNOUT		TRAVEL		TOTAL RESPONSE	
		90th%	Comp%	90th%	Comp%	90th%	Comp%	90th%	Comp%
BENCHMARKS		1:30	90%	1:00	90%	4:00	90%	8:00	90%
October 2019	624	1:04	96%	1:18	82%	7:35	37%	9:37	76%

911 Center Calls for Service by Agency	YTD		Police	EMS	Fire	HAZMAT	Tech Rescue	Other	Oct 19 Total	Oct 18 Total
Kingman Police	29965	69.7%	2900	-	-	-	-	-	2900	3048
Kingman Fire	6556	15.3%	-	498	110	6	9	1	624	628
No. AZ Consolidated Fire	3581	8.3%	-	267	118	4	-	-	389	387
Golden Valley Fire	1839	4.3%	-	107	51	-	-	-	158	170
Lake Mohave Ranchos	746	1.7%	-	59	17	-	-	-	76	66
Pinion Pine Fire	264	0.6%	-	20	3	-	-	-	23	25
Pine Lake Fire	23	0.1%	-	-	-	-	-	-	-	3
<b>Total Calls Dispatched</b>	<b>42974</b>	<b>100%</b>	<b>2900</b>	<b>951</b>	<b>299</b>	<b>10</b>	<b>9</b>	<b>1</b>	<b>4170</b>	<b>4327</b>

Percentage of Calls per Agency  
Total Calls for October: 4170



9-1-1 Communication Calls Per Agency  
Oct 2019 DOWN 4% from Oct 2018

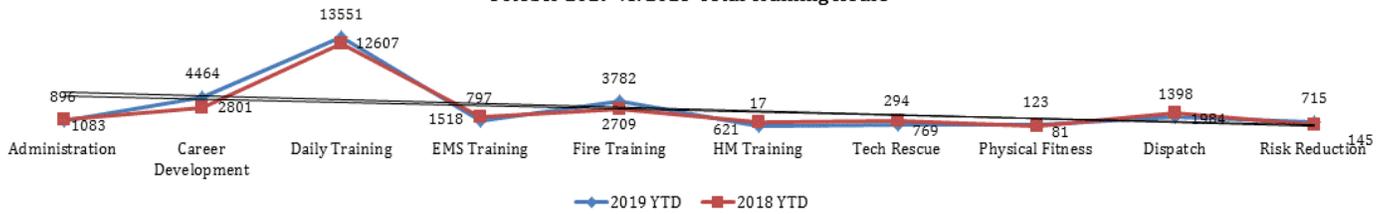


TRAINING HOURS					
Training Type	Hours	% for Month	YTD 2019	YTD 2018	Varlance %
Administration	44	2.2%	896	1083	↓17%
Career Development	133	6.7%	4464	2801	↑37%
Daily Training	1313	66.6%	13551	12607	↑7%
EMS Training	36	1.8%	797	1518	↓47%
Fire Training	244	12.4%	3782	2709	↑28%
HazMat Training	-	-	17	621	↓97%
Tech Rescue	15	0.8%	294	769	↓62%
Physical Fitness	6	0.3%	123	81	↑34%
9-1-1 Communications	178	9.0%	1398	1984	↓42%
Risk Reduction	3	0.2%	715	145	↑80%
<b>TOTAL</b>	<b>1972</b>	<b>100%</b>	<b>26038</b>	<b>24318</b>	<b>↑7%</b>

TRAINING PERFORMANCE COMPLIANCE							
Benchmark	Officer Development	Administration	EMS	Fire	HazMat	Tech Rescue	Total
90%	100%	100%	100%	100%	100%	No Training	100%

The Training and Safety division had a variety of internal and external training in the month of October 2019. Fifteen (15) KFD Personnel completed the written exam and skills for the Fire Department Safety Officer's Association (FDSOA) "Incident Safety Officer (ISO)" class they attended in September 2019. The Training Division started the Annual Volunteer Fireman's Insurance Services course which will conclude in early November 2019. It is mandated that all KFD personnel attend the classroom and driving course on an annual basis. Three (3) KFD personnel attended the "EMS World Expo" in New Orleans. This expo had multiple classroom sessions pertaining to Emergency Medical Services service delivery in regards to service delivery, new marketing equipment, and up and coming ideas to improve service delivery. Four (4) members attended an "Active Shooter" class hosted by Fort Mohave Mesa Fire District. This class was joint law enforcement and entailed how to mitigate active shooting events. Kingman Fire Department is planning an "active shooter" class in the spring of 2020 and will include multiple agencies. Kingman Fire Personnel completed the annual Kingman Physical Abilities Test which is required on an annual basis to ensure all members working in an IDLH environment are fit for duty. The recorded training hours for October 2019 were 1,972 hours this is an increase of 7% from 2018 YTD.

**October 2019 vs. 2018 Total Training Hours**



COMPLETED MONTHLY FIRE CODE INSPECTIONS			MONTHLY CODE VIOLATIONS		
Fire Prevention	Completed	YTD	Fire Prevention	Violations	YTD
Re-Inspection	14	390	Weeds	18	74
Annual Schedule Inspection	88	1505	Fire	52	132
Remaining Inspections	7	43	Building	2	6
<b>TOTAL Inspections</b>	<b>109</b>	<b>1938</b>	<b>TOTAL Violations</b>	<b>72</b>	<b>212</b>

TARGET HAZARD COMMERCIAL OCCUPANCIES			CODE VIOLATIONS			
Inspection Type	Oct 2019	YTD	Type	Oct 2019	Oct 2018	Variance %
Fire Inspections	102	369	Fire	1	no data	-
Building Inspections	475	1944	Building	2	no data	-

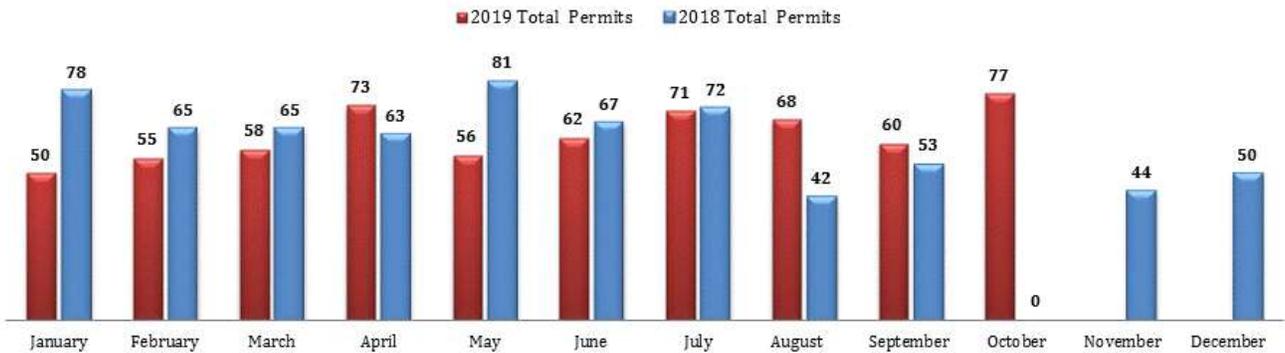
Community Risk Reduction visited many preschools this month for fire prevention month. Along with visiting preschools, we hosted a field trip for Kingman Academy of Learning's 2<sup>nd</sup> Grade. For the field trip to Station 22 4 classes were split up into 3 different stations. With the assistance of "C Shift" one class did a Station Tour while another was getting an Engine Tour. The other two classes competed against each other in our Mini Firefighter Combat Challenge. All classes switched and participated in all aspects. At the end of the field trip the two winning classes competed for an overall winner. CRR then joined all classes at Lewis Kingman Park for a picnic. CRR planned and conducted the static display portions of the Annual Walk Away From Drugs. At the walk away from drugs we collaborated with Northern Arizona Consolidated Fire District, Kingman Police Department, Arizona Department of Transportation Enforcement, Arizona Rangers, Gairdian Air's Angel 6, TriState Careflight 14 as well as Unisource Energy Services. CRR teamed up with other City Departments for a 2 part Career Day. The first part was for middle schoolers to start getting an idea for a career choice. The second part later in the day was open to the general public. CRR put on a Fire Extinguisher class for various divisions of the City Complex. We rounded out the month by assisting Arizona Department of Economic Security and many other agencies with a Trunk or Treat. We also assisted Mohave County Sheriff's Office with a Candy Crawl on Halloween Night. The events provide a safe and friendly environment for kids to gather up and receive candy from safe sources.

COMMUNITY RISK REDUCTION ACTIVITIES					BUILDING REVIEW ACTIVITIES		
Activity	Oct 19	# of Attendees	YTD 2019	YTD 2018	Activity	Oct 19	YTD
Smoke Alarm Maintenance/Calls	8	16	50	22	Commercial Plans	1	7
Smoke Alarm New Install (each alarm)	4	-	51	51	Other Commercial Reviews	8	90
Child Safety Seat Checks	1	1	59	4	Residential Plans	23	292
Child Safety Seats - Issued NEW	2	-	44	-	Other Residential Plan Reviews	26	193
Public Education Classes	15	441	163	38	Sign Review	5	25
Public Education Outreach	6	3520	77	78	Special Event Permit Review	10	66
Explorer Program Training	14	506	35	5	Other Reviews	1	13
Knox Box	1	1	27	9	Building Safety Inspections	570	4872
Citizens Fire Academy Training	-	-	-	-	Business License Bldg. Inspections	349	3045
CERT Training	-	-	-	-	<b>TOTAL</b>	<b>993</b>	<b>8603</b>
Station Tours	8	240	21	6			
<b>TOTAL</b>	<b>59</b>	<b>4725</b>	<b>527</b>	<b>213</b>			

BUILDING & LIFE SAFETY INSPECTION PERFORMANCE COMPLIANCE		
Benchmark	FIRE: Scheduled Inspections Completed Same Day	BLDG: Scheduled Inspections Completed Same Day
90%	100%	100%

COMMERCIAL & RESIDENTIAL PLAN REVIEW PERFORMANCE COMPLIANCE		
Benchmark	Residential Review Complete within 5 Working Days	Commercial Review Complete within 14 Working Days
90%	58%	64%

**Commercial & Residential Permits Issued YTD**



PERMITS			
Permit Fees Collected	Permit Fees Waived	Permits Finaled	Permits Final Valuation
\$231,912	\$3,576	49	\$4,911,595

Commercial—New/Under Review Permit

- ◆ Rilibertos 3123 Stockton Hill Road
- ◆ Mohave County Library 3269 N Burbank Street
- ◆ Route 66 Stuff Your Stuff 3645 E Andy Devine Avenue
- ◆ Comfort Suites 1149 E Sunrise Ave

Commercial Permits Issued—Under Construction

- ◆ Mohave County Courthouse 401 Sprint Street
- ◆ Innovative Warehouse 1301 Andy Devine Avenue
- ◆ Canada Mart 210 W. Andy Devine Avenue
- ◆ DES 2400 Airway Avenue

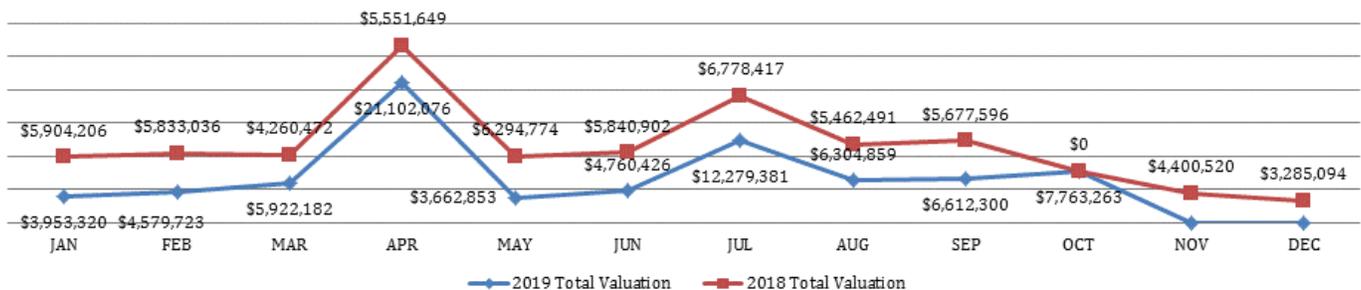
Commercial Permits Ready to Issue

- ◆ Perkins 3123 Stockton Hill Road

Commercial Permits Closed Out

- ◆ Black Bear Diner 946 Beale Street

**Total Value of Commercial & Residential Permits Issued**



IT—JOE CLOS

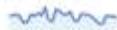
October 2019

www.cityofkingman.gov

Visits

**24,829**

% of Total: 100.00% (24,829)



Unique Visitors

**17,594**

% of Total: 100.00% (17,594)



Pageviews

**55,931**

% of Total: 100.00% (55,931)



Daily Visits

Sessions



Popular Pages

Destination Page	Pageviews	Unique Pageviews
/	10,210	8,662
/government/departments/finance/utility-billing/utility-payment-options	2,815	2,370
/government/advanced-components/list-detail-pages/rfp-posts-list	1,753	1,613
/business/airport-authority	1,392	1,208
/government/departments/finance/utility-billing	1,364	1,008
/government/departments/police-department	1,222	976
/government/departments/parks-and-recreation	989	795
/residents/city-news	952	684
/government/contact-us	855	655
/Home/Components/RFP/RFP/1058/279	822	812

Average Pages per Visit

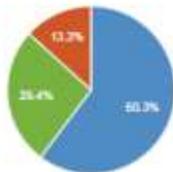
**2.25**

Avg for View: 2.25 (0.00%)



Traffic Source

organic direct referral Other

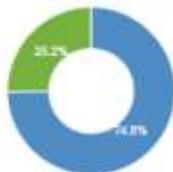


Your biggest traffic comes from



Type of Visitors

New Visitor Returning Visitor



Visits by Device

Device Category	Sessions	Bounce Rate
desktop	11,977	46.69%
mobile	11,756	69.74%
tablet	1,096	59.67%

Country/Territory

Country	Sessions
United States	23,388
Germany	700
India	123
Canada	111
United Kingdom	63
Philippines	42
Pakistan	33
South Korea	31
France	24
Mexico	24





# Kingman Police Department-Chief Robert J. DeVries



## DATES TO REMEMBER

- December 13th @ 10:00 am  
WALETA Academy Graduation

**Calls for service and Officer initiated activity numbered 2,900 in the month of October marking a 9.74% decrease in comparison to 2018. Written reports are up 19.57% since October 2018.**

## October Activity



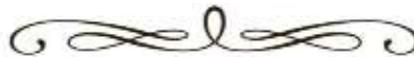
Coffee with Cops was held

on October 10th at the new Safeway. Due to high winds, store staff invited us inside for the event. The location allowed us the opportunity to interact with a lot of people shopping for the day.

Unisource Energy held their annual law enforcement luncheon on October 17th at KPD. Officers from throughout the region stopped by to enjoy the BBQ and visit with Unisource staff.



The department assisted with the Walk a Mile in Their Shoes event on October 19th. The cancer fund raiser drew the largest number of participants to date with over 100 people walking through downtown.



The department assisted with the Kingman Street Drags over October 25th—27th. The event was very well attended with 266 cars participating over the 3-days of racing.



## Staff Update



With the retirement of Lt. Mark Chastain, Sgt.

Brian Zach was promoted to Lieutenant over patrol operations. A badge pinning ceremony was held on October 17th in front of his family, friends and peers.



Department staff and family members gathered on October 28th to stuff over 5,000 bags of candy for the 46th Annual Pumpkin Patrol. We had 3 Officers, 2 VIPs, 2 Neighborhood Service Officers and several Police Explorers passing out candy on Halloween night.



The 13th Annual Walk Away from Drugs was held on October 16th. Many in attendance estimated the crowd at over 2,000 and one of the largest to date.





### **\*\* Notification of Police Action \*\***

On Thursday, October 3<sup>rd</sup>, 2019, at about 11:15am, the Mohave Area General Narcotics Enforcement Team (MAGNET), a HIDTA initiative and ACJC supported taskforce, served a search warrant at a residence in the 3900blk of Walleck Ranch Dr. The search warrant was the result of an ongoing criminal drug investigation. During the search warrant detectives located assorted items and material that have been determined to pose an inhalation & exposure hazard. The home has been evacuated. A HAZMAT team is responding. The police action is expected to go into the night time hours. The hazard is limited to inside of the home. Further details will be released upon the conclusion of the investigation.

### **\*\* Dangerous Drugs, Drug Manufacturing & HAZMAT \*\***

On October 4<sup>th</sup>, 2019, detectives with the Mohave Area General Narcotics Enforcement Team (MAGNET) arrested **Alexander Van Muchow**, 29 of Kingman, on felony charges of Manufacturing Dangerous Drugs, Possession of Chemicals and Equipment to Manufacture Dangerous Drugs, Possession of Dangerous Drugs for Sale, and Possession of Dangerous Drugs

MAGNET detectives, with the assistance of the Mohave County Sheriff's Office Detective Division, Kingman Police Department's EOD/HAZMAT team, Department of Homeland Security (HSI) and the United States Postal Inspector's office executed a search warrant at an address in the 3900 block of Walleck Ranch Drive. During the execution of the search warrant Detectives located an active clandestine laboratory. The residence had equipment and chemicals to produce and manufacture Dimethyltryptamine(DMT), Lysergic acid diethylamide (LSD), mescaline and Psilocybin Mushrooms.

Approximately 40 pounds of raw DMT product was located inside the residence and was actively being processed at that time the search warrant was being executed, approximately 100 LSD tabs, over 1 pound of psilocybin mushrooms and well over 100 Peyote and San pedro cacti in different stages of growth and processing. This number of drugs has a potential street value of over \$3,500,000. Some of the items were already prepackaged for distribution across the country. The Arizona Department of Public Safety (DPS) clandestine laboratory team responded with a HAZMAT cleanup crew to assist in the investigation and cleanup of the clandestine laboratory.

### **\*\* Death Investigation \*\***

On Monday, October 14<sup>th</sup>, at about 1:15pm, Kingman Police investigated the apparent suicide death of a 90 year old Kingman man. Officers responded to check the welfare of an older man who witnesses had seen slumped over in a van parked in a dirt lot behind a business in the 3900blk of Stockton Hill Rd. Officers arrived and determined that the man had shot himself with a handgun sometime during the previous night. No foul play is suspected. He is not being identified as next of kin has not been notified.

### **\*\* Mail Theft \*\***

On Sunday, October 13<sup>th</sup>, at about 4:30pm, Kingman Police took more reports of stolen mail. It was determined that the community mail boxes in the 3700blk and 3800blk of Eagle Rock Rd. were somehow opened. Assorted mail was found in a nearby desert area by people walking. KPD investigators are working with the US Postal Inspector Office. Anyone with information about the person(s) responsible is urged to contact KPD by calling (928) 753-2191, report anonymously to Mohave Silent Witness by calling (928) 753-1234, or report tips online by going to [www.kingmanpolice.com](http://www.kingmanpolice.com) and clicking on "Give A Tip".



Tips can also be submitted by downloading the NEW KPD App.

### **\*\* Aggravated Assault \*\***

On Sunday, October 20<sup>th</sup>, at about 3:00am, Kingman Police arrested **Lonnie Bryan Forbes**, 25 of Modesto, CA, on a felony charge of Aggravated Assault. Officers had responded to the area of the 1700blk of Beverly Ave regarding the report of a person having been stabbed. Officers arrived and located Forbes in the area, holding a knife. The victim, a 27 year old Kingman, man was located and treated for a stab wound to his arm. The victim reported seeing a man (Forbes) chasing a woman in the 1700blk of Beverly Ave. when he attempted to intervene. During this time Forbes is alleged to have stabbed the victim in the arm before fleeing on foot. Forbes admitted involvement in the stabbing. The female is reported to have fled on foot and was not located. Forbes, who admitted involvement in the offense, was arrested and booked into the Mohave County Adult Detention Facility. The investigation is ongoing.

### **\*\* Dangerous Drugs Arrest \*\***

On Saturday, October 19<sup>th</sup>, at about 11:45am, Kingman Police arrested **Taina Jean Feil**, 55 of Kingman on felony charges of Possession of Prescription Only Drugs, Possession of Narcotic Drugs and Possession of Drug Paraphernalia. Officers responded to check the welfare of a woman who witnesses reported to be sleeping or passed out behind the wheel of a vehicle, at a park in the 3800blk. of N. Willow Rd. Officers arrived and contacted Feil. During this time Feil was found to be in possession of hydrocodone prescription medication, heroin and the associated drug paraphernalia. Feil, who admitted involvement in the offenses, was arrested and booked into the Mohave County Adult Detention Facility.

**\*\* Kingman Police Department Announces New Smartphone App \*\***

Kingman Police Chief Robert DeVries is excited to announce the release of the department’s new smartphone application. This app will serve as a new way for the police department to connect with Kingman residents and visitors, providing information quickly and efficiently to anyone with a smartphone.

The Kingman Police Department smartphone app was developed by ThePoliceApp.com, a division of OCV, LLC. The app offers quick access to items of public interest and is easy to use. In just a few clicks, users can:

- Submit a tip
- Browse most wanted individuals in the area
- Receive push notifications
- Get involved in community policing
- Connect to the organization’s social media platforms
- Read the latest news and find out about upcoming
- Research sex offenders in the area
- More!



ThePoliceApp.com specializes in mobile app development for police departments and public safety organizations across the country. Developing more than 500 apps, OCV, LLC designs and creates custom apps for state, county and local government agencies.

“Over 80 percent of people in the United States own and use smartphones as their primary means of communication,” OCV Vice President Kevin Cummings said. “Mobile apps offer agencies a better way to alert, inform and prepare the public. Apps allow public safety agencies the ability to reach and serve their citizens where they are: their smartphones.”

The Kingman Police Department app is available for download for free in the **App Store** and **Google Play** by searching “Kingman AZ Police”.



STATISTICAL SUMMARY—October		
	MONTH	Year-to-Date
Adult Arrests	108	1,460
Juvenile Arrests	18	223
911 Calls	2,377	23,940
Calls For Service	2,900	30,149
Written Reports	652	5,607

*Honor  
Integrity  
Courage*

Note: Due to ongoing issues with the new reporting system, statistical data is estimated.

## Municipal Court

MONTHLY FINANCIAL REPORT			
<b>CITY REVENUE</b>		Criminal Justice Enhancement Fund—47%	7532.40
Abatement Fund	16.33	Child Passenger Restraint	0.00
Address Confidentiality Fund	8.02	DNA Surcharge—3%	879.71
<b>Attorney's Fees</b>	2405.83	Drug Enhancement Acct (Fine)	2063.90
Bond Forfeiture	0.00	DUI Abatement Fund—\$250	610.67
Copy Fees	0.00	Extra DUI Assessment	0.00
Court Costs	0.00	Domestic Violence Services Fund—\$50	192.88
Defensive Driving Diversion Fee-Local	2755.00	Fill the Gap—7%	1186.24
Fines	11231.85	AZ Highways Fund	0.00
Jail Costs	2965.63	JCEF Surcharge—15%	78.24
Jury Fees	0.00	Medical Services Enhancement Fund	2200.76
Miscellaneous Fees	295.92	2011 Additional Assessment—\$8	803.80
Overpayment Forfeiture	0.00	Probation Surcharge—\$5	16.27
Suspension Fee	906.56	Prison Construction and Operations Fund	2544.31
Warrant Fee	2425.53	Public Safety Equipment Fund	2832.12
<b>Total City Revenue</b>	<b>23010.67</b>	Peace Off Train	191.45
Local JCEF TPF Acct	518.40	ZVRF Victim	409.07
Court Enhancement Fund	1230.09	Victim Comp Fund	246.20
<b>STATE REVENUE</b>		Technical Registration Fund	0.00
Probation Surcharge—\$10	.37	<b>State's JCEF TPF Acct</b>	899.90
Probation Surcharge—\$20	2014.90	<b>Victim's Rights Enforce Assess Fund</b>	190.68
Address Confidentiality Fund	152.47	FARE Special Collection Fund	3161.00
Arson Detection Reward Fund	.00	FARE Delinquent Fee	1172.42
Clean Election Fund—10%	1784.05	<b>Total State Revenue</b>	<b>31163.81</b>

SUMMARY OVERVIEW — OCT 2019					
BOND SUMMARY		RESTITUTION SUMMARY		ADULT PROBATION FEE SUMMARY	
Prior Balance	14839.65	Prior Balance	1294.10	Prior Balance	1632.99
Bonds Posted	4893.00	Payments made	1305.61	Payments made	1418.06
Bonds Forfeited	3878.60	Checks written	1737.12	Checks written	1632.99
Bonds Refunded	13104.05	Balance in Restitution	862.59	Balance in Adult Prob Fees	1418.06
Balance in Bonds	2750.00				
REIMBURSEMENT			Cases Terminated	New Cases	Juveniles
Prior Balance	274.30	Civil Traffic	92	90	2
Payments made	112.00	Criminal Traffic	48	23	1
Checks written	12.00	Criminal Misdemeanor	175	99	1
Balance in Reimbursement	374.30	<b>Total</b>	<b>315</b>	<b>212</b>	<b>4</b>
Total Revenue	95922.73	Domestic Violence Cases	5		
Mohave County Jail Costs					

Municipal Court Continued

MUNICIPAL COURT MONTHLY STATISTICAL REPORT OCT 19				
CRIMINAL TRAFFIC				
	D.U.I.	SERIOUS VIOLATIONS	ALL OTHER VIOLATIONS	TOTAL
Pending First of Month	71	11	205	287
Filed	14	2	7	23
Transferred In	1	0	0	1
SUBTOTAL	86	13	212	311
Transferred Out	0	0	0	0
Other Terminations	24	5	19	48
TOTAL TERMINATIONS	24	5	19	48
Pending End of Month	62	8	193	263
TRAFFIC FAILURE TO APPEAR				
Pending First of Month	Filed	Sub Total	Terminations	Pending EOM
99	0	99	1	98
Criminal Traffic/FTA	0	Criminal Traffic/FTA Jury		0
CIVIL TRAFFIC				
Pending First of Month	Filed	Sub Total	Default Judgement	Other Term
289	90	379	18	74
Total Terminations	92	Pending End of Month		287
Civil Traffic Hearings Held in MONTH				1

MISDEMEANOR				
	Misd Non Traffic	Failure to Appear Non-Traffic	TOTAL	
Pending First of Month	1407	201	1608	
Filed	94	5	99	
Transferred In	1	0	1	
SUBTOTAL	1502	206	1708	
Transferred Out	0	0	0	
Other Terminations	172	3	175	
TOTAL TERMINATIONS	172	3	175	
Pending End of Month	1330	203	1533	
Misdemeanor FTA Court Trials			2	
Misdemeanor FTA Jury Trials Held			0	
Misdemeanor/Criminal Traffic Initial Appearances			21	
DOMESTIC VIOLENCE/HARASSMENT PETITIONS				
	Filed	Issued	Denied	TOTAL TERM
Domestic Violence	1	1	0	0
Harassment	5	3	2	5
HEARINGS HELD TO REVOKE/MODIFY ORDER OF				
Order of Protection	0	Injunction Against Harassment	0	
SPECIAL PROCEEDINGS/ACTIVITIES				
Juvenile Hearings Held	6	Search Warrants	0	
WARRANTS OUTSTANDING				
Traffic Warrants Outstanding		Criminal Warrants 1080		
D.U.I.	116	MISDEMEANOR TOTAL		
Serious Violations	21			
All Other Violations	167			
TRAFFIC TOTAL	304			

## Parks and Recreation Department—Mike Meersman

This month, most of our Fall Programs will be completed. Department is now preparing for the upcoming Winter and Spring Seasons.

**Fitness & Dance:** Our new Zumba Instructor, Patricia Matthews, has been doing a great job with the Zumba program. Our Dance Recitals are set for Saturday, November 16th at 12pm & 3pm. A beginning level and an intermediate & advanced level show are set due to the number of classes and students.



**Child Supervision Programs:** Currently none available. It was decided that the summer season is the only time of year that child supervision programs will be offered due to lack of participation throughout the schools' intersession breaks.

**Trip & Tours:** There are currently no trips planned for this season. The REC team will evaluate trip options in the Fall with possibly looking at what Spring will hold if any become available.

**Sports:** Adult Kickball and Adult Volleyball Leagues are now completed. Youth Volleyball completed at the end of October. Both Adult Softball Leagues are now finished for the Fall Season. Rebels Football, Kingman Youth Football, Raptors Travel Baseball, Heatwave Travel Softball, Youth Soccer, and Adult Soccer all continue to utilize our park facilities through later this month and into December. Pickleball has been a success so we have expanded into one weeknight in addition to the Sunday afternoon schedule. The department is now taking registrations for Adult & Youth Basketball. For any additional sports information or to volunteer in our youth leagues, please contact Sports Coordinator, Ryan Fruhwirth at 692-3113.

**Special Events:** The Drive In Movie that was set for October 4th was cancelled due to winds and could not be rescheduled. November 16th is our end of the season Dance Recital and it takes place at Kingman High School. The event requires a lot of extra help in staging of routines and helping dancers on & off stage. If anyone is interested in helping, we have two recitals in one day and can use all the help we can get. The month of December, we will be

seeking volunteers to place Santa Calls. If anyone is interested in helping at our events, please contact Yvonne at 692-3111 for more information.

**Aquatics:** Both City pools are now close to the public. KUSD High School's and Middle School's swim teams are now done for the season. Any off season repairs will begin this winter.

**Miscellaneous:** The department is currently seeking new Recreation Instructors to offer classes each season. Anyone that has a specific trait and/or talent should contact Yvonne at 692-3111. Also being recruited are part-time Program Aides to assist with the upcoming basketball season as scorekeepers and time keepers. All interested, apply at the City website. Department representative, Ryan Fruhwirth has been sitting in on the 2020 Census Committee and provides updates to department.

EVENTS HEADED YOUR WAY	
Dance Recital	November 16
Santa's Calling & Letters	December 2-23
Breakfast with Santa & Mrs. Claus	December 7

October 2019

PARKS MAKE LIFE BETTER



The splash pad at Cecil Davis has been shut down for the 2019 season, all apparatuses were taken down and stored for the winter.



**13th annual "Walk Away From Drugs" event held at Centennial Park.** One leg of this event started at Firefighters Memorial Park



With winter coming, all parks water fountains and evaporative coolers have been shut down to prevent freeze damage. Also as winter approaches, all irrigation in all parks is on a needed only basis to prevent ice.



New hydraulic actuated flushometers installed at Lewis Kingman park. Older units were hard to flush and had to be rebuilt often. This style is easier to flush and uses similar components to be rebuilt.



Testing of lights and components for the lighting of Locomotive Park was completed in October with the start of decorating taking place November 1st.



Walleck Ranch Park was vandalized on Halloween. Estimated total in damages to be \$1,200 with a total of all vandalism to be estimated at \$1600 for the month of October.



PARKS MAKE LIFE BETTER



Banner frames being constructed for advertising and sponsors for Southside Sports Complex, similar to the ones fabricated for Centennial Park.



City of Kingman Streets Department loaned and delivered a roller to Centennial Park to assist with the recycled street millings being installed on muddy areas of the Centennial Park walk path.



Trees and shrubs trimmed back at Fire Station #3.



Parks crew member being trained on equipment use along with clearing brush from future Sunbelt location.



Recycled street millings installed at the entrance to the Centennial Dog Park to combat a high traffic area.



Lewis Kingman along with Canyon Shadows and Firefighters Memorial Park had all the parking space stalls repainted. Groundskeepers made their own template for ADA stalls for future use.



Nine bleachers were rented for the Kingman Street Drags event. Members from the Parks Department came in early to deliver them to the event before it got crowded. Lewis Kingman Park was closed to the public for this event and animal safety.

October 2019

For any maintenance related issues or problems, please contact Parks Superintendent Jerry Sipe (928) 716 -1764

We have completed 120 maintenance repair orders this month. The Parks department utilized 508 hours of ADC Inmate labor this month.



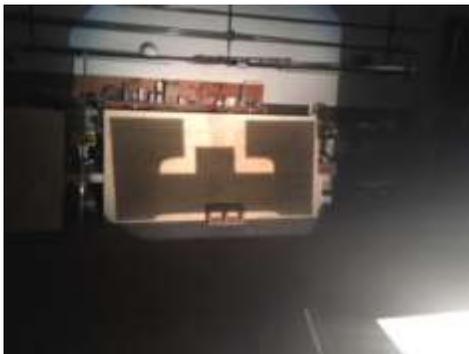
Two new GFCI outlets installed at Cecil Davis Park's newer ramada near splash pad.



New drain installed at Firefighters Memorial Park for the drinking fountain located near the restrooms.



Irrigation Technicians installed an extra sprinkler that was needed at Centennial Park's front office area.



Parks staff built D.A.N.C.E. lettering 8 feet high, outfitted with lights for the City of Kingman Recreation Dance Crew.

- October finished up 168 rounds however, revenue was down \$4.9k versus October of 2018. The revenue loss can be attributed to weather the last four days of the month. Through the 27<sup>th</sup>, we were up 261 rounds and \$900 in revenue, the 28<sup>th</sup> – 31<sup>st</sup> alone we were down 100 rounds and \$5.7k in revenue with the cooler weather and high winds.
- Kingman Aid & Abuse Prevention Tournament, total of 28 players. Event went fine, successful for the charity.
- The Cowboy Classic had 36 players on Saturday, up from last year. The event went well. Met with Denny Martin following the event as they want to come up with a more equitable handicap system for this event moving forward. \$150 entry fee is probably too steep for this area.
- Concerns from Sam with regards to take home pay. Indicated she may have to quit. I went through her numbers and based on what she told me regarding her previous position with the Hospital, even with the City Retirement Deduction. Sandra Worcester's concerns with regards to her salary have been discussed and she is now up to speed and no longer concerned.
- We implemented the Cart Cover Agreement, discussed with Haley and Mike.
- Greg met with Josh Noble to update the tri-fold flyer for the golf course. He suggested a slight change to the Facebook URL for the Golf Course to make it easier to find. Passed that along to Joe Clos as he is the admin for the page.
- Received approval from Titleist to return the demo equipment that was acquired here during Mr. Pitts management. Credit will be issued for use of other strong selling product like golf balls.
- Pepsi Equipment Service will be here in the next week to flush the lines for the fountain drink service.
- Jesse from IT indicated that they are now ready to make the final connections for the clubhouse to the city system. Should take place in the next week or two. This will take place during business hours and we will make the appropriate accommodations for safety of staff and customers. Some of the work has been done as of the end of the month but it is not complete as they are trying to resolve some issues with ForeUp.
- Contact with Steve Latoski from Mohave County the afternoon of October 21st indicated that the response from the County players for the match vs. the City was not as anticipated. It was his suggestion to cancel the match for this year.
- Frequency of morning frost delays has increased with the cooler night time temperatures. First players off have been around 7:30am several days in the past week and as late as 10:15am.
- November 1st we will move the clubhouse hours to 7:00am - 5:00pm.
- One target to be moved for the Disc Golf Course, will be ready to go for the Grand Opening on 10/26. Questions arising from some the Kingman Men's Club Members as to how it is going to work integrating Disc Golf and Ball Golf. Also, with regards to the rules of golf particularly pertaining to the targets which would be considered obstructions. Will speak with Roger Ueda about perhaps adopting a local rule for line of flight relief. Saturday, October 26<sup>th</sup> we had the Grand Opening for the Disc Golf Course. 22 players from the Disc Golf community participated. We had 12 players the following day. Feedback from the Disc Golfers is very positive, enjoy the course very much. A few questions from the ball golfers, but no complaints.
- Promo rate for golf went into effect on Monday, October 28<sup>th</sup>. Golf after 11:00am with cart for \$35/player.

Since the last report, the golf course has utilized 481 hours of inmate labor.

The golf course is seeing frost delays on a pretty regular basis. This is going to free up a bunch of the mowing and allow us to start working on some needed Winter projects. Some of those projects will include: the leveling of #14 Gold Tee, the leveling and expansion of #18 Silver Tee, the beginning of a tree farm for use around the course & various touch-ups to several landscape areas of the course just to name a few. We would like to remind our golfers to please be patient with our Pro Shop Staff when it comes to frost delays, we're simply trying to protect our course from damage that occurs to the plants when frosty or frozen.



CERBAT CLIFFS GOLF COURSE	
MONTH—ACTIVITY October 2019	
Number Nine-Hole Rounds	897
Number 18-Hole Rounds	1,656
Number Golf Lessons	14
Greens Fee Revenue Total	32,732
Annual Passes	8,675
Daily Green Fees	24,057
Motor Cart Revenue Total	21,786
Private Cart Trail Fees	2,125
Daily Cart Rental	19,661
Driving Range Revenue	2,535
Total Hours Ranger Activities	124
Total Hours Beverage Cart on Course	0
Number of Tournaments	2
Total Tournament Participation	64

The new Disc Golf Course has all been installed and open for play with great results thus far. Below are a few pictures showing the Disc Golf Course has been laid out mostly in areas that aren't normally used by ball golfers.

Several cultural practices took place over the past month to help prepare our course for the Winter months. Aerification of Fairways, Tees, & Approaches were performed along with a double thatching of the greens. All of this was followed up by several fertilization applications to help our root zones stay healthy throughout winter and give us a head start going into early spring.

The fertilization applications were based on recommendations from soil and clipping samples taken in September by Corey Angelo of Soil and Water Consulting.

Spot spraying greens, herbicide applications, & weed removal across the golf course has been done in preparation for the cool weather.

Sprinklers have been added to key areas lacking coverage on holes 1, 3, & 9. This will allow us to gain better turf conditions on our Fairways next season.

For any information about Cerbat Cliffs Golf Course or to make a Tee time, call 928-753-6593 or visit the website at <http://cerbatcliffsgc.com/>. Thank you.

## Public Works—Rob Owen

BUILDING MAINTENANCE-OCTOBER/2019	
Square feet of buildings maintained	144,705
Square feet of buildings cleaned	85,547 by City, 6,000 cleaned by agreement with occupant , and 20,000 cleaned by contractor.
Building Maintenance repairs made 39	Building Maintenance staff completed 39 work orders in October. The Building Maintenance Technicians are working to remodel an office at the Powerhouse. All swamp coolers have been winterized.
Graffiti removed—2	There were two graffiti abatement clean-ups completed in the month of October.

FLEET MAINTENANCE-OCTOBER/2019	
13,335.0 gallons of unleaded gas	Cost of \$35,693.00
11,168.70 gallons of diesel fuel	Cost of \$24,503.70
Vehicle preventive maintenance	Vehicles 32
Mechanic and welder vehicle repairs	Repairs 447

SANITATION-OCTOBER/2019	
344 trips to the landfill—Delivery of 3,752,000 pounds of trash	Cost of \$67,348.40
New 90-gallon residential containers	23
Old, damaged, missing or found containers repaired or replaced	71
Steel containers delivered for customer clean-up	4
1) Extra steel containers emptied and 2) Containers retrieved	1) 56 and 2) 5
1) Regular extra trash hauls 2) Abatement orders 3) \$3 Special Trash Haul	1) 77 2)6 3)285
Recycling—tons / Annual total— tons	37.25/678

STREETS—OCTOBER/2019	
Square yards of asphalt	4.3 Million
Miles of unpaved roads	19.5
Street lights	900
Traffic signals	24

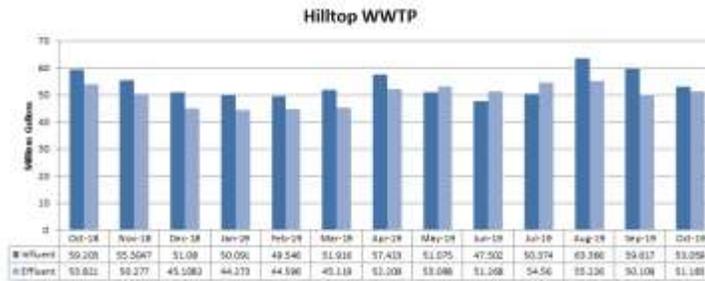
**Available Manpower:**

- Superintendent
- (1) Crew Leader
- (1) Operator A (Signing and Striping Technician)
- (5) Operator A (General Maintenance Crew)
- (4) Operator B (General Maintenance Crew)
- (1) City Electrician II (Signals Technician)

**Street Department Activities:**

- The month of October consisted of grading, sweeping, and asphalt patching ,traffic Signal/Lighting maintenance and repairs
- Work on drainage complaints and preparation for the upcoming monsoon season have been ongoing
- Crews have worked on chemical and manual weed abatement throughout the month. 2 temp crews and city staff have worked throughout town, including the traffic interchanges, for mowing and chemical applications.
- Streets received the first phase of LED street lights. The installation of these lights is expected to be ongoing for the next couple months. An additional phase is planned/budgeted for in the upcoming fiscal year. The fixtures on Stockton Hill from Airway to the north are will be replaced next.
- Streets completed chip seal and shoulder grading for multiple roads within the Kingman Airport Industrial Park. This was to bring the roads into a good condition so the Mohave County Board of Supervisors will accept them for County Maintenance.
- Streets completed multiple closures for emergency waterline repairs both during regular hours and after.
- Crews completed closures for First Friday, Halloween Bash, Trunk or Treat and the LWHS Homecoming Parade.

## HILLTOP WWTP



## DOWNTOWN WWTP



## WASTEWATER – OCTOBER 2019

## Wastewater Treatment—Personnel 10/ Vacant 2

## Staff at Hilltop Facility

- Treated approximately 53.059 million gallons of influent on intake and discharged approximately 51.183 million gallons of “B+” effluent
- Composted approximately 450 cubic yards of bio-solids in preparation for land application
- Completed all oil changes and general monthly maintenance on associated equipment .
- Completed all monthly NPDES and APP sample collection and submitted all monthly sample collection & regulatory reporting to ADEQ.
- Treatment staff is continuing to work towards a resolution in regards to structural integrity of the aeration velocity enhancer with Ovivo.
- Staff responded to a number of emergency call-outs.

## Staff at Downtown Facility

- Treated approximately 8.313 million gallons of influent on intake and discharged approximately 7.601 million gallons of “A+” effluent
- Completed all annual, semi-annual, quarterly, & monthly NPDES and APP sample collection & ADEQ reporting.
- Dewatered approximately 58 cubic yards of bio solids & transported to Hilltop for composting.
- Completed cleaning, general maintenance and troubleshooting -various pumps
- Completed all daily, weekly and monthly maintenance work orders

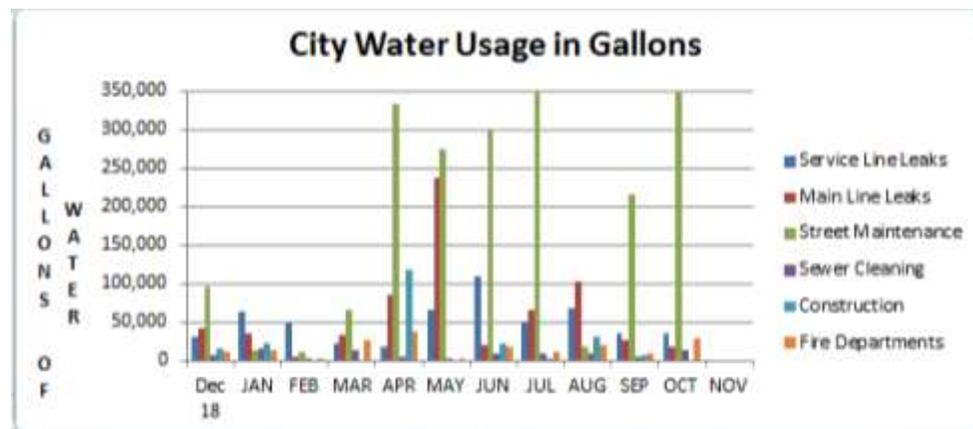
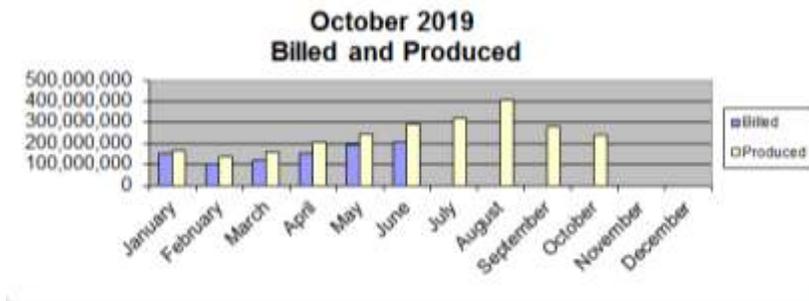
## Wastewater Collections—Personnel 3, (1 )unfilled

## Wastewater Collection crews:

- Completed 1550’ CCTV inspections of 6, & 8-inch wastewater conveyance lines—identifying areas requiring hydro jet cleaning, mechanical root removal, potential repair, areas of inflow and infiltration or any other general maintenance associated with corresponding infrastructure
- City Collections Team completed hydro-jet cleaning of approximately 25,340 linear feet of conveyance mains using approximately 13,250 gallons of water.
- Responded to and assisted with multiple calls for service—none of which were caused by deficiencies to City infrastructure
- Wastewater Collections Staff assignments have been predominately assisting water operations staff to assist in leak mitigation.
- Wastewater Staff assisted with a number of after hours water leak call-out repairs
- Responded to & assisted multiple customers with lateral locates, etc.
- Assisted Wastewater Treatment Staff at both facilities due to employee shortages.
- Assist with various water and wastewater rehab projects through out the City.

## Wastewater Pre-Treatment - Personnel 1.5.

- Maintain pre-treatment compliance by evaluating potential SIU/CIU’s.
- Staff inspected and sampled discharge permitted SIU facilities.
- Follow-up on complaints & potential discharge violations, update SIU analytical spread sheet.
- Completed the quarterly sampling for the pretreatment portion of the NPDES permits.
- Preparing, (ongoing), Annual Pre-Treatment Report.



## WATER — OCTOBER 2019

### Certified Water Operators:

- \* Produced 236,800,800 gallons of water from the various groundwater wells throughout the City.
- \* Completed all Arizona Department of Environmental Quality regulatory sampling and reporting as per The Clean Water Act.
- \* Performed Operations and Maintenance on the wells, booster stations, and Chlorination Systems.

### Distribution Operators:

- \* Staff repaired 657 square feet of asphalt and concrete from water leaks.
- \* Blue Stake performed 299 locates.

### Water Service Operators:

- \* Staff read 21,744 Residential and Commercial meters and respond to over a 1000 customer assisted calls every month.

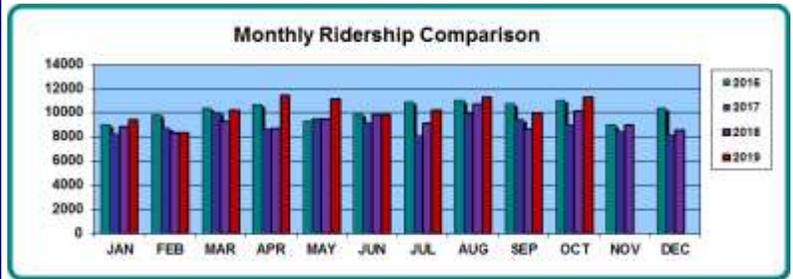
### Gallons of Water used by Public Works Operators :

- \* Service Line leaks used 34,300 gallons
- \* Main Line leaks used 18,500 gallons
- \* Streets Maintenance Department used 427,950 gallons
- \* Sewer Cleaning used 13,250 gallons
- \* Contractors used gallons
- \* Combined Fire Departments used 29,600 gallons



# Kingman Area Regional Transit

KART—OCT 2019	
MONTH REVENUE	<ul style="list-style-type: none"> <li>• Fare Box Revenue—\$6,475</li> <li>• Coupon/Pass Revenue—\$8,820</li> <li>• Advertising Revenue—\$250</li> <li>• Total Monthly Revenue—\$15,545</li> </ul>
MONTH RIDERSHIP	<ul style="list-style-type: none"> <li>• Service hours—1,308</li> <li>• Service miles—16,906</li> <li>• Total passenger trips—11,283</li> <li>• Curb-to-Curb trips—216 (2% of total)</li> </ul>



## PROJECTS-OCTOBER/2019

<p><b>Sign Inventory system project</b>—A project kickoff meeting is scheduled for October 9. At this meeting final scope, schedule, routes and permit items will be discussed and a Notice to proceed will be given. The data collection will start and it is anticipated to take 4</p>	<p><b>Stockton Hill Rd. Safety Corridor</b>—An onsite meeting was held with Wood Engineering. The corridor on Stockton Hill was walked and scope items were discussed. Wood PLC is the design firm selected by ADOT for this project. The local, match for design has been paid (\$15,877.00). ADOT will administer this entire project. The estimated cost is \$602,151 in HSIP funds</p>
<p><b>Injection Well Design</b>— Drilling of the Surface casing was completed by KP Ventures on July 23rd. The well has been drilled and casing installed.</p>	<p><b>Maintank 1 Rehabilitation project</b>—City team has decided to postpone this project until next year due to time constraints as to when the tank can be off-line. Demand dictates that it can only be off-line in the winter months and there is not enough time for design and construction remaining this year.</p>
<p><b>City Well 10</b>—Final plans are complete.</p>	<p><b>Waterline Replacement projects</b>—A JOC proposal from Kincheloe Construction will go to Council for approval on October 1. This project will consist of replace waterlines in two locations. Castle Rock rd., from State Route 66, to Gordon, and the other location includes North 4th Street from Latigo to 5L Ranch Road and 5L Ranch Road from Harvard to the end of the dirt rd. to the West.</p>
<p><b>Andy Devine Avenue Improvements from Ellas Place to 2<sup>nd</sup> Street</b> -Eligibility was granted for this project this month. An application was submitted to ADOT for Intersection improvements at the Andy Devine and First Street. The proposed request is for multiple safety improvements on Andy Devine Avenue from Ella's Place to 2nd Street, including: Relocate pavement width with channelization, raised medians and curb bulbouts to calm traffic, restripe for narrower lanes; improve intersection alignment at 1st Street by removing skew angle and aligning offset driveway at Visitor's Center. This project does not include any non-infrastructure funding request. These improvements will address the fatal crash related to speeding at this intersection. A professional engineering consultant and licensed contractor will perform the work. There will be ground disturbing activities; no utility relocations are anticipated. The total project cost of this project to be \$1,181,250. Of that amount request ADOT determined that \$1,116,199 is HSIP eligible with \$65,051 being local match. 94.3% federal, 5.7% match. This project is scheduled for design in FY23 and construction in FY24</p>	<p><b>Future HSIP Projects</b></p> <p>The initiation documents for this project were submitted. This is the preliminary step to start the actual project. The project is programmed for fiscal years 21 -22 for some safety improvement projects on the following streets.</p> <p>On Beale Street, for traffic calming/curb bulbouts, at 3 intersections (3rd, 4th, 5th Streets)</p> <p>Adding speed feedback signs on these streets that either have a fatal crash or several serious injury crashes</p> <p>Stockton Hill Rd, Airway to Jagerson</p> <p>Beale St, Grandview to 10th St</p> <p>Hualapai Mountain Road, Virginia Ave to east of Seneca</p> <p>Airway Ave, Western to Rt. 66</p> <p>Gordon Dr, Shadow to Bank</p> <p>Beverly Ave, Fairfax to Western</p> <p>Project cost estimate is \$444,000 with a \$15,574 local match.</p> <p>Project eligibility was received October 24, 2018 for this project.</p>
<p><b>Downtown Sewer Outfall Main</b>—Rainfall was monitored of all flows into the Downtown plant through mid-</p>	<p>Sunrise will look at cost estimates to install this pipe. It would be a good time potentially because the trenching will already be done to relocate the current</p>

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Planning & Economic Development Department, Tourism Division – Josh Noble

### October 2019 Advertising & Marketing

#### Arizona Office of Tourism Marketing Cooperative

- Crowdriff building assets and albums continue

#### Other Marketing / Promotions

- 2019/2020 Welcome to Kingman Guide (Daily Miner)

### October 2019 Media Assistance & Updates

- Oct 25: Interviewed with newspaper reporter for an upcoming story on Tourism
- Oct 25: Assisted hotel consultant with traveler statistics and trends in Kingman
- Oct 28: Assisted film inquiry about film permits on Stockton Hill Rd.

### October 2019 Projects & Activities

- **Oct 7: Local First Arizona “Science Happens Here” card location launched**
  - Oct 10: Andy Devine Days wrap-up meeting
  - Oct 23: Mohave County Regional Tourism Meeting
  - Oct 25-27: Kingman Route 66 Street Drags exhibited strong hotel booking performance
-

## Planning &amp; Economic Development Department, Tourism Division – Josh Noble

## October Monthly Counts

Tourism Div Statistics	Oct-19	Oct-18	FYΔ	Oct-17	2FYΔ	FYTD	FY/FYΔ	FY/2FYΔ
Visitor Center Walk-ins:	28,223	16,690	69.1%	12,505	125.7%	111,982	57.4%	121.0%
Bus & Group Visits:	272	165	64.8%	75	262.7%	912	56.4%	236.5%
Gift Shop Sales:	\$29,708	\$27,536	7.9%	\$17,795	66.9%	118,150	16.3%	106.9%
Visitor Packets Mailed:†	928	1,137	-18.4%	781	18.8%	4,271	-10.8%	23.8%
Website Visitor Sessions:	25,524	17,909	42.5%	18,685	36.6%	81,542	11.0%	20.2%
Guest Book US:	1,211	1,294	-6.4%	712	70.1%	Top States:	Top Countries:	
US Party Size:	2.4	2.3	4.3%	2.4	0.0%	1. CA	1. Canada	
GB International:	800	995	-19.6%	497	61.0%	2. AZ	2. United Kingdom	
International Party Size:	2.3	2.5	-8.0%	2.4	-4.2%	3. NV	3. China	

† Visitor Packet totals are for the calendar year. Due to unprecedented demand, mailings and reportings have been delayed.

## October 2019 Leads

## Leads Fulfilled by lead sources

- GoKingman.com information requests: 2
- GoArizona.com leads: 497
- Grand Circle Association leads: 61
- MyGrandCanyonPark.com leads: 451
- Arizona Office of Tourism: none
- Call-Ins and Mail: 3

\* 7 pcs returned as undelivered in September (includes returns from previous months that were received)

Planning & Economic Development Department, Tourism Division – Josh Noble

