



## 2. CONSENT AGENDA

All matters listed here are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the CONSENT AGENDA and will be considered separately.

- a. **Special Meeting Minutes of August 18, 2020 MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**
- b. **Regular Meeting Minutes of August 18, 2020 MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**
- c. **Parks Open Space, Trails and Recreation Master Plan (POSTR) Approval**  
The City worked with GreenPlay, LLC, a national parks, recreation, and open space consulting to assist us with a (POSTR) Parks, Open Space, Trails and Recreation Master Plan Study. The Final Draft was presented to Council at the August 18<sup>th</sup> meeting in the Department Reports. The Master Plan looked at and evaluated the existing parks, recreation facilities, trails, programs, and services, to determine the current and future level of services for the community based on public input. **Staff recommends approval.MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**
- d. **Consideration of Resolution No. 5290- Approving a 24-month Extension of Time on a Preliminary Plat for Kingman Crossing, Tract 1993**  
Mohave Engineering Associates, Inc., applicant has requested on behalf of the property owner, Pioneer Title Trust 9116, the approval of an extension of time for Kingman Crossing, Tract 1993. This single family residential subdivision is 261.12 acres with 1,149 lots and is located on the south side of Airway Avenue between Castle Rock Road and Prospector Street. With a redesign of the plat accommodating Kingman Crossing Boulevard, the preliminary plat was resubmitted in 2017, and a time extension was granted for the preliminary plat, until February 20, 2020. Currently, the applicant has submitted a timely request for an additional two-year time extension of the preliminary plat. **Staff recommends approval.MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**
- e. **Approval of Resolution 5294- Approving a Facilities Use Agreement Between the City of Kingman and Mohave Community College**  
The City owns and operates Fire Station #2 (Station) located at 1605 Harrison Ave, Kingman AZ. It is a staffed and operating emergency operations fire station. It staffed and operational 24 hours a day. The City is desirous of permitting MCC to utilize certain equipment and portions of this facility for educational purposes. The purpose of this agreement is to provide a facility for the MCC Fire Academy. **Staff recommends approval.MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**
- f. **Resolution No. 5295- Designating Deputy Chief of Police as the ADEMA SD 2005 Applicant's Agent for Public Assistance**  
In order to participate in the State of Arizona Public Assistance Program, the AZ Division of Emergency and Military Affairs (ADEMA) requires designation of an applicant's agent. The Deputy Chief of Police has been designated as the applicant's agent for this application which is related to the BLM protests occurring in the State of Arizona during May and June; specifically the three events held in Kingman between June 2nd and June 6th, 2020. The City has prepared an application for public assistance related to costs associated with emergency response to these events. **Staff recommends approval.MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**
- g. **Resolution No. 5296- Authorization to Sign an Engagement Letter with**

**Stifel, Nicolaus & Company, Inc. for Water System Revenue Bonds**

The City's FY2020-21 Adopted Budget and 5-Year Capital Improvement Plan includes \$4.4 million in distribution line projects and \$3.7 million in a Santa Rosa transmission line project. The identified funding sources for these projects are cash reserves and debt financing, with debt financing needing secured during FY2020-21 in order for these projects to move forward. Resolution No. 5296 authorizes the City Manager to sign an engagement letter with Stifel, Nicolaus & Company, Inc. to provide advice as to the financing structure, timing and terms for funding a portion of the water system's distribution and transmission line projects. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

**h. Resolution No. 5297- Authorization to Sign an Engagement Letter with Stifel, Nicolaus & Company, Inc. for Wastewater System Revenue Bonds**

The City's FY2020-21 Adopted Budget and 5-Year Capital Improvement Plan includes a \$14.2 million downtown sewer outfall line project. The identified funding sources for this project are cash reserves and debt financing, with debt financing needing secured during FY2020-21 in order for the project to continue to move forward. Resolution No. 5297 authorizes the City Manager to sign an engagement letter with Stifel, Nicolaus & Company, Inc. to provide advice as to the financing structure, timing and terms for funding a portion of the wastewater system's downtown sewer outfall line project. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

**i. SCBA Compressor Purchase**

The Kingman Fire Department received an Assistance to Firefighters Grant for the purchase of a new Self Contained Breathing Apparatus (SCBA) Air Compressor. The new unit will replace an antiquated 20 + year old compressor. The compressor is being purchased within the NPP.GOV Cooperative Purchasing Agreement. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

**j. Approval of Agreement with Frontier Communications for Utility Relocation for the Rancho Santa Fe TI, ENG18-0052**

As part of the Rancho Santa Fe Traffic Interchange (TI) Project, staff has been in contact with Frontier Communications regarding a communications cable that will be in conflict with the proposed TI. ADOT requires that any utility relocation work be performed prior to bidding the TI construction contract. Frontier has indicated that they can have the cable relocated by the end of October, and estimated that relocation will cost \$108,514. The City is required to pay actual costs associated with the relocation, which may be more or less than the estimate provided. **Staff recommends that the Agreement be approved and that the Council authorize up to \$150,000 for this work. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

**k. Acceptance of a Dedication of Right-of-Way Being Offered to the City of Kingman in Conjunction with the Recording of a Parcel Plat at the Northwest Corner of Stockton Hill Road and Riata Valley Road**

Additional right-of-way for Stockton Hill Road and the corner of Stockton Hill Road and Riata Valley Road is being offered to be dedicated to the City of Kingman by CVP – Stockton Hill Road, LLC with the recording of a parcel plat. A right-of-way, 10 feet in width, is proposed to be dedicated along the west side of Stockton Hill Road as well as a 30-foot triangle at the corner with Riata Valley Road. The right-of-way is intended to accommodate an existing sewer main located in an easement as well as any future improvements which may be needed at this location. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

**l. Approval of Job Order Contract Renewals, ENG18-0016**

On September 4, 2018, the Council approved Job Order Contracts (JOC's) with four contractors for various Underground Pipeline projects. The initial contract length was for one year with the option of renewing annually for up to four additional years. The attached amendments from Freiday Construction, Eagle Mountain Construction, Kincheloe Construction and Granite Construction will allow staff to continue using these companies under the JOC process. The amendments will be for an additional (1) year period from September 1, 2020 through September 1, 2021. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

**3. OLD BUSINESS**

**4. NEW BUSINESS**

**5. DEPARTMENT REPORTS**

- a. NACFD Management Services Annual Update**
- b. Pension Tax Obligations**
- c. COVID-19 Public Meeting Process**

**6. ANNOUNCEMENTS BY MAYOR, COUNCIL MEMBERS, CITY MANAGER**

*Limited to announcements, board and commission liaison reports, availability/attendance at conferences and seminars.*

**7. COUNCIL REQUESTS FOR FUTURE REPORTS AND UPDATES**

**ADJOURNMENT - MOTION TO ADJOURN WAS PASSED BY A VOTE OF 6-0.**