



City of Kingman, AZ

Zoning Ordinance Update

Monthly Update – January 2020

February 17, 2020

This update summarizes work completed by Lisa Wise Consulting Inc. (LWC) specific to Task 3 (Administrative Draft) for the project to update the City of Kingman Zoning Ordinance.

January 2020

- LWC prepared agendas and participated in bi-weekly phone calls with City staff on January 9th and 23rd and completed summary notes for each call. Additional calls with City staff were held on January 2nd to meet Chris Young, the new Community Development Director and on January 16th with Karl Eberhard and City staff to discuss the best approach for the Historic Overlay District.
- In these calls it was also agreed that LWC would draft a complete Administrative Draft Zoning Code in mid-late March 2020 and that LWC would meet with City staff to review the Administrative Draft in detail in one-on-one meetings on April 7th and 8th. At the same time a meeting with the City Council would be scheduled (presumably the evening of April 7th) for direction on how to proceed with the Historic Overlay District and historic preservation standards. Additional work sessions/open houses will also be scheduled to provide an overview of the draft Zoning Code and provide more details to the general public on certain sections, such as signs.
- LWC has completed a preliminary draft of Title 3 (Zones) including Division 3-20 (Residential Zones), Division 3-30 (Commercial Zones), Division 3-40 (Industrial Zones), Division 3-50 (Recreation Open Space Zone), and Division 3-70 (PD Zones). As work on the remainder of the Zoning Code continues, minor edits and clarifications will continue to be made in this Title as necessary.
- The first draft of Division 3-80 (Specific to Use Standards) has been completed.
- LWC conducted research in response to staff's questions on noticing procedures for public meetings and small cell wireless, HB 2365.
- Ongoing preliminary work to complete the development standards divisions in Title 4 (Supplemental Standards) continues, and LWC has completed first drafts of most divisions.

- Preliminary mapping work was completed to assess how transect zones might best be applied in the downtown area.
- Ongoing project management tasks, including preparation of the monthly newsletter and discussions with City staff on refinements to the project schedule and deliverables.

Next Steps

- Ongoing work on Task 3 (Administrative Draft Regulations by Phase) including completion of first drafts of the remaining development standards in Title 4 (Supplemental Standards) and final editing.
- Work has also commenced on Title 2 (Administration, Procedures, and Enforcement).