

CITY OF KINGMAN
MEETING OF THE CITY COUNCIL
Council Chambers
DUE TO THE COVID-19 PANDEMIC, THIS MEETING WILL BE HELD
ELECTRONICALLY

5:00 PM

ACTION AGENDA

Tuesday, May 5, 2020

A member of the City Council may be attending the meeting telephonically

REGULAR MEETING

CALL TO ORDER AND ROLL CALL- ALL COUNCILMEMBERS WERE PRESENT.

INVOCATION

PLEDGE OF ALLEGIANCE

THE COUNCIL MAY GO INTO EXECUTIVE SESSION FOR LEGAL COUNSEL IN ACCORDANCE WITH A.R.S.38-431.03(A) 3 TO DISCUSS ANY AGENDA ITEM. THE FOLLOWING ITEMS MAY BE DISCUSSED, CONSIDERED AND DECISIONS MADE RELATING THERETO:

1. APPOINTMENTS

a. Economic Development Advisory Commission Appointments

There are currently two vacancies on the city's Economic Development Advisory Commission and six applications have been received. The applicants include Nannette "Nan" Russell, Naqui "Nikki" c'Wa'ya', Paul DeNubilo, Bob Piroli, Teri Henderson and Renal "Reni" Fawson. **Staff recommends council appoint two of the applicants to serve on the Economic Development Advisory Commission. MOTION TO APPOINT RENAL FAWSON WAS APPROVED BY A VOTE OF 7-0. MOTION TO APPOINT NAQUI C'WA'YA' WAS APPROVED BY A VOTE OF 7-0.**

2. CALL TO THE PUBLIC - COMMENTS FROM THE PUBLIC

Those wishing to address the Council should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time. Comments from the Public will be restricted to items not on the agenda with the exception of those on the Consent Agenda. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than 3 minutes.

a. Virtual Meeting- Public Comments May be Submitted to Clerk's Office

In-person attendance is suspended for this meeting. Due to the COVID-19 pandemic, this meeting will be held through technological means.

Public comments may be submitted in writing to the City Clerk's office via email to: cityclerk@cityofkingman.gov; by placing them in the drop box at the City Complex; or by mailing them to 310 N. 4th Street Kingman, AZ 86401. Comments will be accepted up to 9:00 A.M. on May 5, 2020. All comments will be shared with the council and made a part of the public record.

Members of the public can watch or listen to the meeting live via Channel 4 or on YouTube @ [youtube.com/cityofkingman](https://www.youtube.com/cityofkingman)

CONSENT AGENDA

All matters listed here are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the CONSENT AGENDA and will be considered separately.

- a. **Special Meeting Minutes of April 08, 2020 MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**
- b. **Liquor License Application - Black Bridge Brewery-Series 003**
Applicant Donald Lynch of Black Bridge Brewery has applied for a Series 003 -In State Microbrewery liquor license for a business located at 421 E. Beale Street. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**
- c. **Liquor License Application - Black Bridge Brewery-Series 007**
Applicant Donald Lynch of Black Bridge Brewery has applied for a Series 007 Beer and Wine Bar liquor license for a business located at 421 E. Beale Street. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**
- d. **2020 Fireworks Show**
The City of Kingman Fireworks Show was placed out for proposals; the result was one vendor, Lantis Fireworks and Lasers. Lantis has produced the show for the city many times in prior years. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**
- e. **Beale Streetscape Design Concept Report and Final Design Project Agreement ENG19-0079**
Request for qualifications were received November 21, 2019 for the Beale Streetscape Design Concept Report (DCR) and Final Design Project.
There were a total of 5 submittals that were evaluated. Wood Environmental & Infrastructure Solutions Inc. had the highest evaluation, their references were checked, and they were notified. A scoping meeting was held with Wood and the City's team. A proposal was drafted and revised and is ready for approval. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**
- f. **Resolution No. 5266- Accepting the Completed Subdivision Improvements and Authorizing the Recording of the Final Plat for Rancho Santa Fe IV, Tract 1953-C**
The final plat and improvement plans for Rancho Santa Fe IV, Tract 1953-C were approved by the City Council with the passage of Resolution No. 3300 on June 15, 1998. The subdivision is proposed to have 17 single family residential lots on 10.32 acres and is located on the north side of Southern Avenue between and Broken Arrow Street and Running Iron Street. The developer has completed all required subdivision improvements, with the exception of a few punch list items.
However, the completed improvements may now be accepted by the City Council for city maintenance. The City Council may also authorize the recording of the final plat. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**
- g. **Resolution No. 5267- Group Preceptorship Agreement between Midwestern University and Kingman Fire Department**
A Group Preceptorship Agreement between Midwestern University and Kingman Fire Department for the purpose of providing clinical practicum and learning /clinical experience at facilities or setting where the medical group may render services. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**
- h. **Resolution No. 5268- Approval of Water Service to Parcel 320-03-195, ENG20-009**

Ryan Ramey of CVP - Stockton Hill Road, LLC has submitted this request for water service to an unsubdivided parcel located at 3701 N. Stockton Hill Road,(Tax parcel 320-03-195). The applicant intends to subdivide this commercial property into four separate sites for individual businesses. Staff has no objections to providing water service to subject parcel. Section 3.3 E of the Utility Regulations requires that every unsubdivided parcel receive water service approval by the City Council after review by the Utility Commission. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

i. Resolution No. 5270- Intergovernmental Agreement (IGA) for Flood Control Allocations, ENG20-0014

The City of Kingman has received its annual intergovernmental agreement (IGA) from the Mohave County Flood Control District. The IGA will provide \$656,716 in funds for flood control related projects in the City of Kingman. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

j. Resolution No. 5276- Intergovernmental Agreement Between the Northern Arizona Consolidated Fire District #1 and Kingman, Arizona for the Maintenance of Fire Hydrants

The city owns and operates the hydrants in the city of Kingman. The purpose of this resolution and Memorandum of Understanding is to define the responsibilities of the city and of the Northern Arizona Consolidated Fire District (NACFD) in regards to the hydrants located in the NACFD boundaries. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

k. Ordinance No. 1900- Authorizing Acquisition of Right of Way along Rancho Santa Fe Parkway, ENG17-0035

Matrix Design Group has been proceeding with acquisition of right of way acquisition for the Rancho Santa Fe Traffic Interchange project. The City requires right of way and slope and drainage easements from parcel 322-08-041 which is located at the northwest corner of La Mar Road and Rancho Santa Fe Parkway. The property is controlled by a trust under the general care of Sylvia A Robinson. Ordinance No. 1900 will allow staff to proceed with this necessary acquisition by either purchase or condemnation. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

l. Hualapai Bridge Deck Surface Treatment

The attached proposal is for maintenance needs as identified in the latest bridge inspection report. The Hualapai Mountain Rd. bridges are approximately 40 years old and due for preventative maintenance. The project will seal cracks and apply a sealer to both decks to extend the life of the bridges. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

m. Firefighter's Park Playground Shade Structures Purchase

This is for the purchase of a Shade Structure over the playground at Firefighters Park , located at 2201 Detroit Ave. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

n. Acceptance of Arizona Department of Administration Arizona 9-1-1 Program Grant

The Arizona 9-1-1 Grant Program is designed to assist Public Safety Answering Points (PSAPs), in collaboration with regional and local jurisdictions, perform activities related to implementation and operation of their respective emergency telecommunication system. The purpose of this agreement is to establish the

administration of the emergency telecommunication services revolving funding per A.R.S § 41-704. The adherence to the required activity and financial reports allows for the acceptance of funding not to exceed \$421,220.00 for 911 communications center telephony, 911 communications. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

o. High Intensity Drug Trafficking (HIDTA) Grant Award

The Mohave Area General Narcotics Enforcement Team (MAGNET) has been awarded a grant in the amount of \$86,561.00 for the time period of January 1, 2020 through December 31, 2021. The funds are for operational expenses related to the MAGNET task force facility. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

p. HIDTA Grant Agreement with MAGNET/Kingman Police Department

The Mohave Area General Narcotics Enforcement Team (MAGNET) has been awarded a grant in the amount of \$27,253.00 for the period of January 1, 2020 through December 31, 2021. The funds are for services related to the MAGNET task force facility. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

4. OLD BUSINESS

5. NEW BUSINESS

a. Adoption of Main Street Program by City of Kingman

Economic Development Director Gary Kellogg will deliver a presentation on the Main Street America program and requests councils endorsement and continued city support of the Kingman Main Street Program. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

6. DEPARTMENT REPORTS

a. White Cliffs Trail Update

b. Kingman Fire Department Annual Performance Report

c. COVID-19 Pandemic Update

7. ANNOUNCEMENTS BY MAYOR, COUNCIL MEMBERS, CITY MANAGER

Limited to announcements, board and commission liaison reports, availability/attendance at conferences and seminars.

8. COUNCIL REQUESTS FOR FUTURE REPORTS AND UPDATES

ADJOURNMENT- MOTION TO ADJOURN WAS PASSED BY A VOTE OF 7-0.