



## CITY OF KINGMAN PRELIMINARY SUBDIVISION PLAT EXTENSION OF TIME APPLICATION

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**APPLICATION FEE:** \$240.00.

**FILING REQUIREMENTS:**

- ✓ One (1) original signed application form (attached).
- ✓ One (1) original signed Proposition 207 waiver form (attached). This is optional.
- ✓ Two (2) 24" x 36" paper copies and one (1) electronic copy of the previously approved preliminary plat map.

**APPLICATION PROCEDURE:** Approval of a preliminary plat is valid for a period of twenty-four (24) months from the date of Council action. If the subdivider does not process the final plat or phase thereof within the twenty-four (24) month time frame, or ask for and received an extension of time, then all proceedings relating to the preliminary plat shall be terminated. However, the preliminary plat approval may, upon submittal of this application to the Planning and Economic Development Department, be considered for an extension of time prior to the end of the twenty-four (24) month period. This application shall be filed prior to the end of the twenty-four (24) month time frame for the subject preliminary subdivision plat. The City of Kingman Planning and Economic Development Department maintains a database of all approved preliminary subdivision plats and their expiration dates. Please call (928) 753-8130 for preliminary plat expiration date information.

**REVIEW PROCESS:** Upon receipt of all required materials, in accordance with ARS §9-835, an administrative review is conducted to determine the completeness of the application. The maximum time frame to complete this administrative review is ten (10) working days. The applicant and/or designated representative shall be notified by telephone/mail/or e-mail of any deficiencies in the application.

Once the administrative review is complete, Planning staff shall forward a copy of the preliminary plat and extension of time request to the following agencies for evaluation and recommendations: Engineering Department, City Surveyor, Fire Department, Public Works Department, utility companies, and other agencies who may be concerned. Planning staff shall review the extension of time request and supportive information for completeness and conformance with the Zoning Ordinance and Subdivision Regulations.

All departments and agencies shall have ten (10) working days from the date the preliminary plat and all supportive information is received to complete their review. Departments and agencies shall submit comments to the Planning and Economic Development Department. No reply by an agency within the time limit specified shall be deemed as having no objection.

When all replies have been received, or the specified date of reply is reached, Planning staff shall prepare a communication to council, including replies or comments from the reviewing agencies, and a resolution and forward a copy to the subdivider and/or agent's engineer. Planning staff shall schedule the review of the preliminary plat extension of time by the Common Council at their next regularly scheduled public meeting.

**CITY COUNCIL ACTION:** The Common Council may extend the original preliminary plat approval for two years by resolution if there is no change in conditions within or adjoining the preliminary plat that would warrant a revision in the design of the original preliminary plat.

If there have been major changes in the area affecting the preliminary plat or changes in development standards, the Common Council may extend the preliminary plat validity for an additional 95-days to allow the subdivider to redesign the preliminary plat to include the necessary modifications and resubmit the modified preliminary plat for review by the Planning and Zoning Commission and subsequently by the City Council. The City Council may then determine whether to approve the modified preliminary plat or not extend the approval of the preliminary plat. The City Council may grant a greater than a 95-day modification period at its discretion.



**CITY OF KINGMAN**  
**PRELIMINARY SUBDIVISION PLAT EXTENSION OF TIME**  
**APPLICATION FORM**  
**CASE # SB-\_\_\_\_\_ - \_\_\_\_\_**  
**APPLICATION FEE \$240.00**

STAFF USE ONLY: FEE PAID? YES \_\_\_\_\_ NO \_\_\_\_\_ PAYMENT DATE \_\_\_\_\_

**Application Date:**

**Subdivision Name and Tract Number:**

**Description of Location and/or Legal Description:**

**Mohave County Tax Parcel Number(s):**

**Size of Parcel(s):**

**PROPERTY OWNER'S NAME: OWNER(S) MUST SIGN APPLICATION. ATTACH ADDITIONAL SIGNATURE PAGES FOR EACH OWNER (IF ANY) AND DATES OF SIGNATURE(S).**

**Mailing Address:**

**City/State/Zip:**

**Phone Number:**

**E-mail:**

**I (WE) THE UNDERSIGNED PROPERTY OWNER(S) REQUEST AN EXTENSION OF TIME OF THE ABOVE DESCRIBED PRELIMINARY SUBDIVISION PLAT.**

**Signature:**

**Date:**

**OWNER'S AGENT OR REPRESENTATIVE:**

**Mailing Address:**

**City/State/Zip:**

**Phone Number:**

**E-mail:**

**Signature:**

**Date:**

**ITEMS FROM THE "PRELIMINARY SUBDIVISION PLAT EXTENSION OF TIME CHECKLIST" SHALL BE SUBMITTED WITH THIS PRELIMINARY SUBDIVISION PLAT EXTENSION OF TIME APPLICATION FORM.**

**AGREEMENT FOR THE WAIVER OF CLAIMS FOR DIMINUTION IN VALUE OF PROPERTY  
UNDER A.R.S. §12-1134**

This agreement is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between \_\_\_\_\_ (Owner) and the CITY OF KINGMAN, an Arizona Municipal Corporation, (City).

**RECITALS**

- A. The Owner owns certain real property located with in the City or is with in the City's service area. This real property is depicted and legally described in the attached Exhibit A, incorporated into this agreement by this reference; and
- B. The Owner has requested that the City enact a certain land use change directly applicable to the Owner's property and agrees that this change will increase the value and use of the land; and
- C. The Owner is aware that, as a condition of receiving approvals under the City's land use laws, the City may impose various requirements, conditions, and stipulations upon the property that will govern development of the property; and
- D. The Owner agrees and consents to all the conditions imposed by the City regarding the land use action in:
  - a. \_\_\_\_\_ Rezoning/Zoning Change
  - b. \_\_\_\_\_ Conditional Use Permit
  - c. \_\_\_\_\_ General Plan Amendment
  - d. \_\_\_\_\_ Variance
  - e. \_\_\_\_\_ Site Plan
  - f. \_\_\_\_\_ Subdivision
  - g. \_\_\_\_\_ Ordinance
  - h. \_\_\_\_\_ Development Agreement
  - i. \_\_\_\_\_ Water/Wastewater Service
  - j. \_\_\_\_\_ other \_\_\_\_\_ (please specify)
- E. By signing this agreement, the Owner acknowledges that Owner waives any right to claim diminution in value or claim for just compensation for diminution in value under A.R.S. §12-1134 related to the land use action as a result of the City's approval of the action in regards to the above referenced property. This waiver constitutes a complete release of any and all claims and causes of action that may arise or may be asserted under A.R.S. §12-1134 as it exists or may be enacted in the future or that may be amended from time to time with regard to the subject property.
- F. This agreement in no way acquiesces to or obligates the City to perform any legislative or administrative act.
- G. This agreement, any exhibits attached hereto, and any addendum, constitute the entire understanding and agreement of the Owner and the City and shall supersede all prior agreements or understandings between the Owner and the City regarding the above referenced property in accordance with A.R.S. §12-1134. This agreement may not be modified or amended except by written agreement by the Owner and the City.

- H. This agreement is entered into in Arizona and will be construed and interpreted under the laws of the State of Arizona.
- I. If any legal action is brought by either party to enforce any provisions of this agreement, the prevailing party shall be entitled to recover from the other party reasonable attorneys' fees and court costs in such amounts as shall be allowed by the court.
- J. Within ten (10) days after the execution of this agreement, the City Clerk shall file the agreement in the Official Records of the Recorder's Office, Mohave County, Arizona.
- K. This agreement runs with the land and is binding upon all present and future owners of the above referenced property.
- L. This agreement is subject to the cancellation provisions of A.R.S. §38-511
- M. The Owner warrants and represents that Owner holds fee title to the above referenced property, and that no other person has ownership interest in the property; and agrees to hold harmless and indemnify the City in any action regarding ownership. Owner is responsible to notify the City if change in ownership of the above listed property takes place prior to approval of the land use action. Any and all Owners must sign this agreement. Additional Owner signatures must be notarized and attached to this agreement.
- N. Any Agent that signs on behalf of the Owner, personally warrants and guarantees to the City that they have the full legal power to bind Owner to this agreement. Furthermore, Agent agrees to indemnify and hold harmless the City in any action regarding ownership of the above listed property. Agent is responsible to notify the City if any change in ownership of the above listed property takes place prior to the full approval of the requested action.

**CITY OF KINGMAN  
A MUNICIPAL CORPORATION**

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

**I, the undersigned, hereby agree to the terms and acknowledge this document and sign below.**

**PROPERTY OWNER/AGENT**

By: \_\_\_\_\_

Print Name \_\_\_\_\_

State of Arizona)

County of Mohave     )

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Notary Public

# City of Kingman Planning and Zoning

## Permit Application Processing Time Frames Per ARS § 9-835

Request	Administrative Time Frame	Substantive Time Frame
Major General Plan Amendment	10-working days	125-working days
Minor General Plan Amendment	10-working days	95-working days
Preliminary Plat	10-working days	95-working days
Preliminary Plat Extension	10-working days	80-working days
Parcel Map (Minor Lot Split)	10-working days	65-working days
Final Plat	10-working days	95-working days
Zoning Text or Zoning Map Amendment	10-working days	80-working days
Conditional Use Permit	10-working days	80-working days
Variance	10-working days	50-working days