

**CITY OF KINGMAN
MEETING OF THE COMMON COUNCIL
Council Chambers
310 N. Fourth Street Kingman, AZ 86401**

6:00 PM

ACTION AGENDA

Tuesday, December 3, 2019

****A member of the Common Council may be attending the meeting telephonically****

REGULAR MEETING

CALL TO ORDER AND ROLL CALL-- ALL COUNCILMEMBERS WERE PRESENT.

INVOCATION

Invocation will be given by Jessica Cooper of Hope City Church

PLEDGE OF ALLEGIANCE

THE COUNCIL MAY GO INTO EXECUTIVE SESSION FOR LEGAL COUNSEL IN ACCORDANCE WITH A.R.S.38-431.03(A) 3 TO DISCUSS ANY AGENDA ITEM. THE FOLLOWING ITEMS MAY BE DISCUSSED, CONSIDERED AND DECISIONS MADE RELATING THERETO:

1. CALL TO THE PUBLIC - COMMENTS FROM THE PUBLIC

Those wishing to address the Council should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time. Comments from the Public will be restricted to items not on the agenda with the exception of those on the Consent Agenda. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than 3 minutes.

2. CONSENT AGENDA

All matters listed here are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the CONSENT AGENDA and will be considered separately.

- a. **Work Session Meeting Minutes of November 19, 2019 MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**
- b. **Regular Meeting Minutes of November 19, 201 MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.9**
- c. **Approval of Job Order Contract Renewals for Water and Wastewater Facilities, ENG18-0019**

On December 4, 2018, the Council approved Job Order Contracts (JOCs) with four contractors for various Water and Wastewater Plant Facilities Construction Services. The initial contract length was for one year with the option of renewing annually for up to four additional years. The attached amendments for Felix Construction, I-Corp Arizona, Schofield Civil Construction and KE&G Construction will allow staff to continue using these companies under the JOC process. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

- d. **Water System Risk and Resilience Assessment and Emergency Response**

Plan

The proposed agreement has been received from Hazen and Sawyer to develop a Risk and Resiliency Assessment (RRA) and Emergency Response Plan (ERP) for the City of Kingman Water system. **Staff recommends approval**
MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0..

e. **Approval of Purchase Portable Radios Using Funding Received from Assistance to Firefighters Grant from FEMA**

The Fire Department has implemented a replacement plan for portable radio equipment and received an Assistance to Firefighters Grant from FEMA in the amount of \$135,136.36 towards the replacement of this equipment. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

3. OLD BUSINESS

a. **Parklets/Pedlets Program**

The Planning and Economic Development Department has been working on a Parklet/Pedlet Program for the City of Kingman to implement. Staff researched various Parklet/Pedlet Programs throughout the United States and has also requested input from various downtown business owners and City Departments. With the information collected, staff compiled a proposed Parklet/Pedlet Program. If the Parklet/Pedlet Program is approved, the intent is to implement it in January 2020. **Staff recommends that a pilot program be considered to allow for 1-3 applicants to work with staff for the first year. MOTION TO APPROVE WITH THE ADDITION OF INSURANCE REQUIREMENTS WAS PASSED BY A VOTE OF 7-0.**

4. NEW BUSINESS

a. **Consideration of a Request for a Sewer Variance at 1704 Florence Avenue from Benetti Builders, LLC, ENG19-0084**

Greg Benetti of Benetti Builders, LLC has submitted this request for a sewer variance for development of a single family home at 1704 Florence Avenue. Staff has advised the applicant that, based on Section 7.2, there should be a sewer line extension across the Western Avenue frontage of the property. On October 24, 2019 the Municipal Utility Commission reviewed this request and recommended denial of the variance by a 5-0 vote. **Staff recommends denial. MOTION TO APPROVE THE VARIANCE WAS PASSED BY A VOTE OF 4-3.**

b. **Approval of Engineering Agreement FAA Grant Runway 3-21**

The City of Kingman applied to the Federal Aviation Administration (FAA) and the Arizona Department of Transportation (ADOT) for grant assistance to design and rehabilitate the main runway (03-21) at the airport. The total estimated project cost is \$2,600,000.00. It is anticipated that the FAA will provide 91.06% (\$2,367,560.00) of the project cost through a grant provided under the Airport Improvement Program. The remaining portion of the project cost will be equally divided between ADOT and the City with each contributing 4.47% (\$116,220.00). **Staff recommends approval of 1. Issue the notice to proceed with C&S Engineers for the order agreement in the amount of \$125,756.00 2. Authorize the City Manager to execute grant agreements on behalf of the City as outlined with the City matching funds not to exceed \$116,220.00. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

5. DEPARTMENT REPORTS

a. **Northern Arizona Consolidated Fire District #1 Management Service Agreement Update**

6. **ANNOUNCEMENTS BY MAYOR, COUNCIL MEMBERS, CITY
MANAGER**

*Limited to announcements, board and commission liaison reports,
availability/attendance at conferences and seminars.*

7. **COUNCIL REQUESTS FOR FUTURE WORK SESSION AGENDA
ITEMS AND/OR CALENDAR ADJUSTMENTS**

ADJOURNMENT-- MOTION TO ADJOURN WAS PASSED BY A VOTE OF 7-0.