

CITY OF KINGMAN
HISTORIC PRESERVATION COMMISSION MEETING
REGULAR MEETING ACTION
Tuesday, February 27, 2018 at 5:30 P.M.
City Council Chambers – 310 N. 4th Street, Kingman, Arizona

HPC MISSION STATEMENT

The mission of the Kingman Arizona Historic Preservation Commission (HPC) is to foster and encourage responsible identification, evaluation, protection and enhancement of local historic and archeological properties and to encourage the protection of historic and archaeological resources that are associated with important past events, themes, and people of our community.

Members Present: Jacqui Huntoon (Chairperson)
Nan Russell
Nikki Seegers
Shawn Walsh

Council Liaison: Jamie Scott Stehly

Staff Liaison: Bill Shilling

Call to Order and Roll Call

Commissioners Dunton, Hinckley, and Charon were excused. All other Commissioners were present.

1. APPROVAL OF MINUTES:

a. The Regular Meeting minutes of November 28, 2017.

Motion to approve the Regular Meeting minutes of November 28, 2017 as written unanimously (4-0) approved.

2. PUBLIC COMMENTS:

3. OPEN MEETING LAW PRESENTATION:

City Clerk Sydney Muhle presented annual training regarding Parliamentary Procedures and the Open Meeting Law for Commission members and staff. Discussion only took place. No motions were made or action taken.

4. OLD BUSINESS:

a. HPC Possible Vacancies: There are three commissioners who have had terms expire in December 2017. Commission members Russell, Seegers and Huntoon all expressed a desire to continue serving on the Historical Preservation Commission. There was not a motion made to appoint any of the three members of the Historical Preservation Commission for reappointment. Therefore, no action was taken. A motion for consideration of reappointment must be made and approved by the Commission, and recommended to the

Motion to recommend Commissioners Russell, Seegers and Huntoon for reappointment on the Historical Preservation Commission carried unanimously (4-0).

5. NEW BUSINESS:

a. Discussion of HPC Goals and Objectives for 2018. After Saturday's workshop, commissioners may discuss more specific HPC goals and projects. Commission may identify and prioritize potential projects for the coming 1-2 year period. Projects identified previously are; the Historic Landmark program, Façade Improvement program, updating the Historic Property Inventory, Territorial Jail and Camp Beale Springs.

Motion to recommend moving forward with following goals: presenting Historic Landmark program to City Council, Façade Improvement program functioning and funded, updating the Historic Property and Historic Signage Inventory, renovation of Territorial Jail on Pine Street, Historic Kiosks, Window dressing project for abandon properties along Beale Street, review possibility of expanding the Downtown Historic District with L & L Consultants, Clean up Camp Beale Springs and add signage, Clean up roadway leading to Southside Ballfields with assistance of Clean City Commission, and as a general goal for all

projects, holding a workshop after each regularly scheduled HPC meeting for members to discuss upcoming projects and establish a calendar with time limits for each goal carried with unanimous (4-0) approval.

b. Annual Historic Preservation Conference. Commissioners may consider attending the annual conference June 6 – 8, 2018 in Scottsdale. Commissioners may approve attendance for two participants. Discussion only took place. No motions were made or action taken.

5. REPORTS:

a. Commissioner's reports

Limited to announcements, availability/attendance at conferences and seminars, requests for agenda items for future meetings and requests for reports from staff.

Commissioner Russell requested a report regarding the Anderson property on Oak Street.

b. Staff Report

Staff will update the HPC on the status of local pertinent projects.

Motion to adjourn carried with unanimous (4-0) approval. Chair Huntoon declared the meeting adjourned at 6:32:19 PM.

6. ADJOURNMENT 6:32:19 PM