



Memorial Bench Request Form
City of Kingman Park and Recreation
928-757-7919

This **FORM** defines the responsibility of the **Requester** as well as the responsibility of the **City of Kingman Parks and Recreation Department**.

Responsibilities of the **Requester**

- Fill out the form below and pay, in full, the Fee of \$1,000.00
- There will be a 4" x 6" plaque with the honorees name in the top center of the back rest on the bench.
- To discourage vandalism there will be no decoration to draw attention to the bench.
- The Requester will have no say regarding the color, type, or placement of the bench.

Responsibilities of the **Kingman Parks and Recreation Department**

- Our staff will consider proper placement location of the Bench.
- There will be a 4' by 8' Concrete pad that the bench will be mounted to.
- Notify family of the date and time the bench is installed.

THE CITY OF KINGMAN MAKES NO GUARANTEES REGARDING THE LIFESPAN OF THE BENCH NOR IS ANY CAUSE OF ACTION ABLE TO BE MADE AGAINST THE CITY ARISING OUT OF THIS PROGRAM.

In Memory Of: _____
First Middle Initial Last

Date: _____ Phone _____

Name of Requester: _____

Signature of Requester: _____

Park and Recreation Director: _____