

3. CONSENT AGENDA

All matters listed here are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the CONSENT AGENDA and will be considered separately.

- a. **The Regular Meeting Minutes of July 21, 2020 MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**
- b. **AZ AGO Police Safety Equipment Grant Award**

The Kingman Police Dept. has been awarded a \$25,000.00 grant from the AZ Attorney General's Office Law Enforcement Safety Equipment Funding program. The funding source is the result of the AZ portion of the Wells Fargo multi-state settlement monies. The purpose of the grant funding is to help AZ law enforcement to procure police safety equipment that is not currently funded by other sources. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**
- c. **Approval of Resolution No. 5289 - Water Service for Parcel 320-03-194, ENG20-0032**

Jefferey Hungerford of NAZK properties, LLC has submitted this request for water service to an unsubdivided parcel located at 1737 Airway Avenue, (Tax parcel 320-03-194). The applicant intends to construct a Culver's Restaurant on the subject property. Section 3.3 E of the Utility Regulations requires that every unsubdivided parcel receive water service approval by the City Council after review by the Utility Commission. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**
- d. **Approval of Resolution No. 5291 and Ordinance No. 1909- Business License Code Update**

Staff has completed an update to Chapter 8 "Taxation and Licenses" of the Kingman City Code. Resolution 5291 declares Chapter 8 of the City of Kingman Code a public document. The adoption of Ordinance 1909 enacts the Chapter into law. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**
- e. **Approval of Resolution No. 5293 and Ordinance No. 1910 - Adopting the 2020 MAG Standard Specifications and Details and City of Kingman Addendums**

The Maricopa Association of Governments (MAG) is a Council of Governments (COG) that serves as a regional public agency for the metropolitan Phoenix area. One of the responsibilities of MAG is to sponsor and distribute Uniform Standard Specifications and Details for the construction of public works improvements. The proposed City of Kingman Addendums, 2020 MAG Specifications & Details along with the Summary of Changes were placed on the City Website for public review and comment. Public input was received and incorporated into the City of Kingman Addendums. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**
- f. **2021 Arizona Office of Tourism Rural Marketing Cooperative IGA Resolution #5287**

Arizona Office of Tourism's (AOT) Rural Marketing Cooperative program is designed to increase 1-visitation, 2-return visitation and 3-visitor spending in Arizona's rural and tribal destinations. The program features a robust media plan that includes online, print, outdoor and AOT publications. The campaign runs from Sept. 15, 2020 to Aug. 31, 2021. AOT covers half the cost of any marketing campaigns in the program, the applicant contributes the other half which is capped at \$50,000. The application must be received by AOT no later than August 24,

2020. Staff recommends approval. **MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

g. Approval for Contract Amendment with Lisa Wise Consulting, Inc

Lisa Wise Consulting, Inc is currently under contract for consulting services related to the zoning ordinance update and expansion of the historic overlay district project. This contract will bring the contract to conclusion and include the scope of work from the original contract as well as additional items that have been identified due to their importance within and after the project completion. **Staff recommends approval of the Amendment to the No. 1 prime agreement Lisa Wise Consulting, Inc. agree to amend the prime agreement (Agreement) dated June 18, 2019 for the City of Kingman Contract for Consulting Services, Zoning Ordinance Update and Expansion of Historic Overlay District project. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

h. Approval of Contract Modification No. 1 with Dibble Engineering for the Design of Airway Avenue, ENG18-0080

In January of 2019, the City hired Dibble Engineering to prepare a design for Airway Avenue from Prospector Street east to the new City Park site. Subsequent to hiring Dibble Engineering, the City hired AECOM in October 2019 to complete the design of Airway Avenue from the City Park to Rancho Santa Fe Parkway. In addition, the City has designed internally the water and sewer extensions in Airway Avenue for the new Park site. This subsequent work has required additional coordination, review and design time for Dibble Engineering that was not anticipated in their original scope. Staff has received a proposal for a Contract Amendment to account for the additional time and coordination effort that Dibble has experienced due to unanticipated conditions. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

i. Approval of FAA/ADOT Airport Grants to Rehabilitate Runway 03/21

The City of Kingman applied to the Federal Aviation Administration (FAA) and the Arizona Department of Transportation (ADOT) for grant assistance to design and then construct (rehabilitate) runway 03/21 in late 2019. The project design is complete. The project has been bid and a contractor selected. **Staff recommends approval of 1. Authorization to meet the City's match requirements outlined in the grant, 2. Authorization to accept FAA/ADOT grants for runway 03/21 rehabilitation project, 3. Approval of City Manager to sign grant documents on behalf of the City Council. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

j. Fiscal Year 21 Pavement Preservation Project

This agenda item is for consideration and approval of the fiscal year 21 pavement preservation cycle. The attached proposal includes arterial and collector streets selected for maintenance. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

4. OLD BUSINESS

a. Paklet/Pedlet Program Revision

The Parklet/Pedlet Program is approved with a 50/50 match and a \$5,000 max reimbursement. The Economic Development Team is recommending to revise the program to offer a 90/10 match with a maximum of \$9,000 reimbursement to match the Facade Improvement program. This revision will assist small businesses in downtown Kingman to expand their businesses beyond the building front which will allow for more customers to be served while meeting social distancing guidelines. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-1.**

5. NEW BUSINESS

- a. **Consideration of Resolution No. 5288- Approving a Minor Amendment to the Kingman General Plan 2030 Changing the Projected Land Use of Certain Property from Community Commercial to High Density Residential**
Civil Works Engineering, LLC applicant, and Canyon State Enterprises LLC, property owner, have requested a minor amendment to the Kingman General Plan 2030 to change the projected land use of certain property from Community Commercial to High Density Residential 17-28 dwelling units per acre. The City of Kingman Planning and Zoning Commission held a public hearing on July 14, 2020, and recommended the approval of the minor general plan amendment as requested by a vote of 6-0-1. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**
- b. **Consideration of Ordinance No. 1908- Re-Zoning Certain Property from C-3: Commercial, Service Business to R-4: Residential, Multiple Family, High Density**
Civil Works Engineering, LLC applicant, and Canyon State Enterprises LLC, property owner, have requested the rezoning from C-3: Commercial, Service Business to R-4: Residential, Multiple Family, High Density. The City of Kingman Planning and Zoning Commission held a public hearing on July 14, 2020, and recommended the approval of the rezoning by a vote of 6-0-1 with certain conditions. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**
- c. **Consideration of Ordinance No. 1907- A Re-Zoning of Certain Property from R-1-8: Residential Single Family and R-R: Rural Residential to R-1-6: Residential Single Family.**

A request from Kingman Land Holding, applicant and property owner (Travin Pennington as contact), to rezone certain property from R-1-8: Residential Single Family and R-R: Rural Residential to R-1-6: Residential Single Family. The Planning and Zoning Commission held a public hearing on July 14, 2020. The commission voted 7-0 to recommend approval of the rezoning request. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

6. DEPARTMENT REPORTS

- a. **Parks, Open Space, Trails Recreation Master Plan final Draft**
- b. **Weed Management Update**
- c. **Small Business Recovery Incentive Programs Update**

7. ANNOUNCEMENTS BY MAYOR, COUNCIL MEMBERS, CITY MANAGER

Limited to announcements, board and commission liaison reports, availability/attendance at conferences and seminars.

8. COUNCIL REQUESTS FOR FUTURE REPORTS AND UPDATES

ADJOURNMENT MOTION TO ADJOURN WAS PASSED BY A VOTE OF 7-0.