

**CITY OF KINGMAN  
MUNICIPAL UTILITY COMMISSION  
Council Chambers  
310 N. 4<sup>th</sup> Street**

5:30 p.m.

**ACTION AGENDA**

Thursday, March 22, 2018

**REGULAR MEETING**

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**COMMISSION MEMBERS:** Chairman Allen Burgett, Vice Chairman Aline Parker,  
Toby Orr, Paul Shuffler, Mike Van Zandt,  
**COUNCIL LIAISON:** Marvin Yarbrough, Pat Yarush  
Monica Gates

**CALL TO ORDER AND ROLL CALL**

**7 COMMISSIONERS WERE PRESENT AT TIME OF ROLL CALL**

**APPROVAL OF MINUTES**

The Regular Meeting Minutes of January 25, 2018

**MOTION TO APPROVE THE MEETING MINUTES OF JANUARY 25, 2018 AS WRITTEN WAS PASSED BY A VOTE OF 7-0.**

**1. PAST COUNCIL ACTION:**

None

**2. OLD BUSINESS: (for review, comment and/or action)**

a) Review and Recommendation of the 2018 Municipal Utility Commissions goals.

**DISCUSSION ONLY**

**3. NEW BUSINESS: (for review, comment and/or action)**

a) Review and Recommendation for water service to an unsubdivided parcel located on Hafley Drive, Parcel # 305-02-370. Applicant Turquoise Canyon Construction, Mike Walpola. Project ENG18-0004.

**MOTION TO APPROVE WATER SERVICE TO AN UNSUBDIVIDED PARCEL WAS APPROVED WITH CONDITIONS THAT THE WATER LINE BE EXTENDED ACROSS THE NORTHERN PROPERTY FRONTAGE IN THE EXISTING 50 FEET WIDE PUBLIC UTILITY EASEMENT AND THE EXTENSION BE DESIGNED TO MEET FLOW AND PRESSURE REQUIREMENTS OF THE CITY UTILITY REGULATIONS. MOTION PASSED BY A VOTE OF 7-0.**

b) Review and Discussion of Parliamentary Procedures & Open Meeting Laws presented by Deputy City Clerk, Annie Meredith.

**DISCUSSION ONLY**

c) Review and Presentation of the Water Rate Study-Discussion and Analysis of Water Rate Study Findings.

**A MOTION WAS PASSED BY A VOTE OF 7-0 TO TABLE DISCUSSION AND RECOMMENDATION UNTIL NEXT MONTHS MEETING.**

d) Annual Financial Review of the Wastewater System and Recommendation to Council on Use of Cash Reserves.

**DISCUSSION ONLY**

4. **CONSIDERATION & DISCUSSION OF PUBLIC COMMENTS**

Those wishing to address the Commission need not request permission in advance. Action taken as a result of public comment will be limited to directing staff to study the matter or rescheduling the matter for further consideration and decision at a later date, pursuant to A.R.S. 38.431 et al.

5. **COMMISSIONER'S COMMENTS**

Limited to announcements, availability/attendance at conferences and seminars, requests for agenda items for future meetings and requests for reports from staff.

**ADJOURNMENT**

*ANYONE REQUIRING SPECIAL ASSISTANCE AND/OR ACCOMMODATIONS AT THE PUBLIC MEETING SHOULD CONTACT THE CITY ENGINEERING DEPARTMENT AT 928-753-8122 AT LEAST 24 HOURS IN ADVANCE, SO THAT APPROPRIATE ARRANGEMENTS CAN BE MADE*

**MOTION TO ADJOURN WAS PASSED BY A VOTE OF 7-0**

Posted- Date/Time/Initials \_\_\_\_\_