

**CITY OF KINGMAN
MEETING OF THE CITY COUNCIL
Council Chambers
DUE TO THE COVID-19 PANDEMIC, THIS MEETING WILL BE HELD
ELECTRONICALLY**

5:00 PM

ACTION AGENDA

Tuesday, July 7, 2020

A member of the City Council may be attending the meeting telephonically

REGULAR MEETING

**CALL TO ORDER AND ROLL CALL - ALL COUNCILMEMBERS WERE
PRESENT
INVOCATION**

Invocation will be given by Kip Anderson of the Church of Jesus Christ of Latter Day Saints
PLEDGE OF ALLEGIANCE

THE COUNCIL MAY GO INTO EXECUTIVE SESSION FOR LEGAL COUNSEL
IN ACCORDANCE WITH A.R.S.38-431.03(A) 3 TO DISCUSS ANY AGENDA
ITEM. THE FOLLOWING ITEMS MAY BE DISCUSSED, CONSIDERED AND
DECISIONS MADE RELATING THERETO:

1. CALL TO THE PUBLIC - COMMENTS FROM THE PUBLIC

Those wishing to address the Council should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time. Comments from the Public will be restricted to items not on the agenda with the exception of those on the Consent Agenda. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than 3 minutes.

a. Virtual Meeting- Public Comments May be Submitted to Clerk's Office

In-person attendance is suspended for this meeting. Due to the COVID-19 pandemic, this meeting will be held through technological means.

Public comments may be submitted in writing to the City Clerk's office via email to: cityclerk@cityofkingman.gov; by placing them in the drop box at the City Complex; or by mailing them to 310 N. 4th Street Kingman, AZ 86401. Comments will be accepted up to 9:00 A.M. on July 07, 2020. All comments will be shared with the council and made a part of the public record.

Members of the public can watch or listen to the meeting live via Channel 4 or on YouTube @ [youtube.com/cityofkingman](https://www.youtube.com/cityofkingman)

2. CONSENT AGENDA

All matters listed here are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the CONSENT AGENDA and will be considered separately.

- a. **Regular Meeting Minutes of June 16, 2020 MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**
- b. **Special Meeting Minutes of June 23, 2020 MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

c. **Resolution No. 5283 - Designating the Financial Services Director as the COVID-19 Applicant Agent for the Public Assistance Program**

In order to participate in the State of Arizona's Public Assistance Program, the Department of Emergency and Military Affairs requires designation of an applicant agent. Rob Owen, the Public Works Director, has been designated as such for many years. Since the COVID-19 reporting and reimbursement requests will be managed by the Finance Department, staff recommends designating the Financial Services Director as the applicant agent for solely the COVID-19 event. The designated applicant agent for all other events will be Rob Owen. **Staff recommends Council approve Resolution No. 5283 Designating the Financial Services Director as the City of Kingman's COVID-19 Applicant Agent for the Public Assistance Program. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

d. **Contingency Transfer Request Capital Projects; playgrounds**

In the FY2019-20 adopted budget includes an appropriation of \$160,000 in the Capital Projects Fund for playground equipment. Shade structures for Firefighters Memorial Park were approved by the Council in May 2020 and upgraded playground equipment for Cecil B. Davis Park was approved by the Council in March 2020. Due to a very busy delivery and installation schedule resulting from unforeseen challenges, the playground equipment at Cecil B. Davis Park won't be delivered and installed until July 10, 2020the shade structure at Firefighters Park will be installed in August 2020. **Staff recommends approval MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

e. **Fire Station #2 Remodel and Addition Contract Amendment**

During the initial phases of construction for the Fire Station #2 Remodel and Addition, it was found that additional storage rooms could be added into the addition for both station supplies and EMS Supplies. The addition will allow better control of these supplies as well as eliminate 2 of the three con ex boxes that are currently being utilized on the training grounds.**Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

f. **Dispatch Services Intergovernmental Agreement Amendment**

In order to address documentation shortfalls identified by the virtual assessment conducted for Commission on Accreditation for Law Enforcement Agencies (CALEA) accreditation for the Communications Center, the current Dispatch Services Intergovernmental Agreement is being amended to ensure compliance. The terms of intergovernmental agreement remain the same without change. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

3. **OLD BUSINESS**

a. **Facade Improvement Program**

In 2019, the City of Kingman implemented a Façade Improvement Program to improve the appearance of commercial buildings in downtown Kingman. In continued efforts to support local small businesses, the Economic Development Department is proposing an expanded Facade Improvement Program that includes more funding, higher percent of matching funds, all small business in city limits are eligible and the inclusion of a architect to consult property owners. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

b. Parklets/Pedlets Incentive Program

In 2019, the City of Kingman implemented a Parklet/Pedlet Program (PPP) as a part of the City of Kingman's vision and goal to have a successful downtown that serves as a hub for the arts, entertainment, tourism and events. In continued efforts to assist small businesses, Economic Development Department, in partnership with Community Development, is proposing a Parklets/Pedlets incentive program that includes 50/50 matching funds and consultation service from a local architect. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

4. NEW BUSINESS

a. Consideration of Resolution No. 5285 approving a minor amendment to the Kingman General Plan 2030 by adopting the Rancho Santa Fe Gateway Master Plan

KTH Consulting, applicant, and SDIP VB LLC, Kingman Development Partners, LLC (aka Sunbelt Development), JBS Investments, LLC, and Lee E. & Gail M. Bruno, Trustees, et. al., property owners, has requested a minor amendment to the Kingman General Plan 2030 known as the Rancho Santa Fe Gateway (RSFG) Master Plan. The properties subject to rezoning comprise 25 parcels totaling approximately 1,323 acres located generally north of Interstate-40 and east of the Vista Bella area. The City of Kingman Planning and Zoning Commission held a public hearing on June 9, 2020, and recommended the approval of the minor general plan amendment as requested by a vote of 5-0. There is a concurrent request to rezone (RZ20-0004) most of the property within RSFG Master Plan that is being heard following this item. There were a significant number of comments received from residents in the Vista Bella area adjacent to the site in regards to proposed zoning changes immediately east of the neighborhood. This is detailed further in the concurrent rezoning request. **Staff recommends approval MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0..**

b. Consideration of Ordinance No. 1903 rezoning certain property located within the Rancho Santa Fe Gateway Master Plan as adopted by Resolution No. 5285

KTH Consulting, applicant, and SDIP VB LLC, Kingman Development Partners, LLC (aka Sunbelt Development), JBS Investments, LLC, and Lee E. & Gail M. Bruno, Trustees, et. al., property owners, has requested the rezoning of certain property located within the Rancho Santa Fe Gateway (RSFG) Master Plan. The properties subject to rezoning comprise 25 parcels totaling approximately 1,248 acres located generally north of Interstate-40 and east of the Vista Bella area. The current zoning within the subject site is a mixture of R-1-6, R-1-8, R-R, R-2, O, C-1, C-2, and I-1 districts. The proposed zoning changes would eliminate certain areas within the RSFG Master Plan currently zoned R-1-6, R-1-8, and R-R, reduce areas zoned R-2, C-1 and O, expand areas zoned C-2 and I-1, and add areas zoned R-1-10 and I-2. City of Kingman Planning and Zoning Commission held a public hearing on June 9, 2020, and recommended the approval of this rezoning request with three conditions by a vote of 5-0, which included a requirement to create an area of R-1-10 zoning adjacent to an existing 60-foot wide drainage parcel to buffer the Vista Bella neighborhood from areas zoned R-2 further east. This condition was added in response to written comments expressed by residents in Vista Bella over density and the loss of areas zoned O: Recreational Open Space. A revised zoning map in accordance with this recommendation is included. There are also two options for the Council to consider regarding the timing of the issuance of building permits in commercial and industrial

areas that the Council will need to consider. **Staff recommends approval with option 1B. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

c. Consideration of Ordinance No. 1902 Rezoning of Certain Property to KC-PDD

A request from KX Ventures, LLC, Ron Ault, applicant, and Kingman Hospital Inc., property owner, to rezone four parcels of land from C-3-PDD: Commercial, Planned Development District, HMMC-PDD: Hualapai Mountain Medical Center, Planned Development District, and C-2: Commercial, Community Business to KC-PDD Kingman Crossing, Planned Development District. A rezoning to KC-PDD would be consistent with the planned area for the future Kingman Crossing Boulevard I-40 interchange. The Planning and Zoning Commission held a public hearing on June 9, 2020. The commission voted 5-0 to recommend approval of the rezoning request with 5 conditions as outlined in the report. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

d. City of Kingman Land Surplus

In May 1990, the City of Kingman voters approved the sale of 748.65 acres of land at the Kingman Airport and Industrial Park as part of Phase I, in the Kingman Airport and Industrial Park to encourage industrial and airport growth. The proposed 1,813.40 acres surplus land in Phase II is City-owned property located in the Kingman Airport and Industrial Park which includes portions of Sections 24,25,26,27,33,34,35 and 36, Township 22 North, Range 16 West, Gila & Salt River Base & Meridian, situated in Mohave County, Arizona. A complete description of the property is attached as Exhibit A, B & C. In order to proceed with disposal of the land, Council must first declare the land as surplus, and then later, adopt a Resolution designating the election date and purpose. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

5. DEPARTMENT REPORTS

a. Adoption of the Building Code Report

b. Murals Incentive Program

6. ANNOUNCEMENTS BY MAYOR, COUNCIL MEMBERS, CITY MANAGER

Limited to announcements, board and commission liaison reports, availability/attendance at conferences and seminars.

7. COUNCIL REQUESTS FOR FUTURE REPORTS AND UPDATES

ADJOURNMENT - MOTION TO ADJOURN WAS PASSED BY A VOTE OF 7-0.