

CITY OF KINGMAN
MEETING OF THE CITY COUNCIL
Council Chambers
DUE TO THE COVID-19 PANDEMIC, THIS MEETING WILL BE HELD
ELECTRONICALLY

5:00 PM

ACTION AGENDA

Tuesday, May 19, 2020

A member of the City Council may be attending the meeting telephonically

REGULAR MEETING

CALL TO ORDER AND ROLL CALL- ALL COUNCILMEMBERS WERE PRESENT.

INVOCATION

PLEDGE OF ALLEGIANCE

THE COUNCIL MAY GO INTO EXECUTIVE SESSION FOR LEGAL COUNSEL IN ACCORDANCE WITH A.R.S.38-431.03(A) 3 TO DISCUSS ANY AGENDA ITEM. THE FOLLOWING ITEMS MAY BE DISCUSSED, CONSIDERED AND DECISIONS MADE RELATING THERETO:

1. APPOINTMENTS

a. Park, Recreation, Aquatic and Golf Commission Appointments

The PARG Commission has two three year terms that need to be filled. We have one applicant at this time, Alesandra "Alie" Reynolds. **Staff recommends the appointment of Alesandra "Alie" Reynolds to the PARG Commission for this term that ends December 31, 2022.- MOTION TO APPOINT ALIE REYNOLDS WAS APPROVED BY A VOTE OF 7-0.**

2. AWARDS/RECOGNITION

a. Graduation Dedication Proclamation

3. CALL TO THE PUBLIC - COMMENTS FROM THE PUBLIC

Those wishing to address the Council should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time. Comments from the Public will be restricted to items not on the agenda with the exception of those on the Consent Agenda. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than 3 minutes.

a. Virtual Meeting- Public Comments May be Submitted to Clerk's Office

In-person attendance is suspended for this meeting. Due to the COVID-19 pandemic, this meeting will be held through technological means.

Public comments may be submitted in writing to the City Clerk's office via email to: cityclerk@cityofkingman.gov; by placing them in the drop box at the City Complex; or by mailing them to 310 N. 4th Street Kingman, AZ 86401. Comments will be accepted up to 9:00 A.M. on May 19, 2020. All comments will be shared with the council and made a part of the public record.

Members of the public can watch or listen to the meeting live via Channel 4 or on YouTube @ youtube.com/cityofkingman

4. CONSENT AGENDA

All matters listed here are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the CONSENT AGENDA and will be considered separately.

- a. **Regular Meeting Minutes of May 5, 2020 MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**
- b. **Work Session Meeting Minutes of May 6, 2020 - MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**
- c. **Work Session Meeting Minutes of May 7, 2020- MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**
- d. **Council Meeting and Agenda Setting**
Council directed staff to make revisions to ordinance 1896 & 1897 to ensure that they are compliant with State Statute as well as being clear and concise. In addition, the Kingman City Council Handbook has been modified to reflect the current Council meeting dates, time, location, and procedures. **Staff recommends approval of Ordinance No. 1896, Ordinance No. 1897 and adoption of the Kingman City Council Handbook.- MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**
- e. **Approve Purchase of Upfit/Build for Police Vehicles**
The Kingman Police Department has entered into a Cooperative Purchasing Agreement with Arizona Emergency Products (AEP) of Phoenix, AZ, utilizing the Yavapai County Contract (#2018-346) for the up-fit build of two (2) K-9 fully marked/equipped police vehicles and one (1) supervisor fully marked/equipped police vehicle, for a total cost of \$65,488.27. This is not for the purchase of the vehicle, but the required police specific equipment. **Staff recommends approval.- MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**
- f. **Approve Purchase of Sensus Smart Meters & New Data Collection Units for AMR Implementation**
The Water Division budgeted for equipment specific to automated meter reading,(AMR), infrastructure this fiscal year. This equipment is necessary to implement the first phase of a "smart meter" system which will improve system efficiency & resiliency. **Staff recommends approval.- MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**
- g. **Resolution 5271- Stockton Hill Road Safety Improvement Corridor Project IGA Ammendment**
The Stockton Hill Road Safety Improvement Corridor Project was awarded Highway Safety Improvement Project (HSIP) funds to install safety countermeasures in the Stockton Hill Rd. corridor, between Detroit Avenue and Airway Avenue. The original construction budget was \$360,000.00 increased to\$583,947.00. The original local match was \$20,520.00 reduced to \$7,108.00. **Staff recommends approval.- MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**
- h. **City of Kingman Transit Plan KART 20-001 Agreement**
Request for Proposals was received on April 8, 2020 at 3:00 pm for the KART Transit Study Project (KART 20-001). There were a total of 6 proposals evaluated. Kittelson and Associates had the highest evaluation. They were notified and a scoping meeting was held with Kittelson and the evaluation team May 5, 2020. The proposal was reviewed and revised, and is ready for approval. The length of the contact is twelve months and there will be two public meetings held to gather community input. **Staff recommends approval. - MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

5. **OLD BUSINESS**

6. **NEW BUSINESS**

a. **Discussion on Annexation of the Kingman Airport & Industrial Park Phase II**

Vice Mayor Lingenfelter has requested discussion and possible action on annexation of the Kingman Airport & Industrial Park Phase II to include available long-term funding mechanisms and possible revenue sources. The request is to direct staff to research the issue and bring back detailed objective information in 60 days. - **MOTION DIRECTING STAFF TO PREPARE AN ANALYSIS ON ANNEXATION OF THE KINGMAN AIRPORT AND INDUSTRIAL PARK PHASE II WAS PASSED BY A VOTE OF 7-0.**

7. **DEPARTMENT REPORTS**

- a. **Golf Course Update**
- b. **Community Branding Presentation**
- c. **Solid Waste Rate Study**

8. **ANNOUNCEMENTS BY MAYOR, COUNCIL MEMBERS, CITY MANAGER**

Limited to announcements, board and commission liaison reports, availability/attendance at conferences and seminars.

9. **COUNCIL REQUESTS FOR FUTURE REPORTS AND UPDATES**

ADJOURNMENT- MOTION TO ADJOURN WAS PASSED BY A VOTE OF 7-0.