

## Permit and Plan Review Licensing Time Frames

The Engineering Department has in effect the following Licensing Time Frames.

<b>Permit Licensing Time Frames</b>				
Permit/License Type	Sub-Type	Administrative Completeness Review	Substantive Review	Overall Time Frame
Right of Way	All	NA	NA	NA
Encroachment	Substantial	16	53	69
Encroachment	Non-Substantial	16	37	53
Fire Line Connection	All	NA	NA	NA
Sewer Tap	Inside City	NA	NA	NA
Sewer Tap	Outside City	NA	NA	NA
Sewer Connection	All	NA	NA	NA
Wastewater Discharge	Significant Industrial User	16	60	76
Wastewater Discharge	General	16	60	76

<b>Plan Review Licensing Time Frames</b>				
Permit/License Type	Sub-Type	Administrative Completeness Review	Substantive Review	Overall Time Frame
Water Line Extension	All	16	37	53
Sewer Line Extension	All	42	53	95
Street Improvements	All	16	37	53
Other Utility Plans	All	NA	NA	NA
Traffic Control Plans	All	NA	NA	NA
Other Right of Way Plans	All	NA	NA	NA
Site Plans	All	16	37	53
Grading & Drainage	All	16	37	53
Municipal Utility Application	All	16	53	69

**Notes:**

1. Permits marked "N/A" are normally issued within seven business days and therefore are not applicable to the Licensing Time Frame requirements in ARS 9-835.
2. All Time Frames shown are business days and exclude Saturdays, Sundays and City Holidays.