



City Manager Report

February 2020

CITY MANAGER REPORT

CITY OF KINGMAN - February 2020

The information included in this issue reflects January 2020 submissions. Finance and Municipal Court data reported is for the time period detailed on their individual reports.



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**CITY MANAGER REPORT
CITY OF KINGMAN JANUARY 2020
ECONOMIC DEVELOPMENT DEPARTMENT**

ECONOMIC DEVELOPMENT

ED staff is working with experts on Foreign Trade Zones to be applied to our community. The first draft of the report was reviewed and the final draft will be sent to us by February 13th.

ED staff is working on 3 roads grant project at the Industrial Park.

Mr. Kellogg and staff met with the Public Works Department regarding vehicle needs for each department.

Staff added Parklet/Pedlet, Façade Program, Census 2020, Zoning Ordinance and Expansion of Historic Overlay District Project information on Economic Development website.

Staff assisted and completed a successful job fair at the Airport with County Workforce Department for the Cascades employees.

Staff at the Airport met with the National Transportation Board who are gathering data for a report for the Airport Cooperative Research Program regarding government management of airports nationally.

ED staff has been working on a new website for the Airport and the launch for the website will be in March 16,

ED staff met with Project Rose team and offered information for helping them choose Kingman for their project.

The Community Development Block Grant (CDBG) program next round of funding is coming up in May 2020.

Additional Activities and Meetings by Economic Development Staff in February

- ◆ Mr. Kellogg attended the Sunbelt Development General Plan Amendment discussion meeting.
- ◆ Mr. Kellogg gave a presentation to new realtor's at the Board of Realtors office.
- ◆ Economic Development staff is working with the Main Street Group on various events and projects
- ◆ Mr. Kellogg and staff met with Patriot Rail to discuss expansion options.
- ◆ Intestate Group land sale approved by City Council.
- ◆ KAMMA Mixer hosted at the Airport was a success.
- ◆ Retail Attractions consultant arrived and numerous meetings were held along with brokers and retail building owners. A tour of the Kingman area was completed.

Economic Development Public Meetings in February

February 11-Airport Advisory Commission

Engineering – Greg Henry

CITY OF KINGMAN
ENGINEERING DEPARTMENT
MONTHLY REPORT FOR
JANUARY 2020

The Engineering staff responded to **137** requests for Information on the availability of water and/or sewer to specific properties and the existence of paybacks and assessments relative to those properties.

ENG17-0048: An Approval to Construct was issued for approximately 942 linear feet of 6-inch C-900 water line extension with (2) fire hydrants, (8) double water services and (1) single water service located within the boundaries of Hualapai Shadows, Phase 3, Tract 6047 Subdivision, Lots 1-16

ENG17-0048 A Construction Authorization was issued for approximately 1,299 linear feet of 8-inch PVC SDR-35 sewer line extension with (6) 4 foot sewer manholes and (16) sewer service taps in Hualapai Shadows, Phase 3, Tract 6047 Subdivision, Lots 1-16.

ENG19-0102 An Approval to Construct was issued for approximately, 1,656 linear feet of 8-inch C-900 water line and 50 linear feet of 8-inch DIP water line with (4) fire hydrants, eight 8-inch gate valves and 26 single water service in Jackson Street and in Veteran Way Patriot Way and Veterans Circle within the Kingman Veteran Villas.

ENG19-0102 A Construction Authorization was issued for approximately 2,384 linear

RIGHT OF WAY ACTIVITIES	
121	Information Requests responded same day received
16	Information Request responded in 1 days
0	Information Request responded in 2 –3 days
0	Information Request responded over 3 days
2	Sewer Availability Letters
61	Permits to work in Public Right-of-way
15	Sewer Connection Permits Inside City Limits (0 due to Failed septic)
12	Sewer Connection Permits Outside City Limits (0 due to 0-Failed septic)
5	Sewer Taps
17	Utility Permits for water meters in the County
14	Utility Permits for water meters in the City

CITY MANAGER'S REPORT

Engineering Continued

CAPITAL EXPENDITURES		
CONTRACTOR	PROJECT	AMOUNT
AECOM	ENG16-0025	\$1,755.00
AECOM	ENG18-0051	\$2,072.00
AECOM	ENG18-0052	\$49,287.50
JE Fuller	ENG19-0066	\$35,140.00
Matrix Design Group	ENG17-0035	\$10,549.50
McCauley Construction	ENG18-0082	\$124,927.20
Sunrise Engineering	ENG19-0057	\$5,367.00
Sunrise Engineering	ENG19-0058	\$2,385.00
Capital Expenditures processed during the month of January		\$261,252.02

MEETINGS	
Jan. 2	Engineering Team Meeting
Jan. 2	JOC Contract discussion
Jan. 6	Sunbelt Development General Plan Amendment Discussion
Jan. 7	Ninyo & Moore-Asphalt discussion meeting
Jan. 7	Discussion on licenses and insurance requirements to work in ROW
Jan. 13	ENG18-0052 AECOM meeting regarding Rancho Santa Fe interchange
Jan. 15	Development Review Committee meeting
Jan. 16	Lorman Live Webinar: ADA Compliant Curb Ramps
Jan. 21	ENG19-0098 Pre-Construction meeting for Sheldon Ave. Street Improvements
Jan. 21	Munis Budget Training
Jan. 22	KADMP Concept Solution Ranking meeting
Jan. 27	ENG17-0027 Kino Transmission Main discussion
Jan. 29	Development Review Committee meeting
Jan. 29	ENG17-0027 Pre-construction meeting for Kino Main Tanks Transmission Main
Jan. 30	ENG19-0035 Pre-Construction meeting for Kingman Crossing Tract 1993-B

DESIGN ACTIVITIES			
PROJECT	PURPOSE	CONSULTANT	STATUS
ENG16-0025	This project includes the design of Kingman Crossing Boulevard between Southern Avenue and Interstate 40.	AECOM Technical Services for the preparation of project plans and specifications	Project is expected to be complete by July 2020
ENG17-0035	This project is for Program manager services for the I-11 East Kingman Connection project.	Matrix Design Group	The consultant is proceeding with acquisition of right of way.
ENG18-0051	Airway Avenue Design and Construction between Sunbelt Park and Rancho Santa Fe Parkway	AECOM	Under design
ENG18-0052	Rancho Santa Fe Parkway Design update	AECOM	Under design
ENG18-0080	Airway—Vista Bella Drainage	Dibble Engineering	Under design
ENG19-0057	Diagonal Wash Trunk Sewer	Sunrise Engineering	Under design
ENG19-0058	Main Tanks Transmission Main, Phase 2	Sunrise Engineering	Under design
ENG19-0066	Kingman Area Master Drainage Report	J.E. Fuller	Under design

CONSTRUCTION ACTIVITIES UPDATE

PROJECT	PURPOSE	STATUS
ENG15-0048 & ENG16-0031	This project will widen and improve Eastern Street between Pasadena Avenue and Airway Avenue.	The design plans are complete. The budget includes money for acquisition of right of way. Staff is proceeding with acquisition.
ENG17-0027	Kino—Main Tanks Transmission lines	Under construction
ENG17-0038	Devlin Avenue sewer line extension between Bank Street and Powell Avenue. Adding 107 sewer service connections.	Under construction
ENG16-0021	Eighth Street drainage improvements under the RR Tracks	Construction is anticipated to begin March 9
ENG18-0082	Andy Devine ADA Compliance from 4th Street to Grandview Avenue	Under construction

CONSTRUCTION PHOTOS



ENG19-0052 Robinson Waterline Replacement

CONSTRUCTION PHOTOS



ENG18-0082 Andy Devine ADA 4th Street to Grandview

CONSTRUCTION PHOTOS



ENG17-0058 Castle Rock Road Waterline Replacement

City Attorney—Carl Cooper

The City Attorney’s office oversees victim notification and advocacy for victims rights in criminal cases. Also they provide legal advice and contract review for City departments, drafting and review of City ordinances and codes and prosecution of misdemeanor crimes within the City of Kingman including domestic violence and drunk driving offenses.

To your right is a side-by-side collective comparison of criminal activity between 2019 and 2020.



	January, 2019	January, 2020
Domestic Violence	15	25
DUI	53	20
Theft/Shoplifting	24	25
Criminal Traffic (non DUI)	5	7
Code Enforcement	8	3
Miscellaneous Misdemeanors	51	43
Total Charges	156	123
Number of Files Opened	80	78
Pretrial Conferences	125	65
Change of Pleas	113	58
Status Hearings	20	9
Trials	13	8
Other Court Events	218	262

City Clerk—Annie Meredith

During the month of November the Clerk’s Office assembled City Council agendas and packets for two regular meetings. Minutes were taken and transcribed for meetings held.

All City Council meeting agendas, agenda packets and minutes as well as agendas and minutes for all City of Kingman boards, commissions and subcommittees are available on the City website www.cityofkingman.gov.

Clerk Activity – January 2020		
	VOLUME	REVENUE
Special Event Permits Issued	3	\$200.00
Public Notary Requests	12	\$24.00
Special Event Vendor Permits	2	\$385.00
Special Event Liquor License	2	\$100.00
TOTAL REVENUE - November 2019		\$909.00



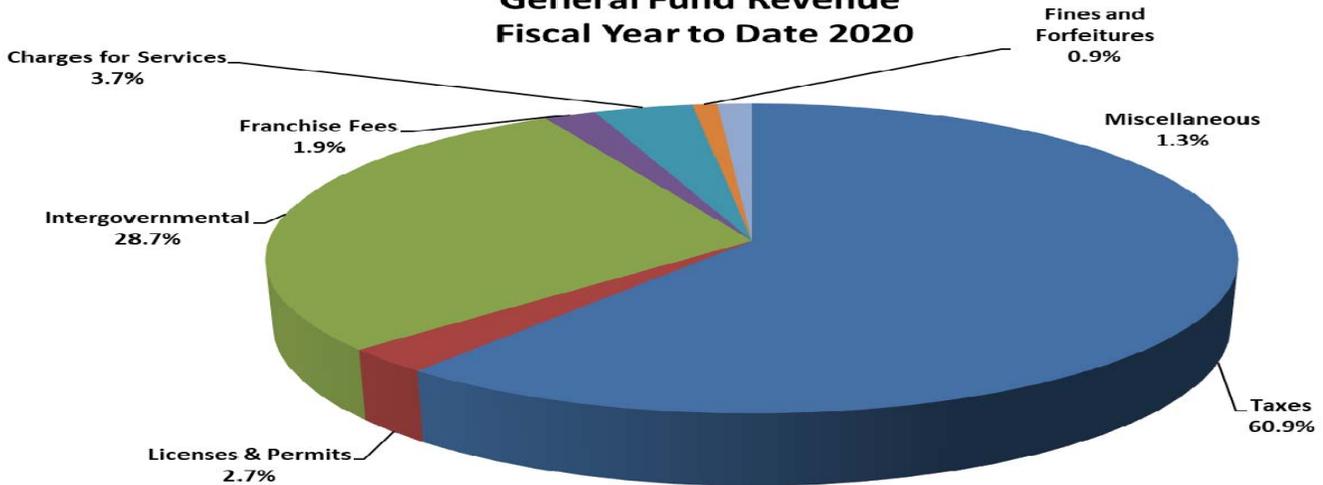
Finance—Tina Moline

REVENUE BY SOURCE — JANUARY 2020

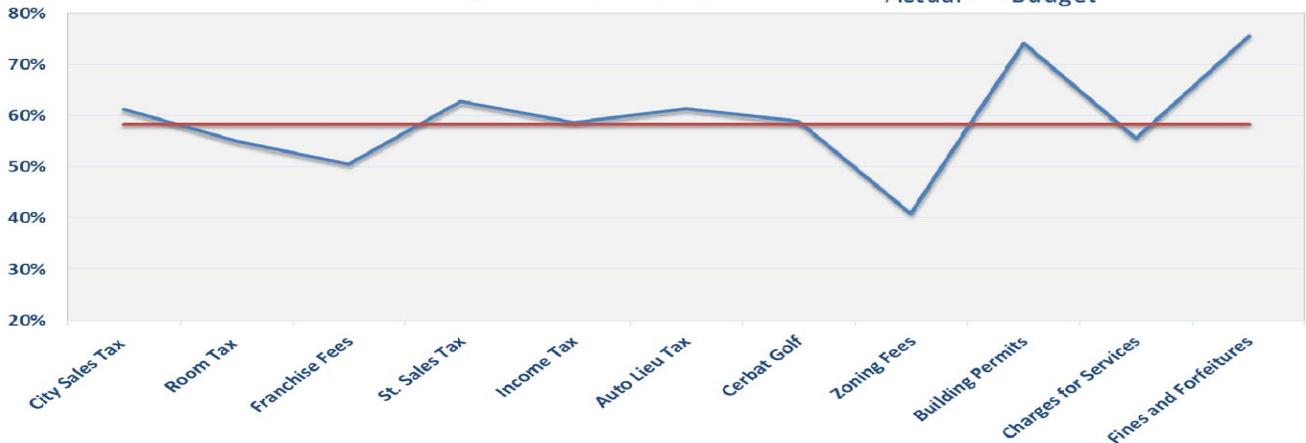
GENERAL FUND

Description	Original Budget	Revenues This Period	Revenues Year-to-Date	Percentage Collected
Taxes	18,615,683	1,811,559	11,349,576	60.97%
Licenses & Permits	711,996	77,562	501,048	70.37%
Intergovernmental	8,817,703	838,117	5,343,588	60.60%
Franchise Fees	713,978	166,565	360,691	50.52%
Charges for Services	1,184,932	98,149	685,844	57.88%
Fines and Forfeitures	221,255	25,820	167,425	75.67%
Miscellaneous	174,517	17,277	241,559	138.42%
Total Revenues General Fund	30,440,064	3,035,049	18,649,731	61.27%

**General Fund Revenue
Fiscal Year to Date 2020**



**Revenue FY20
Budget to Actual Comparison**



Finance—Tina Moline

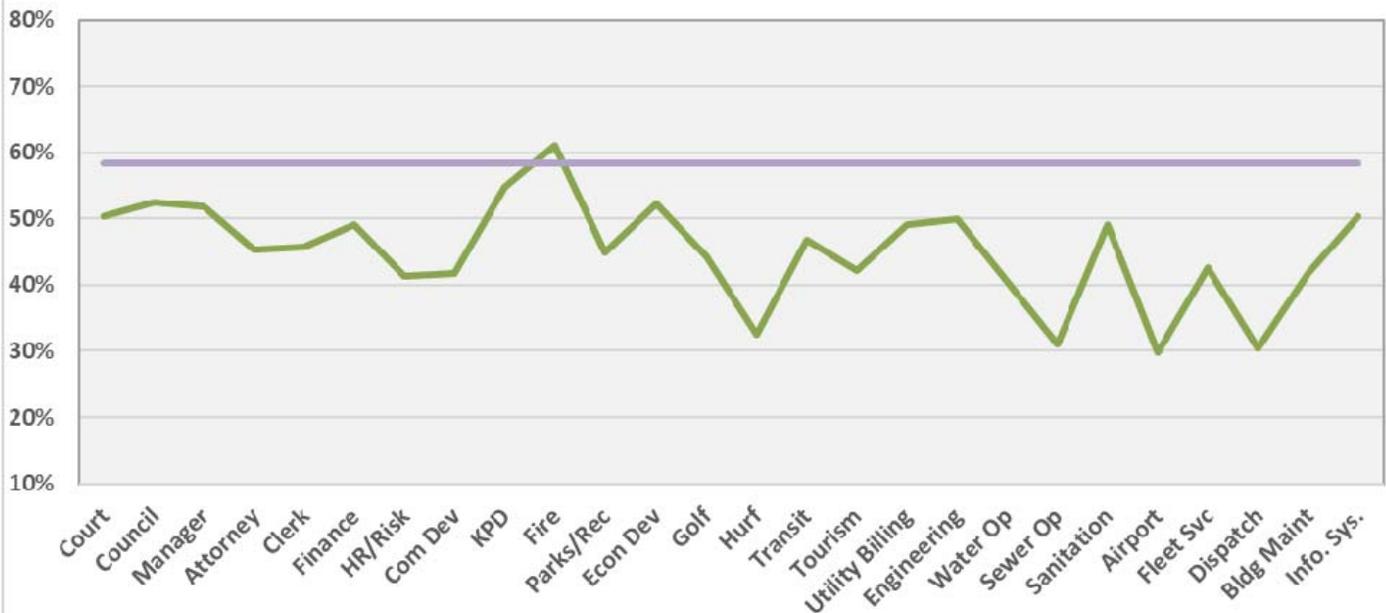
EXPENDITURES BY DEPARTMENT — JANUARY 2020

GENERAL FUND

Description	Revised Budget	Expenditures This Period	Expenditures Year-to-Date	Budget Availability	Available Percentage
Court	1,470,608	131,407	741,067	729,541	49.61%
City Council	223,450	7,503	117,358	106,092	47.48%
Manager	435,054	26,813	225,769	209,285	48.11%
Attorney	1,048,677	62,543	476,069	572,608	54.60%
City Clerk	360,815	18,242	165,359	195,456	54.17%
Finance	1,162,600	73,193	571,227	591,373	50.87%
Human Resource/Risk Mgmt	952,853	56,747	394,557	558,296	58.59%
Community Development*	1,631,624	92,855	679,674	951,950	58.34%
Police Department**	12,958,883	785,358	7,089,801	5,869,082	45.29%
Fire Department**	8,794,822	615,188	5,380,787	3,414,035	38.82%
Parks & Recreation	4,766,358	259,407	2,129,174	2,637,184	55.33%
Economic Development	717,826	64,924	374,636	343,190	47.81%
Total Exp General Fund	34,523,570	2,194,179	18,345,478	16,178,092	46.86%

*Planning & Zoning and Building & Life Safety departments merged into a new Community Development department in January 2020.

Budget to Actual Expenditures Fiscal Year 2020



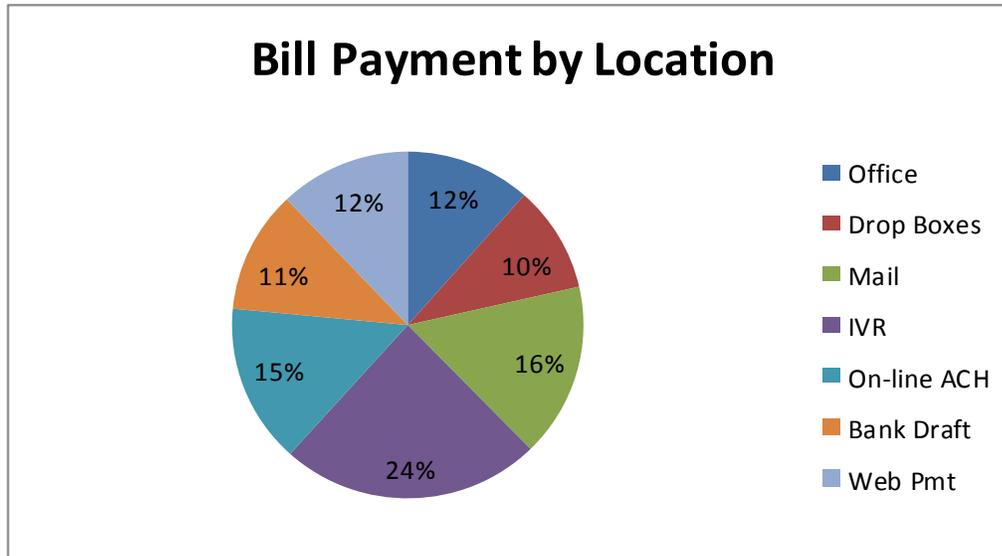
**Police & Fire Department expenditures include one-time PSPRS unfunded liability payments issued in July

REVENUE BY SOURCE – JANUARY 2020									
REVENUE SOURCE		7/1/15 Thru 1/31/16	7/1/16 Thru 1/31/17	7/1/17 Thru 1/31/18	7/1/18 Thru 1/31/19	7/1/19 Thru 1/31/20	Percent Change FY19-FY20	Fiscal 2020 BUDGET	FY20 Percent of BUDGET
GENERAL FUND (101)									
Local	Sales Tax	8,412,687	9,513,462	10,080,148	10,129,616	10,999,136	8.58%	17,977,917	61.18%
	Room Tax	279,354	305,952	333,832	341,640	350,440	2.58%	637,766	54.95%
State	Sales Tax	1,503,220	1,484,093	1,641,066	1,702,517	1,860,918	9.30%	2,966,856	62.72%
	Income Tax	1,971,307	2,064,671	2,097,385	2,081,939	2,286,690	9.83%	3,900,847	58.62%
	Auto Lieu Tax	856,191	944,731	1,020,471	1,142,572	1,195,980	4.67%	1,950,000	61.33%
Golf	Green Fees (9 holes)	54,674	48,522	51,772	53,210	57,778	8.59%	93,477	61.81%
	Green Fees (18 holes)	85,602	82,598	94,953	88,441	96,111	8.67%	175,715	54.70%
	Annual Golf Fees	64,619	55,764	54,700	64,277	66,406	3.31%	102,152	65.01%
	Cart Rentals	141,783	130,125	140,497	139,047	144,851	4.17%	264,473	54.77%
	Driving Range Fees	16,378	12,359	12,224	13,280	17,386	30.92%	23,706	73.34%
	Merchandise Sales	0	0	0	1,065	18,018	100.00%	2,550	706.59%
	Restaurant and Bar	101,543	89,765	90,896	88,690	88,118	-0.65%	168,018	52.45%
	Subtotal Golf Course	464,599	419,131	445,042	448,010	488,668	9.08%	830,091	58.87%
Other	Zoning Fees	14,760	12,990	9,978	9,950	6,140	-38.29%	15,000	40.93%
	Building Permits	307,561	355,928	488,005	298,710	421,880	41.23%	568,995	74.14%
HURF FUND (201)	Rest/Bar Tax	442,459	486,447	476,151	552,872	560,350	1.35%	858,589	65.26%
	Highway User Fuel Tax	1,423,507	1,470,731	1,616,667	1,697,626	1,977,153	16.47%	2,928,027	67.53%
POWERHOUSE TOURISM FUND (215)	-	84,963	101,718	153,518	177,275	15.48%	246,952	71.79%	
PAVEMENT PRESERVATION FUND (316)	-	-	250,345	1,925,066	8,260	-99.57%	-	0.00%	
I-11 E KGMN CONN FUND (317)	-	-	250,345	1,925,066	8,260	-99.57%	-	0.00%	
WATER FUND (501) **	4,040,430	4,119,939	4,145,634	4,183,517	4,421,581	5.69%	7,023,209	62.96%	
WATER CAPITAL RENEWAL FUND (510)**	498,556	505,575	513,344	528,793	538,694	1.87%	901,115	59.78%	
WASTEWATER FUND	4,918,937	5,044,912	5,085,874	5,349,343	5,413,047	1.19%	9,128,824	59.30%	
WASTEWATER CAPITAL RENEWAL FUND (530)**	67,322	68,990	71,346	73,996	76,146	2.91%	125,037	60.90%	
SANITATION FUND (541)**	2,006,382	2,044,831	2,067,407	2,128,660	2,181,419	2.48%	3,665,993	59.50%	
AIRPORT (591)	-	-	-	715,795	688,631	-3.80%	1,261,621	54.58%	

Finance—Tina Moline

City of Kingman – Utility Billing & Licensing Division

The Utility Billing and Licensing Division launched a utility billing online payment portal in November 2018. This portal accepts one-time and recurring credit card and electronic checks as payment methods. It also allows customers to view their utility bills online. In addition to launching an online payment portal, customers now have the option to receive their bills electronically through email. This service can be activated through the online payment portal, <https://selfservice.cityofkingman.gov>, or by contacting a customer service representative. Customers will notice a redesigned utility bill which provides more details about their charges. Beginning January 6th, 2020, Utility Billing and the rest of the City Complex office hours will be Monday-Thursday, 7am to 6pm, and closed Fridays. Customers have been notified of the upcoming change via billing inserts, flyers, a press release, the City website, Facebook, and signage at the City complex. The extended hours are an effort to better serve our customers.



CUSTOMER SERVICE STATISTICAL SUMMARY— January 2020

	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20
Phone Calls Answered	N/A	1,323	1,344	1,031	1,579	2,008
IVR - Payments	4,796	5,046	5,334	4,264	5,410	4,281
E-Mail Bill Delivery*	726	791	864	745	780	850
Web Payments	2,030	1,979	2,434	1,847	2,674	2,157
Water Service Orders	1,097	1,484	1,341	1,013	1,219	1,473
Sanitation Service Orders	432	345	577	337	366	434
Sewer Service Orders	0	0	3	3	3	0
Number of Total Payments Processed	20,483	19,574	23,426	16,695	23,627	17,853
Number of Sanitation Customers	12,328	12,353	12,362	12,393	12,393	12,421
Number of Sewer Customers	10,877	10,892	10,910	10,950	10,993	11,044
Number of Water Customers	20,313	20,377	20,373	20,406	20,420	20,478

LICENSING STATISTICAL SUMMARY— January 2020	
New Business Licenses Issued	44
License Renewals Generated (Business & Animal	278

Payment Options Available:

Mail or Drop Box—Please write account number on Check or Money Orders and include the payment coupon from the top of the bill. Make payable to City of Kingman.

Courtesy Drop Box locations are:

City of Kingman - 310 N 4th Street

Unisource - 2498 Airway Avenue

Credit Cards—The City of Kingman accepts Visa, Master Card, Discover and American Express. Payment by credit card can be made by IVR phone or in the office.

Bank Drafting—Automatic Bank Drafting

Once you have established bank drafting you will continue to receive your bill in the mail, but it will be paid automatically on the date listed on your statement from your bank account. Please contact our office to setup automatic bank drafting. Forms can also be found on our website at: http://www.cityofkingman.gov/pages/depts/finance/ub_forms.asp

Online payments with Citizen Self Serve

Fire Chief—Jake Rhoades

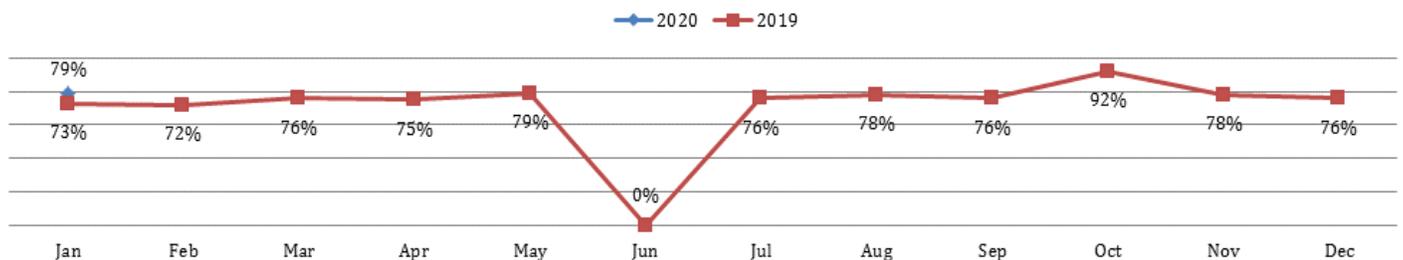
Kingman Fire Department

The department responded to 703 incidents, which starts the new year on a very busy pace as we ended 2019 with a total of 7226 which was a total increase of 57 calls from 2018. The efforts to offset total call volume and incorporate resources to ensure a higher level of service and run times that are meeting the defined expectation is an on-going challenge. This call volume does not account for responses for Alpha level calls or non-emergent in our community which AMR handles, 137 for the month, while Squad 2 is mandated by staffing levels and the use of part time personnel and only accounted for minimal calls in fiscal year to date accounting for 29 calls for the month and 145 since July 1, 2019. The utilization of squad has demonstrated to be very effective in reducing travel times for concurrent calls but the level of staffing using only part time staffing, not dedicated on a daily basis does not allow for full time staffing hence the limit in the total number of responses in FY 20.

Total Calls for the Month: 703	YTD: 703
AMR Calls: 137	YTD: 137
Squad 2 Calls: 29	July 1, 2019 to Date: 145

INCIDENT BREAKDOWN						
Incident Type	Jan 2020	Jan 2019	% of Change	2020 YTD	2019 YTD	% of Change
Total Fire Incidents	75	81	↓8%	75	81	↓8%
EMS Response	613	543	↑13%	613	543	↑11%
Residential Structure Fire	6	5	↓20%	6	5	↑17%
Commercial Structure Fire	3	2	↑33%	3	2	↑33%
Vehicle Fire	5	3	↑40%	5	3	↑40%
Brush Fire	5	5	0%	5	5	0%
Dumpster Fire	3	2	↑33%	3	2	↑33%
Other Fire Incidents	53	64	↓21%	53	64	↓21%
False Alarm Response	-	-	-	-	-	-
Hazardous Condition	7	9	↓29%	7	9	↓29%
Risk Reduction	5	-	↑100%	5	-	↑100%
Other Response/Admin	3	2	↑33%	3	2	↑33%
Total	703	635	↑10%	703	635	↑10%

Total Response Time Compliance % - ALL CALLS





THE MISSION OF THE KINGMAN FIRE DEPARTMENT

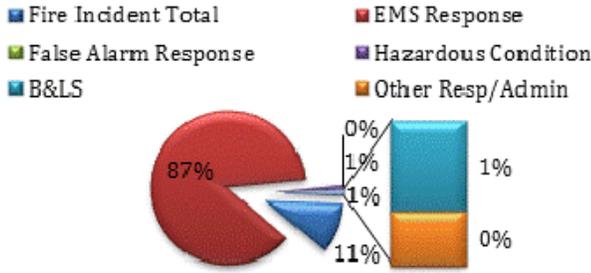
To Enhance the Life, Property and Well-Being of Our Community

“Commitment to Community”

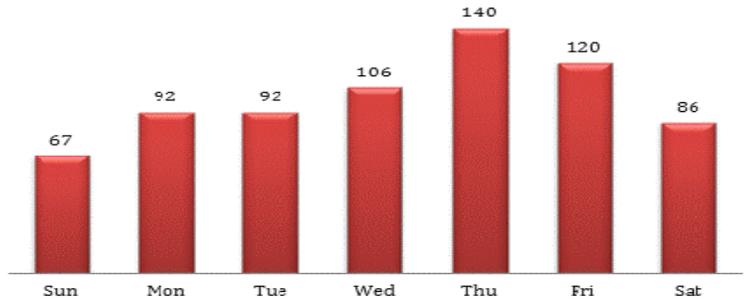


Kingman Fire Department

Incident Breakdown by %
Total Incidents: 703



Total Incidents by Day of the Week



TOTAL INCIDENTS BY DISTRICT						
District	Jan 2020	Jan 2019	% Change	2020 YTD	2019 YTD	% Change
21	95	78	↑18%	95	78	↑18%
21A	-	-	-	-	-	-
21B	2	no data	-	2	-	-
21C	1	no data	-	1	-	-
Total	98	78	↑20%	98	78	↑20%
22	91	71	↑28%	91	71	↑28%
22A	125	132	↓6%	125	132	↓6%
22B	22	19	↑14%	22	19	↑14%
22C	-	-	-	-	-	-
22D	7	8	↓13%	7	8	↓13%
Total	245	230	↑6%	245	230	↑6%
23	167	156	↑7%	167	156	↑7%
23A	64	71	↓11%	64	71	↓11%
23B	2	1	↑50%	2	1	↑50%
Total	233	228	↑2%	233	228	↑2%
24	89	86	↑3%	89	86	↑3%
25	17	8	↑53%	17	8	↑53%
Out of Dist.	21	5	↑76%	21	5	↑76%
TOTAL	703	635	↑10%	703	635	↑10%

TOTAL RESPONSES BY APPARATUS			
<i>(does not include canceled calls)</i>			
Unit	Jan 2020	YTD	% Per Unit
E211	94	94	13%
E221	162	162	23%
E231	167	167	24%
E241	99	99	14%
Squad 2	29	29	4%
L234	-	-	-
R215	-	-	-
B216	1	1	0%
BC2	5	5	1%
AMR	137	137	20%
Other/Admin	702	702	100%

Fire Type	\$ Saved	\$ Loss	% Saved	% Lost
High Risk Fires	\$0	\$0	0%	0%
Mod Risk Fires	\$0	\$0	0%	0%
Low Risk Fires	\$0	\$5,085	0%	100%
TOTAL	\$0	\$5,085	0%	100%

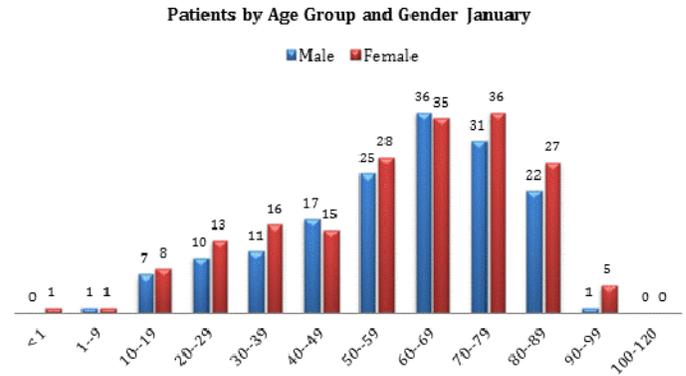
WORKING SMOKE DETECTORS DURING RESIDENTIAL STRUCTURE FIRES	
Benchmark	Jan 2020
90%	n/a

TOTAL # OF FIRE INCIDENTS INVESTIGATED		
Jan 2020	Jan 2019	% Change
4	no data	-

INCIDENTS BY CATEGORY	Jan 2020	% of All Incidents	2020 YTD	2019 YTD	YTD Change by %
EMS	613	87%	613	543	↑11%
Fire	75	11%	75	81	↓8%
HazMat	7	1%	7	9	↓29%
Tech Rescue	5	1%	5	-	-
Other	3	0%	3	2	↑33%
TOTAL	703	100%	703	635	↑10%

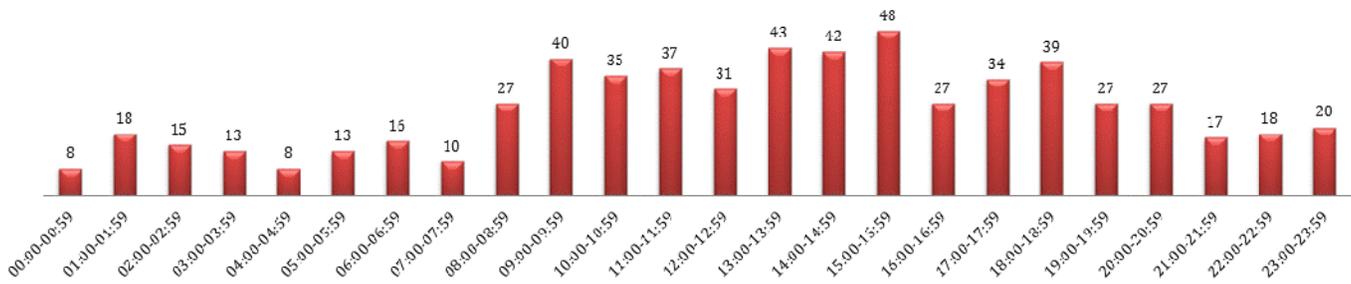
EMS RESPONSE			
Agency	Calls	% for Jan 2020	YTD
KFD	475	100%	475
AMR	137	100%	137
KFD & AMR Total Responses: 612		KFD Responded to % of all EMS Response Calls: 78%	

EMS TOP 10 DETERMINANTS				
Call Type	Jan 2020	Jan 2019	Change %	YTD
Breathing Problem—Delta	58	57	↑2%	58
Chest Pain—Delta	32	37	↓16%	32
Psychiatric—Bravo	22	28	↓29%	22
Sick Person—Charlie	38	21	↑45%	38
Falls—Bravo	28	31	↑46%	28
Sick Person—Alpha	56	25	↑55%	56
Unconscious/Fainting—Delta	21	19	↑11%	21
Breathing Problem—Charlie	58	28	↑52%	58
Falls—Alpha	25	-	-	25
Unknown Problem—Bravo	16	12	↑25%	16



CARDIAC SURVIVABILITY FOR JANUARY 2020: 0%

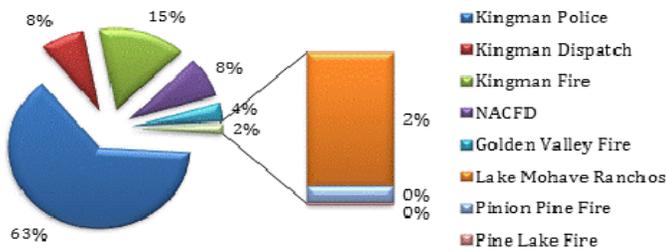
EMS Incidents by Hour



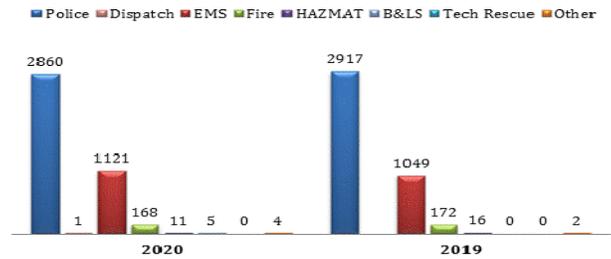
COMMUNICATION CENTER	INCIDENTS	BENCHMARK	RELIABILITY	BASELINE	COMPLIANCE %				
9-1-1 Call Answering	2265	0:10	95%	0:10	95%				
ALARM HANDLING BY AGENCY	INCIDENTS	HANDLING TIME	DISPATCH TIME	ALARM HANDLING	COMPLIANCE %				
Kingman Police	2860	No data	3:52	No data	49%				
Kingman Fire	703	No data	0:57	No data	96%				
ALL 90TH PERCENTILE TIMES BY MONTH	ALL INCI-DENTS	DISPATCH		TURNOUT		TRAVEL		TOTAL RESPONSE	
		90th%	Comp%	90th%	Comp%	90th%	Comp%	90th%	Comp%
BENCHMARKS		1:30	90%	1:00	90%	4:00	90%	8:00	90%
January 2020	4518	0:57	97%	1:20	80%	7:23	46%	9:30	79%

911 Center Calls for Service by Agency	YTD		Police	911	EMS	Fire	Haz Mat	B&LS	Tech Rescue	Other	Jan 20 Total	Jan 19 Total
Kingman Police	2860	63.3%	2860	-	-	-	-	-	-	-	2860	2917
Kingman Dispatch	349	7.7%	-	349	-	-	-	-	-	-	349	-
Kingman Fire	703	15.6%	-	-	613	75	5	7	-	3	703	635
No. AZ Consolidated Fire	355	7.9%	-	-	296	56	-	3	-	-	355	326
Golden Valley Fire	166	3.75%	-	-	135	30	-	1	-	-	166	187
Lake Mohave Ranchos	75	1.7%	-	-	70	4	-	1	-	-	75	71
Pinion Pine Fire	9	0.2%	-	-	6	3	-	-	-	-	9	16
Pine Lake Fire	1	0.0%	-	-	1	-	-	-	-	-	1	4

**Percentage of Calls per Agency
Total Calls for January: 4518**



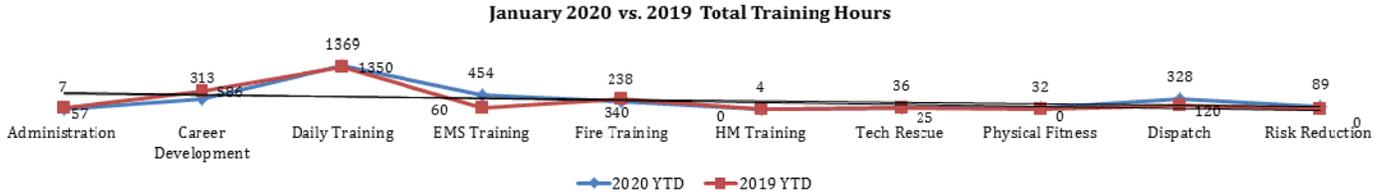
**9-1-1 Communication Calls Per Agency
Jan 2020 UP 8% from Jan 2019**



TRAINING HOURS					
Training Type	Hours	% for Month	2020 YTD	2019 YTD	Variance %
Administration	7	0.2%	7	57	↓88%
Career Development	313	10.9%	313	586	↓47%
Daily Training	1369	47.7%	1369	1350	↑1%
EMS Training	454	15.8%	454	60	↑87%
Fire Training	238	8.3%	238	340	↓30%
HazMat Training	4	0.1%	4	-	↑100%
Tech Rescue	36	1.3%	36	25	↑31%
Physical Fitness	32	1.1%	32	-	↑100%
9-1-1 Communications	328	11.4%	328	120	↑63%
Risk Reduction	89	3.1%	89	-	↑100%
TOTAL	2870	100%	2870	2538	↑12%

TRAINING PERFORMANCE COMPLIANCE							
Benchmark	Officer Development	Administration	EMS	Fire	HazMat	Tech Rescue	Total
90%	100%	100%	100%	100%	No training	No training	100%

The Training and Safety division had an increase of internal training hours in the month of January 2020. Kingman Fire Department (KFD) operations personnel recorded 734 hours training. This increase was in two categories EMS and Professional Development. In the EMS category as fire operations personnel recertified in Cardiac Pulmonary Resuscitation (CPR). Paramedics additionally recertified in Advanced Cardiac Life Support (ACLS) and Pediatric Advanced Life Support (PALS). In Professional Development KFD personnel attended the annual "customer service" training required annually by the city of Kingman. KFD operations personnel were trained in residential structure fire roles, responsibilities, and operations. The training included Northern Arizona Consolidated Fire District #1 (NACFD). All KFD and NACFD personnel worked diligently and professionally together in this training. One (1) KFD personnel attended a 36 hour Rope Rescue II and III certification class. This will enhance and strengthen the Technical Rescue Team (TRT) on TRT incidents. KFD fulfilled all trainings that were assigned in the 2020 Annual Training Plan (ATP).



COMPLETED MONTHLY FIRE CODE INSPECTIONS			MONTHLY CODE VIOLATIONS		
Fire Prevention	Completed	YTD	Fire Prevention	Violations	YTD
Re-Inspection	10	10	Weeds	3	3
Annual Schedule Inspection	150	150	Fire	1	1
Remaining Inspections	-	-	Building	1	1
TOTAL Inspections	160	160	TOTAL Violations	5	5

TARGET HAZARD COMMERCIAL OCCUPANCIES			CODE VIOLATIONS			
Inspection Type	Jan 2020	YTD	Type	Jan 2020	Jan 2019	Variance %
Fire Inspections	160	160	Fire	1	no data	-
Building Inspections	500	500	Building	1	no data	-

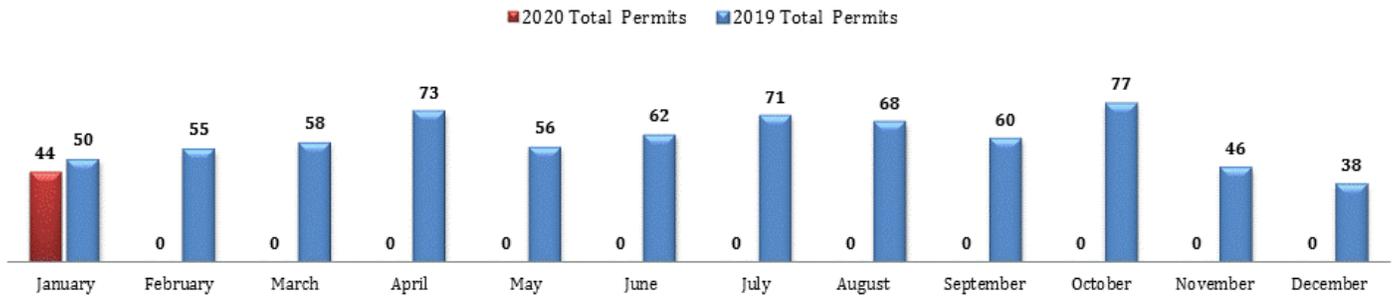
CRR has been conducting more smoke alarm replacements. We have found that the citizens need to understand the need to have working smoke alarms that are current and within the 10 year life span. We have conducted approximately 12 Public Education classes with over 500 students and teachers receiving the program information. We also went back to a classroom to answer questions that students had when we did our presentation, as we ran out of time to answer all of their questions. CRR participated in two (2) large Community Outreach programs. The Veterans 2020 event was a huge success and we were able to answer and offer information on all the programs that we offer. The second Community Outreach event was KRMC's Senior Health Day. We had over 200 citizens stop at our booth to receive information on smoke alarms and QR911.

COMMUNITY RISK REDUCTION ACTIVITIES					BUILDING REVIEW ACTIVITIES		
Activity	Jan 2020	# of Attendees	2020 YTD	2019 YTD	Activity	Jan 2020	YTD
Smoke Alarm Maintenance/Calls	5	5	5	10	Commercial Plans	2	2
Smoke Alarm New Install (each alarm)	2	2	2	18	Other Commercial Reviews	6	6
Child Safety Seat Checks	-	-	-	3	Residential Plans	25	25
Child Safety Seats - Issued NEW	8	12	8	3	Other Residential Plan Reviews	34	34
Public Education Classes	12	505	12	15	Sign Review	3	3
Public Education Outreach	2	250	2	7	Special Event Permit Review	7	7
Explorer Program Training	16	240	16	-	Other Reviews	2	2
Knox Box	-	-	-	4	Building Safety Inspections	501	501
Citizens Fire Academy Training	-	-	-	-	Business License Bldg. Inspections	4	4
CERT Training	-	-	-	-	TOTAL	584	584
Station Tours	-	-	-	2			
TOTAL	45	1014	45	62			

BUILDING & LIFE SAFETY INSPECTION PERFORMANCE COMPLIANCE		
Benchmark	FIRE: Scheduled Inspections Completed Same Day	BLDG: Scheduled Inspections Completed Same Day
90%	100%	100%

COMMERCIAL & RESIDENTIAL PLAN REVIEW PERFORMANCE COMPLIANCE		
Benchmark	Residential Review Complete within 5 Working Days	Commercial Review Complete within 14 Working Days
90%	55%	100%

Commercial & Residential Permits Issued YTD



PERMITS			
Permit Fees Collected	Permit Fees Waived	Permits Finaled	Permits Final Valuation
\$116,462	\$5,734	42	\$4,381,959

Commercial—New/Under Review Permit

- ◆ Kingman Veteran Villas 218 Jackson Street
- ◆ ADOT Material Testing Lab 3670 E Andy Devine Ave
- ◆ Route 66 Stuff Your Stuff 3645 E Andy Devine Avenue
- ◆ Walker Service Garage 2540 Wickieup Ave

Commercial Permits Issued—Under Construction

- ◆ Mohave County Courthouse 401 Sprint Street
- ◆ Innovative Warehouse 1301 Andy Devine Avenue
- ◆ Mohave County Library 3269 N Burbank Street
- ◆ Canada Mart 210 W. Andy Devine Avenue
- ◆ DES 2400 Airway Avenue
- ◆ Cricket Wireless 3535 N Stockton Hill Road #B

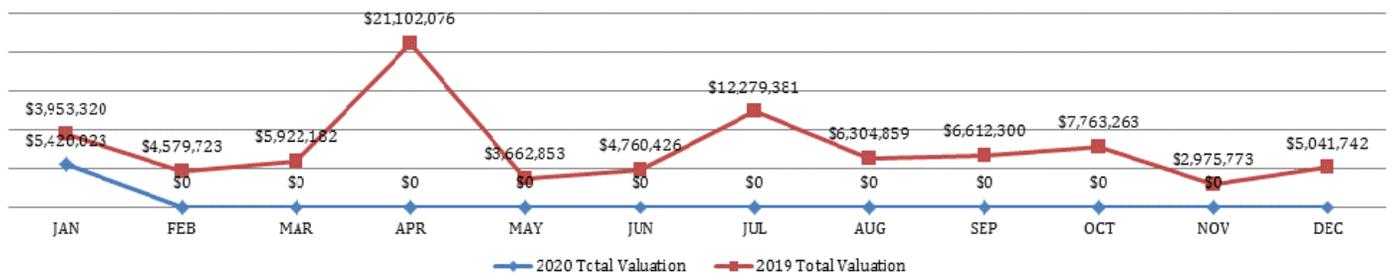
Commercial Permits Ready to Issue

- ◆ Perkins 3123 Stockton Hill Road
- ◆ Rickety Cricket Grain Silo 532 Beale Street
- ◆ Rilibertos Comfort Suites 1149 E Sunrise Ave
- ◆ Comfort Suites 1149 E Sunrise Avenue E

Commercial Permits Closed Out

- ◆ none

Total Value of Commercial & Residential Permits Issued



IT—JOE CLOS

January 2020

www.cityofkingman.gov

Visits

25,345

% of Total: 100.00% (25,345)



Unique Visitors

17,878

% of Total: 100.00% (17,878)



Pageviews

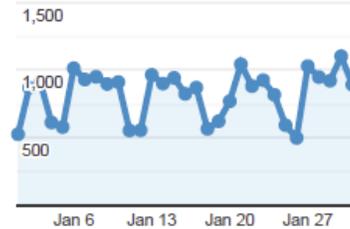
56,352

% of Total: 100.00% (56,352)



Daily Visits

● Sessions



Popular Pages

Destination Page	Pageviews	Unique Pageviews
/	11,390	9,547
/government/departments/finance/utility-billing/utility-payment-options	3,436	2,837
/government/departments/parks-and-recreation	2,012	1,564
/government/advanced-components/list-detail-pages/rfp-posts-list	1,567	1,454
/business/airport-authority	1,500	1,324
/government/departments/police-department	1,328	1,017
/government/departments/finance/utility-billing	1,322	968
/government/contact-us	765	593
/government/agendas-minutes	648	534
/home	633	454

Average Pages per Visit

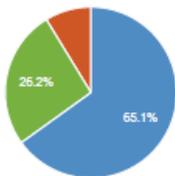
2.22

Avg for View: 2.22 (0.00%)

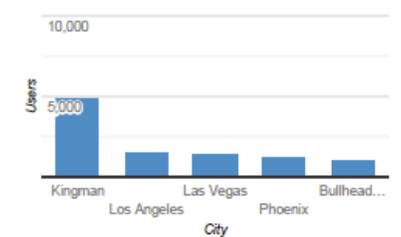


Traffic Source

■ organic ■ direct ■ referral ■ Other

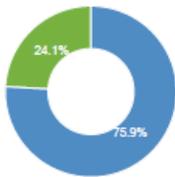


Your biggest traffic comes from



Type of Visitors

■ New Visitor ■ Returning Visitor



Visits by Device

Device Category	Sessions	Bounce Rate
desktop	12,383	48.87%
mobile	12,115	66.74%
tablet	847	54.55%

Country/Territory

Country	Sessions
United States	23,945
Germany	550
Canada	127
India	104
United Kingdom	74
(not set)	45
Japan	43
Netherlands	40
Pakistan	31
China	30





Kingman Police Department-*Chief Robert J. DeVries*



DATES TO REMEMBER

- **February 20th @ 6:00 pm**
Yuma Academy Graduation
Western Arizona College

Calls for service and Officer initiated activity numbered 2,880 in the month of January marking a 1.81% decrease in comparison to 2019. Written reports are up 23.30% since January 2019.

January Activity



The department is an active participant

in the Western Arizona DUI Task Force as well as the Governor's Office of Highway Safety Holiday campaign. Over the holiday period our officers made arrests for 13-DUI's, 2-aggravated DUI, 5-DUI drugs, 7-criminal speed and an additional 124-other arrests. Officer also issued 192-traffic citations and impounded 5-vehicles for related offenses during the enforcement campaign.



The department received an abundance of food, cards and tokens of appreciation on January

9th to commemorate Law Enforcement Appreciation Day. Department members are grateful for the level of support we receive from the community.

Clayton Holloway and Jonathan Giralde started with the department on January 13th. Both reported to the Western Arizona Law Enforcement Training Academy on January 26th and are slated to graduate on June 12, 2020



The department has been working diligently to address the issue of cattle in the Vista Bella neighborhood. The cattle have caused significant damage to landscaping and involved in two vehicle collisions in the past 2 months. The rancher was identified and provided a deadline of January 17th to remedy the situation or move the cattle to another grazing area.



Members of the department participated in the Veterans Resource Fair on January 17th at the old Elks Lodge. The event provided an excellent opportunity for our recruiting team to showcase the department and career to participating veterans.



Staff Update

All of the applicants that participated in the testing process for police officer from the December 16th testing have been eliminated from consideration. Testing for lateral officer candidates will be held on March 4th and regular testing will be held April 6th—8th.

One recruit attending the Yuma Police academy has resigned.

January Highlights

** Serious Injury Crash **



On Tuesday, January 7th, at about 8:55am KPD responded to a serious injury, two vehicle crash in the 1000blk Stockton Hill Rd. The investigation determined that a tan in color Hyundai Santa Fe, driven by a 19-year-old Kingman woman, was southbound on Stockton Hill Rd. when she failed to negotiate a curve in the road. The vehicle crossed over the center line, into the path of a northbound, white in color, Buick 4 door sedan driven by a 69-year-old man and his 80year old passenger. The collision was head on, causing serious injuries to all parties. The 19y driver suffered a broken arm, while both elderly occupants in the Buick suffered sever life-threatening injuries. Both were flown to Sunrise Medical Center in Las Vegas for trauma care. Investigators determined that

December Highlights

Kingman Police Department

the 19y driver had fallen asleep, allowing her vehicle to cross into the oncoming lanes of traffic. Charges are expected; however, the investigation is ongoing. The roadway was partially blocked for over an hour.

****UPDATE: Serious Injury Crash ****

On Sunday, January 19th, 2020, the 80 year old female passenger of the white Buick 4-door sedan succumbed to her injuries received from the head-on collision which occurred on January 7th in the 1000 block of N. Stockton Hill Rd. The 69 year old man remains in critical condition. No other details will be released as the investigation remains on-going.

****UPDATE #2: Serious Injury Crash ****

On the night of Tuesday, January 21st, 2020, the 69 year old male driver of the white Buick 4-door sedan succumbed to his injuries received from the head-on collision occurring January 7th. Next of kin has been notified. The married Kingman residents have been identified as Robert Fred Naumann, Jr., 69, and Joan P. Walsh Naumann, 80. The investigation remains on-going and charges may be pending.

**** Felony Assault of Health Care Workers ****



On Wednesday, January 8th, Kingman Police arrested **Amanda Rene LaHoua Garcia**, 32 of Kingman, on two felony charges of Aggravated Assault on a Health Care Worker. Officers responded to a medical facility in the 1700blk of Beverly Ave regarding the report of a patient attacking medical staff. Officers arrived and determined that Garcia became upset during her treatment and began attacking two. Both employees received minor injuries. Garcia was arrested and booked into the Mohave County Adult Detention Facility.

****Felony Arrests for Burglary in the 3rd Degree****

On Wednesday, January 15th at approximately 11 p.m., Kingman Police Officers arrested three males **Jalen Malik Thomas**, 19 of Sylacauga, AL, **Kenyatta Siemeon Jalex Brown**, 22 of Childersburg, AL, and **Jamal Tabon Threatt**, 24 of Slyacauga, AL on felony charges of Burglary in the 3rd Degree. On Monday, January 20th at approximately 9:30 p.m. a Kingman Police Officer made an additional arrest in connection to this case. **Preston Dishawn Lee Hamilton**, 28 of Chelsea, AL was arrested in the 3300 block of N. Stockton Hill Rd. for felony Burglary in the 3rd Degree.



Officers responded to Walmart in the 3300 block of N. Stockton Hill Rd. and contacted a Walmart Loss Prevention employee for a delayed shoplift incident which occurred in the early morning hours of January 15th involving several male individuals who were known to be employees of the third party employer assisting with the remodel of Walmart. The investigation revealed that one male subject, later identified as Thomas, broke a lock off of a case containing electronics and took multiple items from inside the case. A second suspect, later identified as Brown also stole items from inside the case as a third suspect, identified as Threatt, who acted as a lookout. All three suspects were contacted at Walmart at approximately 11 p.m. and taken into custody without incident. The total cost of the items taken is approximately \$3,000. Thomas, Brown, and Threatt were booked into the Mohave County Adult Detention Facility on Wednesday, January 15th on felony charges of Burglary in the 3rd Degree.

Further investigation revealed a fourth suspect, later identified as Hamilton, was involved in the burglary and

**** West Beale St. Crash ****



On Tuesday morning, January 28th, at about 9:50am, a traffic incident on W. Beale St. caused significant traffic congestion. A semi pulling a flatbed trailer loaded with a large cylinder (empty) used to store liquid nitrogen was entering W. Beale St. from a private drive. The motion of the trailer rolling over the curb caused the chains used to secure the load to break. The large cylinder rolled off of the trailer onto the roadway and into a Ford pickup truck that was westbound on Beale St. No injuries were reported, only significant damage to the Ford truck. The driver of the semi was issued a citation for Unsafe Left Turn. The incident caused the roadway to be restricted for about 1 1/2hrs. There was no leak of gas.

**** Drugs and Stolen Vehicle ****

On Sunday, January 26th, at about 10:45pm, Kingman Police arrested **Michelle Renee Howard**, 32 of Kingman on felony charges of Possession of Stolen Property, Possession of Dangerous Drugs, Possession of Dangerous Drugs for Sale and Possession of Drug Paraphernalia; **Johnathan Edgar Daves**, 25 of Kingman, on felony charges of Possession of Stolen Property, Possession of Dangerous Drugs, Possession of Drug Paraphernalia and False Reporting to Law Enforcement; and **Shelby Leroy Barker**, 26 of Kingman, on a felony charge of Possession of Stolen Property. All three were occupants of a pickup truck stopped in the 3600blk of Airway Ave. after officers received reports of suspicious activity. It was determined that the truck had been reported stolen to the AZ Department of Public Safety. Howard was found to be in possession of methamphetamine, the associated drug paraphernalia and was involved in drug sales. Daves was found to be in possession heroin, the associated drug paraphernalia and attempted to lie about his identity. All were charged with possession of stolen property. All were booked into the Mohave County Adult Detention Facility.



**** Dangerous Drugs ****

On Tuesday, January 28th, at about 8:40pm, Kingman Police arrested **Derek Mark Esquibel**, 33 of Kingman on felony charges of Weapons Misconduct, Possession of Prescription Drugs, Possession of Dangerous Drugs, Possession of Narcotic Drugs and Possession of Drug Paraphernalia. Esquibel was the driver of a vehicle that was reported to be involved with some suspicious activity in the 4700blk. of Steinke Dr. Officers located and stopped the vehicle and contacted Esquibel, who was the driver and only occupant. During this time Esquibel was found to be in possession of heroin, methamphetamine, prescription medication, the associated drug paraphernalia and a loaded firearm. Esquibel was arrested and booked into the Mohave County Adult Detention Facility.



STATISTICAL SUMMARY—January		
	MONTH	Year-to-Date
Adult Arrests	133	133
Juvenile Arrests	22	22
911 Calls	2,265	2,265
Calls For Service	2,880	2,880
Written Reports	635	635

*Honor
Integrity
Courage*

Note: Due to ongoing issues with the new reporting system, statistical data is estimated.

Municipal Court

MONTHLY FINANCIAL REPORT			
KINGMAN MUNICIPAL COURT #0841		JAN 2020	
CITY REVENUE		Criminal Justice Enhancement Fund—47%	7846.95
Abatement Fund	81.96	Child Passenger Restraint	0.00
Address Confidentiality Fund	12.52	DNA Surcharge—3%	1012.27
Attorney's Fees	1855.48	Drug Enhancement Acct (Fine)	1036.38
Bond Forfeiture	0.00	DUI Abatement Fund—\$250	734.03
Copy Fees	0.00	Extra DUI Assessment	0.00
Court Costs	0.00	Domestic Violence Services Fund—\$50	290.88
Defensive Driving Diversion Fee-Local	2755.00	Fill the Gap—7%	1232.72
Fines	12628.71	AZ Highways Fund	0.00
Jail Costs	5482.48	JCEF Surcharge—15%	68.46
Jury Fees	0.00	Medical Services Enhancement Fund	2300.71
Miscellaneous Fees	258.92	2011 Additional Assessment—\$8	889.32
Overpayment Forfeiture	.04	Probation Surcharge—\$5	12.87
Suspension Fee	960.94	Prison Construction and Operations Fund	2484.86
Warrant Fee	3823.64	Public Safety Equipment Fund	3909.04
Total City Revenue	27859.69	Peace Off Train	222.79
Local JCEF TPF Acct	471.52	ZVRF Victim	459.11
Court Enhancement Fund	1222.76	Victim Comp Fund	276.26
STATE REVENUE		Technical Registration Fund	15.00
Probation Surcharge—\$10	16.59	State's JCEF TPF Acct	820.66
Probation Surcharge—\$20	2227.91	Victim's Rights Enforce Assess Fund	234.73
Address Confidentiality Fund	237.97	FARE Special Collection Fund	3765.38
Arson Detection Reward Fund	.00	FARE Delinquent Fee	1354.94
Clean Election Fund—10%	1836.17	Total State Revenue	33286.00

SUMMARY OVERVIEW – JAN 2020					
BOND SUMMARY		RESTITUTION SUMMARY		ADULT PROBATION FEE SUMMARY	
Prior Balance	2150.00	Prior Balance	2001.27	Prior Balance	1420.11
Bonds Posted	7249.38	Payments made	3304.07	Payments made	852.23
Bonds Forfeited	1649.38	Checks written	3244.27	Checks written	1420.11
Bonds Refunded	0.00	Balance in Restitution	2061.07	Balance in Adult Prob Fees	852.23
Balance in Bonds	7750.00				
REIMBURSEMENT			Cases Terminated	New Cases	Juveniles
Prior Balance	274.30	Civil Traffic	114	98	5
Payments made	246.00	Criminal Traffic	26	29	0
Checks written	246.00	Criminal Misdemeanor	107	103	0
Balance in Reimbursement	274.30	Total	247	230	5
Total Revenue	171900.92	Domestic Violence Cases	7		

Municipal Court Continued

MUNICIPAL COURT MONTHLY STATISTICAL REPORT DEC 19				
CRIMINAL TRAFFIC				
	D.U.I.	SERIOUS VIOLATIONS	ALL OTHER VIOLATIONS	TOTAL
Pending First of Month	59	10	195	264
Filed	18	0	11	29
Transferred In	0	0	0	0
SUBTOTAL	77	10	206	293
Transferred Out	0	0	0	0
Other Terminations	17	0	9	26
TOTAL TERMINATIONS	17	0	9	26
Pending End of Month	60	10	197	267
TRAFFIC FAILURE TO APPEAR				
Pending First of Month	Filed	Sub Total	Terminations	Pending EOM
102	0	102	3	99
Criminal Traffic/FTA Trials	0	Criminal Traffic/FTA Jury Trials		0
CIVIL TRAFFIC				
Pending First of Month	Filed	Sub Total	Default Judgement	Other Term
332	98	430	33	81
Total Terminations	114	Pending End of Month		316
Civil Traffic Hearings Held in MONTH				5

MISDEMEANOR				
	Misd Non Traffic	Failure to Appear Non-Traffic	TOTAL	
Pending First of	1318	206	1524	
Filed	97	6	103	
Transferred In	0	0	0	
SUBTOTAL	1415	212	1627	
Transferred Out	0	0	0	
Other Terminations	101	6	107	
TOTAL TERMINATIONS	101	6	107	
Pending End of Month	1314	206	1520	
Misdemeanor FTA Court Trials				2
Misdemeanor FTA Jury Trials Held				0
Misdemeanor/Criminal Traffic Initial Appearances				12
DOMESTIC VIOLENCE/HARASSMENT PETITIONS				
	Filed	Issued	Denied	TOTAL TERM
Domestic Violence	2	1	1	2
Harassment	2	0	2	2
HEARINGS HELD TO REVOKE/MODIFY ORDER OF				
Order of Protection	0	Injunction Against Harassment	0	
SPECIAL PROCEEDINGS/ACTIVITIES				
Juvenile Hearings Held	4	Search Warrants	0	
WARRANTS OUTSTANDING				
Traffic Warrants Outstanding		Criminal Warrants 1065		
D.U.I.	116	MISDEMEANOR TOTAL		
Serious Violations	24			
All Other Violations	166			
TRAFFIC TOTAL	306			

Parks and Recreation Department—Mike Meersman

Our winter/spring season of classes had a strong start with \$26,473 in program revenues for the first month. Fees collected to date will increase slightly each month as most of these revenues will carry over through May as classes are set to be seasonal. The department worked together as a team on the Parks, Open Space, Trails & Recreation (POSTR) Master Plan. We had positive outcomes from all involved and are looking forward to seeing the final results.

Fitness & Dance: Dance classes will begin on the week of January 20th and will continue through May 2nd. We had to make some modifications in our dance schedule after losing one teacher resulting in the cancelation of only one class. Most classes have reached or exceeded capacity. We currently have 199 students enrolled. \$23,437 of the above revenues are from Dance classes alone. Dance photos arrived on January 29th from the fall season after a 7-week delay. Zumba, Body Shaping and our Aerobic Workout Classes continue to operate as scheduled. Each of these three classes all operate on a different intensity scale and fit almost everyone's needs and all fitness class fees are based on a 4-week enrollment.



Child Supervision Programs: Planning for Summer Fun Daze has begun and preparations for scheduled activities and staff will continue through the start of camp, set for the first week of June. More info will be available in our Summer Brochure.

Sports: Pickleball continues to meet twice weekly on Friday evenings and Sunday afternoons. Adult Basketball continues to meet on Tuesday through Thursday for each of the three divisions at Kingman Middle School. Youth Basketball games continue every Saturday at Lee Williams High School gyms and the Club for YOUth. Games should conclude on February 29th, as long as there are no gym cancellations.

An inventory recap of participation is graphed to the right for youth basketball with divisions based on their age as of August 31, 2019. We try and target 10 members per team whenever possible. Some will have more and other will have less as each division does need to have a minimum of 3 teams and a maximum of 6 in order to have ample play time. We have over 30 volunteer coaches and these programs could not operate without their assistance. We encourage anyone who wants to help to contact Ryan in our department. Adult Volleyball was canceled due to lack of registrations. Adult Kickball will begin Sunday, February 9th with 4 teams. For any additional sports information or to volunteer in our youth leagues, please contact Sports Coordinator, Ryan Fruhwirth at 692-3113.

Special Events: Team members are working on the Family Bingo & Dinner Night set to take place on February 21th. The event will take place at Palo Christi School Gym and is open to the first 150 people due to capacity restraints. The event will include tacos, beans and rice for dinner along with 8 games of bingo and family friendly prizes. Everyone is welcome and we encourage parents to bring and assist their smaller children. We are also preparing for our Annual Coloring Contest and sheets will be sent out to all local schools on April 8th.

Aquatics: Both City pools are taking on some minor face lifts in preparation for our summer season. Team members began communications with previous employees about their return this summer.

Miscellaneous: The department is currently seeking new Recreation Instructors to offer classes each season. Anyone that has a specific trait and or talent should contact Yvonne at 692-3111. February 10th is set to be the opening for applicants to apply for summer jobs at the pools and in day camp. All interested should apply at the City Website.

YOUTH BASKETBALL PARTICIPATION	
Girls Mighty Might (6-8 yrs.)	30 of 60
Boys Mighty Might (6-8 yrs.)	61 of 60
Girls Cadet (8-10 yrs.)	32 of 60
Boys Cadet (8-10 yrs.)	51 of 60
Girls Junior (10-13 yrs.)	21 of 60
Boys Junior (10-13 yrs.)	48 of 60

EVENTS HEADED YOUR WAY	
Indoor Family Night	February 21
Coloring Contest	April 8 (deadline)
Drive In Movie	April 10
Breakfast with the Bunny	April 11
Dance Recital	May 2

PARKS MAKE LIFE BETTER

For any maintenance related issues, please contact Parks Superintendent Jerry Sipe (928) 716 -1764

Parks Maintenance:

We have completed 83 maintenance repair orders this month. The Parks Department utilized 376 hours of ADC inmate labor this month.

For any maintenance related issue's or problems please contact Parks Superintendent Jerry Sipe (928) 716 -1764



The Parks Department boom truck failed inspection and is out of commission. With the cost of repairs needed, it is not feasible to repair.



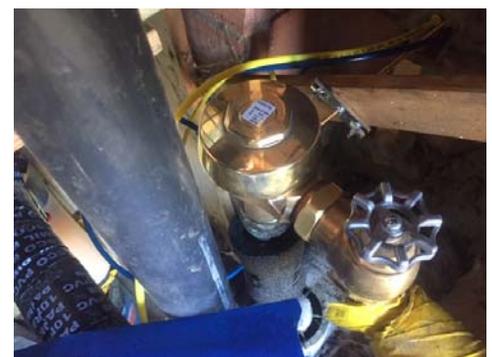
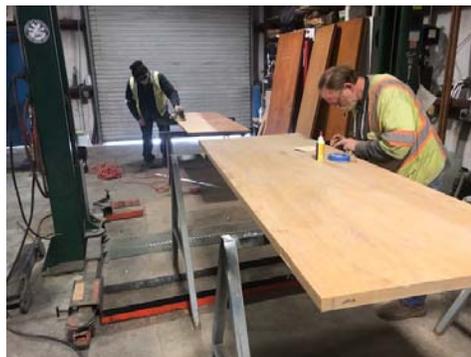
Poles were repainted at Lewis-Kingman Park. Route 66 sign black/gray/white to match 66 signage.



Pylons are being installed around electrical transformers at our Southside Sports Complex.



The doors at the Community Center were sanded and re-stained.



Hydraulic flushometers installed on men's side of Lewis-Kingman park bathrooms. Now both sides have easy to use hydraulic flushometers.

PARKS MAKE LIFE BETTER



Parks purchased a brush bucket for our skid steer.



The Parks Department hosted the POSTR focus groups at our Community Center.



The in-between door at the Southside Sports Complex was kicked in.



A garbage can was set on fire on the Mohave Wash Walk Path.



Graffiti was found on one of the slides at the Centennial Park Playground.



Graffiti was found on the sidewalk at Lewis-Kingman Park.



A paper towel dispenser was broken into at the Centennial Park 4-plex restrooms. Towel roll then used to back up toilet.



Vandals broke off a capstone at the wall at the Centennial Park Fields 6-7.

- January was very strong compared to recent years. Revenue was up 40% over 2019 and up 26% over 2018 which was the busiest January in the previous four years.
- Weather for the month was an average of five degrees warmer than 2019 while the average wind speeds remained the same.
- New post went out on Facebook advertising the \$35 rate after 11:00am.
- Restaurant Manager's Certifications. Both Greg and Sam to be certified managers. Greg registered to attend April 13th, Sam TBD.
- Secured three representatives from the golf community to attend the Focus Group Meetings with GreenPlay. One rep will attend each of the three meetings over January 22nd and 23rd. Spoke with Mike Kort; he and Corenn greatly appreciated the opportunity to be part of the focus group meeting with GreenPlay representing the golfing community.
- Confirmed KFD Tournament for August 1st.
- Work continues to complete the integration with the City. Issues with communication between credit card systems and the City network are the cause at this point of the delay.
- Due to date options with the Elks Club, the Shuffler Tournament has been moved to the weekend of June 27th & 28th for this year.
- Met with Ryan Fruhwirth to discuss Facebook and expanded marketing options to increase the followers of the Golf Course page. Created a post to increase the number of followers of the Cerbat Cliffs Golf Course page. By the end of January, we had a reach of 2929, 146 engagements and 124 clickthroughs to the post.
- Coleen Haines filmed both Haley Bradley and Sandra Worcester for the City's Mission, Vision and Values program and it's message to the employees.
- Received from Coleen a large amount of golf course images taken and provided by Herberta Schroeder for use in updating the golf course website and some of the future print materials.
- Met with Jay Tomerlin, Regional Sales Manager with EZLinks and reviewed the updated systems and capabilities. With the acquisition of EZLinks by GolfNow, their POS System becomes an option under the barter/tee time trade program. May be something to consider if we decide to move from ForeUp. Quote was provided the end of January for review.
- Reached out to the main point of contacts within each of the companies located in the Airport Business Park with regards to interest in a Summer Golf League. Currently received a good response from six of the businesses expressing interest in conducting a league for them. Contacted Don Fuller with Journey Church, he is meeting with the Pastor to work on details for their league this summer. Also reached out to Jason Noonan with Kingman Disc Golf about establishing a weekly league for them, he will get back with me this week.
- Facebook post to incentivize new followers to the Golf Course page was created this week and placed on Monday. As of 1:30pm on Sunday, the Reach was 2511, Engagements were 127, Click-Through 110, Shares 52. Very solid response for the first week.
- New Golf Course brochures are complete. Quantity issued for P&R Office, Powerhouse and Golf Shop. Supply available for City and PR events.

Since the last report, the golf course has utilized 320 hours of inmate labor. The course is still down one inmate.

The golf course spent the last month working on two large needed projects across the golf course along with normal duties. The leveling and expansion on #18 Silver Tee box was completed and is in the process of growing in for early spring use. The maintenance crew added in a new concrete block wall surrounding the new Tee Complex utilizing broken concrete chunks, added in several loads of dirt, and topped it off with a composted sand mixture to help level the tee and grow in the new seed on the tee top.



CERBAT CLIFFS GOLF COURSE	
Number Nine-Hole Rounds	767
Number 18-Hole Rounds	1,409
Number Golf Lessons	8
Greens Fee Revenue Total	33,192
Annual Passes	12,401
Daily Green Fees	20,791
Motor Cart Revenue Total	17,769
Private Cart Trail Fees	205
Daily Cart Rental	17,564
Driving Range Revenue	2,442
Total Hours Ranger Activities	124
Total Hours Beverage Cart on Course	
Number of Tournaments	
Total Tournament Participation	
Gift Card	7
Specials	48
GolfNow	3
Disc Golf Ride	29
Disc Golf Walk	

The second major project of the month revolved around the two small greenside bunkers on the left of #7 Green. We took the two small bunkers and combined them into one larger, more playable bunker. It was also moved back from the green approximately ten feet to keep the sand from wicking moisture from a problem area of the green during the heat of summer.

Upcoming projects for next month will include: Concrete curbing repair & new placements, Leveling of #14 Gold Tee Complex, Concrete Cart Path Extensions, Continuation of Bunker Edging, and Tree Trimming in preparation for spring.

For any information about Cerbat Cliffs Golf Course or to make a Tee time, call 928-753-6593 or visit the website at <http://cerbatcliffsgc.com/>. Thank you.

Public Works—Rob Owen

BUILDING MAINTENANCE-JANUARY/2020	
Square feet of buildings maintained	144,705
Square feet of buildings cleaned	85,547 by City, 6,000 cleaned by agreement with
The Building Maintenance division welcomes its new Operations Manager Quinn Tay-	
Building Maintenance repairs made 30	Building Maintenance staff completed 30 work orders in January. The Building Maintenance Technicians are continuing to work on the remodel of an office at the Powerhouse.
Graffiti removed—3	There were three graffiti abatement clean-ups com-

FLEET MAINTENANCE-JANUARY/2020	
11765.5 gallons of unleaded gas	Cost of \$29258.45
10112.1 gallons of diesel fuel	Cost of \$25654.78
Public Works congratulates the new Fleet Maintenance Operations Manager Bill Bonfield. Previously an Equipment Mechanic for the Fleet Maintenance Division, Bill started his new duties in January. The Fleet Maintenance Division has updated their fleet tracking software in an effort to provide timely and accurate information to the departments. Team members are in the process of learning the new system and hope to be up to speed by April. The construction of the new fuel island was approved by the City Council in January with a kick off meeting to be scheduled soon. In addition to providing improved service to the departments, the City's insurance carrier was no longer willing to provide coverage for the underground fuel tanks. The insurance issue, along with the outdated equipment, were the deciding factors to proceed with this project.	

SANITATION-JANUARY/2020	
345 trips to the landfill—Delivery of 3,788,680 pounds of trash	Cost of \$68,006.81
New 90-gallon residential containers	29
Old, damaged, missing or found containers repaired or replaced	96
Steel containers delivered for customer clean-up	1
1) Extra steel containers emptied and 2) Containers retrieved	1) 58 and 2) 4
1) Regular extra trash hauls 2) Abatement orders 3) \$3 Special Trash Haul	1) 94 2)5 3)114
Recycling—tons / Annual total— tons	25.27/25.27

STREETS—DECEMBER/2019	
Square yards of asphalt	4.3 Million
Miles of unpaved roads	19.5
Street lights	900
Traffic signals	24

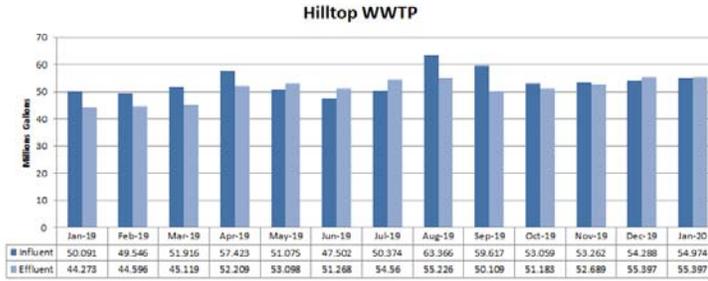
Available Manpower:

- (1) Maintenance Operation Supervisor (currently unfilled)
- (1) Crew Leader
- (1) Operator A (Signing and Striping Technician)
- (5) Operator A (General Maintenance Crew)
- (2) Operator B (General Maintenance Crew)
- (1) City Electrician II (Signal Technician)
- (1) City Electrician I (signal Technician)

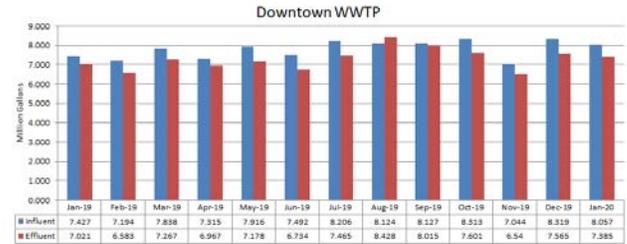
Street Department Activities:

- The month of January consisted of grading, sweeping, and asphalt patching ,traffic Signal/Lighting maintenance and repairs
- Crews have worked on chemical and manual weed abatement throughout the month. 1 temp crews and city staff have worked throughout town, including the traffic interchanges, for chemical applications.
- Streets completed multiple closures for emergency waterline repairs both during regular hours and after.
- Pothole patching and water repair patching have been ongoing throughout the month.
- Shoulder repairs on Stockton Hill Rd. were completed.

HILLTOP WWTP



DOWNTOWN WWTP



WASTEWATER –JANUARY 2020

Wastewater Treatment—Personnel 10/ Vacant 2

Staff at Hilltop Facility

- Treated approximately 54.974 million gallons of influent on intake and discharged approximately 55.397 million gallons of “B+” effluent
- Composted approximately 590 cubic yards of bio-solids in preparation for land application
- Completed all oil changes and general monthly maintenance on associated equipment .
- Completed all monthly NPDES and APP sample collection and submitted all monthly sample collection & regulatory reporting to ADEQ.
- Treatment staff is continuing to work towards a resolution in regards to structural integrity of the aeration velocity enhancer with Ovivo.
- Staff responded to a number of emergency call-outs.

Staff at Downtown Facility

- Treated approximately 8.057 million gallons of influent on intake and discharged approximately 7.385 million gallons of “A+” effluent
- Completed all annual, semi-annual, quarterly, & monthly NPDES and APP sample collection & ADEQ reporting.
- Dewatered approximately 66 cubic yards of bio solids & transported to Hilltop for composting.
- Completed cleaning, general maintenance and troubleshooting -various pumps
- Completed all daily, weekly and monthly maintenance work orders

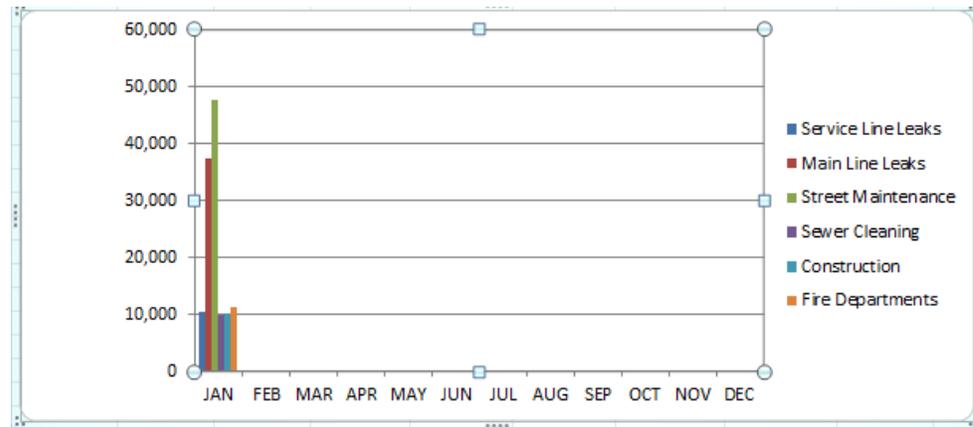
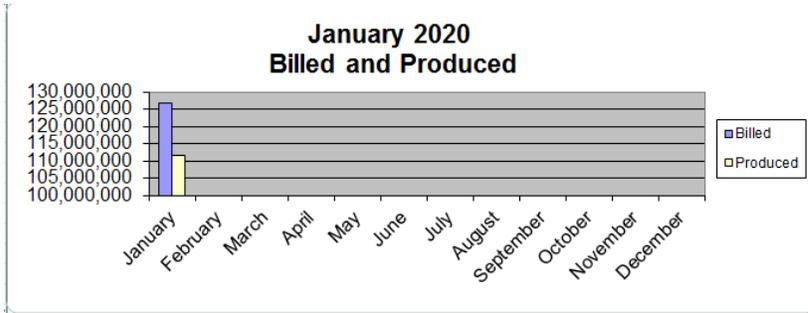
Wastewater Collections—Personnel 3, (1)unfilled

Wastewater Collection crews:

- Completed 2700’ CCTV inspections of 6 & 8-inch wastewater conveyance lines—identifying areas requiring hydro jet cleaning, mechanical root removal, potential repair, areas of inflow and infiltration or any other general maintenance associated with corresponding infrastructure
- City Collections Team completed hydro-jet cleaning of approximately 12000 linear feet of conveyance mains using approximately 9750 gallons of water.
- Responded to and assisted with multiple calls for service—none of which were caused by deficiencies to City infrastructure
- Wastewater Collections Staff assignments have been predominately assisting water operations staff to assist in leak mitigation.
- Wastewater Staff assisted with a number of after hours water leak call-out repairs
- Responded to & assisted multiple customers with lateral locates, etc.
- Assisted Wastewater Treatment Staff at both facilities due to employee shortages.
- Assist with various water and wastewater rehab projects through out the City.

Wastewater Pre-Treatment - Personnel 1.5.

- Maintain pre-treatment compliance by evaluating potential SIU/CIU’s.
- Staff inspected and sampled discharge permitted SIU facilities.
- Follow-up on complaints & potential discharge violations, update SIU analytical spread sheet.
- Completed the quarterly sampling for the pretreatment portion of the NPDES permits.
- Preparing, (ongoing), Annual Pre-Treatment Report.



WATER – JANUARY 2020

Certified Water Operators:

- * Produced 111,714,457 gallons of water from the various groundwater wells throughout the City.
- * Completed all Arizona Department of Environmental Quality regulatory sampling and reporting as per The Clean Water Act.
- * Performed Operations and Maintenance on the wells, booster stations, and Chlorination Systems.

Distribution Operators:

- * Staff repaired 10 square feet of asphalt and concrete from water leaks.
- * Blue Stake performed 329 locates.

Water Service Operators:

- * Staff read 21,601 Residential and Commercial meters and respond to over a 1000 customer assisted calls every month.

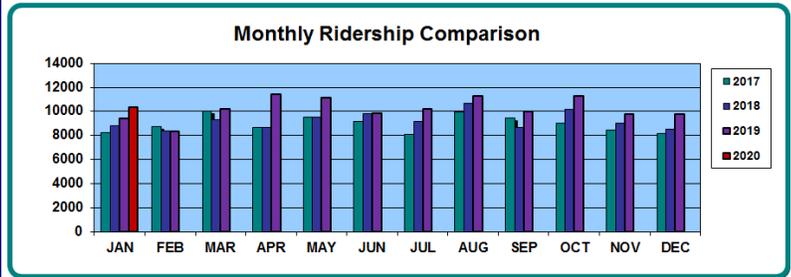
Gallons of Water used by Public Works Operators :

- * Service Line leaks used 10,350 gallons
- * Main Line leaks used 37,300 gallons
- * Streets Maintenance Department used 47,650 gallons
- * Sewer Cleaning used 9750 gallons
- * Combined Fire Departments used 11,100 gallons



Kingman Area Regional Transit

KART—JAN 2020	
MONTH REVENUE	<ul style="list-style-type: none"> • Fare Box Revenue—\$5,241 • Coupon/Pass Revenue—\$8,085
MONTH RIDERSHIP	<ul style="list-style-type: none"> • Service hours—1,204 • Service miles—15,870 • Total passenger trips—10,374



PROJECTS-JANUARY/2020

<p>Sign Inventory system project—Data collection has started and is ongoing. Drive by data collection will be first with handheld data collection to follow. The data collection is anticipated to take 4 months to complete.</p>	<p>Stockton Hill Rd. Safety Corridor—The final version of the scoping letter was received. There were a couple of comments to resolve that are being addressed.</p>
<p>Injection Well Design— The well characteristics were not favorable for the direct Injection of the effluent water. Different options were evaluated on how this well will best be used. Changes to the original design, and addition of new filters and changing the well from direct injection to a vadose zone type well appears to be the best option at this point. Team has requested a meeting with representative of Amiad filters to learn more about these products and the feasibility with our sys-</p>	<p>Risk and Resiliency Assessment and Emergency Response Plan- Kickoff meeting was held and a workshop is scheduled for March 11 to evaluate our water system.</p>
<p>Water Conservation Plan—Project kickoff meeting was held and the project has begun. Team is coordinating with Hazen and Sawyer to provide documents</p>	<p>Waterline Replacement projects—A JOC proposal from Kincheloe Construction was approved by Council on October 1. Construction is scheduled to begin on January 6, on Castlerock rd.</p>
<p>Andy Devine Avenue Improvements from Ella's Place to 2nd Street -Eligibility was granted for this project this month. An application was submitted to ADOT for Intersection improvements at the Andy Devine and First Street. The proposed request is for multiple safety improvements on Andy Devine Avenue from Ella's Place to 2nd Street, including: Relocate pavement width with channelization, raised medians and curb bulbouts to calm traffic, restripe for narrower lanes; improve intersection alignment at 1st Street by removing skew angle and aligning offset driveway at Visitor's Center. This project does not include any non-infrastructure funding request. These improvements will address the fatal crash related to speeding at this intersection. A professional engineering consultant and licensed contractor will perform the work. There will be ground disturbing activities; no utility relocations are anticipated. The total project cost of this project to be \$1,181,250. Of that amount request ADOT determined that \$1,116,199 is HSIP eligible with \$65,051 being local match. 94.3% federal, 5.7% match. This project is scheduled for design in FY23 and construction in FY24</p>	<p>Future HSIP Projects</p> <p>The initiation documents for this project were submitted. This is the preliminary step to start the actual project. The project is programmed for fiscal years 21 -22 for some safety improvement projects on the following streets.</p> <p>On Beale Street, for traffic calming/curb bulbouts, at 3 intersections (3rd, 4th, 5th Streets)</p> <p>Adding speed feedback signs on these streets that either have a fatal crash or several serious injury crashes</p> <p>Stockton Hill Rd, Airway to Jagerson</p> <p>Beale St, Grandview to 10th St</p> <p>Hualapai Mountain Road, Virginia Ave to east of Seneca</p> <p>Airway Ave, Western to Rt. 66</p> <p>Gordon Dr, Shadow to Bank</p> <p>Beverly Ave, Fairfax to Western</p>
	<p>Project cost estimate is \$444,000 with a \$15,574 local match.</p> <p>Project eligibility was received October 24, 2018 for this project.</p>

Planning & Economic Development Department, Tourism Division – Josh Noble

January 2020 Advertising & Marketing

Arizona Office of Tourism Marketing Cooperative

- Crowdriff album building continues

Other Marketing / Promotions

- **Jan 3:** Attended Fun Run Logo Meeting
- **Jan 6:** Street Drags Meeting at KPD
- **Jan 6:** Meeting with Tuscon EV Association representative for 9th Annual PlugIn Around Arizona
- **Jan 7:** Call with Geo & Associates to go over Tourism data
- **Jan 22:** Route 66 Board Meeting/ Fun Run Committee Meeting
- **Jan 22:** 3rd Quarterly Mohave County Regional Tourism Meeting hosted at Diana's Cellar Door
- **Jan 22:** Retail Attractions meeting with Consultant

January 2020 Media Assistance & Updates

- **Jan 1:** Xavier Petit from TV5 Monde (France) visited October 2016, resultant video has been playing on Air France long haul flights November 2019 through January 2020.
- **Jan 17:** Assisted Travel Channel Program with permitting & info for a possible Kingman segment
- **Jan 24:** Provided images to Sedona Monthly Magazine

January 2020 Projects & Activities

- **Jan 9:** Call with Shoptrak (EDAC recommended vendor for retail traffic counting system)
- **Jan 21:** Staff attended SBDC Lunch and Learn
- **Jan 21:** FT Powerhouse staff received Family & Friends CPR and Stop the Bleed training from KFD.
- **Jan 23:** Call with Countwise (another company for traffic counting system)
- **Jan 25:** Chinese New Year began; decorations added to Powerhouse.
- **Jan 28:** First Aid Kit installed at Visitor Center
- **Jan 29:** Met with representatives of National Day Calendar about a National Road Trip Day (May 22) headquartered in Kingman

Planning & Economic Development Department, Tourism Division – Josh Noble

January 2020 Monthly Counts

Tourism Div Statistics	Jan-20	Jan-19	FYΔ	Jan-18	2FYΔ	FYTD	FY/FYΔ	FY/2FYΔ
Visitor Center Walk-ins:	9,335	8,802	6.1%	6,160	51.5%	147,995	49.7%	113.7%
Bus & Group Visits:	101	97	4.1%	19	431.6%	1,355	59.8%	293.9%
Gift Shop Sales:	\$15,159	\$15,986	-5.2%	\$9,035	67.8%	172,781	17.3%	95.9%
Visitor Packets Mailed:†	1586	1,902	-16.6%	1,186	33.7%	18,268	109.8%	196.7%
Website Visitor Sessions:	12,094	14,143	-14.5%	15,439	-21.7%	118,061	4.4%	6.3%
Guest Book US:	822	42	1857.1%	766	7.3%	Top States:	Top Countries:	
US Party Size:	2.2	2.2	0.0%	2.1	4.8%	1. CA	1. Canada	
GB International:	393	258	52.3%	260	51.2%	2. AZ	2. China/ Brazil	
International Party Size:	2.9	2.0	45.0%	2.4	20.8%	3. NV/ MN	3. Australia	

† Visitor Packet totals are for the calendar year. Due to unprecedented demand, mailings and reportings have been delayed.

January 2020 Leads

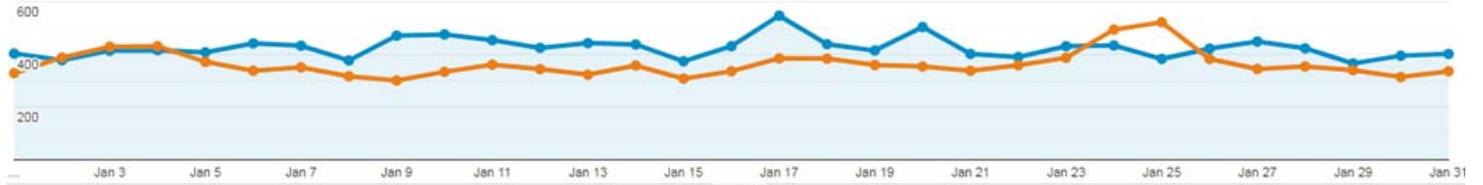
Leads Fulfilled by lead sources

- GoKingman.com information requests: 18
- GoArizona.com leads: 553
- Grand Circle Association leads: 0
- MyGrandCanyonPark.com leads: 1008
- Arizona Office of Tourism: none
- Call-Ins and Mail: 7

*0 pcs returned as undelivered in December (includes returns from previous months that were received)

Planning & Economic Development Department, Tourism Division – Josh Noble

Jan 1, 2019 - Jan 31, 2019: ● Users
 Jan 1, 2020 - Jan 31, 2020: ● Users



Users

15.28%
 11,860 vs 10,288



New Users

15.87%
 11,317 vs 9,767



Sessions

16.94%
 14,143 vs 12,094



Number of Sessions per User

1.44%
 1.19 vs 1.18



Pageviews

27.50%
 29,846 vs 23,409



Pages / Session

9.03%
 2.11 vs 1.94



Avg. Session Duration

15.08%
 00:01:53 vs 00:01:38



Bounce Rate

-6.17%
 66.17% vs 70.52%

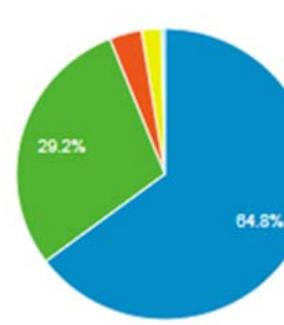
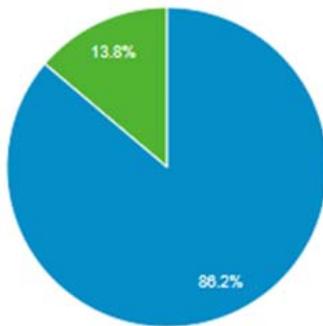


Top Channels

Jan 1, 2019 - Jan 31, 2019

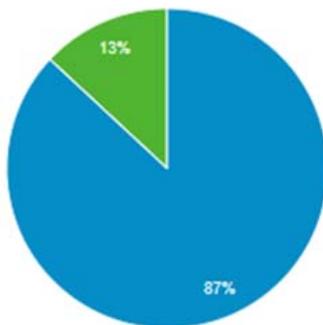
■ New Visitor ■ Returning Visitor

Jan 1, 2019 - Jan 31, 2019

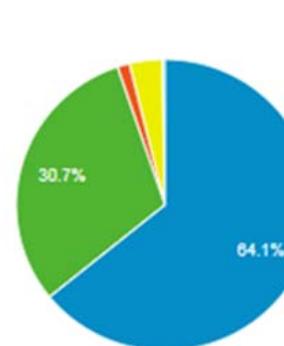


- Organic Search
- Direct
- Referral
- Social
- (Other)

Jan 1, 2020 - Jan 31, 2020



Jan 1, 2020 - Jan 31, 2020



- Organic Search
- Direct
- Referral
- Social
- (Other)